



# Entry 1 School Information and Cover Page

Created: 07/24/2018 • Last updated: 07/26/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME** ACHIEVEMENT FIRST EAST NEW YORK CS (SUNY TRUSTEES)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER (As of June 30th, 2018)** SUNY-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 19

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	557 Pennsylvania Avenue Brooklyn, NY 11207	718-485-4924	718-228-6028	

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Amelia Hanley
Title	Regional Director of Operations
Emergency Phone Number (###-###-####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.achievementfirst.org](http://www.achievementfirst.org)

**f. DATE OF INITIAL CHARTER** 03/2005

**g. DATE FIRST OPENED FOR INSTRUCTION** 08/2005

**i. TOTAL ENROLLMENT ON JUNE 30, 2018** 1008

**j. GRADES SERVED IN SCHOOL YEAR 2017-18**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** Yes

**k2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	Achievement First
PHYSICAL STREET ADDRESS	
CITY	Brooklyn
STATE	NY
ZIP CODE	11201
EMAIL ADDRESS	

**l1. FACILITIES**

Does the school maintain or operate multiple sites?

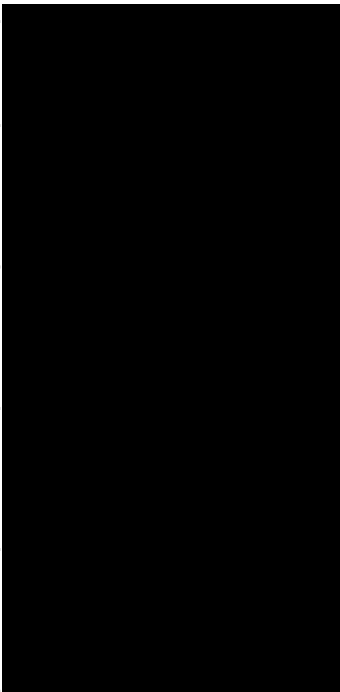
	Yes, 3 sites
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## 12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	557 Pennsylvania Avenue Brooklyn NY 11207	718-485-4924	NYC CSD 19	K-4	No	N/A
Site 2	158 Richmond Street Brooklyn, NY 11208	347-471-2570	NYC CSD 19	5-8	No	N/A
Site 3	35 Starr Street Brooklyn, NY 11221	718-363-2270	NYC CSD 32	9-12	No	N/A

### 12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Lucy Volkmar			
Operational Leader	Melissa Zurlinden			
Compliance Contact	Peter Cymrot			
Complaint Contact	Peter Cymrot			
DASA Coordinator	Melissa Zurlinden			

**13. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Max Milliken			
Operational Leader	Will Hardaway			
Compliance Contact	Peter Cymrot			
Complaint Contact	Peter Cymrot			
DASA Coordinator	Will Hardaway			

**14. Please provide the contact information for Site 3.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Claire Shin			
Operational Leader	Nana Effah			
Compliance Contact	Peter Cymrot			
Complaint Contact	Peter Cymrot			
DASA Coordinator	Nana Effah			

**m1. Are any sites in co-located space? If yes, please proceed to the next question.**      Yes

**m2. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	N/A					Yes
Site 2	N/A					Yes
Site 3	N/A					Yes

**n1. Were there any revisions to the school’s charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).** Yes

## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in student/family handbook	Minor updates and changes to the discipline/code of conduct, admissions policy and other policies as represented in the Family Handbook and the Terms of Operation.		
2	Change in teacher/staff handbook	Updates and changes to the Employee Handbook to remain consistent with applicable law, best practices, and AF policies.		
3	Change in Grade Level Configuration	Approval of enrollment pathways: AF East Brooklyn HS is grades 9-12 of AF Brownsville; AF Brooklyn HS is grades 9-12 of AF Crown Heights; and AF University Prep HS is grades 9-12 of AF East New York; and other applicable AF schools serve through grades 8 and then transfer students to these HS programs. Future HS pathways TBD.	6/8/2017	10/11/2017
4	Change in Bylaws	Revised bylaws approved.	6/7/2018	Pending
5				

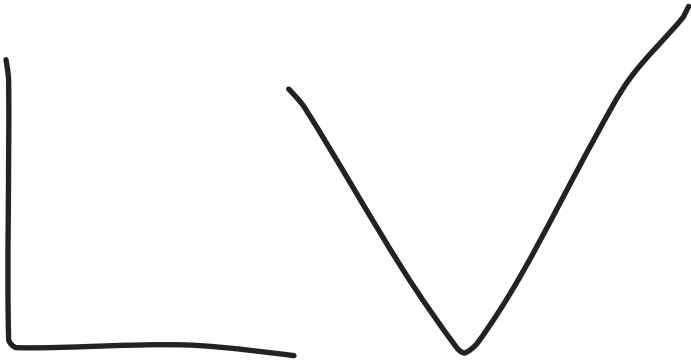
**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.**

Peter Cymrot, General Counsel

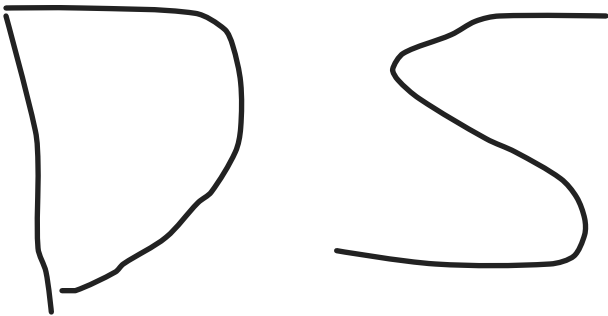
**p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

2018/07/24

**Thank you.**



# Entry 2 NYS School Report Card Link

Last updated: 07/24/2018

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## ACHIEVEMENT FIRST EAST NEW YORK CS (SUNY TRUSTEES)

### 1. CHARTER AUTHORIZER (As of June 30th, 2018)

SUNY-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

### 2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2017&instid=800000058357>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).





# Entry 4 Expenditures per Child

Created: 07/25/2018 • Last updated: 07/26/2018

## ACHIEVEMENT FIRST EAST NEW YORK CS (SUNY TRUSTEES)Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	14443655
Line 2: Year End FTE student enrollment	836
Line 3: Divide Line 1 by Line 2	17277

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	1049362
Line 2: Management and General Cost (Column)	388698
Line 3: Sum of Line 1 and Line 2	1438060
Line 5: Divide Line 3 by the Year End FTE student enrollment	1720

***Thank you.***



**Charter Schools Institute**  
The State University of New York

## GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

### TEMPLATE TABS

#### 1- GRAY tab contains the Instructions




<a href="#">Instructions</a>	Provides description of tabs and input requirements.
<a href="#">Funding by District</a>	Charter School Tuition Rates

#### 2- BLUE tabs require input of information

<a href="#">1.) Name of School</a>	>Select school name from list. >Enter contact information.
<a href="#">2.) Enrollment</a>	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter
<a href="#">4.) Yearly Budget</a>	Enter Yearly Budget information. Includes: >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals
<a href="#">5.) Balance Sheet</a>	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.

<a href="#">6.) Quarterly Report</a>	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

#### CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE contain guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Ver. 20170606

**Charter Funding Alphabetical By NYS School District**  
**\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



## ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

### Achievement First East New York Charter School

#### SCHOOL

Name:	Achievement First East New York Charter School
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#### CONTACT INFORMATION

Contact Name:	Jennifer Rhoads
Contact Title:	Associate Director, Finance
Contact Email:	[REDACTED]
Contact Phone:	[REDACTED]

#### REPORT PERIOD

Current Academic Year:	2017-18
Prior Academic Year:	2016-17

**ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL**  
**2017-18**

## ENROLLMENT BY GRADES

<b>GRADES</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>INITIAL BUDGETED ENROLLMENT</b>	90	90	99	95	92	64	65
<b>TOTAL ENROLLMENT = 865</b>							

## ENROLLMENT BY DISTRICT

[illegible]

This image shows a single sheet of white paper with horizontal blue or grey ruling lines, typical of notebook paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.[illegible]This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



[illegible]



PLAN - FULL TIME EQUIVALENT

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

**\*NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.

**\*NOTE:**

ADMINISTRATIVE PERSONNEL FTE	ADMINISTRATIVE PERSONNEL FTE
Executive Management	Executive Management
Instructional Management	Instructional Management
Deans, Directors & Coordinators	Deans, Directors & Coordinators
CFO / Director of Finance	CFO / Director of Finance
Operation / Business Manager	Operation / Business Manager
Administrative Staff	Administrative Staff
TOTAL ADMINISTRATIVE STAFF	TOTAL ADMINISTRATIVE STAFF

PRIOR YEAR
2016-17
ACTUAL
0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
4.0		4.0		4.0		4.0	
15.0		15.0		15.0		15.0	
3.0		3.0		3.0		3.0	
9.0		9.0		9.0		9.0	
31.0	0.0	31.0	0.0	31.0	0.0	31.0	0.0

INSTRUCTIONAL PERSONNEL FTE	INSTRUCTIONAL PERSONNEL FTE
Teachers - Regular	Teachers - Regular
Teachers - SPED	Teachers - SPED
Substitute Teachers	Substitute Teachers
Teaching Assistants	Teaching Assistants
Specialty Teachers	Specialty Teachers
Aides	Aides
Therapists & Counselors	Therapists & Counselors
Other	Other
TOTAL INSTRUCTIONAL	TOTAL INSTRUCTIONAL

PRIOR YEAR
2016-17
ACTUAL
0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
100.0		100.0		100.0		100.0	
10.0		10.0		10.0		10.0	
2.0		2.0		2.0		2.0	
5.0		5.0		5.0		5.0	
4.0		4.0		4.0		4.0	
121.0	0.0	121.0	0.0	121.0	0.0	121.0	0.0

NON-INSTRUCTIONAL PERSONNEL FTE	NON-INSTRUCTIONAL PERSONNEL FTE
Nurse	Nurse
Librarian	Librarian
Custodian	Custodian
Security	Security
Other	Other
TOTAL NON-INSTRUCTIONAL	TOTAL NON-INSTRUCTIONAL

PRIOR YEAR
2016-17
ACTUAL
0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

TOTAL PERSONNEL SERVICE FTE	TOTAL PERSONNEL SERVICE FTE
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0.0
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152.0	0.0	152.0	0.0	152.0	0.0	152.0	0.0
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ENT FIRST EAST NEW YORK CH/  
2017-18

PLAN - FULL TIME EQUIVALENT

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

Id be input.

**\*NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE	
	Q4
	Actual
Executive Management	3.0
Instructional Management	
Deans, Directors & Coordinators	20.0
CFO / Director of Finance	
Operation / Business Manager	3.0
Administrative Staff	14.0
TOTAL ADMINISTRATIVE STAFF	40.0

Description of Assumptions

INSTRUCTIONAL PERSONNEL FTE	
	Q4
	Actual
Teachers - Regular	91.0
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	7.0
Specialty Teachers	
Aides	
Therapists & Counselors	5.0
Other	
TOTAL INSTRUCTIONAL	103.0

Description of Assumptions

NON-INSTRUCTIONAL PERSONNEL FTE	
	Q4
	Actual
Nurse	
Librarian	
Custodian	
Security	
Other	3.0
TOTAL NON-INSTRUCTIONAL	3.0

Description of Assumptions

TOTAL PERSONNEL SERVICE FTE	146.0
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		ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL							
		Budget / Operating Plan							
		2017-18							
Total Revenue		-	4,114,707	-	-	4,114,707	-	-	4,114,707
Total Expenses		-	4,779,661	-	-	4,779,661	-	-	4,779,661
Net Income		-	(664,954)	-	-	(664,954)	-	-	(664,954)
Actual Student Enrollment		-	865	-	-	865	-	-	865
		Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
		2016-17 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
REVENUE		Allocate Per Pupil Revenue by Quarter	*NOTE: If there are NO budget revisions at the time of quarterly submittal leave If budget revisions ARE made, the entire "REVISED" budget columns for the affected						
REVENUES FROM STATE SOURCES		2017-18 Per Pupil Rate	PPR %/Qtr->	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%
Per Pupil Revenue	14,527		3,141,464	-	-	3,141,464	-	-	3,141,464
NYC CHANCELLOR'S OFFICE	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
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-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-		-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	14,527	-	3,141,464	-	-	3,141,464	-	-	3,141,464
Special Education Revenue			361,461		-	361,461		-	361,461
Grants									
Stimulus					-			-	
DYCD (Department of Youth and Community Development)					-			-	
Other					-			-	
NYC DoE Rental Assistance									
Other					-			-	
TOTAL REVENUE FROM STATE SOURCES		-	3,502,925	-	-	3,502,925	-	-	3,502,925
REVENUE FROM FEDERAL FUNDING									
IDEA Special Needs					-			-	
Title I			105,968		-	105,968		-	105,968
Title Funding - Other			4,634		-	4,634		-	4,634
School Food Service (Free Lunch)					-			-	
Grants									

	ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL Budget / Operating Plan 2017-18							
Total Revenue	-	4,114,707	-	-	4,114,707	-	-	4,114,707
Total Expenses	-	4,779,661	-	-	4,779,661	-	-	4,779,661
Net Income	-	(664,954)	-	-	(664,954)	-	-	(664,954)
Actual Student Enrollment	-	865	-	-	865	-	-	865
	Prior Year Actual 2016-17 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
Charter School Program (CSP) Planning & Implementation				-			-	
Other				-			-	
Other				-			-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	110,602	-	-	110,602	-	-	110,602
<b>LOCAL and OTHER REVENUE</b>								
Contributions and Donations				-			-	
Fundraising				-			-	
Erate Reimbursement		39,065		-	39,065		-	39,065
Earnings on Investments				-			-	
Interest Income				-			-	
Food Service (Income from meals)				-			-	
Text Book				-			-	
OTHER		462,115		-	462,115		-	462,115
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	501,180	-	-	501,180	-	-	501,180
<b>TOTAL REVENUE</b>	-	<u>4,114,707</u>	-	-	<u>4,114,707</u>	-	-	<u>4,114,707</u>

		ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL								
		Budget / Operating Plan								
		2017-18								
Total Revenue		-	4,114,707	-	-	4,114,707	-	-	4,114,707	
Total Expenses		-	4,779,661	-	-	4,779,661	-	-	4,779,661	
Net Income		-	(664,954)	-	-	(664,954)	-	-	(664,954)	
Actual Student Enrollment		-	865	-	-	865	-	-	865	
		Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31	
		2016-17 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	
EXPENSES										
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions								
Executive Management	4.00		515,551		-	515,551		-	515,551	
Instructional Management	-				-			-		
Deans, Directors & Coordinators	15.00				-			-		
CFO / Director of Finance	-				-			-		
Operation / Business Manager	3.00				-			-		
Administrative Staff	9.00				-			-		
TOTAL ADMINISTRATIVE STAFF	31.00	-	515,551	-	-	515,551	-	-	515,551	
INSTRUCTIONAL PERSONNEL COSTS										
Teachers - Regular	100.00		1,951,893		-	1,951,893		-	1,951,893	
Teachers - SPED	-				-			-		
Substitute Teachers	-				-			-		
Teaching Assistants	10.00				-			-		
Specialty Teachers	-				-			-		
Aides	2.00				-			-		
Therapists & Counselors	5.00				-			-		
Other	4.00		422,611		-	422,611		-	422,611	
TOTAL INSTRUCTIONAL	121.00	-	2,374,504	-	-	2,374,504	-	-	2,374,504	
NON-INSTRUCTIONAL PERSONNEL COSTS										
Nurse	-				-			-		
Librarian	-				-			-		
Custodian	-				-			-		
Security	-				-			-		
Other	-		325,129		-	325,129		-	325,129	
TOTAL NON-INSTRUCTIONAL	-	-	325,129	-	-	325,129	-	-	325,129	
SUBTOTAL PERSONNEL SERVICE COSTS		152.00	-	3,215,184	-	-	3,215,184	-	-	3,215,184
PAYROLL TAXES AND BENEFITS										
Payroll Taxes			9,743		-	9,743		-	9,743	
Fringe / Employee Benefits			348,159		-	348,159		-	348,159	

		ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL Budget / Operating Plan 2017-18							
Total Revenue		-	4,114,707	-	-	4,114,707	-	-	4,114,707
Total Expenses		-	4,779,661	-	-	4,779,661	-	-	4,779,661
Net Income		-	(664,954)	-	-	(664,954)	-	-	(664,954)
Actual Student Enrollment		-	865	-	-	865	-	-	865
		Prior Year Actual 2016-17 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
			Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
Retirement / Pension					-			-	
TOTAL PAYROLL TAXES AND BENEFITS		-	357,903	-	-	357,903	-	-	357,903
TOTAL PERSONNEL SERVICE COSTS	152.00	-	3,573,086	-	-	3,573,086	-	-	3,573,086
CONTRACTED SERVICES									
Accounting / Audit			8,027		-	8,027		-	8,027
Legal			6,000		-	6,000		-	6,000
Management Company Fee					-			-	
Nurse Services					-			-	
Food Service / School Lunch					-			-	
Payroll Services			7,465		-	7,465		-	7,465
Special Ed Services					-			-	
Titlement Services (i.e. Title I)					-			-	
Other Purchased / Professional / Consulting			33,936		-	33,936		-	33,936
TOTAL CONTRACTED SERVICES		-	55,428	-	-	55,428	-	-	55,428



	ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL							
	Budget / Operating Plan							
	2017-18							
Total Revenue	-	4,114,707	-	-	4,114,707	-	-	4,114,707
Total Expenses	-	4,779,661	-	-	4,779,661	-	-	4,779,661
Net Income	-	(664,954)	-	-	(664,954)	-	-	(664,954)
Actual Student Enrollment	-	865	-	-	865	-	-	865
	Prior Year Actual 2016-17 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
<b>SCHOOL OPERATIONS</b>								
Board Expenses				-			-	
Classroom / Teaching Supplies & Materials		30,741		-	30,741		-	30,741
Special Ed Supplies & Materials				-			-	
Textbooks / Workbooks		70,972		-	70,972		-	70,972
Supplies & Materials other		33,148		-	33,148		-	33,148
Equipment / Furniture		3,948		-	3,948		-	3,948
Telephone		10,900		-	10,900		-	10,900
Technology		248,691		-	248,691		-	248,691
Student Testing & Assessment		3,000		-	3,000		-	3,000
Field Trips		19,025		-	19,025		-	19,025
Transportation (student)				-			-	
Student Services - other		490,426		-	490,426		-	490,426
Office Expense		44,725		-	44,725		-	44,725
Staff Development		33,248		-	33,248		-	33,248
Staff Recruitment		6,412		-	6,412		-	6,412
Student Recruitment / Marketing		2,500		-	2,500		-	2,500
School Meals / Lunch				-			-	
Travel (Staff)		731		-	731		-	731
Fundraising				-			-	
Other		44,401		-	44,401		-	44,401
TOTAL SCHOOL OPERATIONS	-	1,042,868	-	-	1,042,868	-	-	1,042,868
<b>FACILITY OPERATION &amp; MAINTENANCE</b>								
Insurance		19,828		-	19,828		-	19,828
Janitorial				-			-	
Building and Land Rent / Lease / Facility Finance Interest		32,500.00		-	32,500.00		-	32,500.00
Repairs & Maintenance				-			-	
Equipment / Furniture		43,450		-	43,450		-	43,450
Security		12,500		-	12,500		-	12,500
Utilities				-			-	
TOTAL FACILITY OPERATION & MAINTENANCE	-	108,278	-	-	108,278	-	-	108,278
<b>DEPRECIATION &amp; AMORTIZATION</b>				-			-	
<b>RESERVES / CONTINGENCY</b>				-			-	

	ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL Budget / Operating Plan 2017-18							
Total Revenue	-	4,114,707	-	-	4,114,707	-	-	4,114,707
Total Expenses	-	4,779,661	-	-	4,779,661	-	-	4,779,661
Net Income	-	(664,954)	-	-	(664,954)	-	-	(664,954)
Actual Student Enrollment	-	865	-	-	865	-	-	865
	Prior Year Actual 2016-17 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
TOTAL EXPENSES	-	<u>4,779,661</u>	-	-	<u>4,779,661</u>	-	-	<u>4,779,661</u>
NET INCOME	-	<u>(664,954)</u>	-	-	<u>(664,954)</u>	-	-	<u>(664,954)</u>

		ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL Budget / Operating Plan 2017-18							
Total Revenue		-	4,114,707	-	-	4,114,707	-	-	4,114,707
Total Expenses		-	4,779,661	-	-	4,779,661	-	-	4,779,661
Net Income		-	(664,954)	-	-	(664,954)	-	-	(664,954)
Actual Student Enrollment		-	865	-	-	865	-	-	865
		Prior Year Actual 2016-17 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
			Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*									
Number of Districts:		-	1	-	-	1	-	-	1
NYC CHANCELLOR'S OFFICE		-	865	-	-	865	-	-	865
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )		-	-	-	-	-	-	-	-
TOTAL ENROLLMENT		-	865	-	-	865	-	-	865
REVENUE PER PUPIL		-	4,757	-	-	4,757	-	-	4,757
EXPENSES PER PUPIL		-	5,526	-	-	5,526	-	-	5,526

<b>Total Revenue</b>		-	-	4,114,707	-	-
<b>Total Expenses</b>		-	-	4,779,661	-	-
<b>Net Income</b>		-	-	(664,954)	-	-
<b>Actual Student Enrollment</b>		-	-	865	-	-
		<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
		<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
<b>REVENUE</b>		Use the 'REVISED' Column(s) COMPLETELY BLANK. Selected quarter(s) must be completed on tabs 2, 3 and 4.				
<b>REVENUES FROM STATE SOURCES</b>						
		2017-18				
<b>Per Pupil Revenue</b>		<b>Per Pupil Rate</b>		25.0%	25.0%	25.0%
NYC CHANCELLOR'S OFFICE		14,527		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
-		-		-	-	-
ALL OTHER School Districts: ( Weighted Avg )		-		-	-	-
TOTAL Per Pupil Revenue (Weighted Average		14,527		-	-	-
Per Pupil Funding)				3,141,464	-	-
Special Education Revenue				-	-	-
Grants				361,461		-
Stimulus						-
DYCD (Department of Youth and Community Development)						-
Other						-
NYC DoE Rental Assistance						
Other						-
TOTAL REVENUE FROM STATE SOURCES				3,502,925	-	-
<b>REVENUE FROM FEDERAL FUNDING</b>						
IDEA Special Needs						-
Title I				105,968		-
Title Funding - Other				4,634		-
School Food Service (Free Lunch)						-
Grants						

<b>Total Revenue</b>	-	-	<b>4,114,707</b>	-	-
<b>Total Expenses</b>	-	-	<b>4,779,661</b>	-	-
<b>Net Income</b>	-	-	<b>(664,954)</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>865</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
Charter School Program (CSP) Planning & Implementation		-			-
Other		-			-
Other		-			-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	-	-	110,602	-	-
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations		-			-
Fundraising		-			-
Erate Reimbursement		-	39,065		-
Earnings on Investments		-			-
Interest Income		-			-
Food Service (Income from meals)		-			-
Text Book		-			-
OTHER		-	462,115		-
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	-	-	501,180	-	-
<b>TOTAL REVENUE</b>	-	-	<b>4,114,707</b>	-	-

<b>Total Revenue</b>			-	-	4,114,707
<b>Total Expenses</b>			-	-	4,779,661
<b>Net Income</b>			-	-	(664,954)
<b>Actual Student Enrollment</b>			-	-	865
			<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>
			<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>
					<b>Revised Budget</b>
					<b>Variance</b>
<b>EXPENSES</b>					
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		Avg. No. of Positions			
Executive Management	4.00			-	515,551
Instructional Management	-			-	
Deans, Directors & Coordinators	15.00			-	
CFO / Director of Finance	-			-	
Operation / Business Manager	3.00			-	
Administrative Staff	9.00			-	
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>31.00</b>		-	-	515,551
<b>INSTRUCTIONAL PERSONNEL COSTS</b>					
Teachers - Regular	100.00			-	1,951,893
Teachers - SPED	-			-	
Substitute Teachers	-			-	
Teaching Assistants	10.00			-	
Specialty Teachers	-			-	
Aides	2.00			-	
Therapists & Counselors	5.00			-	
Other	4.00			-	422,611
<b>TOTAL INSTRUCTIONAL</b>	<b>121.00</b>		-	-	2,374,504
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>					
Nurse	-			-	
Librarian	-			-	
Custodian	-			-	
Security	-			-	
Other	-			-	325,129
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>		-	-	325,129
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>		152.00	-	-	3,215,184
<b>PAYROLL TAXES AND BENEFITS</b>					
Payroll Taxes				-	9,743
Fringe / Employee Benefits				-	348,159

<b>Total Revenue</b>		-	-	4,114,707	-
<b>Total Expenses</b>		-	-	4,779,661	-
<b>Net Income</b>		-	-	(664,954)	-
<b>Actual Student Enrollment</b>		-	-	865	-
		<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>	
		<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>
					<b>Variance</b>
Retirement / Pension			-		-
TOTAL PAYROLL TAXES AND BENEFITS		-	-	357,903	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>		-	-	3,573,086	-
<b>CONTRACTED SERVICES</b>					
Accounting / Audit			-	8,027	-
Legal			-	6,000	-
Management Company Fee			-		-
Nurse Services			-		-
Food Service / School Lunch			-		-
Payroll Services			-	7,465	-
Special Ed Services			-		-
Titlement Services (i.e. Title I)			-		-
Other Purchased / Professional / Consulting			-	33,936	-
<b>TOTAL CONTRACTED SERVICES</b>		-	-	55,428	-

