



# I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/29/2015

Last updated: 08/01/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### 1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

LEADERSHIP PREPARATORY CANARSIE CS (SUNY TRUSTEES) 331800860943

### 2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 18

### 4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1001 East 100th St 3rd Floor Brooklyn, NY 11236	347-390-0570	718-534-3881	[REDACTED]

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Rebecca Weinhold
Title	Director of Operations-Elementary Accademy
Emergency Phone Number (###-###-####)	[REDACTED]

### 5. SCHOOL WEB ADDRESS (URL)

<http://leadershipprepcanarsie.uncommonschoools.org/>

### 6. DATE OF INITIAL CHARTER



2008-10-01 00:00:00

## 7. DATE FIRST OPENED FOR INSTRUCTION

2013-08-01 00:00:00

## 8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

249

## 9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 5, 6
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## 10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	Yes	Uncommon Schools Inc

## 10a. Please provide the name and contact information for each of the following individuals who are management level personnel associated with the CMO.

	Name	Work Phone	Alternate Phone	Email Address	Contact this individual also in emergencies
CEO (e.g., network superintendent)	Brett Peiser				No
CFO (e.g., network CFO)	Diane Flynn				No
Compliance Contact	Sara Griffin				Yes
Complaint Contact	Sara Griffin				Yes

## Page 2

## 11. FACILITIES

Will the School maintain or operate multiple sites?

Yes, 2 sites
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## 12. SCHOOL SITES



Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1001 East 100th St 3rd Fl Brooklyn, NY 11236	347-390-0570	CSD 18	K-1	No	DOE space
Site 2	1070 E. 104 Street 3rd Fl Brooklyn, NY 11236	347-390-0560	CSD 18	5-6	No	DOE space
Site 3						

**12a. Please provide the contact information for Site 1 (same as the primary site).**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Emily Hoefling	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Rebecca Weinhold	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Rebecca Weinhold	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Rebecca Weinhold	[REDACTED]	[REDACTED]	[REDACTED]

**12b. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Adam Cobb	[REDACTED]		[REDACTED]
Operational Leader	Mary Katherine Flynn	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Mary Katherine Flynn	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Mary Katherine Flynn	[REDACTED]	[REDACTED]	[REDACTED]

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**14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).**

No

**15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.**



16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Thank you.





# Appendix A: Link to the New York State School Report Card

Last updated: 07/30/2015

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## Page 1

**Charter School Name:**

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### **1. NEW YORK STATE REPORT CARD**

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

[http://data.nysed.gov/reportcard.php?  
instid=800000063982&year=2014&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherqual=1&staffcounts=1](http://data.nysed.gov/reportcard.php?instid=800000063982&year=2014&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherqual=1&staffcounts=1)



**Leadership Prep Canarsie  
CHARTER SCHOOL**

**2014-15 ACCOUNTABILITY  
PLAN  
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

September 15, 2015

By: Rebecca Weinhold and Mary Katherine Flynn

Leadership Prep Canarsie 2013-2014 Accountability Plan Progress Report



Elementary Academy  
1001 East 100<sup>th</sup> St, 3<sup>rd</sup> Fl  
Brooklyn, NY 11236  
Ph: 347.390.0570  
F: 718.534.3881

Middle Academy  
1070 East 104th Street, 3<sup>rd</sup> Fl  
Brooklyn, NY 11236  
Ph: 347.390.0560  
F: 718.535.5492



Mary Katherine Flynn (Director of Operations at Leadership Prep Canarise Middle Academy) and Rebecca Weinhold (Director of Operations at Leadership Prep Canarsie Elementary Academy) prepared this 2014-15 Accountability Progress Report on behalf of the school's board of trustees:

Full Name of Individual Trustees	Position on the Board (officer or Rep)	Committee Affiliation(s)
Carrie Abramson	Trustee	Governance
Caroline Curry	Treasurer	Finance
Ben Esner	Trustee	None
Michael Hall	Secretary	Governance
Matthew Klein	Trustee	None
Arvind Krishnamurthy	Chair	Finance, Joint HS
Dyrnest Sinckler	Trustee	Finance
Jeff Wetzler	Trustee/Vice Chair	Executive
John Kim	Trustee	None
Blonka Winkfield	Trustee	None
Julie Jackson	Trustee	None
Nadine Augusta	Trustee	None

Rebecca Weinhold serves as the Director of Operations for the Elementary Academy and Emily Hoefling-Crouch serves as the Principal. Mary Katherine Flynn serves as the Director of Operations at the Middle Academy and Adam Cobb serves as the Principal. They have each served in their respective positions since 2013.



## INTRODUCTION

Leadership Prep Canarsie Charter School (Leadership Prep Canarsie) is a coed charter public school. The Leadership Prep Canarsie mission is to prepare its students to enter, succeed in and graduate from college preparatory high schools and to succeed in and graduate from college. Leadership Prep Canarsie was founded in Canarsie, Brooklyn, in August 2013 and successfully completed its second year of operation in June 2015.

### ***Enrollment & Demographics***

During the 2014-2015 school year, Leadership Prep Canarsie served 246 scholars in Kindergarten, 1<sup>st</sup> Grade, 5<sup>th</sup> and 6<sup>th</sup> Grade. 82% percent of Leadership Prep Canarsie students were eligible for free or reduced price lunch. 15% were identified as requiring special education services. 92% of Leadership Prep students were African American, 3% were Latino, 1% were White, 4% identified as Other.

### ***Teach Until They Learn***

Leadership Prep Canarsie provides its students with every possible opportunity to learn. This means that Leadership Prep Canarsie not only has a longer school day that begins at 7:15 AM and ends at 4:00 PM with 6+ hours of instruction, but also has a longer school year consisting of 185 instructional days. Over the course of the school year, this is equivalent to at least 25% more instructional time than the New York City Department of Education's minimum of 5 hours of daily instruction over 181 school days in Grades K-8.

Each day consists of at least 2.5 hours of literacy instruction, at least 90 minutes of math instruction, a daily class in social studies or science, and a daily enrichment block.

Even as students leave for the day, the learning continues. Each student, including Kindergarteners, takes home at least 30 minutes of homework (called Life's Work at the Elementary Academy). Parents/guardians review and sign each evening's assignment upon completion.

### ***Character***

More instructional time, however, is not enough. Leadership Prep Canarsie holds its students to high standards in behavior and community involvement. The school implements a strict code of conduct, provides explicit daily instruction in core values, and enforces a dress code consisting of a shirt, tie, belt, dress pants, and shoes. The goal is to create and maintain an energetic, orderly, and productive environment where teachers can focus on teaching and students can focus on learning,

Additionally, routines and rituals constantly reinforce Leadership Prep Canarsie's expectations, core values, and mission. This process begins before students even enter the building. Every morning, staff welcomes students outside the school's front door and greets each student by name and shakes each student's hand as they cross the threshold. This reminds students to conduct themselves with self-respect, dignity, and mindfulness—Leadership Prep Canarsie is a place for *scholars*.



Each week ends with a Friday Community Meeting. Each Community Meeting is an opportunity to reinforce and celebrate the values of Leadership Prep Canarsie and extends the classroom experience through student-performed skits that feature academic components. Each meeting closes with the presentation of the Leadership Prep Canarsie Blue Rubric Race Flag, awarded to the advisory that best exemplifies the spirit of Leadership Prep Canarsie in that particular week.

### **Staff**

One Lead Teacher and one Teacher are assigned to each K-1 classroom and provide differentiated instruction in small groups and individually. Students in Grades 5-8 get similar differentiated instruction through each classroom's subject teachers in Reading, Writing, Math, Social Studies, and Science. In 2014-15, every teacher held a Bachelor's Degree and 100% either held or were working toward a Masters Degree.

### **Open Doors**

"Open Doors" at Leadership Prep Canarsie is a phrase that describes the school's desire to broaden the horizons of its students. It also refers, however, to the school's philosophy in engaging the community, particularly families. Leadership Prep Canarsie has worked toward this goal from the very beginning.

Upon enrollment, families are asked to sign an *Accountability Contract* in which families and the school pledge to support and engage one another in the joint effort of raising Leadership Prep Canarsie scholars.

Frequent phone calls home from teachers, frequent family conferences, report cards which families were required to pick up in person, and school events kept families apprised of and engaged in their children's performance.

In 2014-2015, Leadership Prep Canarsie hosted monthly Families Involvement Committee meetings, opportunities for families to gather together to learn more about the school's curriculum and learn ways in which they can extend the classroom through activities at home. Topics of the 2014-2015 Family Involvement Committee meetings included:

- Literacy Night
- Math Night
- Health and Wellness Night
- Academic Success at Home Night
- Cake Walk Social
- Roller Skating
- Enrichment Celebrations

### **Dissemination**

Leadership Prep Canarsie considers the dissemination of its educational model to be an important objective inherent to its status as a charter public school. Acting upon this belief, Leadership Prep Canarsie operated with an open door policy for guests and visitors who desired an opportunity to observe the school first hand.



### School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2013-14	51					83								134
2014-15	51	49				78	69							247



## ENGLISH LANGUAGE ARTS

### Goal 1: English Language Arts

Leadership Prep Canarsie students, enrolled in at least their second year, will meet or exceed New York State Elementary Learning Standards in English Language Arts

### Background

The English Language Arts curriculum at Leadership Prep Canarsie is designed to ensure that students become fully literate and learn to read, write, and speak well. The school's ELA curriculum is very closely aligned to the New York State English Language Arts Standards. As reading ability is central to student performance in all subjects in high school and college, developing this fundamental skill early determines the ultimate academic success of Leadership Prep Canarsie. Most of the Leadership Prep Canarsie scholars enter the school on their first day of Kindergarten far below grade level.

In the key literacy-building years of Kindergarten through 2<sup>nd</sup> grade, each Leadership Prep Canarsie classroom has two teachers. Leadership Prep Canarsie relies on nearly three hours daily of literacy instruction in these early years to increase scholars' rates of reading and writing proficiency. In 5<sup>th</sup> Grade through 6<sup>th</sup> Grade, each subject has its own teacher. By 5<sup>th</sup> Grade, students have two hours of literacy instruction each day.

Leadership Prep Canarsie administers several different assessments throughout the year for various grade levels. Commercial assessments include the STEP Program (see "Summary of ELA Goal" section). School-created assessments include: bimonthly compositions and quarterly Interim Assessments. The Special Education Coordinator and Director of Staff Development help develop and lead extensive and intensive professional development to ensure that Leadership Prep Canarsie English Language Arts goals are met.

### Goal 1: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State English language arts examination for grades 3-8.

### Method

The school administered the New York State Testing Program English language arts assessment to students in 5<sup>th</sup> and 6<sup>th</sup> grade in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that this table includes all students according to grade level, even if they have not enrolled in at least their second year (defined as enrolled by BEDS day of the previous school year).



### 2014-15 State English Language Arts Exam Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested <sup>1</sup>			Total Enrolled
		IEP	ELL	Absent	
3					
4					
5	76	0	0	0	78 <sup>2</sup>
6	69	0	0	0	69
7					
8					
All	145	0	0	0	147

## Results

The school administered the New York State Testing Program English language arts assessment to students in 5<sup>th</sup> and 6<sup>th</sup> -grade in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level. This year the criterion for success on this measure required students who have been enrolled in at least their second year (defined as enrolled by BEDS day of the previous school year) to score at Levels 3 or 4, which marks that the student is proficient. The percentage of students at Leadership Prep Canarsie Middle Academy who scored at a Level 3 or 4 is presented in the table below.

### Performance on 2014-15 State English Language Arts Exam By All Students and Students Enrolled in At Least Their Second Year

Grade s	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3				
4				
5	18	76	0	3
6	30	69	29	65
7				
8				
All	24%	145	30%	72

## Evaluation

This is the second year that Leadership Canarsie has administered the NYS ELA assessment and the first year administered to the sixth grade. We fell short of the measure by 45% as a whole school. It is still the school's goal to see that at least 75%

<sup>1</sup> Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

<sup>2</sup> Two students opted out of the State Exams.



of tested students perform at proficiency on the Common Core exam, and we are looking forward to implementing a higher level of rigor in our English Language Arts instruction going forward to better prepare our students to meet this bar.

We believe that the steps we have been taking this summer will help to increase student performance on the exam in the coming year.

- We are continuing to strengthen our curriculum's alignment with the Common Core Standards, specifically in regards to Informational Reading, Science, and Social Studies. Over the 2014-15 school year we focused on improving our teaching practice and ensuring that teachers were educated and received professional development on the shift happening with Common Core prior to exams. We look forward to increasing our curricular alignment to the Common Core standards in the coming year, as well as our level of rigor in the classroom.
- Our school will focus more intently on writing instruction, specifically on best teaching practices in writing and the level of feedback on student work. We strongly believe with strengthened written responses more scholars will achieve at or above a Level 3 in the 2015-16 school year.

#### **Goal 1: Absolute Measure**

Each year, the school's aggregate Performance Level Index ("PLI") on the State English language arts exam will meet the Annual Measurable Objective ("AMO") set forth in the state's NCLB accountability system.

#### **Method**

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards enabling all students to be proficient. As a result, the state sets an AMO each year to determine if schools are making satisfactory progress toward the goal of proficiency in the state's learning standards in English language arts. To achieve this measure, all tested students must have a Performance Level Index ("PLI") value that equals or exceeds the 2014-15 English language arts AMO of 97. The PLI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PLI is 200.<sup>3</sup>

#### **Results**

Leadership Prep Canarsie scored 87 on the ELA Performance Index, which falls short of the 2014-15 ELA AMO of 89.

#### **English Language Arts 2014-15 Performance Level Index (PLI)**

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4

<sup>3</sup> In contrast to SED's Performance Index, the PLI does not account for year-to-year growth toward proficiency.



	37	39	21	3
--	----	----	----	---

$$\begin{array}{rclclclclcl}
 \text{PI} & = & 39 & + & 21 & + & 3 & = & 63 \\
 & & & & 21 & + & 3 & = & 24 \\
 & & & & & & \text{PLI} & = & 87
 \end{array}$$

## Evaluation

Leadership Prep Canarsie scored 87 on the ELA Performance Index, which is slightly below the 2014-15 ELAAMO of 89. We look forward to seeing the PLI increase in the next year as we revise curriculum and work to ensure all students are prepared for the rigor of the new exams.

### Goal 1: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the local school district.

## Method

A school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.<sup>4</sup>

## Results

Leadership Canarsie students in at least their second year outperformed peers in Community School District 18 by 6 percentage points. Specifically, in sixth grade, Leadership Prep Canarsie students outperformed their peers in CSD 18 by 6 percentage points. This trend supports our belief that the longer our students are with us, the better they will perform. We are eager to see our students continue to achieve in 2015-2016.

<sup>4</sup> Schools can acquire these data when the New York State Education Department releases its Access database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).



