# Sample Board Self-Assessment Tool

Note: Boards may use this tool to assess their efficacy and reflect on steps for development each year (or other timeframe). This model is provided as a sample only. Each Board should individually consider and implement whichever tools it finds most effective in assessing progress against the goals and metrics it has set for its education corporation.

# Evaluation Performance Areas

1.0 Academic Provides strong oversight over the effectiveness of the academic program.

2.0 Fiscal Provides strong fiscal oversight.

3.0 Compliance Ensures legal compliance and public disclosure.

4.0 Sustainability Maintains effective practices to ensure organizational viability.

5.0 Member Experience Board member experience

# Domain 1: Academic & Program

1. 1.1: Board regularly reviews quantitative and qualitative academic performance data and responds to results by guiding the organization to use management tools such as goal setting, strategic plans, and policy making. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

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1.1:

 Comments

3. 1.2: Board regularly reviews academic performance data by subgroup and ensures that the academic program is offered equitably with effort to meet the needs of all learners. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

4

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1.2:

 Comments

5 1.3: Board is responsible for working with school leaders (and CMO/educational service provider if applicable) to ensure that a strategic plan is developed and is responsive to short- and long-term goals. Board regularly monitors progress of the plan and will guide necessary

 adjustments. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

6

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1.3:

 Comments

1. 1.4: Board regularly reviews talent pipeline and performance data and ensures that the organization is staffed to meet the needs of students. Board will also monitor talent plans to ensure that they reflect systems and structures for operating in an increasingly competitive environment. \*

*Mark only one oval per row.*

 Fair Good Excellent

Response

1. 1.4: Comments

Domain 2: Fiscal

1. 2.1: Board regularly reviews interim and end of year internal financial reports and ensures the overall fiscal stability of the organization. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

1. 2.1: Comments

11 2.2: Board approves annual budget that aligns with the organization's goals, strategic plans, and policies. \*

*Mark only one oval per row.*

 Fair Good Excellent

Response

12

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2.2:

 Comments

1. 2.3: Board ensures on-time completion of annual fiscal audits that are free of findings. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

1. 2.3: Comments

Domain 3: Compliance (Legal)

1. 3.1: Board reviews & approves policies annually, and as needed, adjusts or adds policies to meet the needs of the organization. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

1. 3.1: Comments

17 3.2: All board members satisfy the public ethics and disclosure requirements, as required by members of a public charter school in New York. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

18

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3.2:

 Comments

1. 3.3: Board ensures transparent and timely systems and structures for responding to parent, staff, and other stakeholder complaints including but not limited to parent, student, and staff

complaints, terminations, and/or matters requiring legal review. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

1. 3.3: Comments

Domain 4: Sustainability

1. 4.1: Board meets regularly (with a quorum) as required by the Trustees of the State University of New York. \*

*Mark only one oval per row.*

 Fair Good Excellent

Response

1. 4.1: Comments

23 4.2: Board ensures compliance with the minimum number of meetings and members, and members’ skills and qualifications align with the fiduciary responsibilities of the governing body. \*

*Mark only one oval per row.*

 Fair Good Excellent

Response

1. 4.2: Comments
2. 4.3: The board has a process for recruitment and selection of new members, officer election, term limits, and committee structures (if applicable). \* *Mark only one oval per row.*

 Fair Good Excellent

Response

1. 4.3: Comments
2. 4.4: Board establishes key self-management tools including annual calendar and complies with public meeting requirements. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

1. 4.4: Comments

29 4.5: Board ensures that the organization is led by an effective and mission aligned Executive Director (or equivalent role) and conducts a personnel review of the individual(s) annually. The board works with the leaders or their designee to ensure clear and timely succession plans both for planned and unplanned scenarios. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

30

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4.5:

 Comments

1. 4.6: Board ensures high-quality performance of the any providers with which it has service agreements based on overall organizational performance to annual goals set by the Board, the charter, and school authorizer. \* *Mark only one oval per row.*

 Fair Good Excellent

Response

1. 4.6: Comments

Domain 5: Member Experience

The following section refers to your experience as a board member.

1. 5.1: I believe that the board uses its time wisely. \* *Mark only one oval per row.*

 Disagree Neutral Agree

Response

1. 5.1: Comments

35 5.2: Content discussed at Board meetings meets my expectations for level of rigor and overall quality. \*

*Mark only one oval per row.*

 Disagree Neutral Agree

Response

1. 5.2: Comments
2. 5.3: I enjoy being on the board and am excited about the work ahead. \* *Mark only one oval per row.*

 Disagree Neutral Agree

Response

1. 5.3: Comments