



Entry 1 School Information

Created: 06/20/2016

Last updated: 08/01/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

HARLEM LINK CS (SUNY TRUSTEES) 310300860875

b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 3

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	20 West 112th Street New York, NY 10026	212-289-3249	212-289-3686	[REDACTED]

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Steven Evangelista

Title	Principal & Co-Founder
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL)

<http://www.harlemlink.org/>

f. DATE OF INITIAL CHARTER

09/2004

g. DATE FIRST OPENED FOR INSTRUCTION

09/2005

i. TOTAL ENROLLMENT ON JUNE 30, 2016

329

j. GRADES SERVED IN SCHOOL YEAR 2015-16

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

Page 2

II. FACILITIES

Does the school maintain or operate multiple sites?

No, just one site.

I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	20 West 112th Street New York, NY 10026	212-289-3249	CSD 3	K-5	Yes	DOE space
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Steve Evangelista			
Operational Leader	Andrew Group			
Compliance Contact	Steve Evangelista			
Complaint Contact	Mathew Bull			

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n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).

No

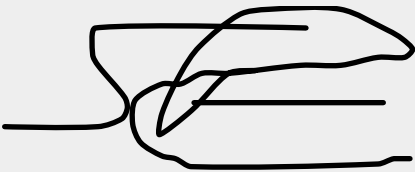
o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

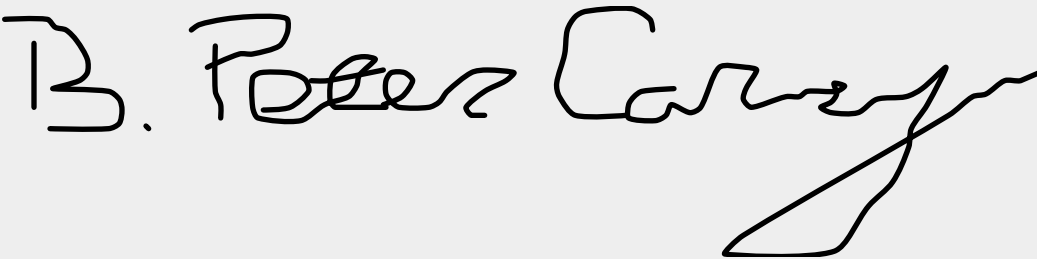
Responses Selected:

Yes

Signature, Head of Charter School

A stylized, handwritten signature in black ink, consisting of a large, looped 'S' followed by a horizontal line and a small flourish.

Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "B. Peter Carney" in a cursive, flowing script.

Date

2016/08/01

Thank you.



Entry 2 Link

Created: 06/20/2016

Last updated: 07/18/2016

Page 1

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000058135&year=2015&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



Entry 4 Expenditures per Child

Created: 07/12/2016

Last updated: 08/01/2016

Page 1

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	6083437
Line 2: Year End FTE student enrollment	329
Line 3: Divide Line 1 by Line 2	18478

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that

must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	641808
Line 2: Management and General Cost (Column)	196416
Line 3: Sum of Line 1 and Line 2	838225
Line 5: Divide Line 3 by the Year End FTE student enrollment	2546

Thank you.



GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

TEMPLATE TABS


1- GRAY tab contains the Instructions


Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates


2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter
4.) Yearly Budget	Enter Yearly Budget information. Includes: >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

 = Enter information into the light BLUE shaded cells.

 = Cells labeled in ORANGE containe guidance regarding the input of information.

 = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**

District Code	School District Name	Final 2015-16 Basic Tuition*	Final 2016-17 Basic Tuition*
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ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Harlem Link Charter School

SCHOOL

Name:	Harlem Link Charter School
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CONTACT INFORMATION

Contact Name:	BIFF HARNEY
Contact Title:	DIRECTOR OF FINANCE
Contact Email:	[REDACTED]
Contact Phone:	[REDACTED]

REPORT PERIOD

Current Academic Year:	2016-17
Prior Academic Year:	Err:508

ENROLLMENT BY DISTRICT

		<div style="text-align: center;"> ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER </div>						
	PRIOR YEAR	QUARTER 1		QUARTER 2		QUARTER 3		QUAR
	ACTUAL	<i>Original</i>	<i>Revised</i>	<i>Original</i>	<i>Revised</i>	<i>Original</i>	<i>Revised</i>	<i>Original</i>
NUMBER OF SCHOOL DISTRICTS ENROLLED:	0	1	0	1	0	1	0	1
NUMBER OF STUDENTS ENROLLED:	0	365	0	365	0	365	0	365

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns affected quarter(s) must be completed on tabs 2, 3 and 4.

		PRIOR YEAR	ENROLLMENT BY QUARTER							
		Err:508	QUARTER 1		QUARTER 2		QUARTER 3		QUAR	
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	
PRIMARY District	NYC CHANCELLOR'S OFFICE		365		365		365		365	
SECONDARY District	(Select from drop-down list) →									

[illegible][illegible]

L

8	9	10	11	12

ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT				
TER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
<i>Revised</i>	Actual	Actual	Actual	Actual
0	0	0	0	0
0	0	0	0	0
Column(s) for the				
ACTUAL ENROLLMENT BY QUARTER				
TER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
<i>Revised</i> Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

STAFFING PLAN - F

***NOTE:** Enter the number of FTE positions in the "blue" cells.

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the "REVISED" column blank. If budget revisions ARE made, the entire "REVISED" budget columns for the affected

ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR Err:508 ACTUAL	ANNUAL BUDGETED FTE				
		Q1		Q2		Q
		Original	Revised	Original	Revised	Original
Executive Management		1.0		1.0		1.0
Instructional Management		3.0		3.0		3.0
Deans, Directors & Coordinators		9.0		9.0		9.0
CFO / Director of Finance		1.0		1.0		1.0
Operation / Business Manager		1.0		1.0		1.0
Administrative Staff		2.0		2.0		2.0
TOTAL ADMINISTRATIVE STAFF	0.0	17.0	0.0	17.0	0.0	17.0

INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR Err:508 ACTUAL	ANNUAL BUDGETED FTE				
		Q1		Q2		Q
		Original	Revised	Original	Revised	Original
Teachers - Regular		31.0		31.0		31.0
Teachers - SPED		3.0		3.0		3.0
Substitute Teachers						
Teaching Assistants						
Specialty Teachers		4.0		4.0		4.0
Aides						
Therapists & Counselors		2.0		2.0		2.0
Other						
TOTAL INSTRUCTIONAL	0.0	40.0	0.0	40.0	0.0	40.0

NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR Err:508 ACTUAL	ANNUAL BUDGETED FTE				
		Q1		Q2		Q
		Original	Revised	Original	Revised	Original
Nurse						
Librarian						
Custodian						
Security						
Other						
TOTAL NON-INSTRUCTIONAL	0.0	0.0	0.0	0.0	0.0	0.0

TOTAL PERSONNEL SERVICE FTE	0.0	57.0	0.0	57.0	0.0	57.0
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**INK CHARTER SCHOOL
2016-17**

FULL TIME EQUIVALENT ("FTE")

***NOTE:** Enter the number of FTE positions in the "blue" cells.

he 'REVISED' Column(s) COMPLETELY BLANK. ;ted quarter(s) must be completed on tabs 2, 3

***NOTE:** Each quarter, the actual FTE should be input.

ADMINISTRATIVE PERSONNEL FTE					ACTUAL QUARTERLY FTE				
	3	Q4			Q1	Q2	Q3	Q4	
	Revised	Original	Revised		Actual	Actual	Actual	Actual	
Executive Management		1.0							
Instructional Management		3.0							
Deans, Directors & Coordinators		9.0							
CFO / Director of Finance		1.0							
Operation / Business Manager		1.0							
Administrative Staff		2.0							
TOTAL ADMINISTRATIVE STAFF	0.0	17.0	0.0		0.0	0.0	0.0	0.0	

INSTRUCTIONAL PERSONNEL FTE					ACTUAL QUARTERLY FTE				
	3	Q4			Q1	Q2	Q3	Q4	
	Revised	Original	Revised		Actual	Actual	Actual	Actual	
Teachers - Regular		31.0							
Teachers - SPED		3.0							
Substitute Teachers									
Teaching Assistants									
Specialty Teachers		4.0							
Aides									
Therapists & Counselors		2.0							
Other									
TOTAL INSTRUCTIONAL	0.0	40.0	0.0		0.0	0.0	0.0	0.0	

NON-INSTRUCTIONAL PERSONNEL FTE					ACTUAL QUARTERLY FTE				
	3	Q4			Q1	Q2	Q3	Q4	
	Revised	Original	Revised		Actual	Actual	Actual	Actual	
Nurse									
Librarian									
Custodian									
Security									
Other									
TOTAL NON-INSTRUCTIONAL	0.0	0.0	0.0		0.0	0.0	0.0	0.0	

TOTAL PERSONNEL SERVICE FTE	0.0	57.0	0.0		0.0	0.0	0.0	0.0	
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***NOTE:** Enter the number of FTE positions in the "blue" cells.

***NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE	Description of Assumptions
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
TOTAL ADMINISTRATIVE STAFF	

INSTRUCTIONAL PERSONNEL FTE	Description of Assumptions
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
TOTAL INSTRUCTIONAL	

NON-INSTRUCTIONAL PERSONNEL FTE	Description of Assumptions
Nurse	
Librarian	
Custodian	
Security	
Other	
TOTAL NON-INSTRUCTIONAL	

TOTAL PERSONNEL SERVICE FTE	
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HARLEM LINK CHARTER SCHOOL
Budget / Operating Plan
2016-17

Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	1,555,718	#NAME?	#NAME?	1,582,718	#NAME?	#NAME?	1,584,318
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	365	-	-	365	-	-	365
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Err:508	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
REVENUE	Allocate Per Pupil Revenue by Quarter	*NOTE: If there are NO budget revisions at the time of quarterly submittal leave If budget revisions ARE made, the entire "REVISED" budget columns for the affected						
REVENUES FROM STATE SOURCES	2016-17	PPR %/Qtr->	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%
Per Pupil Revenue	Per Pupil Rate							
NYC CHANCELLOR'S OFFICE	#NAME?		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
ALL OTHER School Districts: (Weighted Avg)	#N/A		#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue			142,998		#NAME?	142,998		#NAME?
Grants								
Stimulus				#NAME?			#NAME?	
DYCD (Department of Youth and Community Development)				#NAME?			#NAME?	
Other				#NAME?			#NAME?	
Other			36,000		#NAME?	108,000		#NAME?
TOTAL REVENUE FROM STATE SOURCES		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs				#NAME?			#NAME?	
Title I			14,000		#NAME?	42,000		#NAME?
Title Funding - Other			1,000		#NAME?	3,000		#NAME?
School Food Service (Free Lunch)					#NAME?			#NAME?
Grants								
Charter School Program (CSP) Planning & Implementation				#NAME?			#NAME?	
Other				#NAME?			#NAME?	
Other				#NAME?			#NAME?	
TOTAL REVENUE FROM FEDERAL SOURCES		-	15,000	-	#NAME?	45,000	-	#NAME?
LOCAL and OTHER REVENUE								
Contributions and Donations			30,000		#NAME?	90,000		#NAME?
Fundraising			500		#NAME?	1,500		#NAME?
Erate Reimbursement					#NAME?			#NAME?
Earnings on Investments					#NAME?			#NAME?
Interest Income			300		#NAME?	300		#NAME?
Food Service (Income from meals)					#NAME?			#NAME?
Text Book					#NAME?			#NAME?
OTHER					#NAME?			#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	30,800	-	#NAME?	91,800	-	#NAME?
TOTAL REVENUE		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

HARLEM LINK CHARTER SCHOOL
Budget / Operating Plan
2016-17

Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	1,555,718	#NAME?	#NAME?	1,582,718	#NAME?	#NAME?	1,584,318
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	365	-	-	365	-	-	365
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
	Err:508	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
EXPENSES								
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions							
Executive Management	1.00	46,986		#NAME?	46,986		#NAME?	46,986
Instructional Management	3.00	81,918		#NAME?	81,918		#NAME?	81,918
Deans, Directors & Coordinators	9.00	162,123		#NAME?	162,123		#NAME?	162,123
CFO / Director of Finance	1.00	25,749		#NAME?	25,749		#NAME?	25,749
Operation / Business Manager	1.00	18,024		#NAME?	18,024		#NAME?	18,024
Administrative Staff	2.00	31,635		#NAME?	31,635		#NAME?	31,635
TOTAL ADMINISTRATIVE STAFF	17.00	-	366,435	-	#NAME?	366,435	-	#NAME?
INSTRUCTIONAL PERSONNEL COSTS								
Teachers - Regular	31.00	573,376		#NAME?	609,376		#NAME?	609,376
Teachers - SPED	3.00	54,992		#NAME?	54,992		#NAME?	54,992
Substitute Teachers	-	999		#NAME?	999		#NAME?	999
Teaching Assistants	-			#NAME?			#NAME?	
Specialty Teachers	4.00	75,378		#NAME?	75,378		#NAME?	75,378
Aides	-			#NAME?			#NAME?	
Therapists & Counselors	2.00	40,683		#NAME?	40,683		#NAME?	40,683
Other	-			#NAME?			#NAME?	
TOTAL INSTRUCTIONAL	40.00	-	745,428	-	#NAME?	781,428	-	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	-			#NAME?			#NAME?	
Librarian	-			#NAME?			#NAME?	
Custodian	-			#NAME?			#NAME?	
Security	-			#NAME?			#NAME?	
Other	-			#NAME?			#NAME?	
TOTAL NON-INSTRUCTIONAL	-	-	-	#NAME?	-	-	#NAME?	-
SUBTOTAL PERSONNEL SERVICE COSTS	57.00	-	1,111,863	-	#NAME?	1,147,863	-	#NAME?
PAYROLL TAXES AND BENEFITS								
Payroll Taxes		98,469		#NAME?	98,469		#NAME?	98,469
Fringe / Employee Benefits		135,996		#NAME?	135,996		#NAME?	135,996
Retirement / Pension				#NAME?			#NAME?	
TOTAL PAYROLL TAXES AND BENEFITS		-	234,465	-	#NAME?	234,465	-	#NAME?
TOTAL PERSONNEL SERVICE COSTS	57.00	-	1,346,328	-	#NAME?	1,382,328	-	#NAME?
CONTRACTED SERVICES								
Accounting / Audit		21,000		#NAME?	21,000		#NAME?	21,000
Legal		1,500		#NAME?	1,500		#NAME?	1,500
Management Company Fee				#NAME?			#NAME?	
Nurse Services				#NAME?			#NAME?	
Food Service / School Lunch		3,498		#NAME?	3,498		#NAME?	3,498
Payroll Services		999		#NAME?	999		#NAME?	999
Special Ed Services				#NAME?			#NAME?	
Titlement Services (i.e. Title I)		750		#NAME?	750		#NAME?	750
Other Purchased / Professional / Consulting		19,245		#NAME?	19,245		#NAME?	19,245
TOTAL CONTRACTED SERVICES		-	46,992	-	#NAME?	46,992	-	#NAME?