<b>Total Revenue</b>	-	-	<b>4,114,707</b>	-	-
<b>Total Expenses</b>	-	-	<b>4,779,661</b>	-	-
<b>Net Income</b>	-	-	<b>(664,954)</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>865</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
<b>SCHOOL OPERATIONS</b>					
Board Expenses		-			-
Classroom / Teaching Supplies & Materials		-	30,741		-
Special Ed Supplies & Materials		-			-
Textbooks / Workbooks		-	70,972		-
Supplies & Materials other		-	33,148		-
Equipment / Furniture		-	3,948		-
Telephone		-	10,900		-
Technology		-	248,691		-
Student Testing & Assessment		-	3,000		-
Field Trips		-	19,025		-
Transportation (student)		-			-
Student Services - other		-	490,426		-
Office Expense		-	44,725		-
Staff Development		-	33,248		-
Staff Recruitment		-	6,412		-
Student Recruitment / Marketing		-	2,500		-
School Meals / Lunch		-			-
Travel (Staff)		-	731		-
Fundraising		-			-
Other		-	44,401		-
<b>TOTAL SCHOOL OPERATIONS</b>	-	-	1,042,868	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance		-	19,828		-
Janitorial		-			-
Building and Land Rent / Lease / Facility Finance Interest		-	32,500.00		-
Repairs & Maintenance		-			-
Equipment / Furniture		-	43,450		-
Security		-	12,500		-
Utilities		-			-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	108,278	-	-
<b>DEPRECIATION &amp; AMORTIZATION</b>		-			-
<b>RESERVES / CONTINGENCY</b>		-			-



Total Revenue	-	-	4,114,707	-	-
Total Expenses	-	-	4,779,661	-	-
Net Income	-	-	(664,954)	-	-
Actual Student Enrollment	-	-	865	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget		Original Budget	Revised Budget	Variance
TOTAL EXPENSES	-	-	4,779,661	-	-
NET INCOME	-	-	(664,954)	-	-

Total Revenue	-	-	4,114,707	-	-
Total Expenses	-	-	4,779,661	-	-
Net Income	Quarter - 1/1 - 3/31	-	(664,954)	-	-
Actual Student Enrollment	-	-	865	-	-
	Quarter - 1/1 - 3/31	4th Quarter - 4/1 - 6/30			
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:	-	-	1	-	-
NYC CHANCELLOR'S OFFICE	-	-	865	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-
TOTAL ENROLLMENT	-	-	865	-	-
REVENUE PER PUPIL	-	-	4,757	-	-
EXPENSES PER PUPIL	-	-	5,526	-	-

		ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL Budget / Operating Plan 2017-18					DESCRIPTION OF ASSUMPTIONS
Total Revenue		16,458,827	16,458,827	-	16,458,827	16,458,827	
Total Expenses		19,118,643	19,118,643	-	(19,118,643)	(19,118,643)	
Net Income		(2,659,816)	(2,659,816)	-	(2,659,816)	(2,659,816)	
Actual Student Enrollment							
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	2017-18 Per Pupil Rate						
NYC CHANCELLOR'S OFFICE	14,527	12,565,855	12,565,855	-	12,565,855	12,565,855	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-	-	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	14,527	12,565,855	12,565,855	-	12,565,855	12,565,855	
Special Education Revenue		1,445,844	1,445,844	-	1,445,844	1,445,844	
Grants							
Stimulus		-	-	-	-	-	
DYCD (Department of Youth and Community Development)		-	-	-	-	-	
Other		-	-	-	-	-	
NYC DoE Rental Assistance		-	-	-	-	-	
Other		-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		14,011,699	14,011,699	-	14,011,699	14,011,699	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	-	-	-	-	
Title I		423,872	423,872	-	423,872	423,872	
Title Funding - Other		18,536	18,536	-	18,536	18,536	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants							

**ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL**  
**Budget / Operating Plan**

**2017-18**

<b>Total Revenue</b>	<b>16,458,827</b>	<b>16,458,827</b>	<b>-</b>	<b>16,458,827</b>	<b>16,458,827</b>
<b>Total Expenses</b>	<b>19,118,643</b>	<b>19,118,643</b>	<b>-</b>	<b>(19,118,643)</b>	<b>(19,118,643)</b>
<b>Net Income</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>	<b>-</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-
Other	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	<b>442,408</b>	<b>442,408</b>	<b>-</b>	<b>442,408</b>	<b>442,408</b>
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations	-	-	-	-	-
Fundraising	-	-	-	-	-
Erate Reimbursement	156,260	156,260	-	156,260	156,260
Earnings on Investments	-	-	-	-	-
Interest Income	-	-	-	-	-
Food Service (Income from meals)	-	-	-	-	-
Text Book	-	-	-	-	-
OTHER	<u>1,848,460</u>	<u>1,848,460</u>	<u>-</u>	<u>1,848,460</u>	<u>1,848,460</u>
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	<b>2,004,720</b>	<b>2,004,720</b>	<b>-</b>	<b>2,004,720</b>	<b>2,004,720</b>
<b>TOTAL REVENUE</b>	<b><u>16,458,827</u></b>	<b><u>16,458,827</u></b>	<b>-</b>	<b><u>16,458,827</u></b>	<b><u>16,458,827</u></b>

**DESCRIPTION OF ASSUMPTIONS**

**ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL**  
**Budget / Operating Plan**

**2017-18**

<b>Total Revenue</b>	<b>16,458,827</b>	<b>16,458,827</b>	<b>-</b>	<b>16,458,827</b>	<b>16,458,827</b>
<b>Total Expenses</b>	<b>19,118,643</b>	<b>19,118,643</b>	<b>-</b>	<b>(19,118,643)</b>	<b>(19,118,643)</b>
<b>Net Income</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>	<b>-</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>
<b>Actual Student Enrollment</b>					

Total Year			VARIANCE	
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Avg. No.  
of Positions

Executive Management	4.00	2,062,205	2,062,205	-	(2,062,205)	(2,062,205)
Instructional Management	-	-	-	-	-	-
Deans, Directors & Coordinators	15.00	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	3.00	-	-	-	-	-
Administrative Staff	9.00	-	-	-	-	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>31.00</b>	<b>2,062,205</b>	<b>2,062,205</b>	<b>-</b>	<b>(2,062,205)</b>	<b>(2,062,205)</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	100.00	7,807,571	7,807,571	-	(7,807,571)	(7,807,571)
Teachers - SPED	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	10.00	-	-	-	-	-
Specialty Teachers	-	-	-	-	-	-
Aides	2.00	-	-	-	-	-
Therapists & Counselors	5.00	-	-	-	-	-
Other	4.00	1,690,444	1,690,444	-	(1,690,444)	(1,690,444)
<b>TOTAL INSTRUCTIONAL</b>	<b>121.00</b>	<b>9,498,015</b>	<b>9,498,015</b>	<b>-</b>	<b>(9,498,015)</b>	<b>(9,498,015)</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	1,300,515	1,300,515	-	(1,300,515)	(1,300,515)
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>1,300,515</b>	<b>1,300,515</b>	<b>-</b>	<b>(1,300,515)</b>	<b>(1,300,515)</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**

152.00	12,860,735	12,860,735	-	(12,860,735)	(12,860,735)
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes	38,973	38,973	-	(38,973)	(38,973)
Fringe / Employee Benefits	1,392,637	1,392,637	-	(1,392,637)	(1,392,637)

**ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL**  
**Budget / Operating Plan**

**2017-18**

<b>Total Revenue</b>	<b>16,458,827</b>	<b>16,458,827</b>	<b>-</b>	<b>16,458,827</b>	<b>16,458,827</b>
<b>Total Expenses</b>	<b>19,118,643</b>	<b>19,118,643</b>	<b>-</b>	<b>(19,118,643)</b>	<b>(19,118,643)</b>
<b>Net Income</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>	<b>-</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
Retirement / Pension	-	-	-	-	-
TOTAL PAYROLL TAXES AND BENEFITS	1,431,610	1,431,610	-	(1,431,610)	(1,431,610)
<b>TOTAL PERSONNEL SERVICE COSTS</b>	14,292,345	14,292,345	-	(14,292,34)	(14,292,34)
<b>CONTRACTED SERVICES</b>					
Accounting / Audit	32,107	32,107	-	(32,107)	(32,107)
Legal	24,000	24,000	-	(24,000)	(24,000)
Management Company Fee	-	-	-	-	-
Nurse Services	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-
Payroll Services	29,860	29,860	-	(29,860)	(29,860)
Special Ed Services	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-
Other Purchased / Professional / Consulting	135,745	135,745	-	(135,745)	(135,745)
<b>TOTAL CONTRACTED SERVICES</b>	<b>221,712</b>	<b>221,712</b>	<b>-</b>	<b>(221,712)</b>	<b>(221,712)</b>

**DESCRIPTION OF ASSUMPTIONS**

**ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL**  
**Budget / Operating Plan**

**2017-18**

<b>Total Revenue</b>	<b>16,458,827</b>	<b>16,458,827</b>	<b>-</b>	<b>16,458,827</b>	<b>16,458,827</b>
<b>Total Expenses</b>	<b>19,118,643</b>	<b>19,118,643</b>	<b>-</b>	<b>(19,118,643)</b>	<b>(19,118,643)</b>
<b>Net Income</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>	<b>-</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>
<b>Actual Student Enrollment</b>					

Total Year			VARIANCE	
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**SCHOOL OPERATIONS**

Board Expenses	-	-	-	-	-
Classroom / Teaching Supplies & Materials	122,965	122,965	-	(122,965)	(122,965)
Special Ed Supplies & Materials	-	-	-	-	-
Textbooks / Workbooks	283,888	283,888	-	(283,888)	(283,888)
Supplies & Materials other	132,590	132,590	-	(132,590)	(132,590)
Equipment / Furniture	15,790	15,790	-	(15,790)	(15,790)
Telephone	43,600	43,600	-	(43,600)	(43,600)
Technology	994,766	994,766	-	(994,766)	(994,766)
Student Testing & Assessment	12,000	12,000	-	(12,000)	(12,000)
Field Trips	76,100	76,100	-	(76,100)	(76,100)
Transportation (student)	-	-	-	-	-
Student Services - other	1,961,703	1,961,703	-	(1,961,703)	(1,961,703)
Office Expense	178,900	178,900	-	(178,900)	(178,900)
Staff Development	132,993	132,993	-	(132,993)	(132,993)
Staff Recruitment	25,650	25,650	-	(25,650)	(25,650)
Student Recruitment / Marketing	10,000	10,000	-	(10,000)	(10,000)
School Meals / Lunch	-	-	-	-	-
Travel (Staff)	2,925	2,925	-	(2,925)	(2,925)
Fundraising	-	-	-	-	-
Other	177,604	177,604	-	(177,604)	(177,604)
<b>TOTAL SCHOOL OPERATIONS</b>	<b>4,171,473</b>	<b>4,171,473</b>	<b>-</b>	<b>(4,171,473)</b>	<b>(4,171,473)</b>

**FACILITY OPERATION & MAINTENANCE**

Insurance	79,313	79,313	-	(79,313)	(79,313)
Janitorial	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	130,000	130,000	-	(130,000)	(130,000)
Repairs & Maintenance	-	-	-	-	-
Equipment / Furniture	173,800	173,800	-	(173,800)	(173,800)
Security	50,000	50,000	-	(50,000)	(50,000)
Utilities	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>433,113</b>	<b>433,113</b>	<b>-</b>	<b>(433,113)</b>	<b>(433,113)</b>

**DEPRECIATION & AMORTIZATION**

**RESERVES / CONTINGENCY**

**ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL**  
**Budget / Operating Plan**

**2017-18**

<b>Total Revenue</b>	<b>16,458,827</b>	<b>16,458,827</b>	<b>-</b>	<b>16,458,827</b>	<b>16,458,827</b>
<b>Total Expenses</b>	<b>19,118,643</b>	<b>19,118,643</b>	<b>-</b>	<b>(19,118,643)</b>	<b>(19,118,643)</b>
<b>Net Income</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>	<b>-</b>	<b>(2,659,816)</b>	<b>(2,659,816)</b>
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
<b>TOTAL EXPENSES</b>	<u><b>19,118,643</b></u>	<u><b>19,118,643</b></u>	<b>-</b>	<u><b>(19,118,643)</b></u>	<u><b>(19,118,643)</b></u>
<b>NET INCOME</b>	<u><b>(2,659,816)</b></u>	<u><b>(2,659,816)</b></u>	<b>-</b>	<u><b>(2,659,816)</b></u>	<u><b>(2,659,816)</b></u>

**DESCRIPTION OF ASSUMPTIONS**



		ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan					
		2017-18					
Total Revenue	16,458,827	16,458,827	-	16,458,827	16,458,827		
Total Expenses	19,118,643	19,118,643	-	(19,118,643)	(19,118,643)		
Net Income	(2,659,816)	(2,659,816)	-	(2,659,816)	(2,659,816)		
Actual Student Enrollment							
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
ENROLLMENT - *School Districts Are Linked To Above Entries*							
Number of Districts:							
NYC CHANCELLOR'S OFFICE							
-							
-							
-							
-							
-							
-							
-							
-							
-							
-							
-							
ALL OTHER School Districts: ( Weighted Avg )							
TOTAL ENROLLMENT							
REVENUE PER PUPIL							
EXPENSES PER PUPIL							

# ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL

DO NOT ENTER BALANCE SHEET DATA ON THIS  
TEMPLATE

Balance sheet data should for the Ed Corp:  
Achievement First Brooklyn Charter Schools  
should be entered on the template for  
Achievement First Bushwick Charter School.