**2014-15 State English Language Arts Exam  
Charter School and District Performance by Grade Level**

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent	Number Tested	Percent	Number Tested
5	0%	3	23%	1189
6	29%	65	24%	1193
7	NA	NA	19%	1341
8	NA	NA	28%	1338
All	29%	68	23%	5061

### Evaluation

Leadership Prep Canarsie students outperformed their peers in District 18 in ELA by 6% percentage points.

#### Goal 1: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an Effect Size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

### Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar economically disadvantaged percentage. The difference between the schools' actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a meaningful degree is the requirement for achieving this measure.

Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Comparative Performance Analysis available.



## Results

After the 2013-2014 school year, Leadership Prep Canarsie had assessment results for only the 5<sup>th</sup> grade. Therefore, the grade level and overall results are the same.

### **2013-14 English Language Arts Comparative Performance by Grade Level**

Grade	Percent Economically Disadvantaged	Number Tested	Percent of Students at Levels 3&4		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3						
4						
5	85.2	81	17.3	18.63	1.33	-0.12
6						
7						
8						
All						

#### **School's Overall Comparative Performance:**

***Lower than expected.***

## Evaluation

In 2013-2014, Leadership Prep Canarsie did not exceed the Effect Size of 0.3. The Effect Size was -0.12. We believe that with the additional strengthening of our ELA department and programming, the comparative data for the 2014-2015 school year will improve and we will reach at a minimum, a positive Effect Size.

### **Goal 1: Growth Measure<sup>5</sup>**

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

## Method

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2013-14 and also have a state exam score from 2012-13 including students who were retained in the same grade. Students with the same 2012-13 score are ranked by their 2013-14 score and assigned a percentile based on their relative growth in performance (student growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a

<sup>5</sup> See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.



school to perform above the statewide median, it must have a mean growth percentile greater than 50.

Given the timing of the state's release of Growth Model data, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Growth Model data available.<sup>6</sup>

## Results

Leadership Prep Canarsie's Mean Growth Percentile exceeded the statewide median in both Grades 5 and 6.

### 2013-14 English Language Arts Mean Growth Percentile by Grade Level

Grade	Mean Growth Percentile	
	School	Statewide Median
4		50.0
5	50.5	50.0
6	60.5	50.0
7		50.0
8		50.0
All		50.0

## Evaluation

Leadership Prep Canarsie's Mean Growth Percentile exceeded the statewide median in both Grades 5 and 6.

### Summary of the English Language Arts Goal

In its first year of state testing, Leadership Prep Canarsie did not achieve the goal of having 75% of all tested students who are enrolled in at least their second year. Leadership Prep Canarsie fell short of the AMO stated goal of 89 points, scoring 87. Leadership Prep Canarsie as a whole outperformed its district peers by 6 percentage points. Leadership Prep did not meet its goal of exceeding the predicted level of performance by an Effect Size of 0.3. The Leadership Prep Canarsie Effect Size was -0.12 Finally, Leadership Prep Canarsie exceeded the statewide growth percentile in both 5<sup>th</sup> and 6<sup>th</sup> grade.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	Did Not Achieve
Absolute	Each year, the school's aggregate Performance Level Index (PLI) on the state English language arts exam will meet that year's Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	Did Not Achieve
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state	Achieved

<sup>6</sup> Schools can acquire these data from the NYSED's Business Portal: [portal.nysed.gov](http://portal.nysed.gov).



	English language arts exam will be greater than that of students in the same tested grades in the local school district.	
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2013-14 school district results.)	Did Not Achieve
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.	Achieved

## Action Plan

Leadership Prep Canarsie supplements our core reading program for struggling readers through a targeted Guided Reading and Independent Reading program. These interventions allow Leadership Prep to provide highly specialized, intervention-based instruction to students identified as at-risk for academic failure in reading. Additionally, the Middle Academy redesigned their daily schedule to maximize the amount of ELA instruction and allow for more targeted small group instruction.

Leadership Prep will also implement professional development programs targeted towards ELA instruction. In preparation for the 2015-16 school year. New teachers will participate in two days of Reading Mastery, Guided Reading and STEP training. These trainings will be conducted by content experts and master teachers from the Uncommon Schools network. Moreover, Leadership Prep will continued to deliver professional development for all teachers on Evidence-Based Questions, interactive reading, Accountable Independent Reading and Habits of Discussion.

Beginning last year, Leadership Prep Canarsie began to modify the schools' existing curricula for English Language Arts (ELA), working to strengthen its Reading Instruction and align the ELA curriculum with the new Common Core learning standards. Leadership Prep Canarsie Elementary Academy will continue to make adjustments to its ELA curriculum. With the adoption of Common Core, we need to factor in the Lexile level of text, and so while 90% of the books used at Leadership Prep Canarsie EA were aligned, we continue to adjust other books, with some books moving down in reading level or grade. Furthermore, teachers will continue to make conversations more text based, and students will continue using text based evidence to support verbal and written responses.

While our narrative reading began aligning with Common Core last year, the work that our experienced teachers and instructional leaders have been doing this summer will ensure that our informational reading is also common core aligned. In addition, teachers and instructional leaders are working to strengthen our writing curriculum so that there is an increased focus on the techniques used to teach writing and so that students are receiving an increased amount of feedback on their writing. This will ensure that student performance on the New York State ELA exam is increased in future years.



Interim Assessments have also been redesigned to be more aligned with Common Core. For example passages will be more rigorous and the questions will require students to go back to the text to analyze and synthesize information. Additionally, passages used in both narrative and informational reading will be Lexile leveled to ensure that students are accessing and reading text at the appropriate levels for their grade and content according to the Common Core Learning standards.

Leadership Prep Canarsie remains strongly committed to keeping literacy at the forefront of our curriculum and to taking whatever steps are necessary to ensure that all of our students become proficient readers and writers. Leadership Prep Canarsie is energized by the challenge that more rigorous Common Core standards present. As part of the Uncommon Schools network, Leadership Prep Canarsie will continue to make changes to its curriculum to be better prepared to address the increased rigor of the Common Core standards.

## **MATHEMATICS**

### **Goal 2: Mathematics**

Students will demonstrate competency in the understanding and application of mathematical computation and problem solving.

### **Background**

Leadership Prep Canarsie employs a rigorous, fast paced math program that is designed to carry all students through a minimum of one year of high school algebra by the time they complete eighth grade.

Leadership Prep Canarsie executes teacher-created math lessons which utilize the Investigations math curriculum. Investigations is a curriculum that allows scholars to deep dive into mathematical conceptual understanding. Through the use of cognitively guided instruction children have the opportunity to explore using a variety of different strategies. Some of these strategies are:

- Base tens
- Pictures
- Algorithms

Scholars at Leadership Prep Canarsie receive 60-90 minutes of math instruction each day. The math program in K-2 includes a 20 minute Math Meeting which begins each day as well as a lesson and practice for 60 minutes. The math program in Grades 5 and 6 include an independent practice section as well as 90 minutes of math instruction.

Leadership Prep Canarsie's math curriculum uses various methodologies and approaches to move students towards competency in the understanding and application



of mathematical computation and problem solving. The school is committed to meeting its accountability plan goals related to mathematics as listed below:

**Goal 2: Absolute Measure**

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State mathematics examination for grades 3-8.

**Method**

The school administered the New York State Testing Program mathematics assessment to students in grades 5 and 6 in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that this table includes all students according to grade level, even if they have not enrolled in at least their second year.

**2014-15 State Mathematics Exam  
Number of Students Tested and Not Tested**

Grade	Total Tested	Not Tested <sup>7</sup>			Total Enrolled
		IEP	ELL	Absent	
3					
4					
5	76	0	0	0	78 <sup>8</sup>
6	69	0	0	0	69
7					
8					
All	145	0	0	0	147

<sup>7</sup> Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

<sup>8</sup> Two students opted out of the State Exam.



## Results

This is the second year that Leadership Canarsie has administered the NYS Math assessment and the first year administered to the sixth grade. We fell short of the measure by 18% as a whole school. It is still the school's goal to see that at least 75% of tested students perform at proficiency on the Common Core exam, and we are looking forward to implementing a higher level of rigor in our Mathematics instruction going forward to better prepare our students to meet this bar.

### Performance on 2014-15 State Mathematics Exam By All Students and Students Enrolled in At Least Their Second Year

Grade s	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3				
4				
5	41%	76	0%	3
6	57%	69	57%	65
7				
8				
All	48%	145	57%	68

## Evaluation

With 57% of scholars in their second year scoring at or above a Level 3 on the New York State Math exam, Leadership Prep Canarsie did not meet the absolute measure of 75%.

We are proud of the growth that our scholars demonstrated in the second year of administering the NYS Common Core Exam. In evaluating our middle academy scholars' results we are strengthening our Math curriculum to help bring all our 5<sup>th</sup> grade scholars, not just those in at least their second year closer to meeting the 75% goal of proficiency.

### Goal 2: Absolute Measure

Each year, the school's aggregate Performance Level Index (PLI) on the State mathematics exam will meet the Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.

## Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards enabling all students to be proficient. As a result, the state sets an AMO each year to determine if schools are making satisfactory progress toward the



goal of proficiency in the state's learning standards in mathematics. To achieve this measure, all tested students must have a Performance Level Index (PLI) value that equals or exceeds the 2014-15 mathematics AMO of 94. The PLI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PLI is 200.<sup>9</sup>

## Results

Leadership Prep Canarsie scored 126 on the Math Performance Index. This exceeds the 2014-15 mathematics AMO of 86.

**Mathematics 2014-15 Performance Level Index (PLI)**

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
	22	30	34	14

$$\begin{array}{rclclclclcl}
 \text{PI} & = & 30 & + & 34 & + & 14 & = & 78 \\
 & & & & 34 & + & 14 & = & 48 \\
 & & & & & & \text{PLI} & = & 126
 \end{array}$$

## Evaluation

Leadership Prep Canarsie exceeded the AMO of 86, scoring a 126 on the Performance Index. Leadership Prep Canarsie's dedicated and structured math time played a part in exceeding the AMO. Additionally, the increased rigor of the math department as we further align to the common core is contributing to our scholars' achievement.

### Goal 2: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the local school district.

## Method

A school compares the performance of tested students enrolled in at least their second year to that of all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.<sup>10</sup>

<sup>9</sup> In contrast to NYSED's Performance Index, the PLI does not account for year-to-year growth toward proficiency.

<sup>10</sup> Schools can acquire these data when the New York State Education Department releases its database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).



## Results

In sixth grade, Leadership Prep Canarsie students outperformed their CDS 18 peers by 38 percentage points.

### 2014-15 State Mathematics Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent	Number Tested	Percent	Number Tested
5	0%	3	19%	1543
6	57%	65	19%	1399
7	NA	NA	15%	1465
8	NA	NA	N/A	N/A
All	<b>57%</b>	89	<b>17%</b>	4407

## Evaluation

Leadership Prep Canarsie students outperformed their peers in District 18 in Math. Specifically, 57% of Leadership Prep Canarsie 6<sup>th</sup> grade students scored proficient, outperforming their CSD 18 peers by 38 percentage points. Leadership Prep Canarsie exceeded the measure.

### Goal 2: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

## Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar economically disadvantaged percentage. The difference between the schools' actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a meaningful degree is the requirement for achieving this measure.



Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Comparative Performance Analysis available.

## Results

After the 2013-2014 school year, Leadership Prep Canarsie had assessment results for only the 5<sup>th</sup> grade. Therefore, the grade level and overall results are the same.

### **2013-14 Mathematics Comparative Performance by Grade Level**

Grade	Percent Economically Disadvantaged	Number Tested	Percent of Students at Levels 3&4		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3						
4						
5	85.4	82	24.4	27.04	2.64	-0.15
6						
7						
8						
All						

<b>School's Overall Comparative Performance:</b>
<b><i>Lower than expected.</i></b>

## Evaluation

In 2013-2014, Leadership Prep Canarsie did not exceed the Effect Size of 0.3. The Effect Size was -0.15. We believe that with the additional strengthening of our Math department and programming, the comparative data for the 2014-2015 school year will improve and we will reach at a minimum, a positive Effect Size.

### **Goal 2: Growth Measure<sup>11</sup>**

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

## Method

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2013-14 and also have a state exam score in 2012-13 including students who were retained in the same grade. Students with the same 2012-13 scores

<sup>11</sup> See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.



are ranked by their 2013-14 scores and assigned a percentile based on their relative growth in performance (student growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a school to perform above the statewide median, it must have a mean growth percentile greater than 50.

Given the timing of the state's release of Growth Model data, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Growth Model data available.<sup>12</sup>

Leadership Prep Canarsie's Mean Growth Percentile exceeded the statewide median in both Grades 5 and 6.

### **2013-14 Mathematics Mean Growth Percentile by Grade Level**

Grade	Mean Growth Percentile	
	School	Statewide Median
4		50.0
5	71.5	50.0
6	79	50.0
7		50.0
8		50.0
All		50.0

### **Evaluation**

Leadership Prep Canarsie's Mean Growth Percentile exceeded the statewide median in both Grades 5 and 6.

### **Summary of the Mathematics Goal**

Leadership Prep Canarsie did not achieve the absolute measure of at least 75% of tested students in at least their second year performing at proficiency. Leadership Prep Canarsie exceeded the AMO of 86 with a PLI of 126. Further, Leadership Prep Canarsie achieved the comparative measure of tested students performing at a greater level of proficiency than the local school district. Leadership Prep did not meet its goal of exceeding the predicted level of performance by an Effect Size of 0.3. The Leadership Prep Canarsie Effect Size was -0.15. Finally, Leadership Prep Canarsie exceeded the statewide median growth percentile.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State mathematics exam for grades 3-8.	Did Not Achieve
Absolute	Each year, the school's aggregate Performance Level Index (PLI) on the state mathematics exam will meet that year's Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	Achieved

<sup>12</sup> Schools can acquire these data from the NYSED's business portal: [portal.nysed.gov](http://portal.nysed.gov).



Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the local school district.	Achieved
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2013-14 school district results.)	Did Not Achieve
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.	Achieved

## Action Plan

Leadership Prep Canarsie will continue to employ the Investigations math curriculum and differentiated instruction, methodologies and approaches to move students towards competency in the understanding and application of mathematical computation and problem solving. The school will also continue to provide additional push-in and pull-out support through our Learning Support Coordinator and Learning Support Teacher to further address the needs of our student sub-populations. Leadership Prep is committed to meeting its accountability plan goals related to mathematics as listed above.