Total Revenue					#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses					#NAME?	#NAME?	1,594,073	#NAME?	#NAME?
Net Income					#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment					-	-	365	-	-
					Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
					Revised Budget	Variance	Original Budget	Revised Budget	Variance
REVENUE					Use the 'REVISED' Column(s) COMPLETELY BLANK. Selected quarter(s) must be completed on tabs 2, 3 and 4.				
REVENUES FROM STATE SOURCES									
Per Pupil Revenue					2016-17				
NYC CHANCELLOR'S OFFICE					Per Pupil Rate	25.0%	25.0%	25.0%	
-					#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-					#N/A	#N/A	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#NAME?	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
-					#N/A	#NAME?	#N/A	#N/A	#NAME?
ALL OTHER School Districts: (Weighted Avg)					#N/A	#N/A	#NAME?	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)					#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue						#NAME?	143,151		#NAME?
Grants									
Stimulus						#NAME?			#NAME?
DYCD (Department of Youth and Community Development)						#NAME?			#NAME?
Other						#NAME?			#NAME?
Other						#NAME?	108,000		#NAME?
TOTAL REVENUE FROM STATE SOURCES						#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING									
IDEA Special Needs						#NAME?			#NAME?
Title I						#NAME?	42,000		#NAME?
Title Funding - Other						#NAME?	3,000		#NAME?
School Food Service (Free Lunch)						#NAME?			#NAME?
Grants									
Charter School Program (CSP) Planning & Implementation						#NAME?			#NAME?
Other						#NAME?			#NAME?
Other						#NAME?			#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES					-	#NAME?	45,000	-	#NAME?
LOCAL and OTHER REVENUE									
Contributions and Donations						#NAME?	90,000		#NAME?
Fundraising						#NAME?	1,500		#NAME?
Erate Reimbursement						#NAME?			#NAME?
Earnings on Investments						#NAME?			#NAME?
Interest Income						#NAME?	300		#NAME?
Food Service (Income from meals)						#NAME?			#NAME?
Text Book						#NAME?			#NAME?
OTHER						#NAME?			#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES					-	#NAME?	91,800	-	#NAME?
TOTAL REVENUE					#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		#NAME?	#NAME?	1,594,073	#NAME?	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		-	-	365	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
EXPENSES						
ADMINISTRATIVE STAFF PERSONNEL COSTS						
	Avg. No. of Positions					
Executive Management	1.00		#NAME?	46,987		#NAME?
Instructional Management	3.00		#NAME?	81,935		#NAME?
Deans, Directors & Coordinators	9.00		#NAME?	162,153		#NAME?
CFO / Director of Finance	1.00		#NAME?	25,753		#NAME?
Operation / Business Manager	1.00		#NAME?	18,028		#NAME?
Administrative Staff	2.00		#NAME?	31,635		#NAME?
TOTAL ADMINISTRATIVE STAFF	17.00	-	#NAME?	366,491	-	#NAME?
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	31.00		#NAME?	609,396		#NAME?
Teachers - SPED	3.00		#NAME?	54,992		#NAME?
Substitute Teachers	-		#NAME?	1,003		#NAME?
Teaching Assistants	-		#NAME?			#NAME?
Specialty Teachers	4.00		#NAME?	75,378		#NAME?
Aides	-		#NAME?			#NAME?
Therapists & Counselors	2.00		#NAME?	40,691		#NAME?
Other	-		#NAME?			#NAME?
TOTAL INSTRUCTIONAL	40.00	-	#NAME?	781,460	-	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-		#NAME?			#NAME?
Librarian	-		#NAME?			#NAME?
Custodian	-		#NAME?			#NAME?
Security	-		#NAME?			#NAME?
Other	-		#NAME?			#NAME?
TOTAL NON-INSTRUCTIONAL	-	-	#NAME?	-	-	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS		57.00	-	#NAME?	1,147,951	-
PAYROLL TAXES AND BENEFITS						
Payroll Taxes			#NAME?	98,480		#NAME?
Fringe / Employee Benefits			#NAME?	136,012		#NAME?
Retirement / Pension			#NAME?			#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		-	#NAME?	234,492	-	#NAME?
TOTAL PERSONNEL SERVICE COSTS		57.00	-	#NAME?	1,382,443	-
CONTRACTED SERVICES						
Accounting / Audit			#NAME?	21,000		#NAME?
Legal			#NAME?	1,500		#NAME?
Management Company Fee			#NAME?			#NAME?
Nurse Services			#NAME?			#NAME?
Food Service / School Lunch			#NAME?	3,506		#NAME?
Payroll Services			#NAME?	1,003		#NAME?
Special Ed Services			#NAME?			#NAME?
Titlement Services (i.e. Title I)			#NAME?	750		#NAME?
Other Purchased / Professional / Consulting			#NAME?	19,265		#NAME?
TOTAL CONTRACTED SERVICES		-	#NAME?	47,024	-	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	1,594,073	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	-	365	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS					
Board Expenses		#NAME?			#NAME?
Classroom / Teaching Supplies & Materials		#NAME?	8,006		#NAME?
Special Ed Supplies & Materials		#NAME?			#NAME?
Textbooks / Workbooks		#NAME?	3,750		#NAME?
Supplies & Materials other		#NAME?	15,750		#NAME?
Equipment / Furniture		#NAME?			#NAME?
Telephone		#NAME?	5,006		#NAME?
Technology		#NAME?	18,000		#NAME?
Student Testing & Assessment		#NAME?	4,500		#NAME?
Field Trips		#NAME?	2,503		#NAME?
Transportation (student)		#NAME?	9,000		#NAME?
Student Services - other		#NAME?			#NAME?
Office Expense		#NAME?	24,877		#NAME?
Staff Development		#NAME?	33,800		#NAME?
Staff Recruitment		#NAME?	7,500		#NAME?
Student Recruitment / Marketing		#NAME?	8,259		#NAME?
School Meals / Lunch		#NAME?	3,506		#NAME?
Travel (Staff)		#NAME?	628		#NAME?
Fundraising		#NAME?	2,006		#NAME?
Other		#NAME?	6,253		#NAME?
TOTAL SCHOOL OPERATIONS	-	#NAME?	153,344	-	#NAME?
FACILITY OPERATION & MAINTENANCE					
Insurance		#NAME?	10,012		#NAME?
Janitorial		#NAME?			#NAME?
Building and Land Rent / Lease / Facility Finance Interest		#NAME?			#NAME?
Repairs & Maintenance		#NAME?	1,250		#NAME?
Equipment / Furniture		#NAME?			#NAME?
Security		#NAME?			#NAME?
Utilities		#NAME?			#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	-	#NAME?	11,262	-	#NAME?
DEPRECIATION & AMORTIZATION		#NAME?			#NAME?
RESERVES / CONTINGENCY		#NAME?			#NAME?
TOTAL EXPENSES	-	#NAME?	1,594,073	-	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	1,594,073	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	-	365	-	-
Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:	-	-	1	-	-
NYC CHANCELLOR'S OFFICE	-	-	365	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-
TOTAL ENROLLMENT	-	-	365	-	-
REVENUE PER PUPIL					
	-	#NAME?	#NAME?	-	#NAME?
EXPENSES PER PUPIL					
	-	#NAME?	4,367	-	#NAME?

		HARLEM LINK CHARTER Budget / Operating Plan 2016-17				
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		6,316,827	#NAME?	#NAME?	(6,316,827)	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment						
		Total Year			VARIANCE	
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
REVENUE						
REVENUES FROM STATE SOURCES						
Per Pupil Revenue	2016-17 Per Pupil Rate					
NYC CHANCELLOR'S OFFICE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
ALL OTHER School Districts: (Weighted Avg)	#N/A	#N/A	#NAME?	#NAME?	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		572,145	#NAME?	#NAME?	572,145	#NAME?
Grants						
Stimulus		-	#NAME?	#NAME?	-	#NAME?
DYCD (Department of Youth and Community Development)		-	#NAME?	#NAME?	-	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?
Other		360,000	#NAME?	#NAME?	360,000	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs		-	#NAME?	#NAME?	-	#NAME?
Title I		140,000	#NAME?	#NAME?	140,000	#NAME?
Title Funding - Other		10,000	#NAME?	#NAME?	10,000	#NAME?
School Food Service (Free Lunch)		-	#NAME?	#NAME?	-	#NAME?
Grants						
Charter School Program (CSP) Planning & Implementation		-	#NAME?	#NAME?	-	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		150,000	#NAME?	#NAME?	150,000	#NAME?
LOCAL and OTHER REVENUE						
Contributions and Donations		300,000	#NAME?	#NAME?	300,000	#NAME?
Fundraising		5,000	#NAME?	#NAME?	5,000	#NAME?
Erate Reimbursement		-	#NAME?	#NAME?	-	#NAME?
Earnings on Investments		-	#NAME?	#NAME?	-	#NAME?
Interest Income		1,200	#NAME?	#NAME?	1,200	#NAME?
Food Service (Income from meals)		-	#NAME?	#NAME?	-	#NAME?
Text Book		-	#NAME?	#NAME?	-	#NAME?
OTHER		-	#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		306,200	#NAME?	#NAME?	306,200	#NAME?
TOTAL REVENUE		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

		HARLEM LINK CHARTER Budget / Operating Plan 2016-17				
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		6,316,827	#NAME?	#NAME?	(6,316,827)	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment						
		Total Year			VARIANCE	
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
EXPENSES						
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions					
Executive Management	1.00	187,945	#NAME?	#NAME?	(187,945)	#NAME?
Instructional Management	3.00	327,689	#NAME?	#NAME?	(327,689)	#NAME?
Deans, Directors & Coordinators	9.00	648,522	#NAME?	#NAME?	(648,522)	#NAME?
CFO / Director of Finance	1.00	103,000	#NAME?	#NAME?	(103,000)	#NAME?
Operation / Business Manager	1.00	72,100	#NAME?	#NAME?	(72,100)	#NAME?
Administrative Staff	2.00	126,540	#NAME?	#NAME?	(126,540)	#NAME?
TOTAL ADMINISTRATIVE STAFF	17.00	1,465,796	#NAME?	#NAME?	(1,465,796)	#NAME?
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	31.00	2,401,524	#NAME?	#NAME?	(2,401,524)	#NAME?
Teachers - SPED	3.00	219,968	#NAME?	#NAME?	(219,968)	#NAME?
Substitute Teachers	-	4,000	#NAME?	#NAME?	(4,000)	#NAME?
Teaching Assistants	-	-	#NAME?	#NAME?	-	#NAME?
Specialty Teachers	4.00	301,512	#NAME?	#NAME?	(301,512)	#NAME?
Aides	-	-	#NAME?	#NAME?	-	#NAME?
Therapists & Counselors	2.00	162,740	#NAME?	#NAME?	(162,740)	#NAME?
Other	-	-	#NAME?	#NAME?	-	#NAME?
TOTAL INSTRUCTIONAL	40.00	3,089,744	#NAME?	#NAME?	(3,089,744)	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	#NAME?	#NAME?	-	#NAME?
Librarian	-	-	#NAME?	#NAME?	-	#NAME?
Custodian	-	-	#NAME?	#NAME?	-	#NAME?
Security	-	-	#NAME?	#NAME?	-	#NAME?
Other	-	-	#NAME?	#NAME?	-	#NAME?
TOTAL NON-INSTRUCTIONAL	-	-	#NAME?	#NAME?	-	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS	57.00	4,555,540	#NAME?	#NAME?	(4,555,540)	#NAME?
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		393,887	#NAME?	#NAME?	(393,887)	#NAME?
Fringe / Employee Benefits		544,000	#NAME?	#NAME?	(544,000)	#NAME?
Retirement / Pension		-	#NAME?	#NAME?	-	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		937,887	#NAME?	#NAME?	(937,887)	#NAME?
TOTAL PERSONNEL SERVICE COSTS	57.00	5,493,427	#NAME?	#NAME?	(5,493,427)	#NAME?
CONTRACTED SERVICES						
Accounting / Audit		84,000	#NAME?	#NAME?	(84,000)	#NAME?
Legal		6,000	#NAME?	#NAME?	(6,000)	#NAME?
Management Company Fee		-	#NAME?	#NAME?	-	#NAME?
Nurse Services		-	#NAME?	#NAME?	-	#NAME?
Food Service / School Lunch		14,000	#NAME?	#NAME?	(14,000)	#NAME?
Payroll Services		4,000	#NAME?	#NAME?	(4,000)	#NAME?
Special Ed Services		-	#NAME?	#NAME?	-	#NAME?
Titlement Services (i.e. Title I)		3,000	#NAME?	#NAME?	(3,000)	#NAME?
Other Purchased / Professional / Consulting		77,000	#NAME?	#NAME?	(77,000)	#NAME?
TOTAL CONTRACTED SERVICES		188,000	#NAME?	#NAME?	(188,000)	#NAME?

HARLEM LINK CHARTER					
Budget / Operating Plan					
2016-17					
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	6,316,827	#NAME?	#NAME?	(6,316,827)	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment					
Total Year			VARIANCE		
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
SCHOOL OPERATIONS					
Board Expenses	-	#NAME?	#NAME?	-	#NAME?
Classroom / Teaching Supplies & Materials	32,000	#NAME?	#NAME?	(32,000)	#NAME?
Special Ed Supplies & Materials	-	#NAME?	#NAME?	-	#NAME?
Textbooks / Workbooks	15,000	#NAME?	#NAME?	(15,000)	#NAME?
Supplies & Materials other	63,000	#NAME?	#NAME?	(63,000)	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	-	#NAME?
Telephone	20,000	#NAME?	#NAME?	(20,000)	#NAME?
Technology	72,000	#NAME?	#NAME?	(72,000)	#NAME?
Student Testing & Assessment	18,000	#NAME?	#NAME?	(18,000)	#NAME?
Field Trips	10,000	#NAME?	#NAME?	(10,000)	#NAME?
Transportation (student)	18,000	#NAME?	#NAME?	(18,000)	#NAME?
Student Services - other	-	#NAME?	#NAME?	-	#NAME?
Office Expense	99,103	#NAME?	#NAME?	(99,103)	#NAME?
Staff Development	130,797	#NAME?	#NAME?	(130,797)	#NAME?
Staff Recruitment	30,000	#NAME?	#NAME?	(30,000)	#NAME?
Student Recruitment / Marketing	33,000	#NAME?	#NAME?	(33,000)	#NAME?
School Meals / Lunch	14,000	#NAME?	#NAME?	(14,000)	#NAME?
Travel (Staff)	2,500	#NAME?	#NAME?	(2,500)	#NAME?
Fundraising	8,000	#NAME?	#NAME?	(8,000)	#NAME?
Other	25,000	#NAME?	#NAME?	(25,000)	#NAME?
TOTAL SCHOOL OPERATIONS	590,400	#NAME?	#NAME?	(590,400)	#NAME?
FACILITY OPERATION & MAINTENANCE					
Insurance	40,000	#NAME?	#NAME?	(40,000)	#NAME?
Janitorial	-	#NAME?	#NAME?	-	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	-	#NAME?	#NAME?	-	#NAME?
Repairs & Maintenance	5,000	#NAME?	#NAME?	(5,000)	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	-	#NAME?
Security	-	#NAME?	#NAME?	-	#NAME?
Utilities	-	#NAME?	#NAME?	-	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	45,000	#NAME?	#NAME?	(45,000)	#NAME?
DEPRECIATION & AMORTIZATION					
	-	#NAME?	#NAME?	-	#NAME?
RESERVES / CONTINGENCY					
	-	#NAME?	#NAME?	-	#NAME?
TOTAL EXPENSES					
	6,316,827	#NAME?	#NAME?	(6,316,827)	#NAME?
NET INCOME					
	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

	HARLEM LINK CHARTER				
	Budget / Operating Plan				
	2016-17				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	6,316,827	#NAME?	#NAME?	(6,316,827)	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:					
NYC CHANCELLOR'S OFFICE					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
ALL OTHER School Districts: (Weighted Avg)					
TOTAL ENROLLMENT					
REVENUE PER PUPIL					
EXPENSES PER PUPIL					

ER SCHOOL	
Total Revenue Total Expenses Net Income Actual Student Enrollment	
DESCRIPTION OF ASSUMPTIONS	
REVENUE	
REVENUES FROM STATE SOURCES	
Per Pupil Revenue	2016-17 Per Pupil Rate
NYC CHANCELLOR'S OFFICE	#NAME?
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
ALL OTHER School Districts: (Weighted Avg)	#N/A
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?
Special Education Revenue	
Grants	
Stimulus	
DYCD (Department of Youth and Community Development)	
Other	
Other	
TOTAL REVENUE FROM STATE SOURCES	
REVENUE FROM FEDERAL FUNDING	
IDEA Special Needs	
Title I	
Title Funding - Other	
School Food Service (Free Lunch)	
Grants	
Charter School Program (CSP) Planning & Implementation	
Other	
Other	
TOTAL REVENUE FROM FEDERAL SOURCES	
LOCAL and OTHER REVENUE	
Contributions and Donations	
Fundraising	
Erate Reimbursement	
Earnings on Investments	
Interest Income	
Food Service (Income from meals)	
Text Book	
OTHER	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	
TOTAL REVENUE	

		ER SCHOOL
Total Revenue		
Total Expenses		
Net Income		
Actual Student Enrollment		
		DESCRIPTION OF ASSUMPTIONS
EXPENSES		
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions
Executive Management		1.00
Instructional Management		3.00
Deans, Directors & Coordinators		9.00
CFO / Director of Finance		1.00
Operation / Business Manager		1.00
Administrative Staff		2.00
TOTAL ADMINISTRATIVE STAFF		17.00
INSTRUCTIONAL PERSONNEL COSTS		
Teachers - Regular		31.00
Teachers - SPED		3.00
Substitute Teachers		-
Teaching Assistants		-
Specialty Teachers		4.00
Aides		-
Therapists & Counselors		2.00
Other		-
TOTAL INSTRUCTIONAL		40.00
NON-INSTRUCTIONAL PERSONNEL COSTS		
Nurse		-
Librarian		-
Custodian		-
Security		-
Other		-
TOTAL NON-INSTRUCTIONAL		-
SUBTOTAL PERSONNEL SERVICE COSTS		57.00
PAYROLL TAXES AND BENEFITS		
Payroll Taxes		
Fringe / Employee Benefits		
Retirement / Pension		
TOTAL PAYROLL TAXES AND BENEFITS		
TOTAL PERSONNEL SERVICE COSTS		57.00
CONTRACTED SERVICES		
Accounting / Audit		
Legal		
Management Company Fee		
Nurse Services		
Food Service / School Lunch		
Payroll Services		
Special Ed Services		
Titlement Services (i.e. Title I)		
Other Purchased / Professional / Consulting		
TOTAL CONTRACTED SERVICES		