## BALANCE SHEET

2017-18

	Prior Year	Q1	Q2	Q3	Q4
	2016-17	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<b><u>ASSETS</u></b>					
<b><u>CURRENT ASSETS</u></b>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-	-
<b><u>PROPERTY, BUILDING AND EQUIPMENT, net</u></b>	-	-	-	-	-
<b><u>OTHER ASSETS</u></b>	-	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-	-
<b><u>LIABILITIES AND NET ASSETS</u></b>					
<b><u>CURRENT LIABILITIES</u></b>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-	-
<b><u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u></b>	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-	-
<b><u>NET ASSETS</u></b>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	-	-	-	-	-



# QUARTER 4

# ACHIEVEMENT FIRST EAST NEW YORK C

## Budget / Operating Plan

2017-18

Total Revenue	3,507,603	4,114,707	(607,104)	3,561,520	4,114,707	(553,187)	3,790,064
Total Expenses	3,617,821	4,779,661	1,161,840	3,369,532	4,779,661	1,410,129	3,620,489
Net Income	(110,218)	(664,954)	554,736	191,988	(664,954)	856,942	169,575
Actual Student Enrollment	844	865	(21)	855	865	(10)	846

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 10/1 - 12/31
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	
Other		-	-		-	-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	110,602	(110,602)	156,961	110,602	46,359	250,706
<b>LOCAL and OTHER REVENUE</b>							
Contributions and Donations		-	-		-	-	
Fundraising		-	-		-	-	
Erate Reimbursement		39,065	(39,065)		39,065	(39,065)	
Earnings on Investments		-	-		-	-	
Interest Income		-	-		-	-	
Food Service (Income from meals)		-	-		-	-	
Text Book		-	-		-	-	
OTHER		462,115	(462,115)		462,115	(462,115)	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	501,180	(501,180)	-	501,180	(501,180)	-
<b>TOTAL REVENUE</b>	<b>3,507,603</b>	<b>4,114,707</b>	<b>(607,104)</b>	<b>3,561,520</b>	<b>4,114,707</b>	<b>(553,187)</b>	<b>3,790,064</b>

# QUARTER 4

# ACHIEVEMENT FIRST EAST NEW YORK C

## Budget / Operating Plan

2017-18

Total Revenue	3,507,603	4,114,707	(607,104)	3,561,520	4,114,707	(553,187)	3,790,064
Total Expenses	3,617,821	4,779,661	1,161,840	3,369,532	4,779,661	1,410,129	3,620,489
Net Income	(110,218)	(664,954)	554,736	191,988	(664,954)	856,942	169,575
Actual Student Enrollment	844	865	(21)	855	865	(10)	846

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

1st Quarter - 7/1 - 9/30

2nd Quarter - 10/1 - 12/31

3rd Quarter

Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
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## EXPENSES

Quarter 4

No. of Positions

### ADMINISTRATIVE STAFF PERSONNEL COSTS

Executive Management	3.00	391,063	515,551	124,488	389,480	515,551	126,071	402,312
Instructional Management	-	-	-	-	-	-	-	-
Deans, Directors & Coordinators	20.00	-	-	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-
Operation / Business Manager	3.00	-	-	-	-	-	-	-
Administrative Staff	14.00	-	-	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	40.00	391,063	515,551	124,488	389,480	515,551	126,071	402,312

### INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	91.00	1,466,120	1,951,893	485,773	1,412,346	1,951,893	539,547	1478127
Teachers - SPED	-	-	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-	-	-
Teaching Assistants	7.00	1,455	-	(1,455)	(2,364)	-	2,364	-
Specialty Teachers	-	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-	-
Therapists & Counselors	5.00	-	-	-	-	-	-	-
Other	-	299,471	422,611	123,140	308,744	422,611	113,867	340,164
TOTAL INSTRUCTIONAL	103.00	1,767,046	2,374,504	607,458	1,718,726	2,374,504	655,778	1,818,291

### NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-
Other	3.00	248,510	325,129	76,619	252,867	325,129	72,262	267,544
TOTAL NON-INSTRUCTIONAL	3.00	248,510	325,129	76,619	252,867	325,129	72,262	267,544

### SUBTOTAL PERSONNEL SERVICE COSTS

	146.00	2,406,619	3,215,184	808,565	2,361,073	3,215,184	854,111	2,488,147
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### PAYROLL TAXES AND BENEFITS

Payroll Taxes		7,101	9,743	2,642		9,743	9,743	7,655
Fringe / Employee Benefits		215,159	348,159	133,000		348,159	348,159	318,577
Retirement / Pension		-	-	-		-	-	-
TOTAL PAYROLL TAXES AND BENEFITS		222,260	357,903	135,643	-	357,903	357,903	326,232

### TOTAL PERSONNEL SERVICE COSTS

	146.00	2,628,879	3,573,086	944,207	2,361,073	3,573,086	1,212,013	2,814,379
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**QUARTER 4**
**ACHIEVEMENT FIRST EAST NEW YORK C**
**Budget / Operating Plan**
**2017-18**

<b>Total Revenue</b>	<b>3,507,603</b>	<b>4,114,707</b>	<b>(607,104)</b>	<b>3,561,520</b>	<b>4,114,707</b>	<b>(553,187)</b>	<b>3,790,064</b>
<b>Total Expenses</b>	<b>3,617,821</b>	<b>4,779,661</b>	<b>1,161,840</b>	<b>3,369,532</b>	<b>4,779,661</b>	<b>1,410,129</b>	<b>3,620,489</b>
<b>Net Income</b>	<b>(110,218)</b>	<b>(664,954)</b>	<b>554,736</b>	<b>191,988</b>	<b>(664,954)</b>	<b>856,942</b>	<b>169,575</b>
<b>Actual Student Enrollment</b>	<b>844</b>	<b>865</b>	<b>(21)</b>	<b>855</b>	<b>865</b>	<b>(10)</b>	<b>846</b>

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**1st Quarter - 7/1 - 9/30**
**2nd Quarter - 10/1 - 12/31**
**3rd Quarter - 1/1 - 3/31**

<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>
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**CONTRACTED SERVICES**

Accounting / Audit		8,027	8,027	7,060	8,027	967	
Legal		6,000	6,000	200,976	6,000	(194,976)	
Management Company Fee		-	-		-	-	
Nurse Services		-	-		-	-	
Food Service / School Lunch		-	-		-	-	
Payroll Services	4,028	7,465	3,437	6,816	7,465	649	6,777
Special Ed Services		-	-		-	-	
Titlement Services (i.e. Title I)		-	-		-	-	
Other Purchased / Professional / Consulting	34,535	33,936	(599)	27,219	33,936	6,717	40,597
<b>TOTAL CONTRACTED SERVICES</b>	<b>38,563</b>	<b>55,428</b>	<b>16,865</b>	<b>242,071</b>	<b>55,428</b>	<b>(186,643)</b>	<b>47,374</b>

**QUARTER 4**
**ACHIEVEMENT FIRST EAST NEW YORK C**
**Budget / Operating Plan**
**2017-18**

<b>Total Revenue</b>	<b>3,507,603</b>	<b>4,114,707</b>	<b>(607,104)</b>	<b>3,561,520</b>	<b>4,114,707</b>	<b>(553,187)</b>	<b>3,790,064</b>
<b>Total Expenses</b>	<b>3,617,821</b>	<b>4,779,661</b>	<b>1,161,840</b>	<b>3,369,532</b>	<b>4,779,661</b>	<b>1,410,129</b>	<b>3,620,489</b>
<b>Net Income</b>	<b>(110,218)</b>	<b>(664,954)</b>	<b>554,736</b>	<b>191,988</b>	<b>(664,954)</b>	<b>856,942</b>	<b>169,575</b>
<b>Actual Student Enrollment</b>	<b>844</b>	<b>865</b>	<b>(21)</b>	<b>855</b>	<b>865</b>	<b>(10)</b>	<b>846</b>

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

**SCHOOL OPERATIONS**

Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	20,038	30,741	10,703	8,759	30,741	21,982
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	35,831	70,972	35,141	43,814	70,972	27,158
Supplies & Materials other	44,423	33,148	(11,276)	24,464	33,148	8,684
Equipment / Furniture	16	3,948	3,932	6,179	3,948	(2,232)
Telephone	3,630	10,900	7,270	6,221	10,900	4,679
Technology	281,607	248,691	(32,916)	155,848	248,691	92,843
Student Testing & Assessment	24	3,000	2,976	644	3,000	2,356
Field Trips	69	19,025	18,956	10,696	19,025	8,329
Transportation (student)	-	-	-	-	-	-
Student Services - other	364,239	490,426	126,187	376,125	490,426	114,301
Office Expense	31,112	44,725	13,613	48,844	44,725	(4,119)
Staff Development	4,013	33,248	29,235	38,955	33,248	(5,707)
Staff Recruitment	4,749	6,412	1,663	10,186	6,412	(3,774)
Student Recruitment / Marketing	-	2,500	2,500	411	2,500	2,089
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	739	731	(8)	2,424	731	(1,693)
Fundraising	-	-	-	-	-	-
Other	9,658	44,401	34,743	9,965	44,401	34,436
<b>TOTAL SCHOOL OPERATIONS</b>	<b>800,148</b>	<b>1,042,868</b>	<b>242,720</b>	<b>743,535</b>	<b>1,042,868</b>	<b>299,333</b>

**FACILITY OPERATION & MAINTENANCE**

Insurance	10,158	19,828	9,670	10,250	19,828	9,578
Janitorial	-	-	-	1,765	-	(1,765)
Building and Land Rent / Lease / Facility Finance Interest	34,039	32,500	(1,539)	3,496	32,500	29,004
Repairs & Maintenance	11,816	-	(11,816)	336	-	(336)
Equipment / Furniture	20,746	43,450	22,704	25,811	43,450	17,639
Security	7,398	12,500	5,102	19,344	12,500	(6,844)
Utilities	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>84,157</b>	<b>108,278</b>	<b>24,121</b>	<b>61,002</b>	<b>108,278</b>	<b>47,276</b>

**DEPRECIATION & AMORTIZATION**

	-	-	-	-	-	-
<b>RESERVES / CONTINGENCY</b>	<b>66,074</b>	<b>-</b>	<b>(66,074)</b>	<b>(38,149)</b>	<b>-</b>	<b>38,149</b>

**TOTAL EXPENSES**

<b>3,617,821</b>	<b>4,779,661</b>	<b>1,161,840</b>	<b>3,369,532</b>	<b>4,779,661</b>	<b>1,410,129</b>	<b>3,620,489</b>
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**ACHIEVEMENT FIRST EAST NEW YORK**  
Budget / Operating Plan  
Budget / Operating Plan

							3rd Q
							3rd Q
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed							
1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q	
Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	

NYC CHANCELLOR'S OFFICE

ALL OTHER School Districts: ( Count = 0 )

### EXPENSES PER PUPIL

**QUARTER 4**

**CHARTER SCHOOL**

**n**

Total Revenue	4,114,707	(324,643)	3,520,089	4,114,707	(594,618)
Total Expenses	4,779,661	1,159,172	3,835,813	4,779,661	943,848
Net Income	(664,954)	834,529	(315,724)	(664,954)	349,230
Actual Student Enrollment	865	(19)	836	865	(29)