As in ELA, as part of the Uncommon Schools network, Leadership Prep Canarsie will continue to make changes to its Math curriculum to be better prepared to address the increased rigor of the Common Core standards. Beginning last year, Leadership Prep Canarsie began to modify the schools' existing curricula for Math, ensuring that those curricula are aligned to the Common Core Learning Standards. One significant change is reflected in Leadership Prep Canarsie's switch from using Saxon to Math Investigations to address Common Core which will be rooted in conceptual math. Consequently, math lessons will continue to be adjusted so that the structure and the work students complete are aligned to Common Core standards. Math lessons are currently being revised so that student activities more closely align to the objective, and the independent practices are as rigorous as the lessons being taught to students. Scope and sequences are also being revised to ensure that math meeting in grades Kindergarten through 2<sup>nd</sup> grade, and fact practices in grades 5-6 are focused solely on reviewing difficult to master material throughout the school year.

Additionally, Interim Assessments will also continue to be redesigned ensuring that each Common Core Learning Standard is taught, assessed and ultimately mastered.

## SCIENCE

### Goal 3: Science

Leadership Prep Canarsie students, enrolled in at least their second year, will meet or exceed New York State Elementary Learning Standards in Science.

## Background



Leadership Prep Canarsie curricula in Science and Social Studies are based on a combination of the NYS Science and Social Studies Standards and the Core Knowledge curriculum, designed by Professor E. D. Hirsch, Jr., author of *Cultural Literacy* and *The Schools We Need*. The school meets all New York City and State Standards and will go beyond them in our coverage of some units, such as Science Biographies for each grade level.

The Leadership Prep Canarsie curriculum for Core Knowledge (Science and Social Studies) is created within the Uncommon Schools Network. Lesson plans, associated multi-media resource materials and assessments are aligned to NYS standards. The curricula is designed with minute-by-minute plans for teachers to execute in their classrooms. The plans include a variety of activities: hands-on experiments, reading and responding to complex non-fiction texts, classroom discussion and debate of key issues, vocabulary instruction, and student presentations.

**Goal 3: Absolute Measure**

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State science examination.

Given that Leadership Prep Canarsie enrolled only Kindegarten, 1<sup>st</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade students during 2014-2015, the school did not administer the New York State Science Exam.

**Results**

N/A

**Charter School Performance on 2014-15 State Science Exam  
By All Students and Students Enrolled in At Least Their Second Year**

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
4	NA	NA	NA	NA
8	NA	NA	NA	NA

**Evaluation**

NA



**Goal 3: Comparative Measure**

Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state science exam will be greater than that of all students in the same tested grades in the local school district.

**Method**

The school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the local school district.

**Results**

NA

**2014-15 State Science Exam  
Charter School and District Performance by Grade Level**

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
4	NA	NA	NA	NA
8	NA	NA	NA	NA

**Evaluation**

NA

**Science Performance of Charter School and Local District  
by Grade Level and School Year**

Grade	Percent of Charter School Students at Proficiency and Enrolled in At Least their Second Year Compared to Local District Students					
	2012-13		2013-14		2014-15	
	Charter School	Local District	Charter School	Local District	Charter School	Local District
4	NA	NA	NA			
8	NA	NA	NA			
All						

**Summary of the Science Goal**

Type	Measure	Outcome
------	---------	---------



Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	NA
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the local school district.	NA

## **Action Plan**

NA

## **NCLB**

### **Goal 4: NCLB**

The school will make Adequate Yearly Progress.

### **Goal 4: Absolute Measure**

Under the state's NCLB accountability system, the school's Accountability Status is in good standing: the state has not identified the school as a Focus School nor determined that it has met the criteria to be identified as school requiring a local assistance plan.

## **Method**

Because *all* students are expected to meet the state's learning standards, the federal No Child Left Behind legislation stipulates that various sub-populations and demographic categories of students among all tested students must meet state proficiency standards. New York, like all states, established a system for making these determinations for its public schools. Each year the state issues School Report Cards. The report cards indicate each school's status under the state's No Child Left Behind (NCLB) accountability system.

## **Results**

Leadership Prep received a "Good Standing" status under the NCLB accountability system. The school has diligently worked to meet each NCLB requirement and comply with all stated guidelines for our first year of testing and we will maintain this going forward.

## **Evaluation**

Leadership Prep Canarsie is currently in "Good Standing" under the NCLB accountability system and will continue to work diligently to meet each NCLB requirement and comply with all stated guidelines.

### **NCLB Status by Year**

Year	Status
2013-14	Good Standing
2014-15	Good Standing



## **APPENDIX A: HIGH SCHOOL GOALS AND MEASURES**

This appendix is not applicable. During 2014-2015, Leadership Prep Canarsie served Kindergarten, 1<sup>st</sup> Grade, 5<sup>th</sup> Grade and 6<sup>th</sup> Grade Students.





## Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/31/2015

### Page 1

Charter School Name:

#### B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

##### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	4540718
Line 2: Year End Per Pupil Count	249
Line 3: Divide Line 1 by Line 2	18236

##### 2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).



Line 1: Relevant Personnel Services Cost (Row)	578756
Line 2: Management and General Cost (Column)	637360
Line 3: Sum of Line 1 and Line 2	1216116
Line 4: Year End Per Pupil Count	249
Line 5: Divide Line 3 by the Year End Per Pupil Count	4884

***Thank you.***





## GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

### TEMPLATE TABS


#### 1- GRAY tab contains the Instructions


<a href="#">Instructions</a>	Provides description of tabs and input requirements.
------------------------------	--


#### 2- BLUE tabs require input of information

<a href="#">1.) Name of School</a>	Enter school name, contact information and academic year for the yearly budget and quarterly reports.
<a href="#">2.) Enrollment</a>	Enter enrollment information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >Average Wage, by Position Category, By Quarter
<a href="#">4.) Yearly Budget</a>	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan." >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. >Budget Revisions, as necessary and approved by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
<a href="#">5.) Balance Sheet</a>	Enter data in light blue cells. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
<a href="#">6.) Quarterly Report</a>	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan."
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

### CELL COLORS & GUIDANCE COMMENTS

 = Enter information into the light BLUE shaded cells.

 = Cells labeled in ORANGE containe guidance regarding the input of information.

 = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.



**Charter Funding Alphabetical By NYS School District**  
**\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**

<b>District Code</b>	<b>School District Name</b>	<b>Final 2014-15 Basic Tuition*</b>	<b>Final 2015-16 Basic Tuition*</b>
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**Charter Schools Institute**  
The State University of New York

## **ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE**

# **Leadership Preparatory Canarsie Charter School**

Contact Name: Reva Gorelick  
Contact Title: Associate Director of Finance  
Contact Email: [REDACTED]  
Contact Phone: [REDACTED]

Current Academic Year: 2015-16

Prior Academic Year: #NAME?



LEADERSHIP PREPARATORY CANARSIE CHAI  
2015-16

ENROLLMENT BY GRADES								
GRADES	K	1	2	3	4	5	6	7
INITIAL BUDGETED ENROLLMENT	88	78	57			87	85	70
TOTAL ENROLLMENT = 465								

ENROLLMENT BY DISTRICT								
		PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER					
			QUARTER 1		QUARTER 2		QUARTER 3	
			Original	Revised	Original	Revised	Original	Revised
NUMBER OF SCHOOL DISTRICTS ENROLLED:		0	1	0	1	0	1	0
NUMBER OF STUDENTS ENROLLED:		0	465	0	465	0	465	0
			NOTE: IF there are NO Annual Budget revisions leave "Revised Budgeted Enrollment" Column(s) COME BLANK. IF "Revised Budgeted Enrollment" column is utilized, all cells in the entire column should be completed.					
		PRIOR YEAR #NAME?  Actual Enrollment	ANNUAL BUDGET ENROLLMENT BY QUARTER					
			QUARTER 1		QUARTER 2		QUARTER 3	
			Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment
1 PRIMARY District	NYC CHANCELLOR'S OFFICE		465		465		465	
2 SECONDARY District	(Select from drop-down list)							
Other District 3	(Select from drop-down list)							
Other District 4	(Select from drop-down list)							
Other District 5	(Select from drop-down list)							
Other District 6	(Select from drop-down list)							
Other District 7	(Select from drop-down list)							
Other District 8	(Select from drop-down list)							
Other District 9	(Select from drop-down list)							
Other District 10	(Select from drop-down list)							
Other District 11	(Select from drop-down list)							
Other District 12	(Select from drop-down list)							
Other District 13	(Select from drop-down list)							
Other District 14	(Select from drop-down list)							
Other District 15	(Select from drop-down list)							
Other District 16	(Select from drop-down list)							
Other District 17	(Select from drop-down list)							
Other District 18	(Select from drop-down list)							
Other District 19	(Select from drop-down list)							
Other District 20	(Select from drop-down list)							
Other District 21	(Select from drop-down list)							
Other District 22	(Select from drop-down list)							
Other District 23	(Select from drop-down list)							
Other District 24	(Select from drop-down list)							
Other District 25	(Select from drop-down list)							
Other District 26	(Select from drop-down list)							
Other District 27	(Select from drop-down list)							
Other District 28	(Select from drop-down list)							
Other District 29	(Select from drop-down list)							
Other District 30	(Select from drop-down list)							
Other District 31	(Select from drop-down list)							
Other District 32	(Select from drop-down list)							
Other District 33	(Select from drop-down list)							
Other District 34	(Select from drop-down list)							
Other District 35	(Select from drop-down list)							
Other District 36	(Select from drop-down list)							
Other District 37	(Select from drop-down list)							
Other District 38	(Select from drop-down list)							
Other District 39	(Select from drop-down list)							
Other District 40	(Select from drop-down list)							
Other District 41	(Select from drop-down list)							
Other District 42	(Select from drop-down list)							
Other District 43	(Select from drop-down list)							
Other District 44	(Select from drop-down list)							
Other District 45	(Select from drop-down list)							
Other District 46	(Select from drop-down list)							
Other District 47	(Select from drop-down list)							
Other District 48	(Select from drop-down list)							
Other District 49	(Select from drop-down list)							
Other District 50	(Select from drop-down list)							



RTER SCHOOL

8	9	10	11	12

	ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT			
	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
	Actual	Actual	Actual	Actual
	0	0	0	0
0	0	0	0	0
COMPLETELY				
pleted.				
	ACTUAL ENROLLMENT BY QUARTER			
TER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment



**LEADERSHIP PREPARATORY CANARSIE CHA**  
**2015-16**

**STAFFING PLAN - FULL TIME EQUIVALENT**

**\*NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETE. IF the Revised Budget column IS utilized, the ENTIRE column should be completed for both the FTE and WAGES sections.

ADMINISTRATIVE PERSONNEL FTE		ANNUAL BUDGETED FTE						
<b>*NOTE:</b> Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q4
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Executive Management		2.0		2.0		2.0		2.0
Instructional Management		2.0		2.0		2.0		2.0
Deans, Directors & Coordinators		5.8		5.8		5.8		5.8
CFO / Director of Finance								
Operation / Business Manager								
Administrative Staff		2.0		2.0		2.0		2.0
TOTAL ADMINISTRATIVE STAFF	0.0	11.8	0.0	11.8	0.0	11.8	0.0	11.8
INSTRUCTIONAL PERSONNEL FTE		ANNUAL BUDGETED FTE						
<b>*NOTE:</b> Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q4
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Teachers - Regular		33.0		33.0		33.0		33.0
Teachers - SPED		4.0		4.0		4.0		4.0
Substitute Teachers								
Teaching Assistants		2.0		2.0		2.0		2.0
Specialty Teachers		2.0		2.0		2.0		2.0
Aides								
Therapists & Counselors		1.4		1.4		1.4		1.4
Other		1.0		1.0		1.0		1.0
TOTAL INSTRUCTIONAL	0.0	43.4	0.0	43.4	0.0	43.4	0.0	43.4
NON-INSTRUCTIONAL PERSONNEL FTE		ANNUAL BUDGETED FTE						
<b>*NOTE:</b> Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q4
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Nurse								
Librarian								
Custodian								
Security								
Other		2.0		2.0		2.0		2.0
TOTAL NON-INSTRUCTIONAL	0.0	2.0	0.0	2.0	0.0	2.0	0.0	2.0
TOTAL PERSONNEL SERVICE FTE	0.0	57.2	0.0	57.2	0.0	57.2	0.0	57.2



## STAFFING PLAN - WAGES

ADMINISTRATIVE PERSONNEL WAGES		ANNUAL BUDGETED WAGES							
<b>*NOTE: Enter the average salary for each category in the "blue" cells.</b>		Q1		Q2		Q3		Q4	
Executive Management		Original	Revised	Original	Revised	Original	Revised	Original	
Instructional Management		113266		113266		113266		113266	
Deans, Directors & Coordinators		117586.835		117586.835		117586.835		117586.835	
CFO / Director of Finance		81157.3714286		81157.3714286		81157.3714286		81157.3714286	
Operation / Business Manager									
Administrative Staff									
		53000		53000		53000		53000	
INSTRUCTIONAL PERSONNEL WAGES		ANNUAL BUDGETED WAGES							
<b>*NOTE: Enter the average salary for each category in the "blue" cells.</b>		Q1		Q2		Q3		Q4	
Teachers - Regular		Original	Revised	Original	Revised	Original	Revised	Original	
Teachers - SPED		69660.4242424		69660.4242424		69660.4242424		69660.4242424	
Substitute Teachers		68842.5		68842.5		68842.5		68842.5	
Teaching Assistants		47000		47000		47000		47000	
Specialty Teachers		62622		62622		62622		62622	
Aides									
Therapists & Counselors		74969.7142857		74969.7142857		74969.7142857		74969.7142857	
Other		145506		145506		145506		145506	
NON-INSTRUCTIONAL PERSONNEL WAGES		ANNUAL BUDGETED WAGES							
<b>*NOTE: Enter the average salary for each category in the "blue" cells.</b>		Q1		Q2		Q3		Q4	
Nurse		Original	Revised	Original	Revised	Original	Revised	Original	
Librarian									
Custodian									
Security									
Other		53500		53500		53500		53500	



## FTE ("FTE")

**\*NOTE:** State the assumptions that are being made for personnel FTE levels in the section provided below.

ADMINISTRATIVE PERSONNEL FTE		ACTUAL QUARTERLY FTE				Description of Assumptions
	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
*NOTE: Enter the number of FTE positions in the "blue" cells.						
Executive Management						
Instructional Management						
Deans, Directors & Coordinators						
CFO / Director of Finance						
Operation / Business Manager						
Administrative Staff						
TOTAL ADMINISTRATIVE STAFF	0.0	0.0	0.0	0.0	0.0	
INSTRUCTIONAL PERSONNEL FTE		ACTUAL QUARTERLY FTE				Description of Assumptions
	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
*NOTE: Enter the number of FTE positions in the "blue" cells.						
Teachers - Regular						
Teachers - SPED						
Substitute Teachers						
Teaching Assistants						
Specialty Teachers						
Aides						
Therapists & Counselors						
Other						
TOTAL INSTRUCTIONAL	0.0	0.0	0.0	0.0	0.0	
NON-INSTRUCTIONAL PERSONNEL FTE		ACTUAL QUARTERLY FTE				Description of Assumptions
	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
*NOTE: Enter the number of FTE positions in the "blue" cells.						
Nurse						
Librarian						
Custodian						
Security						
Other						
TOTAL NON-INSTRUCTIONAL	0.0	0.0	0.0	0.0	0.0	
TOTAL PERSONNEL SERVICE FTE	0.0	0.0	0.0	0.0	0.0	