	ER SCHOOL
Total Revenue Total Expenses Net Income Actual Student Enrollment	
	DESCRIPTION OF ASSUMPTIONS
SCHOOL OPERATIONS Board Expenses Classroom / Teaching Supplies & Materials Special Ed Supplies & Materials Textbooks / Workbooks Supplies & Materials other Equipment / Furniture Telephone Technology Student Testing & Assessment Field Trips Transportation (student) Student Services - other Office Expense Staff Development Staff Recruitment Student Recruitment / Marketing School Meals / Lunch Travel (Staff) Fundraising Other TOTAL SCHOOL OPERATIONS	
FACILITY OPERATION & MAINTENANCE Insurance Janitorial Building and Land Rent / Lease / Facility Finance Interest Repairs & Maintenance Equipment / Furniture Security Utilities TOTAL FACILITY OPERATION & MAINTENANCE	
DEPRECIATION & AMORTIZATION RESERVES / CONTINGENCY	
TOTAL EXPENSES	
NET INCOME	

	ER SCHOOL
Total Revenue Total Expenses Net Income Actual Student Enrollment	
	DESCRIPTION OF ASSUMPTIONS
ENROLLMENT - *School Districts Are Linked To Above Entries* Number of Districts: NYC CHANCELLOR'S OFFICE - - - - - - - - - - - - - - ALL OTHER School Districts: (Weighted Avg) TOTAL ENROLLMENT REVENUE PER PUPIL EXPENSES PER PUPIL	

**HARLEM LINK CHARTER SCHOOL
BALANCE SHEET
2016-17**

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	<u>Err:508</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	-	-	-	-	-
<u>OTHER ASSETS</u>	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

CY Per Pupil Rate

NYC CHANCELLOR'S OFFICE	#NAME?					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
-	#N/A					
ALL OTHER School Districts: (Count = 0)	#N/A					
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	-		-		-
Special Education Revenue						
Grants						
Stimulus						
DYCD (Department of Youth and Community Development)						
Other						
Other						
TOTAL REVENUE FROM STATE SOURCES		-		-		-
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs						
Title I						
Title Funding - Other						
School Food Service (Free Lunch)						
Grants						
Charter School Program (CSP) Planning & Implementation						
Other						
Other						
TOTAL REVENUE FROM FEDERAL SOURCES		-		-		-
LOCAL and OTHER REVENUE						
Contributions and Donations						
Fundraising						
Erate Reimbursement						
Earnings on Investments						
Interest Income						
Food Service (Income from meals)						
Text Book						
OTHER						
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-		-		-
TOTAL REVENUE		-		-		-

Total Revenue	-	#NAME?	-	-	#NAME?	-	-
Total Expenses	-	#NAME?	-	-	#NAME?	-	-
Net Income	-	#NAME?	-	-	#NAME?	-	-
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

3rd (

Quarter 0

No. of Positions

[illegible]

	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
-	#NAME?	-	-	#NAME?	-	-

[illegible]

	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
-	#NAME?	-	-	#NAME?	-	-

-	#NAME?	-	-	#NAME?	-	-
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#NAME?
#NAME?
#NAME?
#NAME?
<u>#NAME?</u>
#NAME?

	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
-	#NAME?	-	-	#NAME?	-	-

-	#NAME?	-	-	#NAME?	-	-
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#NAME?

UBTOTAL PERSONNEL SERVICE COSTS	#NAME?	-	#NAME?	-	-	#NAME?	-	-
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	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
-	#NAME?	-	-	#NAME?	-	-

	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
-	#NAME?	-	-	#NAME?	-	-

-	#NAME?	-	-	#NAME?	-	-
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#NAME?

TOTAL PERSONNEL SERVICE COSTS	#NAME?	-	#NAME?	-	-	#NAME?	-	-
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	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
-	#NAME?	-	-	#NAME?	-	-

	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
	#NAME?	-		#NAME?	-	
-	#NAME?	-	-	#NAME?	-	-

-	#NAME?	-	-	#NAME?	-	-
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2016-17

Total Revenue	-	#NAME?	-	-	#NAME?	-	-
Total Expenses	-	#NAME?	-	-	#NAME?	-	-
Net Income	-	#NAME?	-	-	#NAME?	-	-
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
SCHOOL OPERATIONS							
Board Expenses		#NAME?	-		#NAME?	-	
Classroom / Teaching Supplies & Materials		#NAME?	-		#NAME?	-	
Special Ed Supplies & Materials		#NAME?	-		#NAME?	-	
Textbooks / Workbooks		#NAME?	-		#NAME?	-	
Supplies & Materials other		#NAME?	-		#NAME?	-	
Equipment / Furniture		#NAME?	-		#NAME?	-	
Telephone		#NAME?	-		#NAME?	-	
Technology		#NAME?	-		#NAME?	-	
Student Testing & Assessment		#NAME?	-		#NAME?	-	
Field Trips		#NAME?	-		#NAME?	-	
Transportation (student)		#NAME?	-		#NAME?	-	
Student Services - other		#NAME?	-		#NAME?	-	
Office Expense		#NAME?	-		#NAME?	-	
Staff Development		#NAME?	-		#NAME?	-	
Staff Recruitment		#NAME?	-		#NAME?	-	
Student Recruitment / Marketing		#NAME?	-		#NAME?	-	
School Meals / Lunch		#NAME?	-		#NAME?	-	
Travel (Staff)		#NAME?	-		#NAME?	-	
Fundraising		#NAME?	-		#NAME?	-	
Other		#NAME?	-		#NAME?	-	
TOTAL SCHOOL OPERATIONS	-	#NAME?	-	-	#NAME?	-	-
FACILITY OPERATION & MAINTENANCE							
Insurance		#NAME?	-		#NAME?	-	
Janitorial		#NAME?	-		#NAME?	-	
Building and Land Rent / Lease / Facility Finance Interest		#NAME?	-		#NAME?	-	
Repairs & Maintenance		#NAME?	-		#NAME?	-	
Equipment / Furniture		#NAME?	-		#NAME?	-	
Security		#NAME?	-		#NAME?	-	
Utilities		#NAME?	-		#NAME?	-	
TOTAL FACILITY OPERATION & MAINTENANCE	-	#NAME?	-	-	#NAME?	-	-
DEPRECIATION & AMORTIZATION		#NAME?	-		#NAME?	-	
RESERVES / CONTINGENCY		#NAME?	-		#NAME?	-	
TOTAL EXPENSES	-	#NAME?	-	-	#NAME?	-	-
NET INCOME	-	#NAME?	-	-	#NAME?	-	-

		HARLEM LINK CHARTER SCHOOL
		Budget / Operating Plan

Total Revenue	-	#NAME?	-	-	#NAME?	-	-
Total Expenses	-	#NAME?	-	-	#NAME?	-	-
Net Income	-	#NAME?	-	-	#NAME?	-	-
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

1st Quarter - 7/1 - 9/30		
Actual	Current Budget	Variance

2nd Quarter - 10/1 - 12/31		
Actual	Current Budget	Variance

3rd C

Actual

ENROLLMENT - *School Districts Are Linked To Above Entries*

ALL OTHER School Districts: (Count = 0)

REVENUE PER PUPIL

EYDENSES PER DIURII

SCHOOL									
n									
Total Revenue	#NAME?	-	-	#NAME?	-				
Total Expenses	#NAME?	-	-	#NAME?	-				
Net Income	#NAME?	-	-	#NAME?	-				
Actual Student Enrollment	#NAME?	-	-	#NAME?	-				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed						3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
						Current Budget	Variance	Actual	Current Budget
REVENUE									
REVENUES FROM STATE SOURCES									
Per Pupil Revenue					CY Per Pupil Rate				
NYC CHANCELLOR'S OFFICE	#NAME?				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
-	#N/A				#NAME?			#NAME?	
ALL OTHER School Districts: (Count = 0)	#N/A				#NAME?			#NAME?	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?				#NAME?		-	#NAME?	
Special Education Revenue					#NAME?			#NAME?	
Grants									
Stimulus					#NAME?			#NAME?	
DYCD (Department of Youth and Community Development)					#NAME?			#NAME?	
Other					#NAME?			#NAME?	
Other					#NAME?			#NAME?	
TOTAL REVENUE FROM STATE SOURCES					#NAME?		-	#NAME?	
REVENUE FROM FEDERAL FUNDING									
IDEA Special Needs					#NAME?			#NAME?	
Title I					#NAME?			#NAME?	
Title Funding - Other					#NAME?			#NAME?	
School Food Service (Free Lunch)					#NAME?			#NAME?	
Grants									
Charter School Program (CSP) Planning & Implementation					#NAME?			#NAME?	
Other					#NAME?			#NAME?	
Other					#NAME?			#NAME?	
TOTAL REVENUE FROM FEDERAL SOURCES					#NAME?		-	#NAME?	
LOCAL and OTHER REVENUE									
Contributions and Donations					#NAME?			#NAME?	
Fundraising					#NAME?			#NAME?	
Erate Reimbursement					#NAME?			#NAME?	
Earnings on Investments					#NAME?			#NAME?	
Interest Income					#NAME?			#NAME?	
Food Service (Income from meals)					#NAME?			#NAME?	
Text Book					#NAME?			#NAME?	
OTHER					#NAME?			#NAME?	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES					#NAME?		-	#NAME?	
TOTAL REVENUE	#NAME?	-	-	#NAME?	-				

SCHOOL					
n					
Total Revenue	#NAME?	-	-	#NAME?	-
Total Expenses	#NAME?	-	-	#NAME?	-
Net Income	#NAME?	-	-	#NAME?	-
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance
EXPENSES					
ADMINISTRATIVE STAFF PERSONNEL COSTS					
Quarter 0					
No. of Positions					
Executive Management	#NAME?	#NAME?	-	#NAME?	-
Instructional Management	#NAME?	#NAME?	-	#NAME?	-
Deans, Directors & Coordinators	#NAME?	#NAME?	-	#NAME?	-
CFO / Director of Finance	#NAME?	#NAME?	-	#NAME?	-
Operation / Business Manager	#NAME?	#NAME?	-	#NAME?	-
Administrative Staff	#NAME?	#NAME?	-	#NAME?	-
TOTAL ADMINISTRATIVE STAFF	#NAME?	#NAME?	-	#NAME?	-
INSTRUCTIONAL PERSONNEL COSTS					
Teachers - Regular	#NAME?	#NAME?	-	#NAME?	-
Teachers - SPED	#NAME?	#NAME?	-	#NAME?	-
Substitute Teachers	#NAME?	#NAME?	-	#NAME?	-
Teaching Assistants	#NAME?	#NAME?	-	#NAME?	-
Specialty Teachers	#NAME?	#NAME?	-	#NAME?	-
Aides	#NAME?	#NAME?	-	#NAME?	-
Therapists & Counselors	#NAME?	#NAME?	-	#NAME?	-
Other	#NAME?	#NAME?	-	#NAME?	-
TOTAL INSTRUCTIONAL	#NAME?	#NAME?	-	#NAME?	-
NON-INSTRUCTIONAL PERSONNEL COSTS					
Nurse	#NAME?	#NAME?	-	#NAME?	-
Librarian	#NAME?	#NAME?	-	#NAME?	-
Custodian	#NAME?	#NAME?	-	#NAME?	-
Security	#NAME?	#NAME?	-	#NAME?	-
Other	#NAME?	#NAME?	-	#NAME?	-
TOTAL NON-INSTRUCTIONAL	#NAME?	#NAME?	-	#NAME?	-
SUBTOTAL PERSONNEL SERVICE COSTS					
#NAME?	#NAME?	-	-	#NAME?	-
PAYROLL TAXES AND BENEFITS					
Payroll Taxes	#NAME?	-	#NAME?	#NAME?	-
Fringe / Employee Benefits	#NAME?	-	#NAME?	#NAME?	-
Retirement / Pension	#NAME?	-	#NAME?	#NAME?	-
TOTAL PAYROLL TAXES AND BENEFITS	#NAME?	-	-	#NAME?	-
TOTAL PERSONNEL SERVICE COSTS					
#NAME?	#NAME?	-	-	#NAME?	-
CONTRACTED SERVICES					
Accounting / Audit	#NAME?	-	#NAME?	#NAME?	-
Legal	#NAME?	-	#NAME?	#NAME?	-
Management Company Fee	#NAME?	-	#NAME?	#NAME?	-
Nurse Services	#NAME?	-	#NAME?	#NAME?	-
Food Service / School Lunch	#NAME?	-	#NAME?	#NAME?	-
Payroll Services	#NAME?	-	#NAME?	#NAME?	-
Special Ed Services	#NAME?	-	#NAME?	#NAME?	-
Titlement Services (i.e. Title I)	#NAME?	-	#NAME?	#NAME?	-
Other Purchased / Professional / Consulting	#NAME?	-	#NAME?	#NAME?	-
TOTAL CONTRACTED SERVICES	#NAME?	-	-	#NAME?	-

SCHOOL					
n					
Total Revenue	#NAME?	-	-	#NAME?	-
Total Expenses	#NAME?	-	-	#NAME?	-
Net Income	#NAME?	-	-	#NAME?	-
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed					
		Current Budget	Variance	Actual	Current Budget Variance
SCHOOL OPERATIONS					
Board Expenses	#NAME?	-		#NAME?	-
Classroom / Teaching Supplies & Materials	#NAME?	-		#NAME?	-
Special Ed Supplies & Materials	#NAME?	-		#NAME?	-
Textbooks / Workbooks	#NAME?	-		#NAME?	-
Supplies & Materials other	#NAME?	-		#NAME?	-
Equipment / Furniture	#NAME?	-		#NAME?	-
Telephone	#NAME?	-		#NAME?	-
Technology	#NAME?	-		#NAME?	-
Student Testing & Assessment	#NAME?	-		#NAME?	-
Field Trips	#NAME?	-		#NAME?	-
Transportation (student)	#NAME?	-		#NAME?	-
Student Services - other	#NAME?	-		#NAME?	-
Office Expense	#NAME?	-		#NAME?	-
Staff Development	#NAME?	-		#NAME?	-
Staff Recruitment	#NAME?	-		#NAME?	-
Student Recruitment / Marketing	#NAME?	-		#NAME?	-
School Meals / Lunch	#NAME?	-		#NAME?	-
Travel (Staff)	#NAME?	-		#NAME?	-
Fundraising	#NAME?	-		#NAME?	-
Other	#NAME?	-		#NAME?	-
TOTAL SCHOOL OPERATIONS	#NAME?	-	-	#NAME?	-
FACILITY OPERATION & MAINTENANCE					
Insurance	#NAME?	-		#NAME?	-
Janitorial	#NAME?	-		#NAME?	-
Building and Land Rent / Lease / Facility Finance Interest	#NAME?	-		#NAME?	-
Repairs & Maintenance	#NAME?	-		#NAME?	-
Equipment / Furniture	#NAME?	-		#NAME?	-
Security	#NAME?	-		#NAME?	-
Utilities	#NAME?	-		#NAME?	-
TOTAL FACILITY OPERATION & MAINTENANCE	#NAME?	-	-	#NAME?	-
DEPRECIATION & AMORTIZATION					
	#NAME?	-		#NAME?	-
RESERVES / CONTINGENCY					
	#NAME?	-		#NAME?	-
TOTAL EXPENSES	#NAME?	-	-	#NAME?	-
NET INCOME	#NAME?	-	-	#NAME?	-

SCHOOL					
n					
Total Revenue	#NAME?	-	-	#NAME?	-
Total Expenses	#NAME?	-	-	#NAME?	-
Net Income	#NAME?	-	-	#NAME?	-
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
NYC CHANCELLOR'S OFFICE	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
ALL OTHER School Districts: (Count = 0)	#NAME?	-	-	#NAME?	-
TOTAL ENROLLMENT	#NAME?	-	-	#NAME?	-
REVENUE PER PUPIL	#NAME?	-	-	#NAME?	-
EXPENSES PER PUPIL	#NAME?	-	-	#NAME?	-