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget Variance
<b>REVENUE</b>					
<b>REVENUES FROM STATE SOURCES</b>					
Per Pupil Revenue	CY Per Pupil Rate				
NYC CHANCELLOR'S OFFICE	14,527	3,141,464	(77,629)	2,982,484	3,141,464 (158,980)
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	14,527	3,141,464	(77,629)	2,982,484	3,141,464 (158,980)
Special Education Revenue		361,461	111,314	382,791	361,461 21,330
Grants					
Stimulus		-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-
Other		-	-	-	-
NYC DoE Rental Assistance		-	-	-	-
Other		-	2,748	2,219	- 2,219
TOTAL REVENUE FROM STATE SOURCES		3,502,925	36,433	3,367,494	3,502,925 (135,431)
<b>REVENUE FROM FEDERAL FUNDING</b>					
IDEA Special Needs		-	-	-	-
Title I		105,968	97,799	92,783	105,968 (13,185)
Title Funding - Other		4,634	(4,634)	-	4,634 (4,634)
School Food Service (Free Lunch)		-	36,939	59,812	- 59,812
Grants					
Charter School Program (CSP) Planning & Implementation		-	-	-	-
Other		-	10,000	-	- 10,000

QUARTER 4		CHARTER SCHOOL				
		n				
Total Revenue	4,114,707	(324,643)	3,520,089	4,114,707	(594,618)	
Total Expenses	4,779,661	1,159,172	3,835,813	4,779,661	943,848	
Net Income	(664,954)	834,529	(315,724)	(664,954)	349,230	
Actual Student Enrollment	865	(19)	836	865	(29)	
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed						
		Current Budget	Variance	Actual	Current Budget	Variance
Other		-	-		-	-
TOTAL REVENUE FROM FEDERAL SOURCES		110,602	140,104	152,595	110,602	41,993
LOCAL and OTHER REVENUE						
Contributions and Donations		-	-		-	-
Fundraising		-	-		-	-
Erate Reimbursement		39,065	(39,065)		39,065	(39,065)
Earnings on Investments		-	-		-	-
Interest Income		-	-		-	-
Food Service (Income from meals)		-	-		-	-
Text Book		-	-		-	-
OTHER		462,115	(462,115)		462,115	(462,115)
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		501,180	(501,180)	-	501,180	(501,180)
TOTAL REVENUE		4,114,707	(324,643)	3,520,089	4,114,707	(594,618)

**QUARTER 4**

**CHARTER SCHOOL**

**n**

Total Revenue	4,114,707	(324,643)	3,520,089	4,114,707	(594,618)
Total Expenses	4,779,661	1,159,172	3,835,813	4,779,661	943,848
Net Income	(664,954)	834,529	(315,724)	(664,954)	349,230
Actual Student Enrollment	865	(19)	836	865	(29)

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**Quarter - 1/1 - 3/31**

**4th Quarter - 4/1 - 6/30**

**Current  
Budget**

**Variance**

**Actual**

**Current  
Budget**

**Variance**

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Quarter 4

No. of Positions

Executive Management	3.00	515,551	113,239	417,626	515,551	97,925
Instructional Management	-	-	-	-	-	-
Deans, Directors & Coordinators	20.00	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	3.00	-	-	-	-	-
Administrative Staff	14.00	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	40.00	515,551	113,239	417,626	515,551	97,925

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	91.00	1,951,893	473,766	1,453,334	1,951,893	498,559
Teachers - SPED	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	7.00	-	-	-	-	-
Specialty Teachers	-	-	-	-	-	-
Aides	-	-	-	-	-	-
Therapists & Counselors	5.00	-	-	-	-	-
Other	-	422,611	82,447	348,634	422,611	73,977
TOTAL INSTRUCTIONAL	103.00	2,374,504	556,213	1,801,968	2,374,504	572,536

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	3.00	325,129	57,585	263,998	325,129	61,131
TOTAL NON-INSTRUCTIONAL	3.00	325,129	57,585	263,998	325,129	61,131

**SUBTOTAL PERSONNEL SERVICE COSTS**

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		9,743	2,088	7,682	9,743	2,061
Fringe / Employee Benefits		348,159	29,582	186,472	348,159	161,687
Retirement / Pension		-	-	-	-	-
TOTAL PAYROLL TAXES AND BENEFITS		357,903	31,671	194,154	357,903	163,749

**TOTAL PERSONNEL SERVICE COSTS**

	146.00	3,573,086	758,707	2,677,746	3,573,086	895,340
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QUARTER 4		CHARTER SCHOOL			
		n			
Total Revenue	4,114,707	(324,643)	3,520,089	4,114,707	(594,618)
Total Expenses	4,779,661	1,159,172	3,835,813	4,779,661	943,848
Net Income	(664,954)	834,529	(315,724)	(664,954)	349,230
Actual Student Enrollment	865	(19)	836	865	(29)
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		CHARTER SCHOOL			
		n	Current Budget	Variance	Actual
					Current Budget
					Variance
CONTRACTED SERVICES					
Accounting / Audit		8,027	8,027		8,027
Legal		6,000	6,000		6,000
Management Company Fee		-	-		-
Nurse Services		-	-		-
Food Service / School Lunch		-	-		-
Payroll Services		7,465	688	5,193	2,272
Special Ed Services		-	-		-
Titlement Services (i.e. Title I)		-	-		-
Other Purchased / Professional / Consulting		33,936	(6,661)	54,125	(20,189)
TOTAL CONTRACTED SERVICES		55,428	8,054	59,318	(3,890)

QUARTER 4		CHARTER SCHOOL			
		n			
Total Revenue	4,114,707	(324,643)	3,520,089	4,114,707	(594,618)
Total Expenses	4,779,661	1,159,172	3,835,813	4,779,661	943,848
Net Income	(664,954)	834,529	(315,724)	(664,954)	349,230
Actual Student Enrollment	865	(19)	836	865	(29)
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed					
		Current Budget	Variance	Actual	Current Budget Variance
<b>SCHOOL OPERATIONS</b>					
Board Expenses	-	-	-	-	-
Classroom / Teaching Supplies & Materials	30,741	11,984	44,426	30,741	(13,685)
Special Ed Supplies & Materials	-	-	-	-	-
Textbooks / Workbooks	70,972	9,246	137,063	70,972	(66,091)
Supplies & Materials other	33,148	21,245	3,538	33,148	29,610
Equipment / Furniture	3,948	3,328	3,471	3,948	477
Telephone	10,900	4,885	5,444	10,900	5,456
Technology	248,691	129,559	256,290	248,691	(7,599)
Student Testing & Assessment	3,000	2,701	-	3,000	3,000
Field Trips	19,025	(1,884)	26,933	19,025	(7,908)
Transportation (student)	-	-	-	-	-
Student Services - other	490,426	75,029	383,446	490,426	106,980
Office Expense	44,725	3,193	52,812	44,725	(8,087)
Staff Development	33,248	7,847	29,440	33,248	3,808
Staff Recruitment	6,412	1,031	1,035	6,412	5,377
Student Recruitment / Marketing	2,500	2,346	3,034	2,500	(534)
School Meals / Lunch	-	-	-	-	-
Travel (Staff)	731	(1,046)	1,380	731	(649)
Fundraising	-	-	-	-	-
Other	44,401	23,458	(10,306)	44,401	54,707
TOTAL SCHOOL OPERATIONS	1,042,868	292,922	938,006	1,042,868	104,862
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	19,828	9,578	6,791	19,828	13,037
Janitorial	-	991	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	32,500	37,493	33,677	32,500	(1,177)
Repairs & Maintenance	-	(133)	38,461	-	(38,461)
Equipment / Furniture	43,450	28,141	38,196	43,450	5,254
Security	12,500	(4,348)	18,434	12,500	(5,934)
Utilities	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	108,278	71,722	135,559	108,278	(27,281)
<b>DEPRECIATION &amp; AMORTIZATION</b>		-	-	-	-
<b>RESERVES / CONTINGENCY</b>		-	27,766	25,184	(25,184)
<b>TOTAL EXPENSES</b>	<b>4,779,661</b>	<b>1,159,172</b>	<b>3,835,813</b>	<b>4,779,661</b>	<b>943,848</b>

QUARTER 4		CHARTER SCHOOL CHARTER SCHOOL			
		n			
Total Revenue		4,114,707	(324,643)	3,520,089	4,114,707 (594,618)
Total Expenses		4,779,661	1,159,172	3,835,813	4,779,661 943,848
Net Income		(664,954)	834,529	(315,724)	(664,954) 349,230
Actual Student Enrollment		865	(19)	836	865 (29)
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31			
		Current Budget	Variance	Actual	Current Budget Variance
NET INCOME		(664,954)	834,529	(315,724)	(664,954) 349,230

QUARTER 4		CHARTER SCHOOL			
		n			
Total Revenue	4,114,707	(324,643)	3,520,089	4,114,707	(594,618)
Total Expenses	4,779,661	1,159,172	3,835,813	4,779,661	943,848
Net Income	(664,954)	834,529	(315,724)	(664,954)	349,230
Actual Student Enrollment	865	(19)	836	865	(29)
		Quarter - 1/1 - 3/31			
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed					
		Current Budget	Variance	Actual	Current Budget Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
NYC CHANCELLOR'S OFFICE		865	(19)	836	865 (29)
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
ALL OTHER School Districts: ( Count = 0 )		-	-	-	-
TOTAL ENROLLMENT		865	(19)	836	865 (29)
REVENUE PER PUPIL		4,757	(277)	4,211	4,757 (546)
EXPENSES PER PUPIL		5,526	1,246	4,588	5,526 937



# QUARTER 4

# ACHIEVEMENT FIRST EAST NEW YORK CHARTER

## Budget / Operating Plan

2017-18

Total Revenue	14,379,276	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827
Total Expenses	14,443,655	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643
Net Income	(64,379)	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)
Actual Student Enrollment	836	865	(29)			865	(29)	

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

## TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
<b>REVENUE</b>								
<b>REVENUES FROM STATE SOURCES</b>								
Per Pupil Revenue								
NYC CHANCELLOR'S OFFICE	12,326,523	12,565,855	(239,332)	12,565,855	(239,332)	12,565,855	(239,332)	12,565,855
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	12,326,523	12,565,855	(239,332)	12,565,855	(239,332)	12,565,855	(239,332)	12,565,855
Special Education Revenue	1,487,524	1,445,844	41,680	1,445,844	41,680	1,445,844	41,680	1,445,844
Grants								
Stimulus	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
NYC DoE Rental Assistance	-	-	-	-	-	-	-	-
Other	4,967	-	4,967	-	4,967	-	4,967	-
TOTAL REVENUE FROM STATE SOURCES	13,819,014	14,011,699	(192,685)	14,011,699	(192,685)	14,011,699	(192,685)	14,011,699
<b>REVENUE FROM FEDERAL FUNDING</b>								
IDEA Special Needs	-	-	-	-	-	-	-	-
Title I	371,131	423,872	(52,741)	423,872	(52,741)	423,872	(52,741)	423,872
Title Funding - Other	34,038	18,536	15,502	18,536	15,502	18,536	15,502	18,536
School Food Service (Free Lunch)	139,543	-	139,543	-	139,543	-	139,543	-
Grants								
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-	-	-
Other	15,550	-	15,550	-	15,550	-	15,550	-

QUARTER 4		ACHIEVEMENT FIRST EAST NEW YORK CHARTER							
		Budget / Operating Plan							
		2017-18							
Total Revenue		14,379,276	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827
Total Expenses		14,443,655	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643
Net Income		(64,379)	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)
Actual Student Enrollment		836	865	(29)			865	(29)	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		TOTALS AND VARIANCE ANALYSIS							
		Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
Other		-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		560,262	442,408	117,854	442,408	117,854	442,408	117,854	442,408
LOCAL and OTHER REVENUE									
Contributions and Donations		-	-	-	-	-	-	-	-
Fundraising		-	-	-	-	-	-	-	-
Erate Reimbursement		-	156,260	(156,260)	156,260	(156,260)	156,260	(156,260)	156,260
Earnings on Investments		-	-	-	-	-	-	-	-
Interest Income		-	-	-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-	-	-
Text Book		-	-	-	-	-	-	-	-
OTHER		-	1,848,460	(1,848,460)	1,848,460	(1,848,460)	1,848,460	(1,848,460)	1,848,460
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	2,004,720	(2,004,720)	2,004,720	(2,004,720)	2,004,720	(2,004,720)	2,004,720
TOTAL REVENUE		14,379,276	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827

**QUARTER 4**
**ACHIEVEMENT FIRST EAST NEW YORK CHARTER**
**Budget / Operating Plan**
**2017-18**

<b>Total Revenue</b>	<b>14,379,276</b>	<b>16,458,827</b>	<b>(2,079,551)</b>	<b>16,458,827</b>	<b>(2,079,551)</b>	<b>16,458,827</b>	<b>(2,079,551)</b>	<b>16,458,827</b>
<b>Total Expenses</b>	<b>14,443,655</b>	<b>19,118,643</b>	<b>4,674,988</b>	<b>19,118,643</b>	<b>4,674,988</b>	<b>19,118,643</b>	<b>4,674,988</b>	<b>19,118,643</b>
<b>Net Income</b>	<b>(64,379)</b>	<b>(2,659,816)</b>	<b>2,595,437</b>	<b>(2,659,816)</b>	<b>2,595,437</b>	<b>(2,659,816)</b>	<b>2,595,437</b>	<b>(2,659,816)</b>
<b>Actual Student Enrollment</b>	<b>836</b>	<b>865</b>	<b>(29)</b>			<b>865</b>	<b>(29)</b>	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
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**EXPENSES**