# RTER SCHOOL

ADMINISTRATIVE PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<b>*NOTE:</b> Enter the average salary for each category in the "blue" cells.	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Executive Management						
Instructional Management						
Deans, Directors & Coordinators						
CFO / Director of Finance						
Operation / Business Manager						
Administrative Staff						
INSTRUCTIONAL PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<b>*NOTE:</b> Enter the average salary for each category in the "blue" cells.	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular						
Teachers - SPED						
Substitute Teachers						
Teaching Assistants						
Specialty Teachers						
Aides						
Therapists & Counselors						
Other						
NON-INSTRUCTIONAL PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<b>*NOTE:</b> Enter the average salary for each category in the "blue" cells.	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Nurse						
Librarian						
Custodian						
Security						
Other						



Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	1,991,354	#NAME?	#NAME?	1,991,354	#NAME?	#NAME?	1,991,354
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	465	-	-	465	-	-	465
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	#NAME?	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
REVENUE	<b>NOTE*</b> If there are NO budget revisions at the time of quarterly submittal leave 'REVISED BUDGET' column blank. If Revised Budget column is utilized, the entire column MUST be completed.							
REVENUES FROM STATE SOURCES	2015-16							
Per Pupil Revenue	Per Pupil Rate							
NYC CHANCELLOR'S OFFICE	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
ALL OTHER School Districts: ( Weighted Avg )	#N/A	-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		-	103,900	-	#NAME?	103,900	-	#NAME?
Grants		-	-	-	#NAME?	-	-	#NAME?
Stimulus		-	-	-	#NAME?	-	-	#NAME?
DYCD (Department of Youth and Community Development)		-	-	-	#NAME?	-	-	#NAME?
Other		-	-	-	#NAME?	-	-	#NAME?
Other		-	-	-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM STATE SOURCES		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING		-	2,265	-	#NAME?	2,265	-	#NAME?
IDEA Special Needs		-	62,059	-	#NAME?	62,059	-	#NAME?
Title I		-	1,599	-	#NAME?	1,599	-	#NAME?
Title Funding - Other		-	-	-	#NAME?	-	-	#NAME?
School Food Service (Free Lunch)		-	-	-	#NAME?	-	-	#NAME?
Grants		-	-	-	#NAME?	-	-	#NAME?
Charter School Program (CSP) Planning & Implementation		-	-	-	#NAME?	-	-	#NAME?
Other		-	-	-	#NAME?	-	-	#NAME?
Other		-	-	-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		-	65,923	-	#NAME?	65,923	-	#NAME?
LOCAL and OTHER REVENUE		-	-	-	#NAME?	-	-	#NAME?
Contributions and Donations		-	-	-	#NAME?	-	-	#NAME?
Fundraising		-	-	-	#NAME?	-	-	#NAME?
Erate Reimbursement		-	35,353	-	#NAME?	35,353	-	#NAME?
Earnings on Investments		-	-	-	#NAME?	-	-	#NAME?
Interest Income		-	-	-	#NAME?	-	-	#NAME?
Food Service (Income from meals)		-	-	-	#NAME?	-	-	#NAME?
Text Book		-	-	-	#NAME?	-	-	#NAME?
OTHER		-	-	-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	35,353	-	#NAME?	35,353	-	#NAME?
TOTAL REVENUE		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?



**LEADERSHIP PREPARATORY CANARSIE CHAR**  
**Budget / Operating Plan**  
**2015-16**

Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	1,991,354	#NAME?	#NAME?	1,991,354	#NAME?	#NAME?	1,991,354
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	465	-	-	465	-	-	465
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
	#NAME?	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
<b>EXPENSES</b>								
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>	Avg. No. of Positions							
Executive Management	2.00	-	56,633	-	#NAME?	56,633	-	#NAME?
Instructional Management	2.00	-	58,793	-	#NAME?	58,793	-	#NAME?
Deans, Directors & Coordinators	5.83	-	118,355	-	#NAME?	118,355	-	#NAME?
CFO / Director of Finance	-	-	-	-	#NAME?	-	-	#NAME?
Operation / Business Manager	-	-	-	-	#NAME?	-	-	#NAME?
Administrative Staff	2.00	-	26,500	-	#NAME?	26,500	-	#NAME?
TOTAL ADMINISTRATIVE STAFF	11.83	-	260,281	-	#NAME?	260,281	-	#NAME?
<b>INSTRUCTIONAL PERSONNEL COSTS</b>								
Teachers - Regular	33.00	-	574,699	-	#NAME?	574,699	-	#NAME?
Teachers - SPED	4.00	-	68,843	-	#NAME?	68,843	-	#NAME?
Substitute Teachers	-	-	-	-	#NAME?	-	-	#NAME?
Teaching Assistants	2.00	-	23,500	-	#NAME?	23,500	-	#NAME?
Specialty Teachers	2.00	-	31,311	-	#NAME?	31,311	-	#NAME?
Aides	-	-	-	-	#NAME?	-	-	#NAME?
Therapists & Counselors	1.40	-	26,239	-	#NAME?	26,239	-	#NAME?
Other	1.00	-	36,377	-	#NAME?	36,377	-	#NAME?
TOTAL INSTRUCTIONAL	43.40	-	760,968	-	#NAME?	760,968	-	#NAME?
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>								
Nurse	-	-	-	-	#NAME?	-	-	#NAME?
Librarian	-	-	-	-	#NAME?	-	-	#NAME?
Custodian	-	-	-	-	#NAME?	-	-	#NAME?
Security	-	-	-	-	#NAME?	-	-	#NAME?
Other	2.00	-	26,750	-	#NAME?	26,750	-	#NAME?
TOTAL NON-INSTRUCTIONAL	2.00	-	26,750	-	#NAME?	26,750	-	#NAME?
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	57.23	-	1,047,999	-	#NAME?	1,047,999	-	#NAME?
<b>PAYROLL TAXES AND BENEFITS</b>								
Payroll Taxes		-	86,176	-	#NAME?	86,176	-	#NAME?
Fringe / Employee Benefits		-	122,366	-	#NAME?	122,366	-	#NAME?
Retirement / Pension		-	-	-	#NAME?	-	-	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		-	208,542	-	#NAME?	208,542	-	#NAME?
<b>TOTAL PERSONNEL SERVICE COSTS</b>	57.23	-	1,256,541	-	#NAME?	1,256,541	-	#NAME?
<b>CONTRACTED SERVICES</b>								
Accounting / Audit		-	3,383	-	#NAME?	3,383	-	#NAME?
Legal		-	1,125	-	#NAME?	1,125	-	#NAME?
Management Company Fee		-	178,302	-	#NAME?	178,302	-	#NAME?
Nurse Services		-	-	-	#NAME?	-	-	#NAME?
Food Service / School Lunch		-	-	-	#NAME?	-	-	#NAME?
Payroll Services		-	3,632	-	#NAME?	3,632	-	#NAME?
Special Ed Services		-	2,500	-	#NAME?	2,500	-	#NAME?
Titlement Services (i.e. Title I)		-	-	-	#NAME?	-	-	#NAME?
Other Purchased / Professional / Consulting		-	20,546	-	#NAME?	20,546	-	#NAME?
TOTAL CONTRACTED SERVICES		-	209,487	-	#NAME?	209,487	-	#NAME?







LEADERSHIP PREPARATORY CANARSIE CHAR  
Budget / Operating Plan  
2015-16

Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	1,991,354	#NAME?	#NAME?	1,991,354	#NAME?	#NAME?	1,991,354
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	465	-	-	465	-	-	465
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	#NAME?	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*								
Number of Districts:	-	1	-	-	1	-	-	1
NYC CHANCELLOR'S OFFICE	-	465	-	-	465	-	-	465
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	465	-	-	465	-	-	465
REVENUE PER PUPIL	-	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
EXPENSES PER PUPIL	-	4,282	-	#NAME?	4,282	-	#NAME?	4,282



	TER SCHOOL				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	1,991,354	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	-	465	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
REVENUE	SED' Column(s) COMPLETELY BLANK. <b>ST be completed.</b>				
REVENUES FROM STATE SOURCES					
Per Pupil Revenue	2015-16 Per Pupil Rate				
NYC CHANCELLOR'S OFFICE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#NAME?	#N/A	#N/A	#NAME?
ALL OTHER School Districts: ( Weighted Avg )	#N/A	#NAME?	#N/A	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue	-	#NAME?	103,900	-	#NAME?
Grants	-	#NAME?	-	-	#NAME?
Stimulus	-	#NAME?	-	-	#NAME?
DYCD (Department of Youth and Community Development)	-	#NAME?	-	-	#NAME?
Other	-	#NAME?	-	-	#NAME?
Other	-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM STATE SOURCES	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING					
IDEA Special Needs	-	#NAME?	2,265	-	#NAME?
Title I	-	#NAME?	62,059	-	#NAME?
Title Funding - Other	-	#NAME?	1,599	-	#NAME?
School Food Service (Free Lunch)	-	#NAME?	-	-	#NAME?
Grants	-	#NAME?	-	-	#NAME?
Charter School Program (CSP) Planning & Implementation	-	#NAME?	-	-	#NAME?
Other	-	#NAME?	-	-	#NAME?
Other	-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES	-	#NAME?	65,923	-	#NAME?
LOCAL and OTHER REVENUE					
Contributions and Donations	-	#NAME?	-	-	#NAME?
Fundraising	-	#NAME?	-	-	#NAME?
Erate Reimbursement	-	#NAME?	35,353	-	#NAME?
Earnings on Investments	-	#NAME?	-	-	#NAME?
Interest Income	-	#NAME?	-	-	#NAME?
Food Service (Income from meals)	-	#NAME?	-	-	#NAME?
Text Book	-	#NAME?	-	-	#NAME?
OTHER	-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	#NAME?	35,353	-	#NAME?
TOTAL REVENUE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?



				TER SCHOOL					
Total Revenue				#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Total Expenses				#NAME?	#NAME?	1,991,354	#NAME?	#NAME?	
Net Income				#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Actual Student Enrollment				-	-	465	-	-	
				Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30			
				Revised Budget	Variance	Original Budget	Revised Budget	Variance	
EXPENSES									
ADMINISTRATIVE STAFF PERSONNEL COSTS				Avg. No. of Positions					
Executive Management				2.00	-	#NAME?	56,633	-	#NAME?
Instructional Management				2.00	-	#NAME?	58,793	-	#NAME?
Deans, Directors & Coordinators				5.83	-	#NAME?	118,355	-	#NAME?
CFO / Director of Finance				-	-	#NAME?	-	-	#NAME?
Operation / Business Manager				-	-	#NAME?	-	-	#NAME?
Administrative Staff				2.00	-	#NAME?	26,500	-	#NAME?
TOTAL ADMINISTRATIVE STAFF				11.83	-	#NAME?	260,281	-	#NAME?
INSTRUCTIONAL PERSONNEL COSTS									
Teachers - Regular				33.00	-	#NAME?	574,699	-	#NAME?
Teachers - SPED				4.00	-	#NAME?	68,843	-	#NAME?
Substitute Teachers				-	-	#NAME?	-	-	#NAME?
Teaching Assistants				2.00	-	#NAME?	23,500	-	#NAME?
Specialty Teachers				2.00	-	#NAME?	31,311	-	#NAME?
Aides				-	-	#NAME?	-	-	#NAME?
Therapists & Counselors				1.40	-	#NAME?	26,239	-	#NAME?
Other				1.00	-	#NAME?	36,377	-	#NAME?
TOTAL INSTRUCTIONAL				43.40	-	#NAME?	760,968	-	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS									
Nurse				-	-	#NAME?	-	-	#NAME?
Librarian				-	-	#NAME?	-	-	#NAME?
Custodian				-	-	#NAME?	-	-	#NAME?
Security				-	-	#NAME?	-	-	#NAME?
Other				2.00	-	#NAME?	26,750	-	#NAME?
TOTAL NON-INSTRUCTIONAL				2.00	-	#NAME?	26,750	-	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS				57.23	-	#NAME?	1,047,999	-	#NAME?
PAYROLL TAXES AND BENEFITS									
Payroll Taxes				-	#NAME?	86,176	-	#NAME?	
Fringe / Employee Benefits				-	#NAME?	122,366	-	#NAME?	
Retirement / Pension				-	#NAME?	-	-	#NAME?	
TOTAL PAYROLL TAXES AND BENEFITS				-	#NAME?	208,542	-	#NAME?	
TOTAL PERSONNEL SERVICE COSTS				57.23	-	#NAME?	1,256,541	-	#NAME?
CONTRACTED SERVICES									
Accounting / Audit				-	#NAME?	3,383	-	#NAME?	
Legal				-	#NAME?	1,125	-	#NAME?	
Management Company Fee				-	#NAME?	178,302	-	#NAME?	
Nurse Services				-	#NAME?		-	#NAME?	
Food Service / School Lunch				-	#NAME?		-	#NAME?	
Payroll Services				-	#NAME?	3,632	-	#NAME?	
Special Ed Services				-	#NAME?	2,500	-	#NAME?	
Titlement Services (i.e. Title I)				-	#NAME?		-	#NAME?	
Other Purchased / Professional / Consulting				-	#NAME?	20,546	-	#NAME?	
TOTAL CONTRACTED SERVICES				-	#NAME?	209,487	-	#NAME?	



	TER SCHOOL				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	1,991,354	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	-	465	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
<b>SCHOOL OPERATIONS</b>					
Board Expenses	-	#NAME?	188	-	#NAME?
Classroom / Teaching Supplies & Materials	-	#NAME?	37,825	-	#NAME?
Special Ed Supplies & Materials	-	#NAME?		-	#NAME?
Textbooks / Workbooks	-	#NAME?	8,750	-	#NAME?
Supplies & Materials other	-	#NAME?		-	#NAME?
Equipment / Furniture	-	#NAME?	22,905	-	#NAME?
Telephone	-	#NAME?	28,008	-	#NAME?
Technology	-	#NAME?	114,430	-	#NAME?
Student Testing & Assessment	-	#NAME?	6,379	-	#NAME?
Field Trips	-	#NAME?	24,125	-	#NAME?
Transportation (student)	-	#NAME?	2,000	-	#NAME?
Student Services - other	-	#NAME?	12,642	-	#NAME?
Office Expense	-	#NAME?	22,500	-	#NAME?
Staff Development	-	#NAME?	52,792	-	#NAME?
Staff Recruitment	-	#NAME?	5,500	-	#NAME?
Student Recruitment / Marketing	-	#NAME?	17,875	-	#NAME?
School Meals / Lunch	-	#NAME?		-	#NAME?
Travel (Staff)	-	#NAME?		-	#NAME?
Fundraising	-	#NAME?		-	#NAME?
Other	-	#NAME?	49,481	-	#NAME?
TOTAL SCHOOL OPERATIONS	-	#NAME?	405,399	-	#NAME?
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	-	#NAME?	11,471	-	#NAME?
Janitorial	-	#NAME?	1,000	-	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	-	#NAME?	106,081	-	#NAME?
Repairs & Maintenance	-	#NAME?		-	#NAME?
Equipment / Furniture	-	#NAME?	1,375	-	#NAME?
Security	-	#NAME?	-	-	#NAME?
Utilities	-	#NAME?	-	-	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	-	#NAME?	119,927	-	#NAME?
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	#NAME?	-	-	#NAME?
<b>RESERVES / CONTINGENCY</b>	-	#NAME?	-	-	#NAME?
<b>TOTAL EXPENSES</b>	-	#NAME?	1,991,354	-	#NAME?
<b>NET INCOME</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?