				HARLEM LINK CHARTER SCHOOL			
				Budget / Operating Plan			
				2016-17			
Total Revenue	-	-	-	#NAME?	#NAME?	-	-
Total Expenses	-	-	-	#NAME?	#NAME?	-	-
Net Income	-	-	-	#NAME?	#NAME?	-	-
Actual Student Enrollment	-	-	-			-	-
				TOTALS AND VARIANCE ANALYSIS			
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Original Budget (Current Quarter)
				Actual	Current Budget	Current Budget - TY	Actual vs. Current Budget TY
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
NYC CHANCELLOR'S OFFICE	#NAME?			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
-	#N/A			-	-	-	-
ALL OTHER School Districts: (Count = 0)	#N/A			-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?			-	-	-	-
Special Education Revenue				-	-	-	-
Grants							
Stimulus				-	-	-	-
DYCD (Department of Youth and Community Development)				-	-	-	-
Other				-	-	-	-
Other				-	-	-	-
TOTAL REVENUE FROM STATE SOURCES				-	-	-	-
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs				-	-	-	-
Title I				-	-	-	-
Title Funding - Other				-	-	-	-
School Food Service (Free Lunch)				-	-	-	-
Grants							
Charter School Program (CSP) Planning & Implementation				-	-	-	-
Other				-	-	-	-
Other				-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES				-	-	-	-
LOCAL and OTHER REVENUE							
Contributions and Donations				-	-	-	-
Fundraising				-	-	-	-
Erate Reimbursement				-	-	-	-
Earnings on Investments				-	-	-	-
Interest Income				-	-	-	-
Food Service (Income from meals)				-	-	-	-
Text Book				-	-	-	-
OTHER				-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES				-	-	-	-
TOTAL REVENUE				-	-	-	-

				HARLEM LINK CHARTER SCHOOL				
				Budget / Operating Plan				
				2016-17				
Total Revenue	-	-	-	#NAME?	#NAME?	-	-	-
Total Expenses	-	-	-	#NAME?	#NAME?	-	-	-
Net Income	-	-	-	#NAME?	#NAME?	-	-	-
Actual Student Enrollment	-	-	-			-	-	-
				TOTALS AND VARIANCE ANALYSIS				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY
				Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY
EXPENSES								
ADMINISTRATIVE STAFF PERSONNEL COSTS								
Executive Management								
Instructional Management								
Deans, Directors & Coordinators								
CFO / Director of Finance								
Operation / Business Manager								
Administrative Staff								
TOTAL ADMINISTRATIVE STAFF								
INSTRUCTIONAL PERSONNEL COSTS								
Teachers - Regular								
Teachers - SPED								
Substitute Teachers								
Teaching Assistants								
Specialty Teachers								
Aides								
Therapists & Counselors								
Other								
TOTAL INSTRUCTIONAL								
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse								
Librarian								
Custodian								
Security								
Other								
TOTAL NON-INSTRUCTIONAL								
SUBTOTAL PERSONNEL SERVICE COSTS								
PAYROLL TAXES AND BENEFITS								
Payroll Taxes								
Fringe / Employee Benefits								
Retirement / Pension								
TOTAL PAYROLL TAXES AND BENEFITS								
TOTAL PERSONNEL SERVICE COSTS								
CONTRACTED SERVICES								
Accounting / Audit								
Legal								
Management Company Fee								
Nurse Services								
Food Service / School Lunch								
Payroll Services								
Special Ed Services								
Titlement Services (i.e. Title I)								
Other Purchased / Professional / Consulting								
TOTAL CONTRACTED SERVICES								

				HARLEM LINK CHARTER SCHOOL			
				Budget / Operating Plan			
				2016-17			
Total Revenue	-	-	-	#NAME?	#NAME?	-	-
Total Expenses	-	-	-	#NAME?	#NAME?	-	-
Net Income	-	-	-	#NAME?	#NAME?	-	-
Actual Student Enrollment	-	-	-			-	-
				TOTALS AND VARIANCE ANALYSIS			
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Original Budget (Current Quarter)
				Actual	Current Budget	Current Budget - TY	Actual vs. Original Budget
SCHOOL OPERATIONS							
Board Expenses	-	-	-	#NAME?	#NAME?	-	-
Classroom / Teaching Supplies & Materials	-	-	-	#NAME?	#NAME?	-	-
Special Ed Supplies & Materials	-	-	-	#NAME?	#NAME?	-	-
Textbooks / Workbooks	-	-	-	#NAME?	#NAME?	-	-
Supplies & Materials other	-	-	-	#NAME?	#NAME?	-	-
Equipment / Furniture	-	-	-	#NAME?	#NAME?	-	-
Telephone	-	-	-	#NAME?	#NAME?	-	-
Technology	-	-	-	#NAME?	#NAME?	-	-
Student Testing & Assessment	-	-	-	#NAME?	#NAME?	-	-
Field Trips	-	-	-	#NAME?	#NAME?	-	-
Transportation (student)	-	-	-	#NAME?	#NAME?	-	-
Student Services - other	-	-	-	#NAME?	#NAME?	-	-
Office Expense	-	-	-	#NAME?	#NAME?	-	-
Staff Development	-	-	-	#NAME?	#NAME?	-	-
Staff Recruitment	-	-	-	#NAME?	#NAME?	-	-
Student Recruitment / Marketing	-	-	-	#NAME?	#NAME?	-	-
School Meals / Lunch	-	-	-	#NAME?	#NAME?	-	-
Travel (Staff)	-	-	-	#NAME?	#NAME?	-	-
Fundraising	-	-	-	#NAME?	#NAME?	-	-
Other	-	-	-	#NAME?	#NAME?	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	#NAME?	#NAME?	-	-
FACILITY OPERATION & MAINTENANCE							
Insurance	-	-	-	#NAME?	#NAME?	-	-
Janitorial	-	-	-	#NAME?	#NAME?	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	#NAME?	#NAME?	-	-
Repairs & Maintenance	-	-	-	#NAME?	#NAME?	-	-
Equipment / Furniture	-	-	-	#NAME?	#NAME?	-	-
Security	-	-	-	#NAME?	#NAME?	-	-
Utilities	-	-	-	#NAME?	#NAME?	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	#NAME?	#NAME?	-	-
DEPRECIATION & AMORTIZATION				-	-	-	-
RESERVES / CONTINGENCY				-	-	-	-
TOTAL EXPENSES	-	-	-	#NAME?	#NAME?	-	-
NET INCOME	-	-	-	#NAME?	#NAME?	-	-

				HARLEM LINK CHARTER SCHOOL			
				Budget / Operating Plan			
				2016-17			
Total Revenue	-	-	-	#NAME?	#NAME?	-	-
Total Expenses	-	-	-	#NAME?	#NAME?	-	-
Net Income	-	-	-	#NAME?	#NAME?	-	-
Actual Student Enrollment	-	-	-			-	-
				TOTALS AND VARIANCE ANALYSIS			
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Original Budget (Current Quarter)
				Actual	Current Budget	Current Budget - TY	Actual vs. Original Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*				* Enrollment Data Based on Last Actual Quarter Completed			
NYC CHANCELLOR'S OFFICE				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
-				-	-	-	-
ALL OTHER School Districts: (Count = 0)				-	-	-	-
TOTAL ENROLLMENT				-	-	-	-
REVENUE PER PUPIL				-	-	-	-
EXPENSES PER PUPIL				-	-	-	-

Total Revenue	#NAME?	#NAME?	-	-
Total Expenses	6,316,827	6,316,827	-	-
Net Income	#NAME?	#NAME?	-	-
Actual Student Enrollment			-	
5				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
REVENUE				
REVENUES FROM STATE SOURCES				
Per Pupil Revenue	CY Per Pupil Rate			
NYC CHANCELLOR'S OFFICE	#NAME?	#NAME?	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
-	#N/A	#N/A	-	-
ALL OTHER School Districts: (Count = 0)	#N/A	#N/A	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	-	-
Special Education Revenue	572,145	(572,145)	-	-
Grants				
Stimulus	-	-	-	-
DYCD (Department of Youth and Community Development)	-	-	-	-
Other	-	-	-	-
Other	360,000	(360,000)	-	-
TOTAL REVENUE FROM STATE SOURCES	#NAME?	#NAME?	-	-
REVENUE FROM FEDERAL FUNDING				
IDEA Special Needs	-	-	-	-
Title I	140,000	(140,000)	-	-
Title Funding - Other	10,000	(10,000)	-	-
School Food Service (Free Lunch)	-	-	-	-
Grants				
Charter School Program (CSP) Planning & Implementation	-	-	-	-
Other	-	-	-	-
Other	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	150,000	(150,000)	-	-
LOCAL and OTHER REVENUE				
Contributions and Donations	300,000	(300,000)	-	-
Fundraising	5,000	(5,000)	-	-
Erate Reimbursement	-	-	-	-
Earnings on Investments	-	-	-	-
Interest Income	1,200	(1,200)	-	-
Food Service (Income from meals)	-	-	-	-
Text Book	-	-	-	-
OTHER	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	306,200	(306,200)	-	-
TOTAL REVENUE	#NAME?	#NAME?	-	-

Total Revenue	#NAME?	#NAME?	-	-
Total Expenses	6,316,827	6,316,827	-	-
Net Income	#NAME?	#NAME?	-	-
Actual Student Enrollment			-	
5				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				
	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY

EXPENSES				
ADMINISTRATIVE STAFF PERSONNEL COSTS				
	Quarter 0 No. of Positions			
Executive Management	#NAME?	187,945	187,945	-
Instructional Management	#NAME?	327,689	327,689	-
Deans, Directors & Coordinators	#NAME?	648,522	648,522	-
CFO / Director of Finance	#NAME?	103,000	103,000	-
Operation / Business Manager	#NAME?	72,100	72,100	-
Administrative Staff	#NAME?	126,540	126,540	-
TOTAL ADMINISTRATIVE STAFF	#NAME?	1,465,796	1,465,796	-
INSTRUCTIONAL PERSONNEL COSTS				
Teachers - Regular	#NAME?	2,401,524	2,401,524	-
Teachers - SPED	#NAME?	219,968	219,968	-
Substitute Teachers	#NAME?	4,000	4,000	-
Teaching Assistants	#NAME?	-	-	-
Specialty Teachers	#NAME?	301,512	301,512	-
Aides	#NAME?	-	-	-
Therapists & Counselors	#NAME?	162,740	162,740	-
Other	#NAME?	-	-	-
TOTAL INSTRUCTIONAL	#NAME?	3,089,744	3,089,744	-
NON-INSTRUCTIONAL PERSONNEL COSTS				
Nurse	#NAME?	-	-	-
Librarian	#NAME?	-	-	-
Custodian	#NAME?	-	-	-
Security	#NAME?	-	-	-
Other	#NAME?	-	-	-
TOTAL NON-INSTRUCTIONAL	#NAME?	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS				
#NAME?		4,555,540	4,555,540	-
PAYROLL TAXES AND BENEFITS				
Payroll Taxes		393,887	393,887	-
Fringe / Employee Benefits		544,000	544,000	-
Retirement / Pension		-	-	-
TOTAL PAYROLL TAXES AND BENEFITS		937,887	937,887	-
TOTAL PERSONNEL SERVICE COSTS				
#NAME?		5,493,427	5,493,427	-
CONTRACTED SERVICES				
Accounting / Audit		84,000	84,000	-
Legal		6,000	6,000	-
Management Company Fee		-	-	-
Nurse Services		-	-	-
Food Service / School Lunch		14,000	14,000	-
Payroll Services		4,000	4,000	-
Special Ed Services		-	-	-
Titlement Services (i.e. Title I)		3,000	3,000	-
Other Purchased / Professional / Consulting		77,000	77,000	-
TOTAL CONTRACTED SERVICES		188,000	188,000	-

Total Revenue	#NAME?	#NAME?	-	-
Total Expenses	6,316,827	6,316,827	-	-
Net Income	#NAME?	#NAME?	-	-
Actual Student Enrollment			-	
5				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				
	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
SCHOOL OPERATIONS				
Board Expenses	-	-	-	-
Classroom / Teaching Supplies & Materials	32,000	32,000	-	-
Special Ed Supplies & Materials	-	-	-	-
Textbooks / Workbooks	15,000	15,000	-	-
Supplies & Materials other	63,000	63,000	-	-
Equipment / Furniture	-	-	-	-
Telephone	20,000	20,000	-	-
Technology	72,000	72,000	-	-
Student Testing & Assessment	18,000	18,000	-	-
Field Trips	10,000	10,000	-	-
Transportation (student)	18,000	18,000	-	-
Student Services - other	-	-	-	-
Office Expense	99,103	99,103	-	-
Staff Development	130,797	130,797	-	-
Staff Recruitment	30,000	30,000	-	-
Student Recruitment / Marketing	33,000	33,000	-	-
School Meals / Lunch	14,000	14,000	-	-
Travel (Staff)	2,500	2,500	-	-
Fundraising	8,000	8,000	-	-
Other	25,000	25,000	-	-
TOTAL SCHOOL OPERATIONS	590,400	590,400	-	-
FACILITY OPERATION & MAINTENANCE				
Insurance	40,000	40,000	-	-
Janitorial	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-
Repairs & Maintenance	5,000	5,000	-	-
Equipment / Furniture	-	-	-	-
Security	-	-	-	-
Utilities	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	45,000	45,000	-	-
DEPRECIATION & AMORTIZATION	-	-	-	-
RESERVES / CONTINGENCY	-	-	-	-
TOTAL EXPENSES	6,316,827	6,316,827	-	-
NET INCOME	#NAME?	#NAME?	-	-

Total Revenue	#NAME?	#NAME?	-	-
Total Expenses	6,316,827	6,316,827	-	-
Net Income	#NAME?	#NAME?	-	-
Actual Student Enrollment			-	
		5		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Actual vs. Original Budget - TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
		Original Budget - TY		

ENROLLMENT - *School Districts Are Linked To Above Entries*				
NYC CHANCELLOR'S OFFICE			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
ALL OTHER School Districts: (Count = 0)			-	-
TOTAL ENROLLMENT			-	-
REVENUE PER PUPIL			-	-
EXPENSES PER PUPIL			-	-



Charter Schools Institute
The State University of New York

Annual Report Requirement
for SUNY Authorized Charter Schools
HARLEM LINK CHARTER SCHOOL
2016-17

Administrative
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Jonathan Barrett

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer
2. Is the trustee an employee of any school operated by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____

Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Address: _____

Home Telephone: _____

Home Address: _____

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

B. Peter Carry

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chair/Board President

2. Is the trustee an employee of any school operated by the Education Corporation?
 ____ Yes **X** ____ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ____ Yes **X** ____ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____

Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Address: _____

Home Telephone: _____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Krista Brown

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee/Member
2. Is the trustee an employee of any school operated by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____

Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

David Wycliffe Brown

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary
2. Is the trustee an employee of any school operated by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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NONE			
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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____

Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Bianna Cardinale

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee/Member
2. Is the trustee an employee of any school operated by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____

Date _____

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Business Telephone: _____

Business Address: _____

Home Telephone: _____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Kenneth Catandella

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee/Member
2. Is the trustee an employee of any school operated by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____

Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

Home Address: _____

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Brandilyn Dumas

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee/Member

2. Is the trustee an employee of any school operated by the Education Corporation?
 ____ Yes **X** ____ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ____ Yes **X** ____ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

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NONE			
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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____

Date _____

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Business Telephone: _____

Business Address: _____

Home Address: _____

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Rachel Field

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer
2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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NONE				

Signature _____

Date _____

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Business Telephone: _____

Business Address: _____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

John Reddick

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Harlem Link Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee/Member
2. Is the trustee an employee of any school operated by the Education Corporation?
___ Yes X ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____

Date _____

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Business Address: _____

Home Telephone: _____

Home Address: _____



Entry 9 BOT Table

Created: 07/12/2016

Last updated: 07/18/2016

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Jonathan Barrett		Treasurer		Yes	Finance	June 2017
2	B. Peter Carry		Chair/Board President		Yes	Business Management	June 2018
3	Krista Barron		Trustee/Member		Yes	Education	June 2017
4	David Wycliffe Brown		Secretary		Yes	Legal and Compliance	June 2018
5	Bianna Cardinale		Trustee/Member		Yes	Education	June 2016
6	Kenneth Catandella		Trustee/Member		Yes	Development	June 2016
7	Brandilyn Dumas		Trustee/Member		Yes	Real Estate Law	June 2016
8	Rachel Field		Trustee/Member		Yes	Finance	June 2018

9	John Reddick		Trustee/Member		No	Education	N/A
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

2. Total Number of Members on June 30, 2015

10

3. Total Number of Members Joining the Board 2015-16 School Year

0

4. Total Number of Members Departing the Board during the 2015-16 School Year

2

5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes

n/a

6. Number of Board Meetings Conducted in the 2015-16 School Year

11

7. Number of Board Meetings Scheduled for the 2016-17 School Year

11

Thank you.