Quarter 4  
No. of Positions

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Executive Management	3.00	1,600,481	2,062,205	461,724	2,062,205	461,724	2,062,205	461,724	2,062,205
Instructional Management	-	-	-	-	-	-	-	-	-
Deans, Directors & Coordinators	20.00	-	-	-	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-
Operation / Business Manager	3.00	-	-	-	-	-	-	-	-
Administrative Staff	14.00	-	-	-	-	-	-	-	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>40.00</b>	<b>1,600,481</b>	<b>2,062,205</b>	<b>461,724</b>	<b>2,062,205</b>	<b>461,724</b>	<b>2,062,205</b>	<b>461,724</b>	<b>2,062,205</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	91.00	5,809,927	7,807,571	1,997,644	7,807,571	1,997,644	7,807,571	1,997,644	7,807,571
Teachers - SPED	-	-	-	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-
Teaching Assistants	7.00	(909)	-	909	-	909	-	909	-
Specialty Teachers	-	-	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-	-	-
Therapists & Counselors	5.00	-	-	-	-	-	-	-	-
Other	-	1,297,013	1,690,444	393,431	1,690,444	393,431	1,690,444	393,431	1,690,444
<b>TOTAL INSTRUCTIONAL</b>	<b>103.00</b>	<b>7,106,031</b>	<b>9,498,015</b>	<b>2,391,984</b>	<b>9,498,015</b>	<b>2,391,984</b>	<b>9,498,015</b>	<b>2,391,984</b>	<b>9,498,015</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-
Other	3.00	1,032,919	1,300,515	267,596	1,300,515	267,596	1,300,515	267,596	1,300,515
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>3.00</b>	<b>1,032,919</b>	<b>1,300,515</b>	<b>267,596</b>	<b>1,300,515</b>	<b>267,596</b>	<b>1,300,515</b>	<b>267,596</b>	<b>1,300,515</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**
**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		22,438	38,973	16,535	38,973	16,535	38,973	16,535	38,973
Fringe / Employee Benefits		720,208	1,392,637	672,429	1,392,637	672,429	1,392,637	672,429	1,392,637
Retirement / Pension		-	-	-	-	-	-	-	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>742,646</b>	<b>1,431,610</b>	<b>688,964</b>	<b>1,431,610</b>	<b>688,964</b>	<b>1,431,610</b>	<b>688,964</b>	<b>1,431,610</b>

**TOTAL PERSONNEL SERVICE COSTS**

	146.00	10,482,077	14,292,345	3,810,268	14,292,345	3,810,268	14,292,345	3,810,268	14,292,345
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QUARTER 4		ACHIEVEMENT FIRST EAST NEW YORK CHARTER							
		Budget / Operating Plan							
		2017-18							
Total Revenue		14,379,276	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827
Total Expenses		14,443,655	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643
Net Income		(64,379)	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)
Actual Student Enrollment		836	865	(29)			865	(29)	
		TOTALS AND VARIANCE ANALYSIS							
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed			Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
		Actual							
CONTRACTED SERVICES									
Accounting / Audit		7,060	32,107	25,047	32,107	25,047	32,107	25,047	32,107
Legal		200,976	24,000	(176,976)	24,000	(176,976)	24,000	(176,976)	24,000
Management Company Fee		-	-	-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-	-	-
Payroll Services		22,814	29,860	7,046	29,860	7,046	29,860	7,046	29,860
Special Ed Services		-	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting		156,476	135,745	(20,731)	135,745	(20,731)	135,745	(20,731)	135,745
TOTAL CONTRACTED SERVICES		387,326	221,712	(165,614)	221,712	(165,614)	221,712	(165,614)	221,712

QUARTER 4				ACHIEVEMENT FIRST EAST NEW YORK CHARTER				
				Budget / Operating Plan				
				2017-18				
Total Revenue	14,379,276	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827
Total Expenses	14,443,655	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643
Net Income	(64,379)	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)
Actual Student Enrollment	836	865	(29)			865	(29)	
				TOTALS AND VARIANCE ANALYSIS				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)
				Actual				Actual vs. Original Budget
<b>SCHOOL OPERATIONS</b>								
Board Expenses	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	91,980	122,965	30,985	122,965	30,985	122,965	30,985	122,965
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-
Textbooks / Workbooks	278,434	283,888	5,454	283,888	5,454	283,888	5,454	283,888
Supplies & Materials other	84,328	132,590	48,262	132,590	48,262	132,590	48,262	132,590
Equipment / Furniture	10,286	15,790	5,504	15,790	5,504	15,790	5,504	15,790
Telephone	21,310	43,600	22,290	43,600	22,290	43,600	22,290	43,600
Technology	812,877	994,766	181,889	994,766	181,889	994,766	181,889	994,766
Student Testing & Assessment	967	12,000	11,033	12,000	11,033	12,000	11,033	12,000
Field Trips	58,607	76,100	17,493	76,100	17,493	76,100	17,493	76,100
Transportation (student)	-	-	-	-	-	-	-	-
Student Services - other	1,539,207	1,961,703	422,496	1,961,703	422,496	1,961,703	422,496	1,961,703
Office Expense	174,300	178,900	4,600	178,900	4,600	178,900	4,600	178,900
Staff Development	97,809	132,993	35,184	132,993	35,184	132,993	35,184	132,993
Staff Recruitment	21,351	25,650	4,299	25,650	4,299	25,650	4,299	25,650
Student Recruitment / Marketing	3,599	10,000	6,401	10,000	6,401	10,000	6,401	10,000
School Meals / Lunch	-	-	-	-	-	-	-	-
Travel (Staff)	6,320	2,925	(3,395)	2,925	(3,395)	2,925	(3,395)	2,925
Fundraising	-	-	-	-	-	-	-	-
Other	30,260	177,604	147,344	177,604	147,344	177,604	147,344	177,604
TOTAL SCHOOL OPERATIONS	3,231,635	4,171,473	939,838	4,171,473	939,838	4,171,473	939,838	4,171,473
<b>FACILITY OPERATION &amp; MAINTENANCE</b>								
Insurance	37,449	79,313	41,864	79,313	41,864	79,313	41,864	79,313
Janitorial	774	-	(774)	-	(774)	-	(774)	-
Building and Land Rent / Lease / Facility Finance Interest	66,219	130,000	63,781	130,000	63,781	130,000	63,781	130,000
Repairs & Maintenance	50,746	-	(50,746)	-	(50,746)	-	(50,746)	-
Equipment / Furniture	100,062	173,800	73,738	173,800	73,738	173,800	73,738	173,800
Security	62,024	50,000	(12,024)	50,000	(12,024)	50,000	(12,024)	50,000
Utilities	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	317,274	433,113	115,839	433,113	115,839	433,113	115,839	433,113
<b>DEPRECIATION &amp; AMORTIZATION</b>				-	-	-	-	-
<b>RESERVES / CONTINGENCY</b>				25,343	-	(25,343)	-	(25,343)
<b>TOTAL EXPENSES</b>	<b>14,443,655</b>	<b>19,118,643</b>	<b>4,674,988</b>	<b>19,118,643</b>	<b>4,674,988</b>	<b>19,118,643</b>	<b>4,674,988</b>	<b>19,118,643</b>

QUARTER 4		ACHIEVEMENT FIRST EAST NEW YORK CHARTER							
		Budget / Operating Plan							
		2017-18							
Total Revenue		14,379,276	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827
Total Expenses		14,443,655	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643
Net Income		(64,379)	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)
Actual Student Enrollment		836	865	(29)			865	(29)	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		TOTALS AND VARIANCE ANALYSIS							
		Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
NET INCOME		(64,379)	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)

QUARTER 4		ACHIEVEMENT FIRST EAST NEW YORK CHARTER Budget / Operating Plan 2017-18							
Total Revenue	14,379,276	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827	(2,079,551)	16,458,827	16,458,827
Total Expenses	14,443,655	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643	4,674,988	19,118,643	19,118,643
Net Income	(64,379)	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)	2,595,437	(2,659,816)	(2,659,816)
Actual Student Enrollment	836	865	(29)			865	(29)		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		TOTALS AND VARIANCE ANALYSIS							
		Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
ENROLLMENT - *School Districts Are Linked To Above Entries*		* Enrollment Data Based on Last Actual Quarter Completed							
NYC CHANCELLOR'S OFFICE		836	865	(29)			865	(29)	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
-		-	-	-			-	-	
ALL OTHER School Districts: ( Count = 0 )		-	-	-			-	-	
TOTAL ENROLLMENT		836	865	(29)			865	(29)	
REVENUE PER PUPIL		17,200	19,028	(1,827)			19,028	(1,827)	
EXPENSES PER PUPIL		17,277	22,102	4,825			22,102	4,825	

Page 54 of 61



QUARTER 4		HOOL	
Total Revenue	(2,079,551)	-	14,379,276
Total Expenses	4,674,988	-	(14,443,655)
Net Income	2,595,437	-	(64,379)
Actual Student Enrollment		-	
<div> <div> *NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed </div> <div> <div>Actual vs. Original Budget TY</div> <div>PY Actual (PY TY / No. of COMPLETED Actual CY</div> <div>Actual CY vs. Actual PY</div> </div> </div>			
Other	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	117,854	-	560,262
<b>LOCAL and OTHER REVENUE</b>			
Contributions and Donations	-	-	-
Fundraising	-	-	-
Erate Reimbursement	(156,260)	-	-
Earnings on Investments	-	-	-
Interest Income	-	-	-
Food Service (Income from meals)	-	-	-
Text Book	-	-	-
OTHER	(1,848,460)	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	(2,004,720)	-	-
<b>TOTAL REVENUE</b>	<b>(2,079,551)</b>	<b>-</b>	<b>14,379,276</b>

**QUARTER 4**

**HOOL**

Total Revenue	(2,079,551)	-	14,379,276
Total Expenses	4,674,988	-	(14,443,655)
Net Income	2,595,437	-	(64,379)
Actual Student Enrollment		-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

	Quarter 4 No. of Positions			
Executive Management	3.00	461,724	-	(1,600,481)
Instructional Management	-	-	-	-
Deans, Directors & Coordinators	20.00	-	-	-
CFO / Director of Finance	-	-	-	-
Operation / Business Manager	3.00	-	-	-
Administrative Staff	14.00	-	-	-
TOTAL ADMINISTRATIVE STAFF	40.00	461,724	-	(1,600,481)

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	91.00	1,997,644	-	(5,809,927)
Teachers - SPED	-	-	-	-
Substitute Teachers	-	-	-	-
Teaching Assistants	7.00	909	-	909
Specialty Teachers	-	-	-	-
Aides	-	-	-	-
Therapists & Counselors	5.00	-	-	-
Other	-	393,431	-	(1,297,013)
TOTAL INSTRUCTIONAL	103.00	2,391,984	-	(7,106,031)

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-
Librarian	-	-	-	-
Custodian	-	-	-	-
Security	-	-	-	-
Other	3.00	267,596	-	(1,032,919)
TOTAL NON-INSTRUCTIONAL	3.00	267,596	-	(1,032,919)

**SUBTOTAL PERSONNEL SERVICE COSTS**

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		16,535	-	(22,438)
Fringe / Employee Benefits		672,429	-	(720,208)
Retirement / Pension		-	-	-
TOTAL PAYROLL TAXES AND BENEFITS		688,964	-	(742,646)
<b>TOTAL PERSONNEL SERVICE COSTS</b>	146.00	3,810,268	-	(10,482,077)

<b>QUARTER 4</b>	<b>HOOL</b>
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<b>Total Revenue</b>	<b>(2,079,551)</b>	<b>-</b>	<b>14,379,276</b>
<b>Total Expenses</b>	<b>4,674,988</b>	<b>-</b>	<b>(14,443,655)</b>
<b>Net Income</b>	<b>2,595,437</b>	<b>-</b>	<b>(64,379)</b>
<b>Actual Student Enrollment</b>		<b>-</b>	
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>		<b>Actual HOOLs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY vs. Actual PY</b>
<b>CONTRACTED SERVICES</b>			
Accounting / Audit	25,047	-	(7,060)
Legal	(176,976)	-	(200,976)
Management Company Fee	-	-	-
Nurse Services	-	-	-
Food Service / School Lunch	-	-	-
Payroll Services	7,046	-	(22,814)
Special Ed Services	-	-	-
Titlement Services (i.e. Title I)	-	-	-
Other Purchased / Professional / Consulting	(20,731)	-	(156,476)
<b>TOTAL CONTRACTED SERVICES</b>	<b>(165,614)</b>	<b>-</b>	<b>(387,326)</b>