	TER SCHOOL				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	1,991,354	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	-	465	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:	-	-	1	-	-
NYC CHANCELLOR'S OFFICE	-	-	465	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-
TOTAL ENROLLMENT	-	-	465	-	-
REVENUE PER PUPIL	-	#NAME?	#NAME?	-	#NAME?
EXPENSES PER PUPIL	-	#NAME?	4,282	-	#NAME?



LEADERSHIP PREPARATORY CANA									
Budget / Operatin									
2015-16									
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?			
Total Expenses		7,965,414	#NAME?	#NAME?	(7,965,414)	#NAME?			
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?			
Actual Student Enrollment									
		Total Year				VARIANCE			
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget			
REVENUE									
REVENUES FROM STATE SOURCES		2015-16							
Per Pupil Revenue		Per Pupil Rate							
NYC CHANCELLOR'S OFFICE		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
-		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
ALL OTHER School Districts: ( Weighted Avg )		#N/A	#N/A	#NAME?	#NAME?	#N/A	#N/A	#NAME?	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		415,600	#NAME?	#NAME?	415,600	#NAME?	#NAME?	#NAME?	#NAME?
Grants		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Stimulus		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
DYCD (Department of Youth and Community Development)		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING									
IDEA Special Needs		9,060	#NAME?	#NAME?	9,060	#NAME?	#NAME?	#NAME?	#NAME?
Title I		248,235	#NAME?	#NAME?	248,235	#NAME?	#NAME?	#NAME?	#NAME?
Title Funding - Other		6,396	#NAME?	#NAME?	6,396	#NAME?	#NAME?	#NAME?	#NAME?
School Food Service (Free Lunch)		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Grants		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Charter School Program (CSP) Planning & Implementation		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		263,691	#NAME?	#NAME?	263,691	#NAME?	#NAME?	#NAME?	#NAME?
LOCAL and OTHER REVENUE									
Contributions and Donations		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Fundraising		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Erate Reimbursement		141,410	#NAME?	#NAME?	141,410	#NAME?	#NAME?	#NAME?	#NAME?
Earnings on Investments		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Interest Income		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Food Service (Income from meals)		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
Text Book		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
OTHER		-	#NAME?	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		141,410	#NAME?	#NAME?	141,410	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL REVENUE		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?



LEADERSHIP PREPARATORY CANA				
Budget / Operatin				
2015-16				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	7,965,414	#NAME?	#NAME?	(7,965,414)
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment				
Total Year			VARIANCE	
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
<b>EXPENSES</b>				
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>	Avg. No. of Positions			
Executive Management	2.00	226,532	#NAME?	#NAME?
Instructional Management	2.00	235,174	#NAME?	#NAME?
Deans, Directors & Coordinators	5.83	473,418	#NAME?	#NAME?
CFO / Director of Finance	-	-	#NAME?	#NAME?
Operation / Business Manager	-	-	#NAME?	#NAME?
Administrative Staff	2.00	106,000	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	11.83	1,041,124	#NAME?	#NAME?
<b>INSTRUCTIONAL PERSONNEL COSTS</b>				
Teachers - Regular	33.00	2,298,794	#NAME?	#NAME?
Teachers - SPED	4.00	275,370	#NAME?	#NAME?
Substitute Teachers	-	-	#NAME?	#NAME?
Teaching Assistants	2.00	94,000	#NAME?	#NAME?
Specialty Teachers	2.00	125,244	#NAME?	#NAME?
Aides	-	-	#NAME?	#NAME?
Therapists & Counselors	1.40	104,958	#NAME?	#NAME?
Other	1.00	145,506	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	43.40	3,043,872	#NAME?	#NAME?
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>				
Nurse	-	-	#NAME?	#NAME?
Librarian	-	-	#NAME?	#NAME?
Custodian	-	-	#NAME?	#NAME?
Security	-	-	#NAME?	#NAME?
Other	2.00	107,000	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	2.00	107,000	#NAME?	#NAME?
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	57.23	4,191,995	#NAME?	#NAME?
<b>PAYROLL TAXES AND BENEFITS</b>				
Payroll Taxes		344,704	#NAME?	#NAME?
Fringe / Employee Benefits		489,464	#NAME?	#NAME?
Retirement / Pension		-	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		834,168	#NAME?	#NAME?
<b>TOTAL PERSONNEL SERVICE COSTS</b>	57.23	5,026,163	#NAME?	#NAME?
<b>CONTRACTED SERVICES</b>				
Accounting / Audit		13,530	#NAME?	#NAME?
Legal		4,500	#NAME?	#NAME?
Management Company Fee		713,210	#NAME?	#NAME?
Nurse Services		-	#NAME?	#NAME?
Food Service / School Lunch		-	#NAME?	#NAME?
Payroll Services		14,528	#NAME?	#NAME?
Special Ed Services		10,000	#NAME?	#NAME?
Titlement Services (i.e. Title I)		-	#NAME?	#NAME?
Other Purchased / Professional / Consulting		82,182	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		837,950	#NAME?	#NAME?



LEADERSHIP PREPARATORY CANA					
Budget / Operatin					
2015-16					
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	7,965,414	#NAME?	#NAME?	(7,965,414)	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
<b>SCHOOL OPERATIONS</b>					
Board Expenses	750	#NAME?	#NAME?	(750)	#NAME?
Classroom / Teaching Supplies & Materials	151,300	#NAME?	#NAME?	(151,300)	#NAME?
Special Ed Supplies & Materials	-	#NAME?	#NAME?	-	#NAME?
Textbooks / Workbooks	35,000	#NAME?	#NAME?	(35,000)	#NAME?
Supplies & Materials other	-	#NAME?	#NAME?	-	#NAME?
Equipment / Furniture	91,618	#NAME?	#NAME?	(91,618)	#NAME?
Telephone	112,032	#NAME?	#NAME?	(112,032)	#NAME?
Technology	457,720	#NAME?	#NAME?	(457,720)	#NAME?
Student Testing & Assessment	25,515	#NAME?	#NAME?	(25,515)	#NAME?
Field Trips	96,500	#NAME?	#NAME?	(96,500)	#NAME?
Transportation (student)	8,000	#NAME?	#NAME?	(8,000)	#NAME?
Student Services - other	50,566	#NAME?	#NAME?	(50,566)	#NAME?
Office Expense	90,000	#NAME?	#NAME?	(90,000)	#NAME?
Staff Development	211,169	#NAME?	#NAME?	(211,169)	#NAME?
Staff Recruitment	22,000	#NAME?	#NAME?	(22,000)	#NAME?
Student Recruitment / Marketing	71,500	#NAME?	#NAME?	(71,500)	#NAME?
School Meals / Lunch	-	#NAME?	#NAME?	-	#NAME?
Travel (Staff)	-	#NAME?	#NAME?	-	#NAME?
Fundraising	-	#NAME?	#NAME?	-	#NAME?
Other	197,924	#NAME?	#NAME?	(197,924)	#NAME?
TOTAL SCHOOL OPERATIONS	1,621,594	#NAME?	#NAME?	(1,621,594)	#NAME?
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	45,882	#NAME?	#NAME?	(45,882)	#NAME?
Janitorial	4,000	#NAME?	#NAME?	(4,000)	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	424,325	#NAME?	#NAME?	(424,325)	#NAME?
Repairs & Maintenance	-	#NAME?	#NAME?	-	#NAME?
Equipment / Furniture	5,500	#NAME?	#NAME?	(5,500)	#NAME?
Security	-	#NAME?	#NAME?	-	#NAME?
Utilities	-	#NAME?	#NAME?	-	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	479,707	#NAME?	#NAME?	(479,707)	#NAME?
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	#NAME?	#NAME?	-	#NAME?
<b>RESERVES / CONTINGENCY</b>	-	#NAME?	#NAME?	-	#NAME?
<b>TOTAL EXPENSES</b>	<b>7,965,414</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(7,965,414)</b>	<b>#NAME?</b>
<b>NET INCOME</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>



LEADERSHIP PREPARATORY CANADA	
Budget / Operating Expenses	
2015-16	
1. Salaries and Wages	1,200,000
2. Pension and Retirement	150,000
3. Social Insurance	100,000
4. Health Insurance	50,000
5. Travel	20,000
6. Office Expenses	10,000
7. Depreciation	5,000
8. Other	5,000
<b>Total</b>	<b>1,540,000</b>

Budget / Operatin

2015-16

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	7,965,414	#NAME?	#NAME?	(7,965,414)	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:					
NYC CHANCELLOR'S OFFICE					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
ALL OTHER School Districts: ( Weighted Avg )					
TOTAL ENROLLMENT					
REVENUE PER PUPIL					
EXPENSES PER PUPIL					



Total Revenue  
Total Expenses  
Net Income  
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

REVENUE	
REVENUES FROM STATE SOURCES	2015-16
Per Pupil Revenue	Per Pupil Rate
NYC CHANCELLOR'S OFFICE	#NAME?
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
ALL OTHER School Districts: ( Weighted Avg )	#N/A
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?
Special Education Revenue	
Grants	
Stimulus	
DYCD (Department of Youth and Community Development)	
Other	
Other	
TOTAL REVENUE FROM STATE SOURCES	
REVENUE FROM FEDERAL FUNDING	
IDEA Special Needs	
Title I	
Title Funding - Other	
School Food Service (Free Lunch)	
Grants	
Charter School Program (CSP) Planning & Implementation	
Other	
Other	
TOTAL REVENUE FROM FEDERAL SOURCES	
LOCAL and OTHER REVENUE	
Contributions and Donations	
Fundraising	
Erate Reimbursement	
Earnings on Investments	
Interest Income	
Food Service (Income from meals)	
Text Book	
OTHER	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	
TOTAL REVENUE	



Total Revenue  
Total Expenses  
Net Income  
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

EXPENSES	
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions
Executive Management	2.00
Instructional Management	2.00
Deans, Directors & Coordinators	5.83
CFO / Director of Finance	-
Operation / Business Manager	-
Administrative Staff	2.00
TOTAL ADMINISTRATIVE STAFF	11.83
INSTRUCTIONAL PERSONNEL COSTS	
Teachers - Regular	33.00
Teachers - SPED	4.00
Substitute Teachers	-
Teaching Assistants	2.00
Specialty Teachers	2.00
Aides	-
Therapists & Counselors	1.40
Other	1.00
TOTAL INSTRUCTIONAL	43.40
NON-INSTRUCTIONAL PERSONNEL COSTS	
Nurse	-
Librarian	-
Custodian	-
Security	-
Other	2.00
TOTAL NON-INSTRUCTIONAL	2.00
SUBTOTAL PERSONNEL SERVICE COSTS	57.23
PAYROLL TAXES AND BENEFITS	
Payroll Taxes	
Fringe / Employee Benefits	
Retirement / Pension	
TOTAL PAYROLL TAXES AND BENEFITS	
TOTAL PERSONNEL SERVICE COSTS	57.23
CONTRACTED SERVICES	
Accounting / Audit	
Legal	
Management Company Fee	
Nurse Services	
Food Service / School Lunch	
Payroll Services	
Special Ed Services	
Titlement Services (i.e. Title I)	
Other Purchased / Professional / Consulting	
TOTAL CONTRACTED SERVICES	



## g Plan

Total Revenue	
Total Expenses	
Net Income	
Actual Student Enrollment	

### DESCRIPTION OF ASSUMPTIONS

## SCHOOL OPERATIONS

- Board Expenses
- Classroom / Teaching Supplies & Materials
- Special Ed Supplies & Materials
- Textbooks / Workbooks
- Supplies & Materials other
- Equipment / Furniture
- Telephone
- Technology
- Student Testing & Assessment
- Field Trips
- Transportation (student)
- Student Services - other
- Office Expense
- Staff Development
- Staff Recruitment
- Student Recruitment / Marketing
- School Meals / Lunch
- Travel (Staff)
- Fundraising
- Other

TOTAL SCHOOL OPERATIONS

## FACILITY OPERATION & MAINTENANCE

- Insurance
- Janitorial
- Building and Land Rent / Lease / Facility Finance Interest
- Repairs & Maintenance
- Equipment / Furniture
- Security
- Utilities

TOTAL FACILITY OPERATION &amp; MAINTENANCE

## DEPRECIATION & AMORTIZATION

## RESERVES / CONTINGENCY

**TOTAL EXPENSES**

NET INCOME



RSIE CHARTER SCHOOL g Plan	
Total Revenue Total Expenses Net Income Actual Student Enrollment	DESCRIPTION OF ASSUMPTIONS
ENROLLMENT - *School Districts Are Linked To Above Entries* Number of Districts: NYC CHANCELLOR'S OFFICE - - - - - - - - - - - - - - ALL OTHER School Districts: ( Weighted Avg ) TOTAL ENROLLMENT  REVENUE PER PUPIL  EXPENSES PER PUPIL	



**LEADERSHIP PREPARATORY CANARSIE CHARTER SCHOOL**  
**BALANCE SHEET**  
**2015-16**

	<u>Prior Year</u>	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>
	<u>#NAME?</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<b><u>ASSETS</u></b>					
<b><u>CURRENT ASSETS</u></b>					
Cash and cash equivalents	\$-	\$-	\$-	\$-	\$-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-	-
<b><u>PROPERTY, BUILDING AND EQUIPMENT, net</u></b>	-	-	-	-	-
<b><u>OTHER ASSETS</u></b>	-	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-	-
<b><u>LIABILITIES AND NET ASSETS</u></b>					
<b><u>CURRENT LIABILITIES</u></b>					
Accounts payable and accrued expenses	\$-	\$-	\$-	\$-	\$-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-	-
<b><u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u></b>	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-	-
<b><u>NET ASSETS</u></b>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	-	-	-	-	-