Entry 11: Enrollment and Retention Efforts

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Board of Trustees

Jonathan Barrett
Luminus Management

Krista Barron

David W. Brown
Paul, Weiss, Rifkind,
Wharton & Garrison LLP

Bianna Cardinale

Peter Carry

Ken Catandella
Columbia University

Brandilyn Dumas
Greenberg Traurig LLP

Rachel Field
Women's World Banking

John Reddick
Founding Board Member

Steven Evangelista
Principal

Harlem Link Charter School (Harlem Link) utilizes a variety of strategies to attract and retain students with disabilities, English Language Learners (ELLs), and students who are eligible for free or reduced price lunch (economically disadvantaged).

The chart below displays our current recruitment and retention targets compared against actual student enrollment during the 2015-16 academic year.

	Recruitment Targets	2015-16 Recruitment	Retention Targets	2015-16 Retention
<i>Economically Disadvantaged</i>	50%	89%	93.7%	97.3%
<i>English Language Learners</i>	7.6%	8.6%	93.4%	61.5%
<i>Students with Disabilities</i>	16.5%	25.3%	94.4%	73.7%

Recruitment Strategies

Consistently outperforming the recruitment targets is a direct result of our school philosophy and goals for serving the most at-risk students and embodying what it means to be a community school. In addition to being active in District 3 and District 5 communities throughout each school year, the school also pursues students at-risk across Upper Manhattan. Each year, Harlem Link students reside in over ten NYC school districts with the majority of students residing in nearby District 5.

Strategies to reach these students includes working with the New York City Department of Education (DOE) to send a mailing to every family living in the various communities of Harlem. During 2015-16, these mailings were sent to the following zip codes: 10025, 10026, 10027, 10029, 10030, 10031, 10032, 10035, 10037 and 10039. The mailing was translated into English and Spanish to ensure the highest access to parents. These zip codes were chosen not only for their proximity to the school, but also for the large immigrant populations, high population of families experiencing economic disadvantages and high percentage of residents receiving services for disabilities.

In addition to this mailer, we also recruit heavily from our Pre-K classes as well as other Pre-K programs and daycare centers. The school also hosts tours and information sessions as well as attends recruitment fairs in the community and those held by the New York City Department of Education.

Graduating Articulate Scholars and Active Citizens

20 W 112th Street, Rm 357 • New York, NY 10026 • Phone: 212-289-3249 • Fax: 212-289-3686



www.harlemlink.org

In 2015-16, recruitment efforts were made to fill the 84 open Kindergarten seats and 38 seats open in higher grades. Thirty-three of the Kindergarten openings were filled by students from Harlem Link's Pre-K and an additional 35 seats were filled by the siblings of current students. As a result, 2015-16 recruitment efforts were made to fill only 16 Kindergarten openings and an average of 5-10 seats in each of the higher grades. To ensure the most diverse student population for these limited vacancies, Harlem Link applied specific strategies to recruit ELLs, students with disabilities and students from economically disadvantaged families.

To target non-English speaking families, Harlem Link provides its student application at the school and on its website in Spanish and French. In addition, the school partners with the New York City Charter Schools Center to participate in its recruitment efforts aimed at English Language Learners. Harlem Link was one of 20 schools to pilot the Charter Center's 2011 initiative to create a common online application, for example, and has continued to participate in the program ever since.

In its information sessions, orientation sessions and contact with parents prior to enrollment, the school does not ask families whether their children have been identified as having disabilities. Doing so could discourage families who fear the stigma of Individualized Education Programs (IEPs) from enrolling. Instead, the school uses the DOE's "SESIS" network to identify whether new enrollees are eligible for special education services. Also, the school promotes the fact that special education students are treated with a high level of attention and are integrated with other students throughout the school, mainly through the use of Collaborative Team Teaching on each grade level.

Through word of mouth, Harlem Link has gained a reputation in the community as a haven for families who are living in poverty or whose children have a disability. One family member of a new enrollee with an Emotionally Disturbed diagnosis on his IEP said at the end of the school year, "I have never seen a group of adults work so hard together. His entire life has literally changed." The school will continue to provide staff time at information sessions in a variety of day care centers throughout Harlem. Two in particular tend to enroll a high number of students who are English Language Learners: the Dorothy Day Head Start at 583 Riverside Drive in West Harlem, and Addie Mae Collins Head Start at 110 East 129th Street in East Harlem. These are located in neighborhoods with a predominate number of immigrants from, respectively, the Dominican Republic and Puerto Rico. Additional organizations visited to target English Language Learners include the Boys and Girls Harbor Preschool and the East Harlem Bilingual Head Start Centers.

To target families of students with disabilities, Harlem Link conducted outreach to the following organizations: Annie G. Newsome Head Start, Child Minisink Center, Adam Clayton Powell Jr. Center, Abyssinian Development Corporation and the Union Settlement Associations Head Start, Day Care and Child Care Centers.

Harlem Link also regularly provides information sessions at numerous other early childhood centers including the Adair House, the Abyssinian Development Corporation's Day Care Center, and Harlem GEMS. At these locations the school encounters a high percentage of families living at or below the poverty line, as defined by the United States Department of Agriculture through its Free and Reduced Price Lunch program. To target even more families in this category, Harlem Link also conducted outreach to the following organizations:

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St. Nicholas Center	Ft. George Head Start Center
Fort George Community Enrichment Center	Columbia University Head Start
ECDO Head Start/Early Childhood Development Daycare Center	Goddard Riverside Head Start
The Center for Pre-School & Family Learning Head Start	Storey Center
Early Life	Lenox Hill D.C. Head Start

Understanding the great number of at-risk families already in the community, Harlem Link has not set aside any seats in its admissions policies for specific subgroups.

Organizational Support

Harlem Link's Recruitment Team this past year has been composed of the Principal, one Assistant Principal, the Manager of Family Engagement, the Special Projects Manager, and the Director of Operations and Human Resources. The team meets annually to discuss and devise plans for recruitment and orientation. During these meetings, the team evaluates its recruitment efforts by measuring *new student* enrollment against the targets established by the Charter Schools Institute. The school does not believe that simply using the percentages of each subgroup represented among the current student body is a sufficiently sophisticated method to determine whether the school is meeting the intention of the law; Harlem Link implements federally guided safeguards against over-referral (through Response to Intervention or RTI, which has been in place at the school since 2007) and therefore is slow to refer students for special education services, and will look to support students with identified disabilities and English Language Learners so that their services terminate as soon as they are no longer necessary. The school does not have sufficient information to judge whether the surrounding school district takes a similar approach; schools in the local community may provide little support for these students, causing them to languish with an English Language Learner or disabled label far longer than is necessary.

The Director of Operations and Human Resources is responsible for overseeing recruitment efforts, working with the two members of the office staff on providing outreach and materials to families. He also maintains a recruitment manual and documents recruitment efforts.

Retention Strategies

Many of the student retention strategies the school utilizes reflects our vision of being a community school that respects the cultural and economic challenges faced by many families. For example, the school has always required students to wear uniforms, initially doing so in response to parent requests at the founding family input sessions. Parents expressed an interest in the sense of safety and unity conferred by uniforms, but also at the low cost. Since then, the school has always provided uniforms, including footwear, free of charge to families that express economic hardship.

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20 W 112th Street, Rm 357 • New York, NY 10026 • Phone: 212-289-3249 • Fax: 212-289-3686



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General retention strategies include fostering the safe, warm and open environment that the school is known for in the community. Having an open door policy and frequent communication assures parents that their child is learning in a safe, high-achieving school community.

These efforts and the ones described below have resulted in Harlem Link making progress to meet its retention target for ELLs and students with disabilities, while exceeding the target for students experiencing economic disadvantages.

English Language Learners Program

After identifying ELL students, the school begins providing services and supplemental resources, and collects and analyzes available data within the first 2 weeks of the school year. Harlem Link provides support for ELLs in two distinct ways: in-class differentiation, and for eligible students a pull-out English as a Second Language (ESL) program using the *English Now!* program. Both of these initiatives are research-based and follow recommendations from the New York City Charter Schools English Language Learner Consortium, of which Harlem Link is a member.

All Identified ELLs receive instructional supports in the classroom. Teachers plan specific interventions as part of the school's revised lesson plan format, targeting the ELL students in their classes. These are research-based interventions that include: think time, talk time, nonlinguistic representation, tiered questioning and positive reinforcement with sentence corrections.

In addition, the following resources are available in the classroom to support ELL students: audiovisual equipment, books on tape, labels, manipulatives, picture Dictionaries and Thesauruses and an ever-growing vocabulary wall in each classroom utilizing pictures to depict word definitions.

Students scoring at a Beginning or Intermediate Performance level on the NYSESLAT or the LABr—and, depending on availability and space, all other students who are identified as ELL—receive pull-out ESL services a minimum of twice per week. The intervention teacher and classroom teacher will determine 2-3 academic goals for each student. This intervention may be provided in small groups with other ELLs in the K-1, 2-3, or 4-5 grade span or individually. In addition, the Manager of Coaching and Assessment oversees ELL student tutoring each morning, where students receive support in language acquisition as well as tutoring in their greatest areas of academic need.

The intervention instruction is based on the English Now! Secondary and Elementary curriculum for ELLs. This curriculum develops ELL students' reading, writing, listening, and speaking skills so that students can read with fluency, ask and answer questions, and orally retell a story. The program targets the four language modalities (speaking, listening, reading, and writing), has an elementary full-year program, an elementary intervention program, and a secondary program.

In addition, all ELLs and former ELLs may receive testing accommodations on all classroom tests created by the teacher or school and the ELA, Math, and Science state tests. The following test accommodations list was provided by the New York State Education Department in a 2008 testing memo:



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- Time extension (all exams)
- Separate location (all exams)
- Third reading of listening section (ELA exams only)
- Bilingual glossaries (all exams except foreign language exams)
- Simultaneous use of English and Alternative Language Editions (not allowed for ELA or foreign language exams)
- Oral translations for lower-incidence languages
- Writing responses in their native language (all exams except ELA exams)

Harlem Link measures the success of the ELL program using four criteria:

- Track record of exiting students from the program through the NSYESLAT
- Success on the New York State Testing Program assessments
- Success on the school's internal Level 4 (term-level) assessments: Developmental Reading Assessment, Fountas and Pinnell reading benchmark assessment, and mock state tests
- Assessments built into the *English Now!* program

Each year, the school evaluates the program throughout the year by examining subgroup data and making a determination, as part of the leadership team summer strategic planning, about any changes that are needed for the program. Harlem Link will continue to work with the aforementioned Consortium to determine additional evaluation criteria and methods.

The school also provides translation services when needed and has hired many Spanish speaking staff members to assist with frequent translations.

Students with Disabilities Program

Harlem Link has offered Collaborative Team Teaching (CTT) or Integrated Co-Teaching (ICT) on each grade level since 2007. The school also engages a number of providers in related services and makes space available within our building to provide mandated occupational therapy, speech therapy and physical therapy on site. Finally, the school provides two licensed social workers (who supervise teams of interns, making the school's counseling department a teaching center) to provide mandated counseling in addition to general support across the school.

The school employs three Academic Intervention Services (AIS) teachers as part of the RTI program. Through a Child Study Process, students enter and may exit the RTI program on a semester basis. Because of this process, the large number of providers who provide services to both general education and special education students, and the fact co-teaching in almost every classroom in the school (not simply the special education designated rooms), there appears to be little distinction on the student and family level between students receiving special education services and general education students. This integration is an intentional design feature.

Graduating Articulate Scholars and Active Citizens

20 W 112th Street, Rm 357 • New York, NY 10026 • Phone: 212-289-3249 • Fax: 212-289-3686



www.harlemlink.org

The RTI process involves teams of educators joining together to review data and propose solutions to learning problems presented by students. Such teams include an AIS teacher, a social worker, a classroom teacher, an assistant principal and sometimes the Director of Curriculum and Professional Learning, who is the former principal of the school and now oversees the Student Support Team (of which RTI is one function). The process includes observing students, understanding their social and family history, examining their work and work habits, and understanding their place on the child development continuum. Solutions can include Tier II interventions (classroom-based), Tier III interventions (provided by a professional outside the classroom such as AIS or social worker) or Tier IV (referral to special education, which as mentioned above is a last resort).

An example of the child study process in action is the review of a kindergartener in the winter of 2016. The child was disrupting peer learning frequently and had become aggressive toward adults, leading to a suspension from school. The team met and combined counseling goals already in place with academic needs in the classroom to provide a new set of Tier I structures for this child to be successful. These interventions included such benign but powerful activities as nap time, play breaks and additional snacks. Having developmental needs met in this manner allowed the child to feel a degree of safety in the classroom that, given his past trauma, was otherwise unattainable. The child joined the classroom community to a greater degree as a result of these interventions, and was able to complete the school year successfully. Our prior experience in public schools in the community informs us that this child in another local setting would easily be labeled as “off track,” and disturbed, and be destined to drop out of school or worse. Because of our child study process, the child is definitively on track for future academic success and college completion.

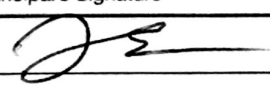
Program for the Economically Disadvantaged

With a high preponderance of families qualifying for free or reduced price lunch throughout the school’s history, the school has taken an approach similarly to that for students with disabilities: design structures with these students’ needs in mind, and allow everyone else to fit into those structures, rather than the reverse. The school operates on the theory that a high degree of poverty leads to a high instance of childhood trauma, and that this trauma (along with the material needs that accompany poverty noted above), preventing the development of executive functions and creating a sense of deficit, is a significant factor in the achievement gap.

An example of this approach is the partnership the school has developed with Bank Street College of Education’s Safe and Sound Schools program. Through this program, the school is training teachers on understanding childhood trauma and providing therapeutic strategies in the classroom that allow children who have experienced trauma to adjust to the demands of a learning environment. The strategies are geared particularly toward students who are struggling to focus in light of abuse, neglect or other forms of trauma, but are appropriate for all students.



Charter School Recruitment Information Request Form

Charter School Information			
Requestor's Last Name <u>EVANGELISTA</u>		First Name <u>STEVEN</u>	
Telephone Number (work) <u>212-289-3249</u>		Fax Number (work) <u>212-289-3686</u>	
DBN <u>84M329</u>	School Name <u>HARLEM LINK CHARTER SCHOOL</u>		School Billing Address <u>20 W 112th Street, New York, NY 10026</u>
Email Address <u>Sevangelista@harlemink.org</u>			Date of Request <u>12/7/15</u>
Information Requested (Please check all that apply)			
<input checked="" type="checkbox"/> c/o Students Name <input checked="" type="checkbox"/> Address <input checked="" type="checkbox"/> Zip Code			
Grade Levels: <input checked="" type="checkbox"/> Pre-K <input checked="" type="checkbox"/> Kindergarten <input checked="" type="checkbox"/> Grade 1 <input checked="" type="checkbox"/> Grade 2 <input checked="" type="checkbox"/> Grade 3 <input checked="" type="checkbox"/> Grade 4 <input type="checkbox"/> Grade 5 <input type="checkbox"/> Grade 6 <input type="checkbox"/> Grade 7 <input type="checkbox"/> Grade 8 <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 10 <input type="checkbox"/> Grade 11 <input type="checkbox"/> Grade 12		Zip Codes: <u>10025</u> , <u>10026</u> , <u>10027</u> , <u>10029</u> , <u>10030</u> , <u>10031</u> , <u>10032</u> , <u>10035</u> , <u>10037</u> , <u>10039</u> , _____, _____, _____, _____, _____, _____, _____, _____, _____, _____, _____, _____, _____, _____	
School Authorization			
Principal's Name <u>STEVEN EVANGELISTA</u>		Principal's Signature  Date <u>12/7/15</u>	
District/Office of Charter School Authorization			
Name 		Job Title 	
Supervisor's Signature 		Date 	
Please fill out, print and then return via mail, email or fax to: New York City Department of Education Charter Schools Accountability & Support 100 Gold Street, Room 3500, New York, NY 10038 Tel: 212.374.5419 Email: charterschools@schools.nyc.gov		CONTACT INFORMATION For any questions concerning your mailing and sending artwork: Vanguard Direct Diane Waldman, Senior Client Service Manager 519 Eighth Avenue / 23rd Floor / NYC / 10018 Phone: 212.736.0770 x191 Website: http://www.vanguarddirect.com Email: doecs@vanguarddirect.com OR Vanguard Direct Amy Carroll, Production Coordinator 519 Eighth Avenue / 23rd Floor / NYC / 10018 Phone: 212.736.0770 x261 Website: http://www.vanguarddirect.com Email: doecs@vanguarddirect.com	



STUDENT APPLICATION

2016-2017

Child's Name*: _____ Gender*: **Male** Date of Birth*: ____ / ____ / ____
(circle one) **Female**

Current School or Daycare (if any): _____

Application for*:
(check only one grade)

<input type="checkbox"/> Kindergarten	<input type="checkbox"/> Third Grade
<input type="checkbox"/> First Grade	<input type="checkbox"/> Fourth Grade
<input type="checkbox"/> Second Grade	<input type="checkbox"/> Fifth Grade

Primary Caretaker 1

Name*: _____
Address*: _____

Phone (H)*: _____
Phone (W)*: _____
Phone (C)*: _____
Email: _____
Relationship to Child: _____

Primary Caretaker 2

Name: _____
Address: _____

Phone (H): _____
Phone (W): _____
Phone (C): _____
Email: _____
Relationship to Child: _____

Application Information

Non-Discrimination Statement: A charter school shall not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, gender, national origin, religion or ancestry. A school may not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for the applicant to either receive or submit an application for admission to that school.