Total Revenue	(2,079,551)	-	14,379,276
Total Expenses	4,674,988	-	(14,443,655)
Net Income	2,595,437	-	(64,379)
Actual Student Enrollment		-	
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
<b>SCHOOL OPERATIONS</b>			
Board Expenses	-	-	-
Classroom / Teaching Supplies & Materials	30,985	-	(91,980)
Special Ed Supplies & Materials	-	-	-
Textbooks / Workbooks	5,454	-	(278,434)
Supplies & Materials other	48,262	-	(84,328)
Equipment / Furniture	5,504	-	(10,286)
Telephone	22,290	-	(21,310)
Technology	181,889	-	(812,877)
Student Testing & Assessment	11,033	-	(967)
Field Trips	17,493	-	(58,607)
Transportation (student)	-	-	-
Student Services - other	422,496	-	(1,539,207)
Office Expense	4,600	-	(174,300)
Staff Development	35,184	-	(97,809)
Staff Recruitment	4,299	-	(21,351)
Student Recruitment / Marketing	6,401	-	(3,599)
School Meals / Lunch	-	-	-
Travel (Staff)	(3,395)	-	(6,320)
Fundraising	-	-	-
Other	147,344	-	(30,260)
TOTAL SCHOOL OPERATIONS	939,838	-	(3,231,635)
<b>FACILITY OPERATION &amp; MAINTENANCE</b>			
Insurance	41,864	-	(37,449)
Janitorial	(774)	-	(774)
Building and Land Rent / Lease / Facility Finance Interest	63,781	-	(66,219)
Repairs & Maintenance	(50,746)	-	(50,746)
Equipment / Furniture	73,738	-	(100,062)
Security	(12,024)	-	(62,024)
Utilities	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	115,839	-	(317,274)
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	-	-
<b>RESERVES / CONTINGENCY</b>	(25,343)	-	(25,343)
<b>TOTAL EXPENSES</b>	<b>4,674,988</b>	<b>-</b>	<b>(14,443,655)</b>

QUARTER 4		HOOL	
		HOOL	
Total Revenue	(2,079,551)	-	14,379,276
Total Expenses	4,674,988	-	(14,443,655)
Net Income	2,595,437	-	(64,379)
Actual Student Enrollment		-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Actual PY
NET INCOME	2,595,437	-	(64,379)

QUARTER 4		HOOL	
			14,379,276
Total Revenue	(2,079,551)	-	(14,379,836)
Total Expenses	4,674,988	-	(14,464,839)
Net Income	2,595,437	-	(64,379)
Actual Student Enrollment		-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Actual CY vs. Actual PY
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>			
NYC CHANCELLOR'S OFFICE		-	836
-		-	-
-		-	-
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-		-	-
-		-	-
-		-	-
ALL OTHER School Districts: ( Count = 0 )		-	-
<b>TOTAL ENROLLMENT</b>		-	<b>836</b>
<b>REVENUE PER PUPIL</b>		-	<b>17,200</b>
<b>EXPENSES PER PUPIL</b>		-	<b>(17,277)</b>



**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*  
**ACHIEVEMENT FIRST EAST NEW YORK CHARTER SCHOOL**  
**2017-18**

Administrative expenditures per pupil:	\$1,720.17
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Per NYS Statute	Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.
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**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

**Trustee Name:**

Amy Arthur Samuels

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



Please write "None" if applicable. Do not leave this space blank.	NONE
---	------

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE				

AS  
Signature

8/1/18  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

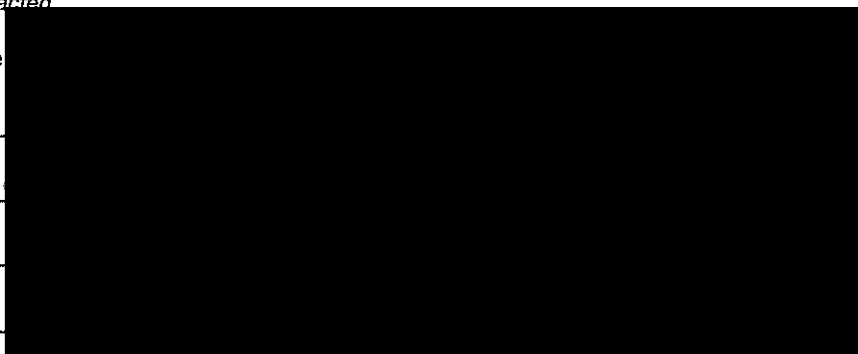
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

**Trustee Name:**

Andy Hubbard

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

AH
8/1/18

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Signature Date

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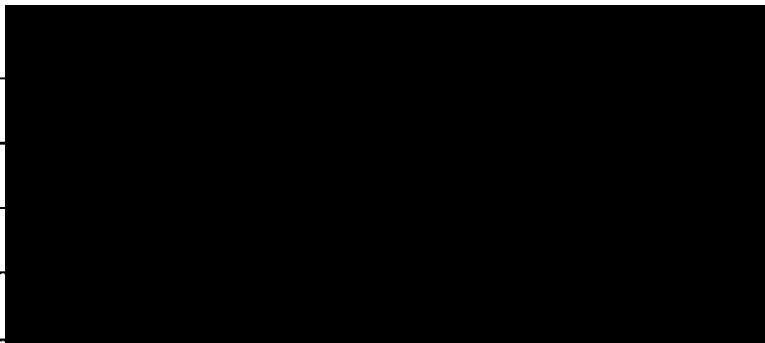
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Angela Tucker

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Parent Rep

2. Is the trustee ☒ an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

AT  
Signature

8/1/18  
Date

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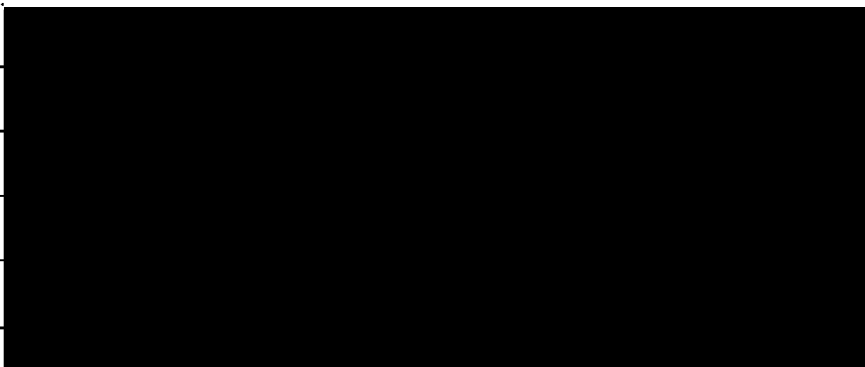
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

**Trustee Name:**

Christopher Lynch

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE				

CL  
 Signature \_\_\_\_\_ Date 6/1/18

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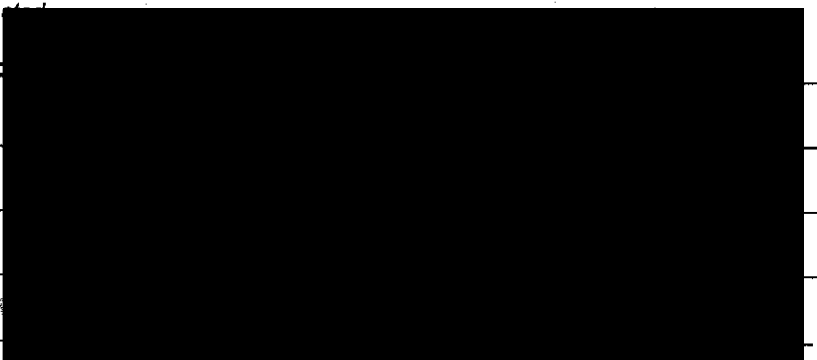
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Deborah Shanley

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chair

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



Please write "None" if applicable. Do not leave this space blank.		
NONE		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

DS 8/1/18

---

Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

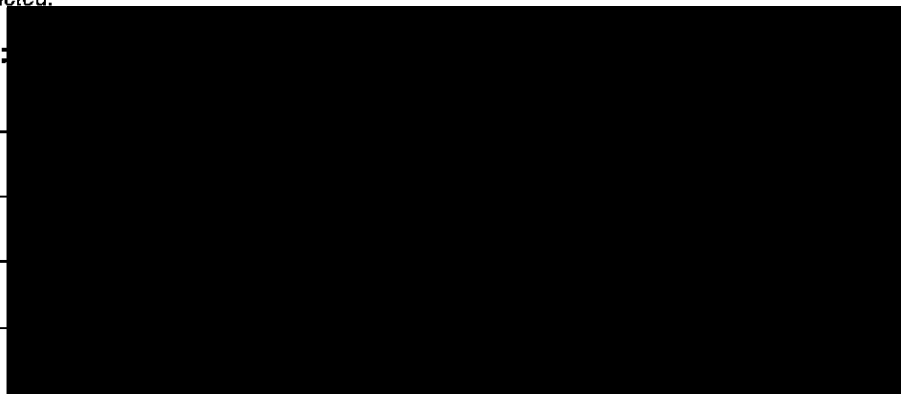
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Jon Atkeson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee ~~an~~ employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee ~~an~~ employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Please write "None" if applicable. Do not leave this space blank.			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

JA  
Signature

8/1/18  
Date

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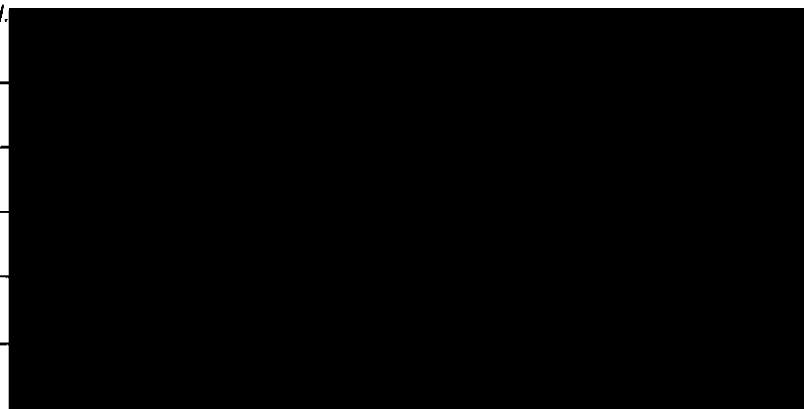
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Judith Jenkins

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?  
     Yes   ✓   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
     Yes   ✓   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
---	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

JT
8/1/10  
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_

<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

**Trustee Name:**

Justin Cohen

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE		
--	--	--

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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE				

Signature JK Date 8/1/18

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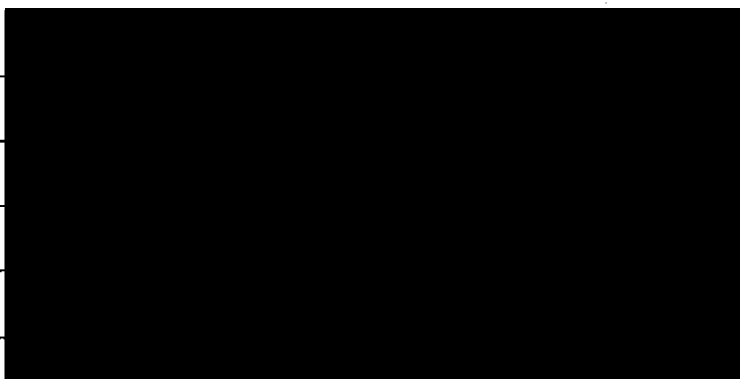
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

L. Priscilla Hall

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
     Yes      No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

     Yes      No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



Please write "None" if applicable. Do not leave this space blank.		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

LPH  
 Signature

8/1/18  
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

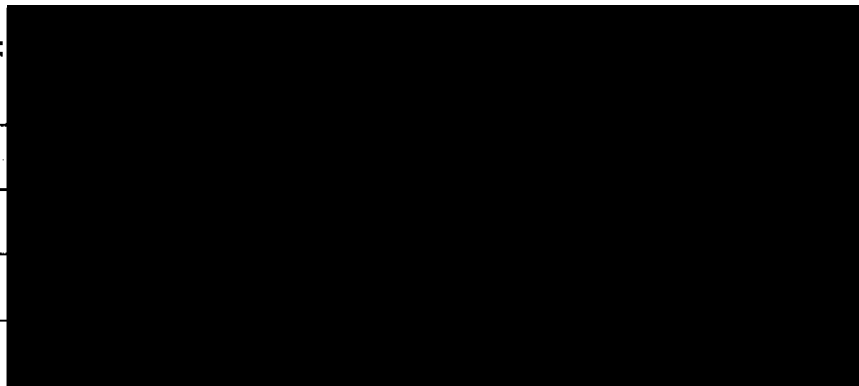
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Lee Gelernt