## LEADERSHIP PREPARATORY CANARSIE CHARTER SCHOOL

## Budget / Operating Plan

2015-16

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

## EXPENSES

Quarter 0

No. of Positions

## ADMINISTRATIVE STAFF PERSONNEL COSTS

Executive Management	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Instructional Management	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Deans, Directors & Coordinators	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
CFO / Director of Finance	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Operation / Business Manager	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Administrative Staff	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
TOTAL ADMINISTRATIVE STAFF	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-

## INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Teachers - SPED	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Substitute Teachers	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Teaching Assistants	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Specialty Teachers	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Aides	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Therapists & Counselors	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Other	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
TOTAL INSTRUCTIONAL	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-

## NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Librarian	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Custodian	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Security	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Other	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
TOTAL NON-INSTRUCTIONAL	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-

## SUBTOTAL PERSONNEL SERVICE COSTS

#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
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## PAYROLL TAXES AND BENEFITS

Payroll Taxes	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Fringe / Employee Benefits	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Retirement / Pension	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
TOTAL PAYROLL TAXES AND BENEFITS	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-

## TOTAL PERSONNEL SERVICE COSTS

#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
--------	---	--------	--------	---	--------	--------	---

## CONTRACTED SERVICES

Accounting / Audit	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Legal	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Management Company Fee	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Nurse Services	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Food Service / School Lunch	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Payroll Services	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Special Ed Services	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Titlement Services (i.e. Title I)	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Other Purchased / Professional / Consulting	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
TOTAL CONTRACTED SERVICES	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-







## Budget / Operating Plan

2015-16

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

NYC CHANCELLOR'S OFFICE

**TOTAL ENROLLMENT**

-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
---	--------	--------	---	--------	--------	---

-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
---	--------	--------	---	--------	--------	---



L					
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget Variance
REVENUE					
REVENUES FROM STATE SOURCES					
Per Pupil Revenue	CY Per Pupil Rate				
NYC CHANCELLOR'S OFFICE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
ALL OTHER School Districts: ( Count = 0 )	#N/A	#NAME?	#NAME?	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		#NAME?	#NAME?	-	#NAME?
Grants					
Stimulus		#NAME?	#NAME?	-	#NAME?
DYCD (Department of Youth and Community Development)		#NAME?	#NAME?	-	#NAME?
Other		#NAME?	#NAME?	-	#NAME?
Other		#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING					
IDEA Special Needs		#NAME?	#NAME?	-	#NAME?
Title I		#NAME?	#NAME?	-	#NAME?
Title Funding - Other		#NAME?	#NAME?	-	#NAME?
School Food Service (Free Lunch)		#NAME?	#NAME?	-	#NAME?
Grants					
Charter School Program (CSP) Planning & Implementation		#NAME?	#NAME?	-	#NAME?
Other		#NAME?	#NAME?	-	#NAME?
Other		#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		#NAME?	#NAME?	-	#NAME?
LOCAL and OTHER REVENUE					
Contributions and Donations		#NAME?	#NAME?	-	#NAME?
Fundraising		#NAME?	#NAME?	-	#NAME?
Erate Reimbursement		#NAME?	#NAME?	-	#NAME?
Earnings on Investments		#NAME?	#NAME?	-	#NAME?
Interest Income		#NAME?	#NAME?	-	#NAME?
Food Service (Income from meals)		#NAME?	#NAME?	-	#NAME?
Text Book		#NAME?	#NAME?	-	#NAME?
OTHER		#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE		#NAME?	#NAME?	#NAME?	#NAME?



L					
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget Variance
<b>EXPENSES</b>					
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		Quarter 0			
Executive Management	No. of Positions	#NAME?	#NAME?	-	#NAME?
Instructional Management	#NAME?	#NAME?	#NAME?	-	#NAME?
Deans, Directors & Coordinators	#NAME?	#NAME?	#NAME?	-	#NAME?
CFO / Director of Finance	#NAME?	#NAME?	#NAME?	-	#NAME?
Operation / Business Manager	#NAME?	#NAME?	#NAME?	-	#NAME?
Administrative Staff	#NAME?	#NAME?	#NAME?	-	#NAME?
TOTAL ADMINISTRATIVE STAFF	#NAME?	#NAME?	#NAME?	-	#NAME?
<b>INSTRUCTIONAL PERSONNEL COSTS</b>		#NAME?	#NAME?	-	#NAME?
Teachers - Regular	#NAME?	#NAME?	#NAME?	-	#NAME?
Teachers - SPED	#NAME?	#NAME?	#NAME?	-	#NAME?
Substitute Teachers	#NAME?	#NAME?	#NAME?	-	#NAME?
Teaching Assistants	#NAME?	#NAME?	#NAME?	-	#NAME?
Specialty Teachers	#NAME?	#NAME?	#NAME?	-	#NAME?
Aides	#NAME?	#NAME?	#NAME?	-	#NAME?
Therapists & Counselors	#NAME?	#NAME?	#NAME?	-	#NAME?
Other	#NAME?	#NAME?	#NAME?	-	#NAME?
TOTAL INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	-	#NAME?
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>		#NAME?	#NAME?	-	#NAME?
Nurse	#NAME?	#NAME?	#NAME?	-	#NAME?
Librarian	#NAME?	#NAME?	#NAME?	-	#NAME?
Custodian	#NAME?	#NAME?	#NAME?	-	#NAME?
Security	#NAME?	#NAME?	#NAME?	-	#NAME?
Other	#NAME?	#NAME?	#NAME?	-	#NAME?
TOTAL NON-INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	-	#NAME?
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>		#NAME?	#NAME?	-	#NAME?
<b>PAYROLL TAXES AND BENEFITS</b>		#NAME?	#NAME?	-	#NAME?
Payroll Taxes		#NAME?	#NAME?	-	#NAME?
Fringe / Employee Benefits		#NAME?	#NAME?	-	#NAME?
Retirement / Pension		#NAME?	#NAME?	-	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		#NAME?	#NAME?	-	#NAME?
<b>TOTAL PERSONNEL SERVICE COSTS</b>		#NAME?	#NAME?	-	#NAME?
<b>CONTRACTED SERVICES</b>		#NAME?	#NAME?	-	#NAME?
Accounting / Audit		#NAME?	#NAME?	-	#NAME?
Legal		#NAME?	#NAME?	-	#NAME?
Management Company Fee		#NAME?	#NAME?	-	#NAME?
Nurse Services		#NAME?	#NAME?	-	#NAME?
Food Service / School Lunch		#NAME?	#NAME?	-	#NAME?
Payroll Services		#NAME?	#NAME?	-	#NAME?
Special Ed Services		#NAME?	#NAME?	-	#NAME?
Titlement Services (i.e. Title I)		#NAME?	#NAME?	-	#NAME?
Other Purchased / Professional / Consulting		#NAME?	#NAME?	-	#NAME?
TOTAL CONTRACTED SERVICES		#NAME?	#NAME?	-	#NAME?



LI					
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance
SCHOOL OPERATIONS					
Board Expenses	#NAME?	#NAME?	-	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	#NAME?	#NAME?	-	#NAME?	#NAME?
Special Ed Supplies & Materials	#NAME?	#NAME?	-	#NAME?	#NAME?
Textbooks / Workbooks	#NAME?	#NAME?	-	#NAME?	#NAME?
Supplies & Materials other	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	#NAME?	#NAME?	-	#NAME?	#NAME?
Telephone	#NAME?	#NAME?	-	#NAME?	#NAME?
Technology	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Testing & Assessment	#NAME?	#NAME?	-	#NAME?	#NAME?
Field Trips	#NAME?	#NAME?	-	#NAME?	#NAME?
Transportation (student)	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Services - other	#NAME?	#NAME?	-	#NAME?	#NAME?
Office Expense	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Development	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Recruitment	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Recruitment / Marketing	#NAME?	#NAME?	-	#NAME?	#NAME?
School Meals / Lunch	#NAME?	#NAME?	-	#NAME?	#NAME?
Travel (Staff)	#NAME?	#NAME?	-	#NAME?	#NAME?
Fundraising	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL SCHOOL OPERATIONS	#NAME?	#NAME?	-	#NAME?	#NAME?
FACILITY OPERATION & MAINTENANCE					
Insurance	#NAME?	#NAME?	-	#NAME?	#NAME?
Janitorial	#NAME?	#NAME?	-	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	#NAME?	#NAME?	-	#NAME?	#NAME?
Repairs & Maintenance	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	#NAME?	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	#NAME?	-	#NAME?	#NAME?
Utilities	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	#NAME?	#NAME?	-	#NAME?	#NAME?
DEPRECIATION & AMORTIZATION	#NAME?	#NAME?	-	#NAME?	#NAME?
RESERVES / CONTINGENCY	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL EXPENSES	#NAME?	#NAME?	-	#NAME?	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?



L					
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
NYC CHANCELLOR'S OFFICE	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
ALL OTHER School Districts: ( Count = 0 )	#NAME?	-	-	#NAME?	-
TOTAL ENROLLMENT	#NAME?	-	-	#NAME?	-
REVENUE PER PUPIL	#NAME?	#NAME?	-	#NAME?	#NAME?
EXPENSES PER PUPIL	#NAME?	#NAME?	-	#NAME?	#NAME?







L		LEADERSHIP PREPARATORY CANARSIE CH					
		Budget / Operating Plan					
		2015-16					
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		-	-	-		-	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		TOTALS AND VARIANCE ANALYSIS					
		Actual vs.		Actual vs.		Actual vs.	
		Current Budget (Current Quarter)	Current Budget	Current Budget - TY	Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget
		Actual					
EXPENSES		Quarter 0					
ADMINISTRATIVE STAFF PERSONNEL COSTS		No. of Positions					
Executive Management	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Instructional Management	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Deans, Directors & Coordinators	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
CFO / Director of Finance	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Operation / Business Manager	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Administrative Staff	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Teachers - SPED	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Substitute Teachers	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Teaching Assistants	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Specialty Teachers	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Aides	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Therapists & Counselors	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Other	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Librarian	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Custodian	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Security	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Other	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Fringe / Employee Benefits		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Retirement / Pension		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL PERSONNEL SERVICE COSTS		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
CONTRACTED SERVICES							
Accounting / Audit		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Legal		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Management Company Fee		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Nurse Services		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Food Service / School Lunch		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Payroll Services		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Ed Services		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Titlement Services (i.e. Title I)		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Other Purchased / Professional / Consulting		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?







## 2015-16

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		TOTALS AND VARIANCE ANALYSIS					
		Actual	Current Budget (Current Quarter)	Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)

ENROLLMENT - *School Districts Are Linked To Above Entries*		* Enrollment Data Based on Last Actual Quarter Completed			
NYC CHANCELLOR'S OFFICE		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
-		-	-	-	-
ALL OTHER School Districts: ( Count = 0 )		-	-	-	-
<b>TOTAL ENROLLMENT</b>		-	-	-	-
<b>REVENUE PER PUPIL</b>		-	-	-	-
<b>EXPENSES PER PUPIL</b>		-	-	-	-



LIARTER SCHOOL				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	7,965,414	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		\$		
		Actual vs. Original Budget - TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
<b>REVENUE</b>				
<b>REVENUES FROM STATE SOURCES</b>				
Per Pupil Revenue	CY Per Pupil Rate			
NYC CHANCELLOR'S OFFICE	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
ALL OTHER School Districts: ( Count = 0 )	#N/A	#N/A	#NAME?	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		415,600	#NAME?	#NAME?
Grants				
Stimulus		-	#NAME?	#NAME?
DYCD (Department of Youth and Community Development)		-	#NAME?	#NAME?
Other		-	#NAME?	#NAME?
Other		-	#NAME?	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?
<b>REVENUE FROM FEDERAL FUNDING</b>				
IDEA Special Needs		9,060	#NAME?	#NAME?
Title I		248,235	#NAME?	#NAME?
Title Funding - Other		6,396	#NAME?	#NAME?
School Food Service (Free Lunch)		-	#NAME?	#NAME?
Grants				
Charter School Program (CSP) Planning & Implementation		-	#NAME?	#NAME?
Other		-	#NAME?	#NAME?
Other		-	#NAME?	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		263,691	#NAME?	#NAME?
<b>LOCAL and OTHER REVENUE</b>				
Contributions and Donations		-	#NAME?	#NAME?
Fundraising		-	#NAME?	#NAME?
Erate Reimbursement		141,410	#NAME?	#NAME?
Earnings on Investments		-	#NAME?	#NAME?
Interest Income		-	#NAME?	#NAME?
Food Service (Income from meals)		-	#NAME?	#NAME?
Text Book		-	#NAME?	#NAME?
OTHER		-	#NAME?	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		141,410	#NAME?	#NAME?
<b>TOTAL REVENUE</b>		#NAME?	#NAME?	#NAME?



LIARTER SCHOOL				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	7,965,414	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		\$		
		Actual vs. Original Budget - TY      Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
<b>EXPENSES</b>				
		Quarter 0		
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		No. of Positions		
Executive Management	#NAME?	226,532	#NAME?	#NAME?
Instructional Management	#NAME?	235,174	#NAME?	#NAME?
Deans, Directors & Coordinators	#NAME?	473,418	#NAME?	#NAME?
CFO / Director of Finance	#NAME?	-	#NAME?	#NAME?
Operation / Business Manager	#NAME?	-	#NAME?	#NAME?
Administrative Staff	#NAME?	106,000	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	#NAME?	1,041,124	#NAME?	#NAME?
<b>INSTRUCTIONAL PERSONNEL COSTS</b>				
Teachers - Regular	#NAME?	2,298,794	#NAME?	#NAME?
Teachers - SPED	#NAME?	275,370	#NAME?	#NAME?
Substitute Teachers	#NAME?	-	#NAME?	#NAME?
Teaching Assistants	#NAME?	94,000	#NAME?	#NAME?
Specialty Teachers	#NAME?	125,244	#NAME?	#NAME?
Aides	#NAME?	-	#NAME?	#NAME?
Therapists & Counselors	#NAME?	104,958	#NAME?	#NAME?
Other	#NAME?	145,506	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	#NAME?	3,043,872	#NAME?	#NAME?
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>				
Nurse	#NAME?	-	#NAME?	#NAME?
Librarian	#NAME?	-	#NAME?	#NAME?
Custodian	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	107,000	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	#NAME?	107,000	#NAME?	#NAME?
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>		4,191,995	#NAME?	#NAME?
<b>PAYROLL TAXES AND BENEFITS</b>				
Payroll Taxes		344,704	#NAME?	#NAME?
Fringe / Employee Benefits		489,464	#NAME?	#NAME?
Retirement / Pension		-	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		834,168	#NAME?	#NAME?
<b>TOTAL PERSONNEL SERVICE COSTS</b>		5,026,163	#NAME?	#NAME?
<b>CONTRACTED SERVICES</b>				
Accounting / Audit		13,530	#NAME?	#NAME?
Legal		4,500	#NAME?	#NAME?
Management Company Fee		713,210	#NAME?	#NAME?
Nurse Services		-	#NAME?	#NAME?
Food Service / School Lunch		-	#NAME?	#NAME?
Payroll Services		14,528	#NAME?	#NAME?
Special Ed Services		10,000	#NAME?	#NAME?
Titlement Services (i.e. Title I)		-	#NAME?	#NAME?
Other Purchased / Professional / Consulting		82,182	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		837,950	#NAME?	#NAME?