Notes:

- Items marked with an asterisk (*) are the only items that may be required in order to apply to this charter school. Any items not marked by an (*) are optional.
- Your child must be 5 years old by December 31, 2016 to be eligible for kindergarten.
- Siblings and students living in Community School District 3 have admissions preference.
- All applications received by 5 pm, April 6, 2016 are eligible for lottery (first come, first served thereafter).
- A lottery will be held April 11, 2016 should there be more applications than available slots.

Please mail or bring this application to...

Phone (212) 289-3249

Harlem Link Charter School
20 West 112th Street, Room 357
New York, NY 10026

Office Use Only	District	3	<input type="radio"/> other	Application Date	Current Status (date)	
	How Received	Fax	Walk-in	Mail	Info Session	Sibling
					<input checked="" type="radio"/> Enrolled	<input type="radio"/> Lottery
					Wait List	Current
					Discharge	

Graduating Articulate Scholars and Active Citizens



SOLICITUD DE MATRICULA

2016-2017

Nombre del estudiante*: _____ Género*: masculino (eliga uno) femenino Fecha de Nacimiento*: / /

Escuela/Daycare (si asistiendo): _____

Solicitud para: ☐ Kindergarten ☐ Tercer Grado
(cheque solamente un grado) ☐ Primero Grado ☐ Cuarto Grado
☐ Segundo Grado ☐ Quinto Grado

Madre/Guardián 1

Nombre*: _____
Dirección*: _____
Teléfono de casa*: _____
Teléfono de trabajo*: _____
Celular*: _____
Email: _____
Relación al Estudiante: _____

Padre/Guardián 2

Nombre: _____
Dirección: _____
Teléfono de casa: _____
Teléfono de trabajo: _____
Celular: _____
Email: _____
Relación al Estudiante: _____

Información de Solicitud

Declaración de No Discriminación: Una escuela charter no discriminará o limitar la admisión de cualquier estudiante en cualquier forma ilegal, en particular sobre la base del origen étnico, origen nacional, sexo, discapacidad, capacidad intelectual, medidas de logro o aptitud, habilidad atlética, raza, credo, sexo, origen nacional, religión o ascendencia. Una escuela no puede requerir ninguna acción por parte de un estudiante o de la familia (por ejemplo, una prueba de admisión, entrevista, ensayo, asistencia a una sesión de información, etc) para que el solicitante pueda recibir o presentar una solicitud de admisión a la escuela.

Notes:

- Elementos marcados con un asterisco (*) son los únicos elementos que pueden ser necesarios para aplicar a esta escuela charter. Cualquier artículo que no este marcados por un (*) son opcionales.
- Estudiante necesita tener 5 años para el 31ro de Diciembre del 2016 para matricular en Kindergarten.
- Hay Preferencia para hermanos de estudiantes ya asistiendo y residentes del Distrito 3.
- Solicitudes recibidas antes de las 5pm el 6 abril 2016 serán eligible para la lotería (Despues de esta fecha estaran en lista de espera).
- Habrá otra lotería el 11 de abril del 2016 si hay mas espacios que solicitudes.

Favor de enviar o traer este papel a...

Harlem Link Charter School
20 West 112th Street, Room 357
New York, NY 10026

Phone (212) 289-3249

Para La Oficina	District	3	other	Application Date	Current Status (date)
					Wait List _____
				Enrolled	Current _____
				Lottery	Discharge _____

Graduating Articulate Scholars and Active Citizens



DEMANDE DE L'ÉTUDIANT

2016-2017

Nom de l'enfant*: _____ Sexe*: *Mâle* date de
(cercle un) *Femelle* naissance*: / /

Ecole/Garderie (le cas échéant): _____

Demande*: (cochez une seule catégorie)

<input type="checkbox"/> Jardin d'enfants	<input type="checkbox"/> Troisième Année
<input type="checkbox"/> Première Année	<input type="checkbox"/> Quatrième Année
<input type="checkbox"/> Deuxième Année	<input type="checkbox"/> Cinquième Année

Gardien Primaire 1

Nom*: _____

Adresse*: _____

Téléphone à la maison*: _____

De téléphone au travail*: _____

Téléphone portable*: _____

Email: _____

Relation à L'enfant: _____

Gardien Primaire 2

Nom: _____

Adresse: _____

Téléphone à la maison: _____

De téléphone au travail: _____

Téléphone portable: _____

Email: _____

Relation à L'enfant: _____

Informations sur L'application

Déclaration de non-discrimination: Une charte de l'école ne doit pas discriminer ou limiter l'admission d'un élève sur aucune base illégale, y compris sur la base de l'appartenance ethnique, l'origine nationale, le sexe, le handicap, la capacité intellectuelle, les mesures du rendement ou d'aptitude, la capacité athlétique, la race, la croyance, le sexe, l'origine nationale, la religion ou l'ascendance. Une école ne peut pas exiger une action d'un élève ou de la famille (comme un test d'admission, entrevue, essai, la participation à une séance d'information, etc) pour que le demandeur à recevoir ou présenter une demande d'admission à cette école.

Notes:

- Les champs marqués d'un astérisque (*) sont les seuls éléments qui pourraient être nécessaires afin d'appliquer à cette école à charte. Tous les éléments ne sont pas marqués d'un (*) sont facultatifs.
- Votre enfant doit être âgé de 5 ans au 31er Décembre 2016 au droit à la maternelle.
- Frères et sœurs et les étudiants vivant dans le district scolaire communautaire 3 ont admissions préférence.
- Toutes les demandes reçues par 17 heures 6 Avril 2016 sont admissibles à la loterie (premier arrivé, premier servi par la suite).
- Un tirage au sort aura lieu le 11 Avril, 2016 devrait y avoir plus de demandes que de logements disponibles.

S'il vous plaît envoyer ou présenter cette demande à ... **Harlem Link Charter School**
20 West 112th Street, Room 357
New York, NY 10026

Phone (212) 289-3249

L'usage Du Bureau

District

3

other

Application Date

How Received

Fax

Walk-in

Mail

Info Session

Sibling

Enrolled

Lottery

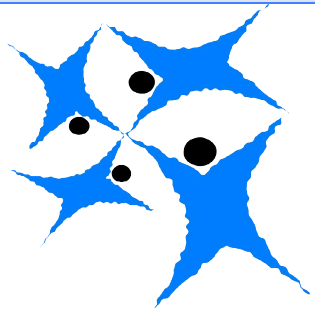
Current Status (date)

Wait List

Current

Discharge

Graduating Articulate Scholars and Active Citizens



Harlem Link

Charter School



Accepting Applications For This School Year

* Kindergarten & First Grade*

APPLY NOW!

Apply in person or online at

www.harlemlink.org

SCHOOLS CORE VALUES

Kindness

Responsibility

Integrity

Courage

Wonder

Patience

- Afterschool is Available
- Bussing Available within Upper Manhattan
- Middle School Placement Assistance
- Free Uniform will be Provided

98%

Parent satisfaction with
their child's education
2014-2015

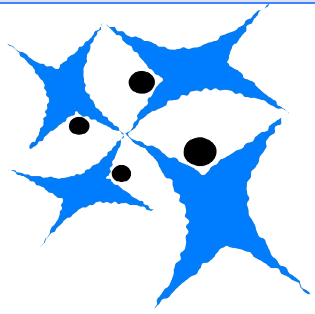


Graduating Articulate Scholars and Active Citizens

20 West 112th Street New York, NY 10026

Phone: 212-289-3249 | Fax: 212-289-3249 | Email: info@harlemlink.org

www.harlemlink.org



Harlem Link

Charter School



- Programas después de la escuela están disponible
- Transportación (autobús) disponible en el Alto Manhattan
- Asistencia de Colocación para la Escuela Secundaria
- Uniforme Gratuito

98%

Satisfacción parental con
la educación de su hijo
2014 - 2015

**Aceptando Solicitudes
Para Este Año Escolar**
* Kindergarten y Primer Grado*

Aplique Ahora!
Aplique en persona o en línea en
www.harlemlink.org

VALORES FUNDAMENTALES DE LA ESCUELA

Amabilidad
Responsabilidad
Integridad
Valentía
Querer Saber
Paciencia



Graduando Estudiantes Elocuentes y Ciudadanos Activos

HARLEM LINK WELCOMES YOU!

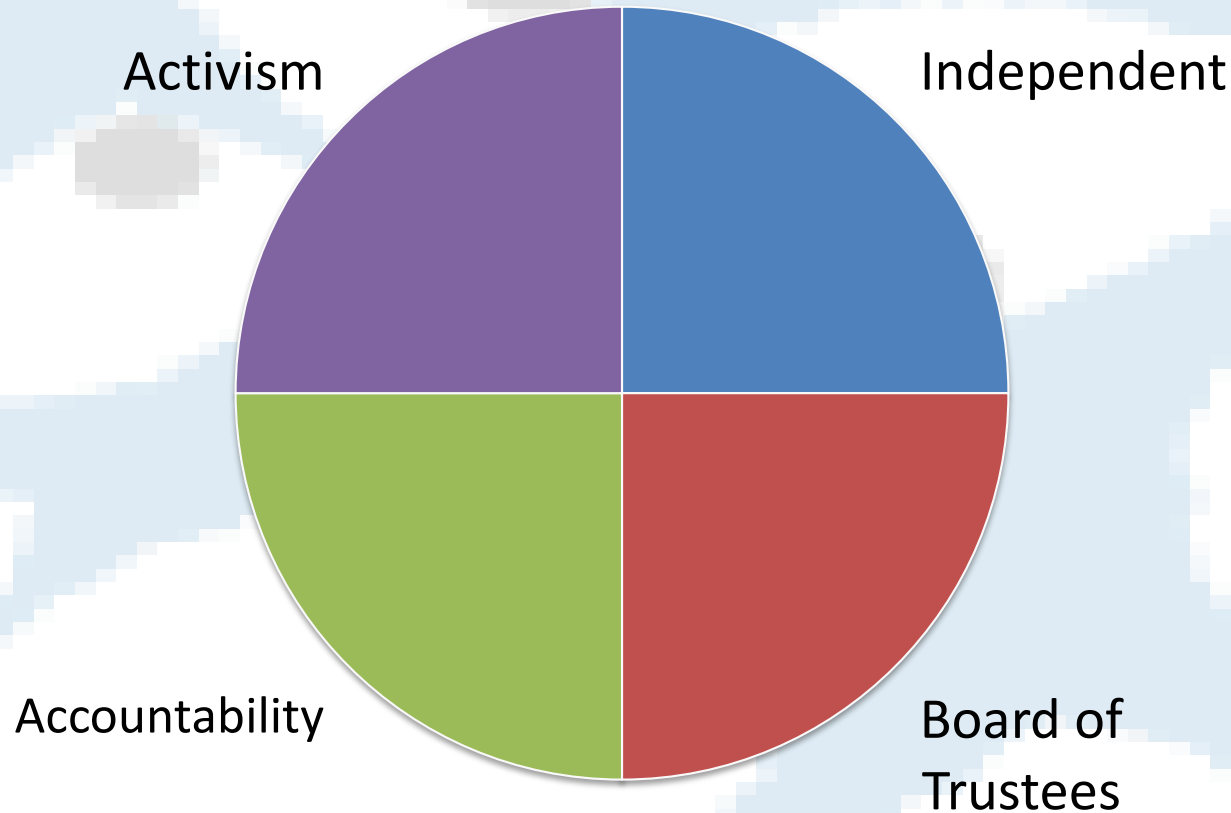


**Linking Family, School and
Community**



Q: What is a Charter School?

A: It is a special kind of public school



There are three reasons why you should choose Harlem Link

- **College Prep**
- **Safety**
- **Supportive Community**

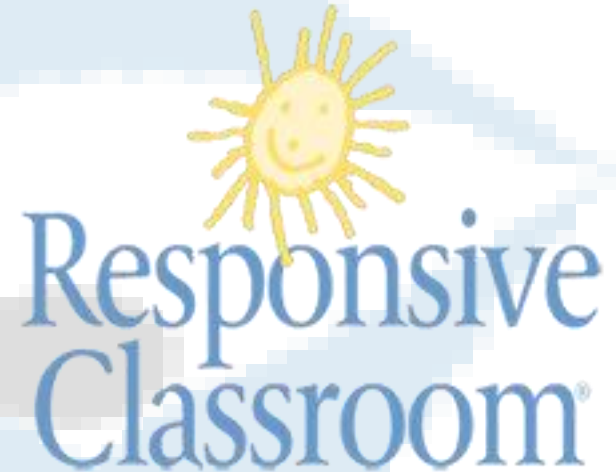


College prep is part of our mission

- Harlem Link Charter School, a Pre-K-5 public school, links academics, values and community to graduate **articulate scholars who meet or exceed New York State Performance Standards** and active citizens who learn and serve in their communities. Families, staff and community join together to provide a safe, supportive learning environment that empowers students to take an active role in their learning and demonstrate good character.

Responsive Classroom

- Harlem Link uses Responsive Classroom, which is a research-based approach to education that is linked to greater teacher effectiveness, higher student achievement, and improved school culture.
- Responsive Classroom approach consists of practical strategies for helping children build academic and social-emotional competencies.
- Harlem Link Staff Members use words and tone as a tool to promote children's active learning, sense of community, and self-discipline.
- Students have logical consequences, which include responding to misbehavior in a way that allows children to fix and learn from their mistakes while preserving their dignity.



What is kindergarten reading?

Bear looked at the calendar.
"Time for bed!" he said.
"I'm so tired.
I will surely sleep
all winter long."



"But Bear,"
Mouse cried,
"you'll miss
winter!"





February 14, 2012

Dear Dearly's

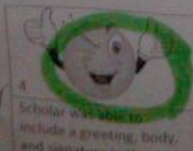
Happy valentine

Day. I like to
read books.

Love

Mohamed

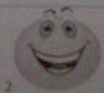
©2009 abcteach.com



4 Scholar was able to include a greeting, body, and signature.



3 Scholar was able to include two of these in



2 Scholar was able to include one of these in



1 Scholar was not able to include the

What is kindergarten writing?

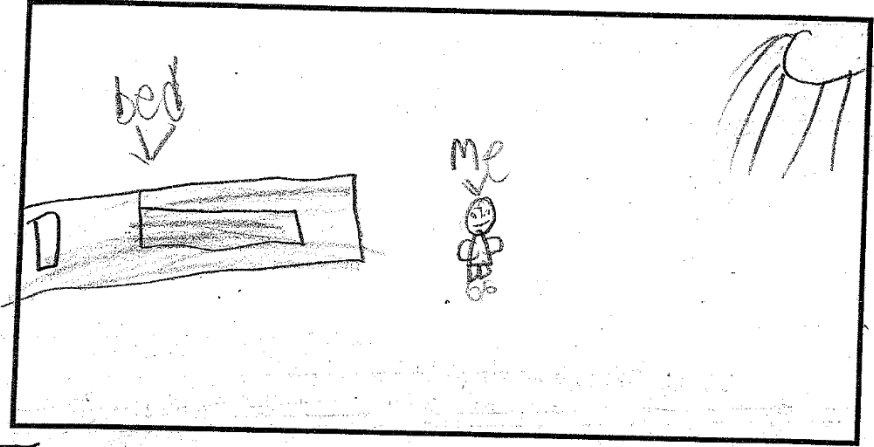
What is first grade writing?