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE	
--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE				

LG  
 Signature \_\_\_\_\_ Date 8/1/18

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

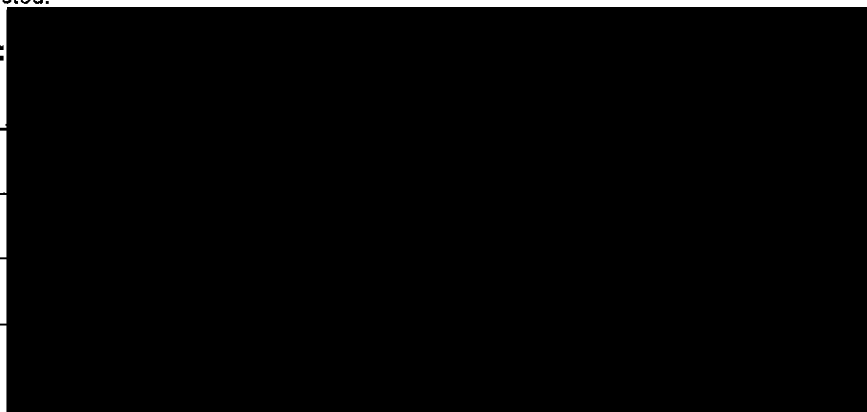
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

**Trustee Name:**

Romy Coquillette

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

RC 8/1/18  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

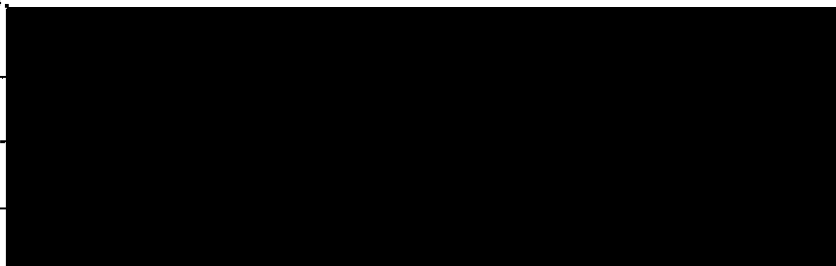
Business Telephone: N/A

Business Address:

E-mail Address:

Home Telephone:

Home Address:





# Entry 8 BOT Table

Last updated: 07/31/2018

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Amy Arthur Samuels, [REDACTED]	Trustee/Member	Academic	Yes	1	07/01/2018	06/30/2021	5 or less
2	Andy Hubbard, [REDACTED]	Secretary	Finance	Yes	1	07/01/2016	06/30/2019	5 or less
3	Angela Tucker, [REDACTED]	Parent Rep	Governance	Yes	1	07/01/2018	06/30/2019	6
4	Christopher Lynch, [REDACTED]	Trustee/Member	Finance	Yes	1	01/01/2018	06/30/2021	5 or less
5	Deborah Shanley, [REDACTED]	Chair	Governance	Yes	1	07/01/2018	06/30/2021	5 or less

6	Jon Atkeson, [REDACTED]	Treasurer	Finance, Governance	Yes	1	07/01/2016	06/30/2019	5 or less
7	Judith Jenkins, [REDACTED]	Trustee/Member	Academic	Yes	1	07/01/2018	06/30/2021	5 or less
8	Justin Cohen, [REDACTED]	Trustee/Member	Academic	Yes	1	07/01/2018	06/30/2021	5 or less
9	L. Priscilla Hall, [REDACTED]	Trustee/Member	Governance	Yes	1	07/01/2017	06/30/2020	5 or less

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
10	Lee Gelernt	Trustee/Member	Academic	Yes	1	07/01/2017	06/30/2020	5 or less
11	Romy Coquillette	Trustee/Member	Development, Governance	Yes	1	01/01/2017	06/30/2020	6
12								
13								
14								
15								

**1c. Are there more than 15 members of the Board of Trustees?** No

**2. Total number of members on June 30, 2018** 11

**3. Total number of members joining the Board during the 2017-18 school year** 1

**4. Total number of members departing the Board during the 2017-18 school year** 6

**5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes** 11



**6. Number of Board meetings conducted during the 2017-18 School Year** 6

**7. Number of Board meetings scheduled for the coming 2018-19 school year** 6

**Thank you.**



# Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/26/2018

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

### ACHIEVEMENT FIRST EAST NEW YORK CS (SUNY TRUSTEES)Section Heading

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	The schools partner with the Achievement First (AF) recruitment team to carry out a comprehensive recruitment strategy consisting of direct outreach, Refer A Friend campaigns, information sessions, school based open houses, presentations at local education agencies and community based organizations, neighborhood canvassing at nearby high density housing and building locations, participating in the NYC Charter Center application, geo targeted mailings, and both online and outdoor advertising. These techniques have been successful in generating applications and in sharing the opportunity to apply with low-income families. In 2009, all AF schools implemented an at-risk preference for low-income families, and as a result the vast majority of all entering families have qualified for free or reduced price lunch. As a result of extensive presentations to community organizations that serve low-income families, including Head Start and NYCHA daycare centers, the applicant pool of free and reduced price applicants has been large, and the preference has been effective at substantially matching the district percentages of low-income students for the incoming classes. More information is	AF plans to replicate last year's strategies and adjust as needed.

	available in charter/renewal applications.	
English Language Learners	<p>The AF student recruitment team is bilingual and has made extensive efforts to reach out to families who speak languages other than English. All outdoor signs are in both English and Spanish, as are all brochures and other marketing materials, including the AF website page for student enrollment. In 2015-16, direct, bilingual recruiting materials reached more than 18,000 families throughout Brooklyn and numbers were similar in 2016-17 and 2017-18. Additionally, Spanish speaking members of the recruitment team have presented in Spanish at head start daycares and community organizations (e.g., The Coalition for Hispanic Family Services and Nueva Vida Daycare Center), and multiple members of the parent led “street teams” that recruited directly in the community were Spanish speakers. While these techniques may change year to year, these are representative of recent recruitment methods. The lottery also uses a weighted preference for English Language Learners (ELLs), which the schools doubled for the 2016-17 school year in an effort to both admit and enroll more ELLs. More information is available in charter/renewal applications.</p>	AF plans to replicate last year's strategies and adjust as needed.
Students with Disabilities	<p>Efforts to recruit students with disabilities have focused primarily on making clear in promotional materials and presentations that AF is highly effective for students with disabilities, and that we offer services in accordance with Individualized Education Programs (IEPs). In addition, the recruitment team reaches out annually to day care centers that are identified by the NYC Department of Education as serving students with disabilities and participated in an Include NYC fair that focuses on providing resources to families with students with disabilities. The AF student recruitment team has partnered with the network special services team to ensure that marketing materials capture the range of services available. AF has reached out specifically to community members who previously agreed to partner with the community outreach team to conduct a family focus group on how AF schools could best meet their needs.</p>	AF plans to replicate last year's strategies and adjust as needed. Additionally, in 2018-19, AF is expanding its program to offer multiple self-contained classrooms for eligible students depending on the student’s individual need, grade (currently, grades 1-5) and available space.

During this focus group, the mother of a student with a disability said that her greatest struggle was finding a public school option that held the highest academic standards for her child despite his disability. The school is just such an option, committed to getting every scholar who walks through our doors to and through college. We believe that this sending this message to families with students who have special needs will be a powerful recruiting technique, and will help us meet the enrollment target for this population. The lottery also uses a weighted preference for students with disabilities. More information is available in charter/renewal applications.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<p>Retention of students at AF schools is a network wide priority. The AF report card sets an accountability measure of 5% choice attrition for each school. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that retention of students within at-risk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for at-risk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data—are disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share student retention strategies.</p> <p>An example of a best practice that AF schools utilize is early identification and intervention with families considering leaving. This approach uses historical data on attrition to identify risk factors that predict future attrition. AF schools use this</p>	<p>AF plans to replicate last year's strategies and adjust as needed.</p>

information to develop specific family engagement and support strategies for scholars who are at risk of leaving. Experience across the network has shown that strong relationships and thoughtful discussions with families are often what make the difference when having a difficult discussion with family members. AF regional superintendents specifically coach principals on how to have effective conversations with families regarding topics such as retention in grade. Tailored family specific strategies will be developed to ensure that do everything possible to keep these students with us. More information is available in charter/renewal applications.

Retention of students at AF schools is a network wide priority. The AF report card sets an accountability measure of 5% choice attrition for each school. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that retention of students within at-risk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for at-risk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data—are disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share student retention strategies.

We believe that the factors above also apply to ELLs. Because parents of ELLs often do not speak English fluently themselves, the nuanced conversations about academic performance can be more difficult. The English as a Second Language (ESL) teacher or intervention coordinator (depending on the number of ELL students enrolled) will be primarily responsible for proactively developing relationships and trust with

AF plans to replicate last year's strategies and adjust as needed.

English  
Language  
Learners

families of ELLs as soon as the student is identified as limited English proficient, regardless of academic performance. We believe that these proactive relationship building practices will establish the trust necessary to identify families early who are at risk for leaving, and to intervene effectively to persuade them to stay with us. AF also translates and uses translators as necessary for school policies, student specific information and communications with families. More information is available in charter/renewal applications.

Retention of students at AF schools is a network wide priority. The AF report card sets an accountability measure of 5% choice attrition for each school. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that retention of students within at-risk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for at-risk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data—are disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share student retention strategies.

We believe that strong Tier 2 and Tier 3 interventions, complemented by strong family relationships, are the most effective approaches to prevent the attrition of students with disabilities. In addition to the attrition risk factors described above, we believe there are at least two additional factors for families of students with disabilities. First, families of students with disabilities are more likely to leave if they believe that we hold lower expectations for their children than for their regular education peers. Second, these families are at risk for

AF plans to replicate last year's strategies and adjust as needed. Additionally, in 2018-19, AF is expanding its program to offer multiple self-contained classrooms for eligible students depending on the student's individual need, grade (currently, grades 1-5) and available space.

Students with Disabilities

leaving if they do not understand the services being provided for their children, or if they perceive that more extensive services might be available at another school. As described above, our communication with families about the high expectations we hold for every child, and the differentiated supports we provide to make sure each child meets these expectations, will begin with our student recruitment process. These messages will be reinforced in family chats (which are requested of all incoming families), family conferences, and all other communication with families of students with disabilities. Additionally, the network support data team and regional director of special services will provide disaggregated academic and behavioral data for students with disabilities directly to the principals on a monthly basis, to flag any student for whom additional support is needed. Our experience has been that when students with disabilities make strong academic progress, their families' bond with the school strengthens and they are more likely to stay with us. More information is available in charter/renewal applications.



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/31/2018 • Last updated: 08/01/2018

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

### 1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
	93	14			96

### 2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
	25	1			28



3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
--	-----

Thank you

School Name	Start Date	End Date	Instructional Days
Achievement First Apollo Elementary School	8/15/2018	6/15/2019	185
Achievement First Apollo Middle School	8/15/2018	6/15/2019	185
Achievement First Aspire Elementary School	8/15/2018	6/15/2019	185
Achievement First Aspire Middle School	8/15/2018	6/15/2019	185
Achievement First Brooklyn High School	8/15/2018	6/14/2019	186
Achievement First Brownsville Elementary School	8/15/2018	6/15/2019	185
Achievement First Brownsville Middle School	8/15/2018	6/15/2019	185
Achievement First Bushwick Elementary School	8/15/2018	6/15/2019	185
Achievement First Bushwick Middle School	8/15/2018	6/15/2019	185
Achievement First Crown Heights Elementary School	8/15/2018	6/15/2019	185
Achievement First Crown Heights Middle School	8/15/2018	6/15/2019	185
Achievement First East Brooklyn High School	8/15/2018	6/14/2019	186

Achievement First East New York Elementary School	8/15/2018	6/15/2019	185
Achievement First East New York Middle School	8/15/2018	6/15/2019	185
Achievement First Endeavor Elementary School	8/15/2018	6/15/2019	185
Achievement First Endeavor Middle School	8/15/2018	6/15/2019	185
Achievement First Linden Elementary School	8/15/2018	6/15/2019	185
Achievement First Linden Middle School	8/15/2018	6/15/2019	185
Achievement First North Brooklyn Prep Elementary School	8/15/2018	6/15/2019	185
Achievement First North Brooklyn Prep Middle School	8/15/2018	6/15/2019	185
Achievement First University Prep High School	8/15/2018	6/14/2019	186
Achievement First Voyager Elementary School	8/15/2018	6/15/2019	185
Achievement First Voyager Middle School	8/15/2018	6/15/2019	185