LIARTER SCHOOL				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	7,965,414	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
5				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				
	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
<b>SCHOOL OPERATIONS</b>				
Board Expenses	750	#NAME?	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	151,300	#NAME?	#NAME?	#NAME?
Special Ed Supplies & Materials	-	#NAME?	#NAME?	#NAME?
Textbooks / Workbooks	35,000	#NAME?	#NAME?	#NAME?
Supplies & Materials other	-	#NAME?	#NAME?	#NAME?
Equipment / Furniture	91,618	#NAME?	#NAME?	#NAME?
Telephone	112,032	#NAME?	#NAME?	#NAME?
Technology	457,720	#NAME?	#NAME?	#NAME?
Student Testing & Assessment	25,515	#NAME?	#NAME?	#NAME?
Field Trips	96,500	#NAME?	#NAME?	#NAME?
Transportation (student)	8,000	#NAME?	#NAME?	#NAME?
Student Services - other	50,566	#NAME?	#NAME?	#NAME?
Office Expense	90,000	#NAME?	#NAME?	#NAME?
Staff Development	211,169	#NAME?	#NAME?	#NAME?
Staff Recruitment	22,000	#NAME?	#NAME?	#NAME?
Student Recruitment / Marketing	71,500	#NAME?	#NAME?	#NAME?
School Meals / Lunch	-	#NAME?	#NAME?	#NAME?
Travel (Staff)	-	#NAME?	#NAME?	#NAME?
Fundraising	-	#NAME?	#NAME?	#NAME?
Other	197,924	#NAME?	#NAME?	#NAME?
TOTAL SCHOOL OPERATIONS	1,621,594	#NAME?	#NAME?	#NAME?
<b>FACILITY OPERATION &amp; MAINTENANCE</b>				
Insurance	45,882	#NAME?	#NAME?	#NAME?
Janitorial	4,000	#NAME?	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	424,325	#NAME?	#NAME?	#NAME?
Repairs & Maintenance	-	#NAME?	#NAME?	#NAME?
Equipment / Furniture	5,500	#NAME?	#NAME?	#NAME?
Security	-	#NAME?	#NAME?	#NAME?
Utilities	-	#NAME?	#NAME?	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	479,707	#NAME?	#NAME?	#NAME?
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	#NAME?	#NAME?	#NAME?
<b>RESERVES / CONTINGENCY</b>	-	#NAME?	#NAME?	#NAME?
<b>TOTAL EXPENSES</b>	7,965,414	#NAME?	#NAME?	#NAME?
<b>NET INCOME</b>	#NAME?	#NAME?	#NAME?	#NAME?



LIARTER SCHOOL				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	7,965,414	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		\$		
		Actual	PY Actual (PY	
		vs.	TY / No. of	
		Original	COMPLETED	
		Budget - TY	Actual CY	Actual CY
		Budget TY	Quarters	vs.
				Actual PY
ENROLLMENT - *School Districts Are Linked To Above Entries*				
NYC CHANCELLOR'S OFFICE			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
ALL OTHER School Districts: ( Count = 0 )			-	-
TOTAL ENROLLMENT			-	-
REVENUE PER PUPIL			-	-
EXPENSES PER PUPIL			-	-





**Charter Schools Institute**  
The State University of New York

**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*

**LEADERSHIP PREPARATORY CANARSIE CHARTER SCHOOL**  
**2015-16**

Administrative  
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 02, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/e4>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Carrie	Abramson

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

### 5. \*E-mail Address:

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

LEADERSHIP PREPARATORY CANARSIE CS (SUNY TRUSTEES) 331800860943

8. Select all positions you have held on the Board:



(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

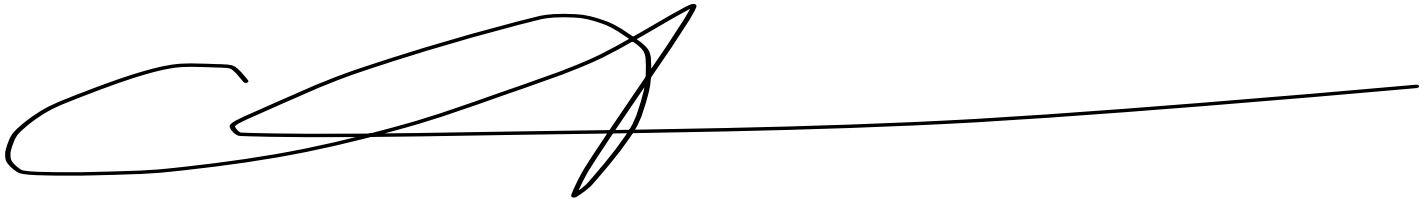
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a large, stylized loop followed by a long horizontal line that tapers off to the right.

**Thank you.**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 03, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/b7>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Benjamin	Esner

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

### 5. \*E-mail Address:

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LEADERSHIP PREPARATORY CANARSIE CS (SUNY TRUSTEES) 331800860943*

8. Select all positions you have held on the Board:



(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

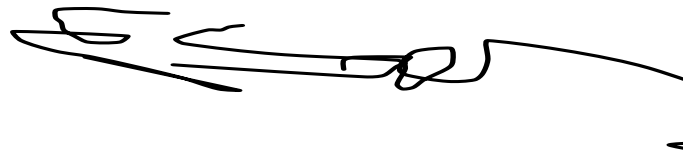
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



**Thank you.**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 07, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/f2>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Michael	Hall

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

### 5. \*E-mail Address:

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

LEADERSHIP PREPARATORY CANARSIE CS (SUNY TRUSTEES) 331800860943

8. Select all positions you have held on the Board:



(check all that apply)

- 
- Secretary
- 

9. Are you a trustee and also an employee of the school?

*No*



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

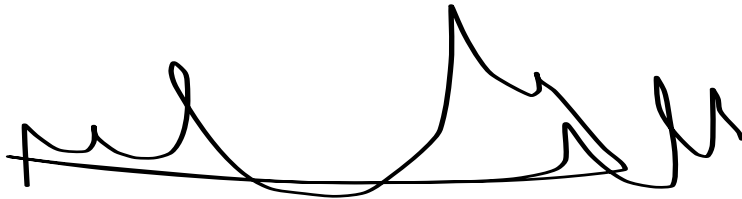
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke at the bottom.

**Thank you.**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Saturday, October 03, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/bf>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	John	Kim

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

--

### 5. \*E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LEADERSHIP PREPARATORY CANARSIE CS (SUNY TRUSTEES) 331800860943*

8. Select all positions you have held on the Board:



(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

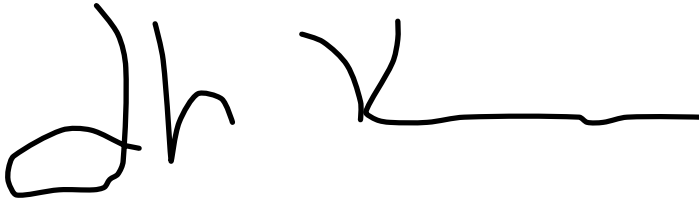
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a stylized 'd' followed by a 'h' and a long horizontal line with a small upward curve at the end.

**Thank you.**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 26, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/c1>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Matthew	Klein

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

### 5. \*E-mail Address:

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

LEADERSHIP PREPARATORY CANARSIE CS (SUNY TRUSTEES) 331800860943

8. Select all positions you have held on the Board:



(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

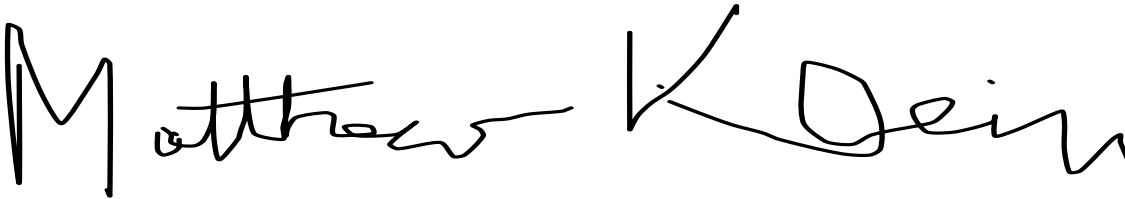
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Matthew Klein". The signature is written in a cursive, flowing style. The first name "Matthew" is written in a slightly larger, more prominent script than the last name "Klein". The signature is positioned below the "Signature of Trustee" label.

**Thank you.**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Sunday, October 11, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/a5>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Arvind	Krishnamurthy

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

--

### 5. \*E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Uncommon New York City Charter Schools (Ed Corp)*

Bedford Stuyvesant Collegiate Charter School

Brooklyn East Collegiate Charter School

Brownsville Collegiate Charter School Excellence

Boys Charter School of Bedford Stuyvesant Excellence



Girls Charter School Kings Collegiate Charter School

Leadership Preparatory Bedford Stuyvesant Charter School

Leadership Preparatory Brownsville Charter School

Leadership Preparatory Canarsie Charter School

Leadership Preparatory Ocean Hill Charter School

Ocean Hill Collegiate Charter School

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Chair/President
- 

9. Are you a trustee and also an employee of the school?

No



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a large, stylized 'A' followed by a horizontal line and a large, stylized 'X'.

**Thank you.**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, November 02, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/10>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Brett	Peiser

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

### 5. \*E-mail Address:

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Uncommon New York City Charter Schools (Ed Corp)*

Bedford Stuyvesant Collegiate Charter School

Brooklyn East Collegiate Charter School

Brownsville Collegiate Charter School Excellence

Boys Charter School of Bedford Stuyvesant Excellence



Girls Charter School Kings Collegiate Charter School  
Leadership Preparatory Bedford Stuyvesant Charter School  
Leadership Preparatory Brownsville Charter School  
Leadership Preparatory Canarsie Charter School  
Leadership Preparatory Ocean Hill Charter School  
Ocean Hill Collegiate Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Position Held	CEO
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Responsibilities	I lead the organization.
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Salary	250,000
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Start Date	9/1/05

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

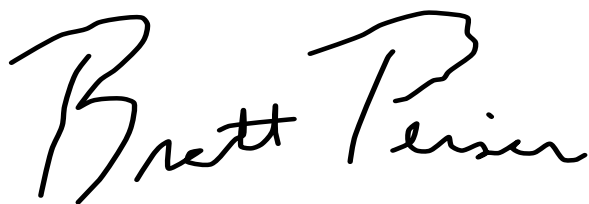
Yes

12a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1	Uncommon Schools	I am the CEO of the schools' management organization.		Brett Peiser	I recuse myself from any conflicts of interest.
2					
3					
4					



Signature of Trustee

A handwritten signature in black ink that reads "Brett Peris". The signature is written in a cursive style with a large, stylized "B" and "P".

**Thank you.**





## Appendix F: BOT Membership Table

Created: 07/30/2015

Last updated: 07/31/2015

### Page 1

#### 1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Carrie Abramson	[REDACTED]	Trustee/Member	Yes	Finance	Renewed for 3rd term on June 2012
2	Caroline Curry	[REDACTED]	Treasurer	Yes	Finance	3 terms
3	Ben Esner	[REDACTED]	Trustee/Member	Yes	Program/Org Management	3 terms
4	Michael Hall	[REDACTED]	Secretary	Yes	Finance	3 terms
5	Matthew Klein	[REDACTED]	Trustee/Member	Yes	Program	3 terms
6	Arvind Krishnamurthy	[REDACTED]	Chair/Board President	Yes	Finance	Elected 2008-2009
7	Dyrnest Sinckler	[REDACTED]	Trustee/Member	Yes	Finance	3 terms
8	Jeff Wetzler	[REDACTED]	Vice Chair/Vice President	Yes	Organization Management	Elected June 2013
9	John Kim	[REDACTED]	Trustee/Member	Yes	Finance	Elected June 2013
10	Blonka Winkfield	[REDACTED]	Trustee/Member	Yes	Organization Management	Elected June 2013
11	Julie Jackson	[REDACTED]	Trustee/Member	Yes	Organization Management	Elected September 2013
12	Nadine Augusta	[REDACTED]	Trustee/Member	Yes	Program	Elected June 2013
13						
14						
15						
16						
17						
18						



19						
20						

**2. Total Number of Members Joining Board during the 2014-15 school year**

0

**3. Total Number of Members Departing the Board during the 2014-15 school year**

0

**4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?**

15

**5. How many times did the Board meet during the 2014-15 school year?**

5

**6. How many times will the Board meet during the 2015-16 school year?**

5

**Thank you.**



## **Plan for Meeting Enrollment and Retention Targets**

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As a public school, Leadership Prep Canarsie Charter School (LPC) is open to children who are eligible under the laws of New York State for admission to a public school. The school follows all applicable state and federal laws in admitting students. Leadership Prep Canarsie does not discriminate on the basis of intellectual ability, measures of achievement or aptitude, athletic ability, disability, race, creed, national origin, religion, or any other grounds that would be unlawful, in accordance with §2854(2) of the Education Law, the Americans With Disabilities Act, and to the extent permitted by Title IX of the Federal Civil Rights Act.

In accordance with the May 2010 amendments of the Education Law subdivision 2851(4), Leadership Prep Canarsie is committed to meeting and exceeding the enrollment targets prescribed by the SUNY Trustees for charter schools for students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program.

Leadership Prep Canarsie is committed to attracting and retaining all students by offering a high-quality educational program, hiring and training highly-qualified teachers, and communicating regularly with families.

### ***I. Outreach to Target Populations***

In accordance with the May 2010 amendments to the Charter Schools Act, Leadership Prep Canarsie aims to meet and exceed the enrollment targets prescribed by the SUNY Trustees for charter schools and through extensive outreach, the school will attract students who reflect the demographics of its CSD, including students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program. In an effort to meet and exceed the SUNY enrollment targets, Leadership Prep Canarsie follows the measures below, among others, to recruit student applicants.

#### **IIA. Overview of Recruitment Strategies**

In alignment with our school's mission to serve all students from our surrounding communities, LPC, in coordination with other schools within the Uncommon Schools New York City region, will go to great lengths to ensure that our student recruitment outreach efforts target students with disabilities, students who are English language learners and students who are eligible for free or reduced price lunches.

Leadership Prep Canarsie and Uncommon Schools NYC will specifically target these high priority student groups, and will also continue to work to ensure that all NYC students have the information and access required to pursue an Uncommon education.