Name
Notre Dame

Dewhyte

Date
Class of 2028

17/19/12



In the morning me and my
mom and dad wock up we
put on our out side clos
my cousin to. We were in
Ihop. First I wock up
and put on my outside
clos.

What does fifth grade work look like?

September 2020
University of Rochester College class of 2020

Dairy of a wimpy kid

Extreme Reads

The little of my Book is Dairy of wimpy kid. The Author of the book is Jeff Kinney. The main character is Greg Hepley. Some of the other characters are Rodrick, Rowley, Manny, Poptart, Fregley, Mrs. and Mr. Jefferson, Mrs. and Mr. Hepley, and Sally. The setting of the book is outside Greg's house, Rowley's house, and the soccer field. The conflict is Rodrick taking Greg's diary. The resolution is Greg chased Rodrick and took his diary back.

I loved dairy of a wimpy kid Dairy of a wimpy kid book because the Author put lots of humor in the book. I really did one page turner in the book that are hilarious. I would recommend this book to Taima because she like to laugh and make around and this book have to make any one laugh.

I think Dairy of wimpy kid is realistic fiction. Greg and friends and family have human qualities. For instance, Mrs. Hepley gets

mad at Greg when and his brothers act up and my mom gets mad like my brother and I act up. Also Greg little brother brakes Greg thing and my brother does the same thing. Rodrick annoys Gregs and siblings always bother each other. Additionally, Greg little brother manny get him in trouble and my brother gets me in me in me in load of trouble. I know the genre of the story is realistic because it didn't happen but it could like Greg gets grounded kid all around the word get grounded.

I Dairy of a wimpy kid the theme of the book is if you bother your siblings they will be mad at you but then they will still love you. For example, In the book Rodrick always messed with Greg's but he never stop loving Rodrick. In one of the books in dairy kid series Rodrick was messing with Greg and next day they went pranking and not so much junk. I can compare this book to Dark Diaries. For instance Nikki have a little sister she antagonize

and Rodrick Does to Greg. I Dark Diaries Nikki little sister always for give Nikki. Greg and Nikki are both in middle school. The difference is that to girls. And three boys all together but two bother each other. Have you ever teased a young cousin or a younger sibling. I know I have teased my little brother and Aiden and my young cousin DeShon

Our alumni are on track for college



- Middle school placement
- Alumni support



There are three reasons why you should choose Harlem Link

- College Prep
- **Safety**
- Supportive Community

Results: We have a safe, calm and orderly environment

SUNY renewal report:

“A robust behavior management system with multiple levels of interventions to maintain a **safe, orderly, and scholarly environment** supports the school’s culture and behavioral expectations. “



We support and teach our Core Values:

KINDNESS
RESPONSIBILITY
WONDER

INTEGRITY
COURAGE
PATIENCE

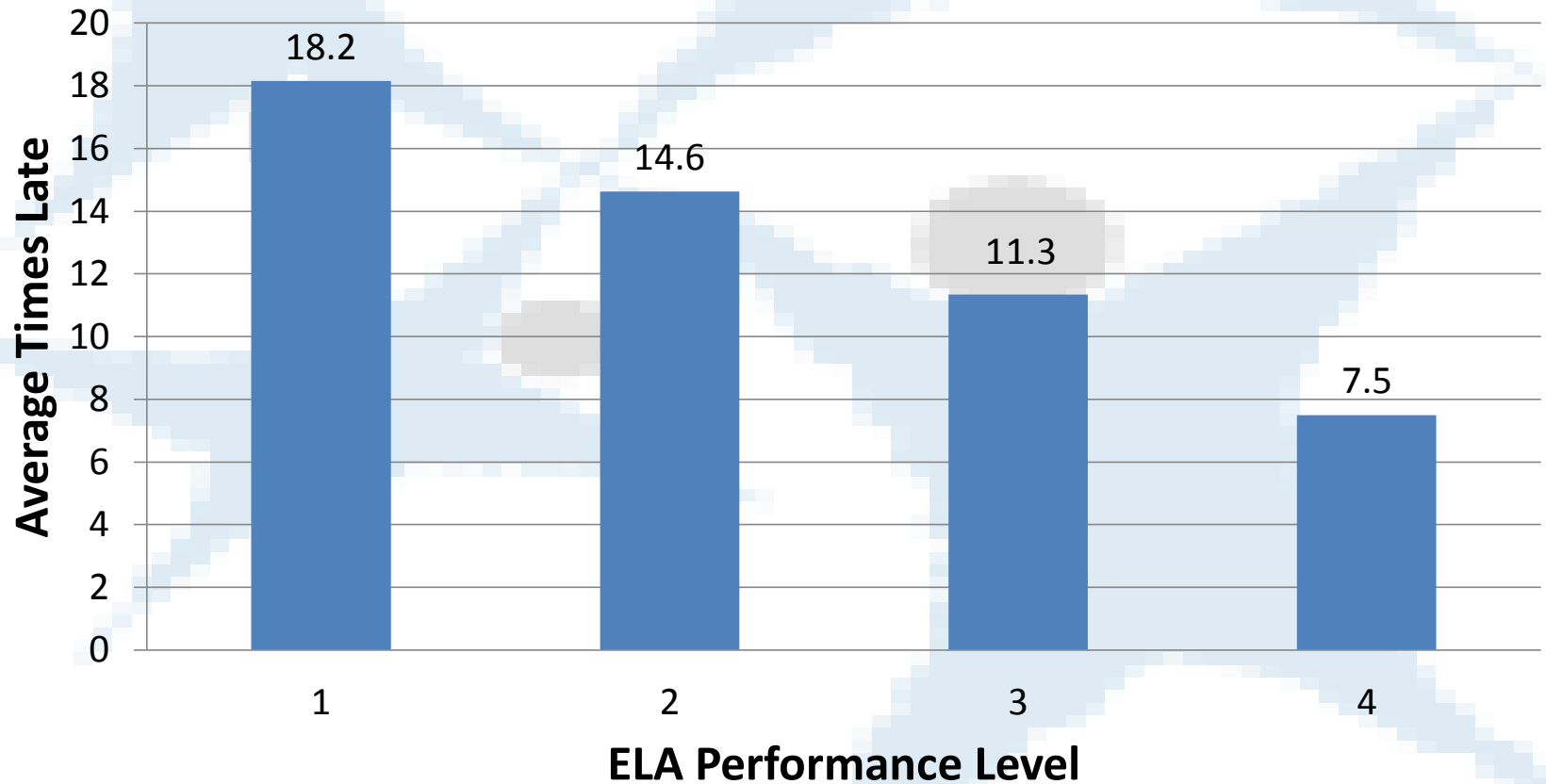
We have high expectations and we know parents expect a lot in return



- Two of our most important non-negotiables:
 1. Strict attendance policy
 2. Strict uniform policy

Why HLCS is so strict on attendance

Average times late by ELA level, 2010



There are three reasons why you should choose Harlem Link

- College Prep
- Safety
- **Supportive Community**

Supporting Our Students

What we offer in our staffing

- High quality teachers: rigorous hiring process
- Teaching teams: two qualified teachers in each class
- Two full time Social Workers and other support staff
- Full Time Director of Family Engagement
- Specialty teachers:
 - Physical education
 - Music
 - Science (K-2 and 3-5)



Supporting Our Students

What we offer in our policies & programs

- Open-door policy
- Positive, Responsive Classroom behavior approach
- Sheltered English & ESL tutoring before school
- Out of classroom support and related services
- Core values at the center of our mission
- Socio-emotional education
- Strong relationships with schools in building
- Middle school placement program

Who cares about middle school?

Who cares about college?

- You should care!
- We all should care!
- One reason is
\$\$\$\$\$\$\$\$\$....



We know about middle school and college



We have other avenues for community involvement

- H.L. Parent Association
 - Led by parent coordinator, parent officials elected annually
 - Monthly meetings, special events
- School assemblies
- Field trips
- After-school partnerships on- and off-site in the community
- Events and celebrations



The Lottery: Details and Deadlines

- What?
 - The method charter schools use to decide who is admitted
- Why?
 - Charter law: lottery provides equal opportunity
- How?
 - Applicants assigned number – numbers selected randomly
 - Charter law: preference goes to District 3 students
 - Apply via paper OR online
- Where?
 - At our school
- When?
 - Monday, April 11th, 2016, 11:30 am

Why Choose Harlem Link?

- College Prep
- Safety
- Supportive Community
- We have been recognized for our achievement:
 - 5 year SUNY renewal



DEMANDE D'INSCRIPTION 2016-2017



RENSEIGNEMENTS SUR LE DEMANDEUR

Nom de l'élève*: Date de naissance*: / /

Sexe*: ☐ Homme ☐ Femme

École ou garderie (s'il y en est):

Admission à*: (cochez une seule année)

☐ Maternelle ☐ 1ère Année ☐ 2ème Année

☐ 3ème Année ☐ 4ème Année ☐ 5ème Année

GARDIEN PRINCIPAL 1

Nom*:

Adresse*:

Téléphone (domicile):

Téléphone (travail):

Téléphone (Cellulaire):

Relation à l'enfant:

GARDIEN PRINCIPAL 2

Nom*:

Adresse*:

Téléphone (domicile):

Téléphone (travail):

Téléphone (Cellulaire):

Relation à l'enfant:

OFFICE USE ONLY

District: 3 Other	Application Date:	Current Status: (date)
How Received: Fax Walk-in Mail Info Session	Sibling: Enrolled Lottery	Wait List Current Discharge

RENSEIGNEMENT SUR CETTE DEMANDE

Déclaration de non-discrimination: Une école à charte ne doit pas discriminer ou limiter l'admission de tout étudiant sur une base illégale, y compris sur la base de l'appartenance ethnique, l'origine nationale, le sexe, le handicap, la capacité intellectuelle, les mesures du rendement ou l'aptitude, la capacité athlétique, la race, la croyance, le sexe , l'origine nationale, la religion ou l'ascendance. Une école ne peut pas exiger une action d'un étudiant ou d'une famille (comme un test d'admission, entretien, essai, la participation à une séance d'information, etc.) pour que le déposant soit à recevoir ou présenter une demande d'admission à cette école.

Notez:

- Les champs marqués d'un astérisque (*) sont les seuls éléments requis pour l'admission à cette école à charte. Tous les articles non marqués (*) sont facultatifs.
- Votre enfant doit être âgé de 5 ans avant le 31 Décembre 2016 pour être admissible à la maternelle.
- Les frères et sœurs et les étudiants vivant dans la communauté scolaire du district 3 ont admission préférence.
- Toutes les formulaires reçus jusqu'à 17 heures, le 6 Avril, 2016 seront inscrits admissibles à la loterie (premier arrivé, premier servi par la suite).
- Une loterie aura lieu le 11 Avril, 2016 s'il y aurait plus de demandes que emplacements disponibles.

Veuillez envoyer ou remettre le formulaire à:

Harlem Link Charter School
20 West 112th Street, Room 357
New York, NY 10026

APPLYING TO HARLEM LINK IS FREE AND EASY

Mail
this application to
Harlem Link at 20 West 112th
Street, NYC 10026

Online
nyccharterschools.schoolmint.
net/signin and fill out the
application online

Visit
come in and drop it off,
we'd love to see you. Our main
office is located on the third
floor room 357

Info Session and Tour Dates

January 15th @ 8:30 am	February 1st @5:00 pm	February 23rd @ 8:30 am	March 2nd @5:00 pm	March 29th @ 8:30 am	April 6th @ 5:00pm
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Harlem Link
Charter School

20 West 112th Street
New York, NY 10026
212-289-3249



JOIN THE HARLEM LINK
CHARTER SCHOOL FAMILY

ÚNASE A LA FAMILIA DE LA ESCUELA
CHARTER HARLEM LINK

REJOIGNEZ LE HARLEM LINK
FAMILLE CHARTE ÉCOLE

STUDENT APPLICATION 2016-2017



APPLICANT INFORMATION

Child's Name*: _____ Date of Birth*: ____ / ____ / ____

Gender*: ☐ Male ☐ Female

Current School or Daycare (if any): _____

Application for*: (check only one grade)

☐ Kindergarten ☐ First Grade ☐ Second Grade☐ Third Grade ☐ Fourth Grade ☐ Fifth Grade

PRIMARY CARETAKER 1

Name*: _____

Address*: _____

Phone (Home): _____

Phone (Work): _____

Phone (Cell): _____

Relationship to Child: _____

PRIMARY CARETAKER 2

Name*: _____

Address*: _____

Phone (Home): _____

Phone (Work): _____

Phone (Cell): _____

Relationship to Child: _____

OFFICE USE ONLY

District: **3** **Other**

Application Date: _____

How Received: ☐ Fax ☐ Walk-in ☐ Mail ☐ Info SessionSibling: ☐ Enrolled ☐ Lottery

Current Status: (date)

Wait List

Current

Discharge

APPLICATION INFORMATION

Non-Discrimination Statement: A charter school shall not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, gender, national origin, religion or ancestry. A school may not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for the applicant to either receive or submit an application for admission to that school.

Notes:

- Items marked with an asterisk (*) are the only items that may be required in order to apply to this charter school. Any items not marked by an (*) are optional.
- Your child must be 5 years old by December 31, 2016 to be eligible for kindergarten.
- Siblings and students living in Community School District 3 have admissions preference.
- All applications received by 5 pm, April 6, 2016 are eligible for lottery (first come, first served thereafter).
- A lottery will be held April 11, 2016 should there be more applications than available slots.

Please mail or bring this application to...

Harlem Link Charter School
20 West 112th Street, Room 357
New York, NY 10026

Choose
Harlem Link-
where we link
Family, School
and
Community



HARLEM LINK is a one-of-a-kind public elementary charter school with deep roots in Harlem's rich civic, cultural and intellectual legacy. We graduate articulate scholars who meet or exceed New York State Performance Standards and active citizens who learn and serve in their communities. For the past 11 years our own Common Core aligned unique curriculum has been co-taught by well supported teachers in a warm, nurturing and orderly environment where learning can flourish. Our extended school day, daily enrichment sessions, strong community partnerships and supportive alumni program ensure that students leave Harlem Link with an extended family and support network that begins before they start school and lasts a lifetime. At Harlem Link, we are family for life.

CHOOSING HARLEM LINK MEANS...

- The convenience of grades Pre-K to 5th grade (one of only 4 charter schools in Harlem providing pre-k)
- A small school environment with two teachers in all lower grade classrooms
- After-school programming for children in grades K-5
- Full-service middle school placement program (our graduates attend some of the city's best middle schools)
- Safe and supportive environment
- College prep (we have an active alumni program with college application assistance)

SCHOOL QUICK FACTS:

We know there are many important factors to consider when choosing a school for your child. Over the past 11 years we have worked hard to meet the needs of our families like providing a longer school day and after-school programming to name a few. We currently enroll 340 students:



School day:
8:30- 3:30 p.m.

After-school:
3:30- 6:00p.m.



Curriculum:
Common Core aligned. Our school also has a music curriculum where children learn the basics of wind and percussion instruments...



Academic Intervention Services (AIS)

Related Services
(Occupational therapy, speech and language)



Transportation:

Bussing is provided for students in some neighborhoods (northern Manhattan, some parts of Central and West Harlem)

SOLICITUD DE MATRÍCULA 2016-2017



INFORMACIÓN DEL SOLICITANTE

Nombre del estudiante*: _____ Fecha de Nacimiento*: ____ / ____ / ____

Género*: ☐ Masculino ☐ Femenino

Escuela actual o Guardería (si alguno): _____

Solicitud para*: (seleccione solo un grado)

☐ Pre-Escolar ☐ Primer Grado ☐ Segundo Grado☐ Tercer Grado ☐ Cuarto Grado ☐ Quinto Grado

PADRE O GUARDIÁN 1

Nombre*: _____

Dirección*: _____

Teléfono (Casa): _____

Teléfono (Trabajo): _____

Teléfono (Celular): _____

Relación con el Estudiante: _____

PADRE O GUARDIÁN 2

Nombre*: _____

Dirección*: _____

Teléfono (Casa): _____

Teléfono (Trabajo): _____

Teléfono (Celular): _____

Relación con el Estudiante: _____

OFFICE USE ONLY

District: **3** **Other**

Application Date: _____

How Received: ☐ Fax ☐ Walk-in ☐ Mail ☐ Info SessionSibling: ☐ Enrolled ☐ Lottery

Current Status: (date)

Wait List

Current

Discharge

INFORMACIÓN SOBRE LA SOLICITUD

Declaración de No Discriminación: Una escuela charter no discriminará o limitará la admisión de cualquier estudiante en cualquier forma ilegal, en particular sobre la base del origen étnico, origen nacional, sexo, discapacidad, capacidad intelectual, medidas de logro o aptitud, habilidad atlética, raza, credo, sexo, origen nacional, religión o ascendencia. Una escuela no puede requerir ninguna acción por parte de un estudiante o de la familia (por ejemplo, una prueba de admisión, entrevista, ensayo, asistencia a una sesión de información, etc) para que el solicitante pueda recibir o presentar una solicitud de admisión a la escuela.

Notas:

- Elementos marcados con un asterisco (*) son los únicos elementos que pueden ser necesarios para aplicar a esta escuela charter. Cualquier artículo que no este marcados por un (*) son opcionales.
- Estudiante necesita tener 5 años para el 31ro de Diciembre del 2016 para matricular en Kindergarten.
- Hay Preferencia para hermanos de estudiantes ya asistiendo y residentes del Distrito 3.
- Solicitudes recibidas antes de las 5pm el 6 abril 2016 serán elegible para la lotería (Despues de esta fecha estaran en lista de espera).
- Habrá otra lotería el 11 de abril del 2016 si hay mas espacios que solicitudes.

Favor de enviar o traer este papel a...

Harlem Link Charter School
20 West 112th Street, Room 357
New York, NY 10026



20 West 112th Street P: (212) 289-3249 F: (212) 289-3686

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WHY FAMILIES CHOOSE HARLEM LINK...

- Small close knit community of families
- Teachers know children well because of small classroom communities
- Harlem Link staff care about families
- Harlem Link stays connected to students long after they graduate

Apply NOW !



Mail

this application to
Harlem Link at 20 West 112th
Street, NYC 10026



Online

nyccharterschools.schoolmint.net/signin and fill out the
application online



Visit

come in and drop it off,
we'd love to see you. Our main
office is located on the third
floor room 357

The last day to **return your applications** is **April 6th**

The lottery will be held on **April 11th**

Upon completion of the lottery, families will be contacted
via phone, e-mail and postcards to inform you of
the status of your child's acceptance



Apply NOW !




Graduating Articulate Scholars and Active Citizens

Family Orientation

2016-2017



Harlem Link
Charter School



First Question

What are your hopes and dreams for your child?

HL Overview

- What is a charter school?
- Founded in 2005 by Steve Evangelista and Margaret Ryan
- Mission
 - “...link academics, values and community to graduate **articulate scholars** who meet or exceed New York State Performance Standards and **active citizens** who learn and serve in their communities...”
- Vision
 - “We align our practice and use our relationships to help students achieve world-class scholarship and build good character.”
- High Expectations
 - We will...
 - We ask...
 - You can...





Safety

How do you ensure the school keeps your child safe?



Safety

- We will...
 - Hire carefully
 - Conduct drills, 2 on-site nurses, and on staff dean team.
- We ask...
 - Provide contact information and any changes/updates consistently
- You can...
 - Be present and get to know us!

A stylized map of the African continent is shown in light blue against a white background. Four solid grey circles are placed on the map to indicate specific locations: one in the north-central region, one in the west-central region, one in the south-central region, and one in the east-central region. The text "School Culture" is centered over the map.

School Culture

What is Responsive Classroom?

- A school-wide approach
- Appreciation of each child
- Community building
- Clear rules and systems
- Positive, proactive discipline
- Child development principles



Responsive Classroom

- We will...
 - Focus on Engaging Academics, Positive Community, Effective Management.
- We ask...
 - You to learn and support the approach.
- You can...
 - Ask your child about this every day.



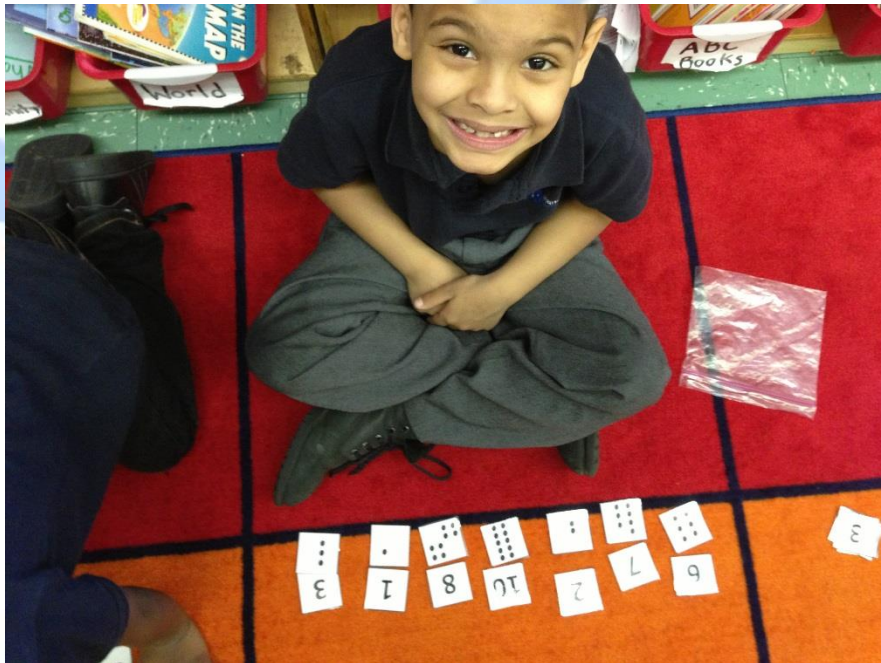
Culture

How do routines and structure support child centered classrooms?



Classrooms are safe

- We have a team problem-solving approach.
- Foster and reinforce a safe environment.
- Consistently disruptive behavior is disciplined.



A stylized map of Europe is shown in light blue against a white background. Four grey circular dots are placed on the map: one in the north (Scandinavia), one in the west (Ireland), one in the south (Spain), and one in the east (Russia). The word "Academics" is written in a bold, black, sans-serif font, centered horizontally and partially overlapping the eastern dot.

Academics

A stylized map of the African continent is shown in light blue against a white background. Four grey circles of varying sizes are placed on the map: one in the north, one in the west, one in the south, and one in the east.

Academics

***What do you mean by high expectations for behavior
and for academics?***

Academics

- What percent of Americans have a college degree?

27%

- What percent in Harlem?

9 %



Academics



Academics

- Common Core
- Specials- Music, PE, and Science
- Homegrown curriculum
- College Prep instructional programming
- After School



Academics: Pre-K to K

Executive Function

Reading and Numeracy
Readiness

Pre-K		
Kindergarten		

Pre-K: More executive function, less reading and numeracy readiness

K: More reading and numeracy readiness, less executive function

Academics

- After K...
 - Continue to develop reading and social skills
 - Math thinking vs. note taking
 - Reading for comprehension
 - Articulate scholars and global citizenship
 - Readiness for Middle School



A stylized map of the African continent is shown in light blue against a white background. Four grey circular dots are placed on the map: one in the north, one in the west, one in the south, and one in the east. The text "Family Engagement" is centered over the map in a large, black, sans-serif font.

Family Engagement

Family Engagement

- We will...
 - Welcome you
 - Honor you
 - Engage you
 - Commit to you
- We ask...
 - Be on time!
 - Support with HW and nightly reading
 - Provide appropriate feedback
 - Stay abreast
 - Be present when you can
- You can...
 - Join HLPAs- attend meetings and events
 - Contribute leadership
 - Share your family with us!



Family Engagement

- Open Door Policy
 - This is your school
 - Visit whenever you want
 - Not the first month of kindergarten
 - Let the teachers know you are coming
 - Why an open door policy?



Family Engagement

How do you picture being involved in school?





Family Engagement

People to Know!

- Principal- Steve Evangelista
- Director of Curriculum and Professional Learning- Margaret Ryan
- Assistant Principals- Aviva Buechler (Pre-K-K), Karissa Prieto (1-2), Dan Steinberg (3-5)
- Social Workers- Summer Zabre (Pre-K-1), Katie Twohig (2-5)
- Director of Operations- Andrew Group
- Office Manager- Christopher Priatno

A stylized map of Europe is shown in light blue against a white background. Four grey circular dots are placed on the map: one in the north (Scandinavia), one in the west (Ireland), one in the south (Spain), and one in the east (Russia). The text "Day in the life" is centered over the map in a black, sans-serif font.

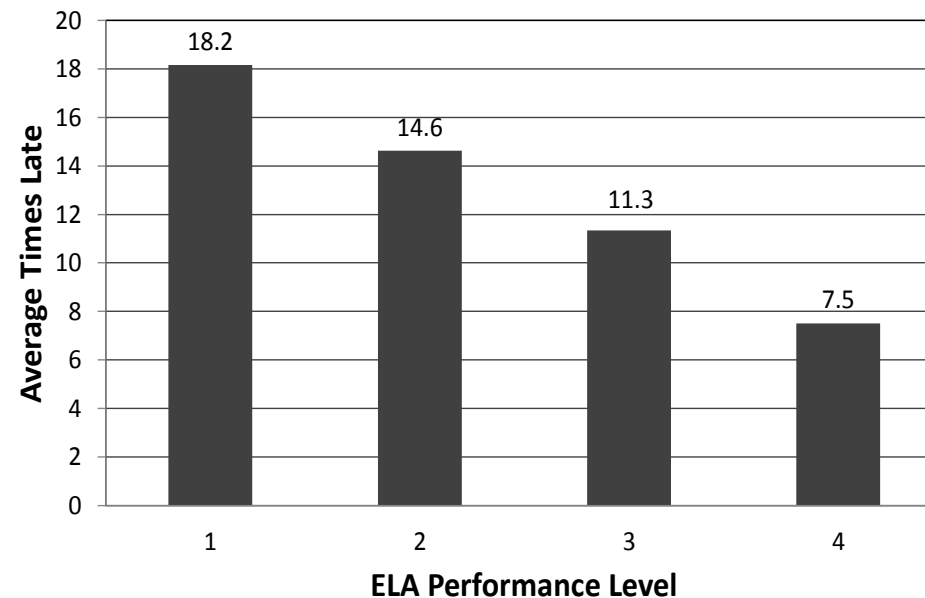
Day in the life

Day in the life

- **ATTENDANCE!!**
 - Be here on time every day at 8:15

Tardiness correlates closely with performance on state ELA exam...

Average times late by ELA level, 2010



Day in the life

- School Day and Year

- 8:45 to 3:15 (Pre-K school day)
- 8:15 to 3:30 (K-5 school day)
- Day 1 of school

- Pre-K: September 6
- Grade K: Placement Day on either August 31, Sept. 1 or 2;
- Grades 1-5: August 31



- **7:45-8:15:** Arrive at Harlem Link and eat breakfast in the cafeteria
- **8:15-8:20:** Transition to classroom for morning meeting
- **8:30:** School day officially begins. Students arriving after will receive a late pass from the main office
- **8:15-8:20:** Settle in/Do Now
- **8:40-9:00:** Morning Meeting
- **9:05-9:25:** Foundations/Word Work
- **9:30-10:00:** Reading workshop
- **10:05-10:45:** Guided reading centers
- **10:50- 11:35:** Play Centers
- **10:50-11:00:** Interactive Read Aloud
- **11:05-11:25:** Writing Workshop
- **11:30-11:50:** Social Studies
- **11:55-12:30:** Special (Science, Gym, or PE
- **12:35-1:25:** Lunch and Recess
- **1:30-2:30:** Math
- **2:35- 2:55:** Play Centers
- **3:00-3:15:** Closing circle
- **3:20- 3:30:** Dismissal



Day in the life

Uniforms

- Parents initially requested them
- They create a focus and sense of seriousness and scholarship
- They avoid distractions
- Kids can still be themselves (accessories; fun & dress down days)



Day in the life

After-School Programs

- Harlem Link “After-All” program
- 3:30-6:00pm
- Academic tutoring
- Enrichment programming



Bus Eligibility

- Bussing is provided for students in some neighborhoods (northern Manhattan, some parts of Central and West Harlem)





Harlem Link Contact Information

Address: 20 West 112th street

212-289-3249

Welcome to the Link Family!





Entry 12 Teacher and Administrator Attrition

Last updated: 07/12/2016

Report changes in teacher and administrator staffing.

Page 1

Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

2015-16 Teacher Attrition Table

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 - 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 - 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	28	2	1	3	32

2015-16 Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 - 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 - 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	17	1	0	1	17

Thank you



August 2016



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17 Summer Institute be- gins <u>Critical Day</u>	18 <u>Critical Day</u>	19 <u>Critical Day</u>	20
21	22 <u>Critical Day</u>	23 <u>Critical Day</u>	24 <u>Critical Day</u>	25 <u>Critical Day</u>	26 <u>Critical Day</u>	27
28	29 <u>Critical Day</u>	30 <u>Critical Day</u>	31 First day of school (Gr. 1-5) K Placement Day 1, half-day			



September 2016



Sun	Mon	Tue	Wed	Thu	Fri	Sat
17 school days				1 K Placement Day 2, half-day	2 K Placement Day 3, half-day	3
4	5 <i>Labor Day</i> SCHOOL CLOSED	6 First day of school (Kindergarten), half- day (12:30)	7 First day of Pre-K, PK half day (12:15)	8 First day of DOE	9	10
11	12 <i>Eid al adha</i> SCHOOL CLOSED	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



October 2016



Sun	Mon	Tue	Wed	Thu	Fri	Sat
21 school days						1
2	3 Rosh Hashanah SCHOOL CLOSED	4 Rosh Hashanah SCHOOL CLOSED	5	6	7	8
9	10 Columbus Day SCHOOL CLOSED	11	12 Yom Kippur DOE Closed HL open	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



November 2016



Sun	Mon	Tue	Wed	Thu	Fri	Sat
22 school days		1	2	3	4	5
6	7	8 <i>Election Day</i> SCHOOL CLOSED Professional Day #1	9	10	11 <i>Veterans Day</i> SCHOOL CLOSED	12
13	14	15	16	17	18	19
20	21	22	23	24 <i>Thanksgiving Day</i> SCHOOL CLOSED	25 <i>Thanksgiving Day</i> SCHOOL CLOSED	26
27	28	29	30			



December 2016



Sun	Mon	Tue	Wed	Thu	Fri	Sat
17 school days				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Winter Break SCHOOL CLOSED	27 Winter Break SCHOOL CLOSED	28 Winter Break SCHOOL CLOSED	29 Winter Break SCHOOL CLOSED	30 Winter Break SCHOOL CLOSED	31



January 2017



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 19 school days	2 Winter Break SCHOOL CLOSED	3	4	5	6	7
8	9	10	11	12	13	14
15	16 Dr. King's Birthday SCHOOL CLOSED	17	18	19	20	21
22	23	24	25	26	27	28
29	30 SCHOOL CLOSED Professional Day #1	31				



February 2017



Sun	Mon	Tue	Wed	Thu	Fri	Sat
15 school days			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 Midwinter Recess SCHOOL CLOSED	21 Midwinter Recess SCHOOL CLOSED	22 Midwinter Recess SCHOOL CLOSED	23 Midwinter Recess SCHOOL CLOSED	24 Midwinter Recess SCHOOL CLOSED	25
26	27	28				



March 2017



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<i>21 school days</i>			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



April 2017



Sun	Mon	Tue	Wed	Thu	Fri	Sat
16 school days						1
2	3	4	5	6	7	8
9	10 Spring Break SCHOOL CLOSED	11 Spring Break SCHOOL CLOSED	12 Spring Break SCHOOL CLOSED	13 Spring Break SCHOOL CLOSED	14 Spring Break SCHOOL CLOSED	15
16	17 Spring Break SCHOOL CLOSED	18 Spring Break SCHOOL CLOSED	19	20	21	22
23	24	25	26	27	28	29



May 2017



Sun	Mon	Tue	Wed	Thu	Fri	Sat
21 school days 30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29 Memorial Day SCHOOL CLOSED	30	31			



June 2017



Sun	Mon	Tue	Wed	Thu	Fri	Sat
19 school days				1	2	3
4	5	6	7	8 SCHOOL CLOSED Professional Day #3	9	10
11	12 SCHOOL CLOSED Professional Day #4	13	14	15	16	17
18	19	20	21	22	23 Last day of school Half day (12:30 dismissal)	24
25	26	27	28	29	30	



July 2017



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					