Specifically,

- All Uncommon Schools in New York City that will recruit new students will continue to work together on community outreach efforts. By combining our efforts and sharing information about all of our schools at one time, we will be able to reach far



more students in New York City than if our schools work independently. This has most effectively been achieved through a network-wide Community Day, in which all Uncommon Schools have come together to canvass across Brooklyn, while simultaneously partnering with community organizations to host book fairs in some of our biggest Community School Districts.

- Our schools will continue to use a combined application that will allow a family to apply to multiple Uncommon Schools with just one application. This will make it easier for a family to learn about and access all of our schools and allows our schools to reach a broader population of students.
- One of our largest efforts to reach prospective students will continue to be through multiple mailings that we will send out throughout the student recruitment season. The New York City Department of Education provides lists of students by current grade and zip code to Vanguard Direct, Inc. Uncommon Schools will choose the zip codes near our schools that have the highest number of FRPL and ELL students and then will partner with Vanguard to send a mailing to those families. The final list will include close to 20,000 families of rising Kindergarten or 5th grade students. The mailing will include an application in English and Spanish as well as our brochure and a self-addressed, stamped envelope to limit the barrier to return the completed application.
- Uncommon Schools NYC will continue to run both English and Spanish language ads in the New York City Housing Authority Journal. On their website, the NYCHA Journal says they are “hand-delivered to each of the 178,000 apartments in NYCHA’s 334 public housing developments throughout the five boroughs.” It will also be distributed to more than 10,000 NYCHA employees, and mailed to elected officials and community leaders. It is also available through email subscription.
- Uncommon Schools NYC will continue to run both English and Spanish language ads in the Brooklyn Family Magazine and El Diario – other publications with great readerships.
- Uncommon Schools NYC will continue to run advertisements for enrollment on buses with strategic routes throughout the CSDs we serve in Brooklyn.
- In order to reach a wider range of potential applicants, we have also launched turnstile advertisements at strategic subway stops like Broadway Junction and selected other highly trafficked subway stops for ads as well.

## IIB. Recruitment of Students with Disabilities

In order to meet enrollment targets for students with disabilities, Leadership Prep Canarsie will target its outreach to the families of students with disabilities by focusing on recruiting efforts at organizations serving students with disabilities and creating recruiting materials that more explicitly target students with disabilities.

Specifically,



- Using a list created by NYSED, Leadership Prep Canarsie will continue to identify and target all preschools that are certified to offer services to students with disabilities in our school communities. Head Starts will be included in this search, as they are mandated to serve a student body with at least 10% students with disabilities. We will identify a list of preschools that are high priority for our schools due to their location and student population. These high priority sites will receive calls, visits, and recruitment materials for both elementary and middle school. In particular, Leadership Prep Canarsie will work with early childhood development centers in the community, including Head Start centers.
- Uncommon Schools will continue to identify other Head Starts and daycares. While slightly farther away from our schools, each center will still receive a call from our admissions office to introduce Uncommon Schools NYC as well as to offer to have an Uncommon Schools NYC staff member visit the preschool in person to provide more information. These preschools will also receive a mailing that contains brochures, flyers and Kindergarten and 5th grade applications.
- Leadership Prep Canarsie will continue to reach out to schools in our CSD, and talk about the supports we offer students. Leadership Prep Canarsie will ask if they have any referrals for students that would benefit from our programmatic support.
- Leadership Prep Canarsie will continue to build strong connections with our Committee on Special Education and we will also ensure they know we are an option for students, should they wish to recommend students to join us.
- Leadership Prep Canarsie will reach out to related service agencies that we work with/have worked with in the past, and talk about the supports we offer students. We will ask if they have any clients they could recommend to apply.

To increase the likelihood that families of students with disabilities who receive recruiting materials will submit an application and to ensure that families of students with disabilities know that their students are eligible for our schools, we will continue to include language in all our recruiting materials to encourage families of students with disabilities to apply.

Specifically,

- We will ensure that all our outreach and application materials clearly state that all students, including those with disabilities, are eligible to apply. This language will appear on our enrollment websites, Kindergarten and 5th grade lottery applications, waitlist applications for all grades, the brochures that we will distribute to organizations and mail to 20,000 Brooklyn families, as well as in the presentations given at our information sessions.
- Our admissions brochure will continue to explicitly mention our high quality intervention programs that our schools offer of tutoring and small group instruction.
- Our admissions office and school based staff will continue to be trained on this question so that they could answer the concerns of any families of potential applicants with special needs who called in.
- We will create a one-page overview of Special Education Services at Uncommon Schools, providing families with information about our support services.



## IIC. Recruitment of English Language Learner

In order to meet enrollment targets for students who are English language learners, Leadership Prep Canarsie will continue to put a strong emphasis on recruiting students who are English language learners, and particularly, given the neighborhood in which our school is located, Spanish-speaking populations. Leadership Prep Canarsie will continue to target its outreach efforts at organizations serving students and families who are English language learners and will continue translating all its student recruitment materials.

Specifically,

- To plan our outreach efforts, we will continue to use Census tract data to create maps showing the distributions of the populations of the top five most spoken languages after English. We will use these maps to locate the highest density areas of these non-English speaking populations near our schools.
- Using these maps, we will continue to create two community canvassing walks Leadership Prep Canarsie to take to travel through those neighborhoods. On the walks, school staff will visit local stores, organizations, and apartment buildings and hang flyers and leave brochures and applications in English and in Spanish at each location. In addition, school staff will talk to residents along the way (in English and in Spanish) to spread the word about our schools.
- We will continue to translate all our outreach materials that are distributed by our schools. Materials that will be produced and disseminated in English and Spanish will include our enrollment website and online lottery and waitlist applications, paper lottery applications, full color brochures and flyers, posters, informational packets, and tear away information sheets.
- We will continue to utilize the New York City Charter School Center's Common Application, which is available to families in six different languages.
- We will continue to identify high priority local community organizations to reach out to based on factors including location, age group served and proximity to high non-English speaking populations. Each organization will receive a call from our admissions office by a fluent Spanish speaking staff member and a mailing including brochures, flyers and applications in both English and Spanish.
- We will continue to meet with the Committee for Hispanic Children and Families, a non-profit referral service which helps Hispanic families find daycares, schools and enrichment programs for their students, to ensure that they are aware of our schools for an option for their families and provide them with outreach materials that they could share with the families that they serve.
- A Spanish speaking staff member will continue to be available at our admissions office by phone and email 40 hours a week. Not only will he/she be available to take incoming calls, he/she will also follow up with all Spanish speaking families to encourage them to send in documentation to qualify for all admissions preferences to ensure they had the best possible chance of acceptance into our schools.
- We will continue to take advantage of the DOE's Over-the-phone Interpretation Services, which allows our school staff members to communicate with a parent with the assistance of an interpreter on the phone. This service has increased our capacity to connect with families who speak a wider range of languages.



- Uncommon Schools NYC will continue to run Spanish language ads with El Diario – a Spanish publication with the largest readership increase than any other daily newspaper in New York.
- We also know that families of our current ELL students are our best resource to reach new ELL students. All families at our schools will continue to receive applications to distribute to family and friends in English and Spanish. Families of ELL students will continue to receive extra applications in Spanish. In addition, each school will continue to identify families of ELL students and families of non-ELL students where some Spanish is spoken at home who are interested in volunteering to support student admissions efforts. These families will meet with a school staff member to learn about a variety of ways that they can get the word out about our schools and distribute applications to others. These families will also be encouraged to speak at their churches, or other local organizations to spread the word about our schools.
- Uncommon Schools NYC will continue to run Google ads in Spanish so that families searching for information about schools in New York City in Spanish will see ads for our school and be directed to our Spanish webpages and applications.
- Each applicant, whether they are selected in the lottery or placed on the waitlist, will continue to receive a letter in both Spanish and English telling them the results of the lottery and the next steps to enrolling in the school.

#### IID. Recruitment of Students Eligible for Free and Reduced Price Lunch

In order to meet enrollment targets for students who are eligible for free and reduced price lunch, Leadership Prep Canarsie will continue to place a high priority on recruiting students who qualify for free and reduced price lunch. Leadership Prep Canarsie will focus its recruiting efforts at organizations serving students who are eligible for free and reduced price lunch, as well as conducting outreach in New York City Housing Authority housing developments.

Specifically,

- Similar to our strategy for reaching new ELL families, we believe that enlisting the help of the families of FRPL students who are currently in our schools, is one of the most effective ways of recruiting new FRPL students. All of our schools will continue to send home Kindergarten and 5th grade lottery applications with all their current students. In addition, schools will continue to ask families who are interested in volunteering further to assist with hanging flyers in their neighborhoods, participating in phone banks to local organizations, or speaking at churches or other organizations that they are involved with.
- Leadership Prep Canarsie will continue to work closely with a number of community organizations, in particular local Head Starts. Head Start programs are designed to serve low-income families, enrolling only families that meet income eligibility requirements.

We also know that many of our FRPL students currently reside in New York City Housing Authority sites. Leadership Prep Canarsie will continue to focus recruiting efforts on NYCHA sites.



Specifically,

- Each of our schools will be assigned at least one and in most cases several New York City Housing Authority sites that are within close proximity to their school. The school will then visit these sites to hang flyers, leave applications and speak with residents to ensure that residents of these locations are aware of our schools and have the necessary information and materials needed to apply.
- In particular, Leadership Prep Canarsie will continue to conduct outreach at neighboring NYCHA sites:

#### IIE. Year-Round Community Outreach

In addition to the many efforts outlined above, we plan to work to identify new organizations that can help us access these target populations. Beyond recruitment specific efforts, Uncommon Schools NYC will expand its community outreach efforts in all its school communities. Uncommon Schools NYC has recently restructured its External Relations team to take on two, full-time Community Engagement Coordinators. These Community Engagement Coordinators will be assisting in the development and implementation of a comprehensive community outreach strategy in order to improve our reach to targeted populations. Outreach and community development will be a year round priority for our schools, and we plan to hold more events to help inform school communities about the work that we are doing and the opportunities that exist within our schools. This includes partnering with local elected officials and community members and holding larger scale events that are open to the general public as well as the families that we serve directly.

## ***II. Admissions***

Leadership Prep Canarsie Elementary Academy provides admissions preference in their Kindergarten lotteries for students who qualify for free or reduced price lunch and live within our CSD. Families who qualify receive a preference that increases their chances of acceptance over students who do not qualify for free or reduced price lunches. Families who qualify for SNAP (food stamps) or TANF (public assistance) benefits, or live in New York City Housing Authority housing are given an additional preference that further increases their chances for acceptance.

The Leadership Prep Canarsie Middle Academy's admissions policy gives an absolute admissions preference to students who live within the school's CSD in an effort to enroll a student population that has a similar demographic to that of the CSD in which the school is located. First preference goes to siblings of students previously admitted to the school. Second preference is given to students living in the CSD in which the school is located. If space remains, students who reside outside Leadership Prep Bedford Stuyvesant's CSD are admitted.

Because Leadership Prep Canarsie will take extensive outreach efforts to get the word out to as many families as possible about the school and because the school will enroll predominately



students who reside in the school's CSD, the demographics of students at Leadership Prep Canarsie should match that of the school's CSD.

### ***III. Evaluation of Recruitment and Enrollment Efforts***

Leadership Prep Canarsie is committed to serving all students and will actively monitor enrollment with respect to enrollment targets established by the SUNY Trustees. While the Uncommon NYC Regional Team will continue to help coordinate the recruitment process for all its Brooklyn schools and support each school in its efforts, the Directors of Operations at Leadership Prep Canarsie will continue to be responsible for leading the recruitment and enrollment efforts. As a means of evaluating the efficacy of the school's recruitment and enrollment efforts at attracting these sub-populations of students, Leadership Prep Canarsie will closely monitor admissions information during the enrollment period and after students have enrolled in the school.

For example, during the student recruitment season, Leadership Prep Canarsie will track the number of applications received by families who indicate their home language is not English and who complete the Spanish version of the application through our online enrollment database, SchoolMint. These numbers will provide good indicators as to whether or not the school's outreach efforts are reaching students who may be English Language Learners and enables the school to adjust outreach efforts during the recruitment season.

When students enroll in the school, Leadership Prep Canarsie will gather information about whether or not the students qualify for Free or Reduced Price Meals or qualify for Special Education services. The school will then compare these numbers to those of the Community School District and determine whether or not it will need to make modifications to community outreach efforts or admissions policies for the following year. Additionally, by examining the demographics of the entering Kindergarten and 5th grade classes, Leadership Prep Canarsie can determine if it is making progress toward meeting the proposed enrollment targets for the entire school population.

Uncommon Schools and Leadership Prep Canarsie will continue to document all student recruitment activities and is excited to continue tracking its progress and communication with families using our enrollment database system, SchoolMint.

In the fall of 2014, Uncommon NYC Regional Team launched a partnership with SchoolMint, an enrollment data base platform. This platform serves as an application management tool -- allowing parents to create an account and apply for multiple Uncommon schools at one time. It also provides various data reports, tracking systems, online enrollment, and communication platforms which allow the Leadership Prep Canarsie Operations Team to identify applicants, run their lottery, register new students, and follow up as necessary. The Regional Team is also working closely with the Uncommon Schools Product Solutions Team to ensure that our IT infrastructure aligns with SchoolMint requirements and so that the network can determine the partnership's efficacy for future years.

After executing its first lottery and student recruitment and enrollment season with SchoolMint, Uncommon Schools NYC saw a 21% increase in the number of applications received.



In addition, Leadership Prep Canarsie will continue to document its community outreach and admissions efforts each year by completing and submitting the Application and Admissions Summary each year.

If the school fails to meet or make progress toward meeting enrollment targets and outreach efforts do not reverse the trend, the school will consider altering its admissions policy to give enrollment preferences to certain demographic groups.

#### **VI. *Persistence***

In accordance with our mission to prepare students for college, we want all of our students, including FRPL, ELL and students with disabilities, to stay with us through high school graduation. We will continue to analyze our data to ensure that we are serving students from these populations as effectively as all other students, and keeping them in our schools in the same numbers.

#### **VII. *Evaluation of Retention Efforts***

Leadership Prep Canarsie's leadership team will continue to be responsible for regularly monitoring and overseeing the school's retention efforts and the performance of students in the three populations. Historically, high levels of persistence for these sub-populations are indicators that the school's strategy for retaining students is working. Leadership Prep Canarsie will continue to be committed to attracting and retaining all students by offering a high-quality educational program, hiring and training highly-qualified teachers, and communicating regularly with families. The Directors of Operations at Leadership Prep Canarsie will continue to actively monitor the enrollment and retention of students who are English language learners, students who qualify for free and reduced price lunch, and students with special needs. If the numbers do not reach or exceed the targets established by the SUNY Charter Schools Institute, the school will revisit its enrollment and retention practices.