



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/28/2015

Last updated: 07/31/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

GIRLS PREPARATORY CS OF NEW YORK (SUNY TRUSTEES) 310100860866

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 1

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	Girls Prep Lower East Side Elementary 442 E Houston Street, Room 312 New York, NY 10002	212-388-0241	212-388-1086	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Versha Munshi-South
Title	Principal
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

http://publicprep.org/schools/les_elementary

6. DATE OF INITIAL CHARTER

1994-03-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2005-09-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

562

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
---------------	---------------------------

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	Yes	Public Preparatory Network

10a. Please provide the name and contact information for each of the following individuals who are management level personnel associated with the CMO.

	Name	Work Phone	Alternate Phone	Email Address	Contact this individual also in emergencies
CEO (e.g., network superintendent)	Ian Rowe				
CFO (e.g., network CFO)	Tiffany iston				
Compliance Contact	David Nitkin				
Complaint Contact	Kelly Cassaro				

Page 2**11. FACILITIES**

Will the School maintain or operate multiple sites?

Yes, 2 sites

12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	442 E Houston Street, Room 312 New York, NY 10002	212-388-0241	CSD 1	K-4	No	DOE space
Site 2	420 East 12th Street, Room 203 New York, NY 10009	212-358-8216	CSD 1	5-8	No	DOE space
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Versha Munshi-South	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Jasmin Candelario	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Tiffany Liston	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Ian Rowe	[REDACTED]	[REDACTED]	[REDACTED]

12b. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Kaitlin Seaver	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Danielle Keen	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Ian Rowe	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Tiffany Liston	[REDACTED]	[REDACTED]	[REDACTED]

Page 3

14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

Kasimeir Smith, Data and Assessment Manager

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations,

and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

Vensha Marion-Smith

Signature, President of the Board of Trustees

RBC in Cady IV

Thank you.



Appendix A: Link to the New York State School Report Card

Last updated: 07/28/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?year=2014&instid=800000057553>



**Girls Preparatory Charter School
of New York**

**2014-15 ACCOUNTABILITY
PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

September 15, 2015

By Ian Rowe, CEO;
Versha Munshi-South, Principal;

and Lacy Reed, Principal

Girls Prep Elementary School

442 E. Houston Street

New York, NY 10002

Phone: (212) 388-0241

Fax: (212) 388-1086

Girls Prep Middle School

420 E. 12th Street

New York, NY 10009

Phone: (212) 358-8216

Fax: (212) 358-8219

David Nitkin and Kasimieir Smith prepared the 2014-15 Accountability Plan Progress Report on behalf of the school's board of trustees:

Trustee Name	Board Campus
Phil Brandes	PPN
Mark Diker	PPN
Eric Grannis	PPN
Michal Katz	PPN
Bryan Lawrence	PPN
Dominique Schulte	PPN
Paul Vermynen	PPN
Michael Karangelen	GP LES
Mary Mitchell	GP LES
Mary Claire Ryan	GP LES
Sarah Bennison Machiels	GP BX
Boykin Curry	GP BX
Lauren Frank	GP BX
Laura Weil	GP BX
Maria Zimmerman	GP BX
Cary Davis	BP
Eric Grannis	BP
Nicole Pullen Ross	BP
Paul Vermynen	BP
Laura Weil	BP
Ed Gordon	BP
Ming Mel	BP

Lacy Reed has served as Principal of Girls Preparatory Charter School of New York (grades 5-8) since July 2015.

Versha Munshi-South served as resident Principal of Girls Preparatory Charter School of New York (grades K-4) in 2012-13, and assumed the full duties of Principal in July 2013

INTRODUCTION

Founded in 2005, Girls Preparatory Charter School of New York (hereafter “GPCSNY” or “Girls Prep”) follows a single-sex education model that achieves excellence through continuous learning and data-driven instruction. Our school model is designed to empower each student, build strong character, ensure every student demonstrates critical thinking and possesses critical knowledge, and propel every student toward a path to earn a degree from a four-year university.

At the close of our tenth year of operation, GPCSNY has found the educational program and school model to be effective in creating consistent academic achievement and a desire to learn among GPCSNY students. The results on the New York State English Language Arts and Math exams, as well as success in other school and organizational goals, are indicators of GPCSNY’s commitment to the students and families that GPCSNY serves.

In the coming years, GPCSNY expects to improve upon its current success by refining curricular and pedagogical practices and focusing on the next stage of success for graduates of GPCSNY. The school expects to provide graduates with the best opportunities for acceptance into high performing high schools as well as support the development of students as “college-goers” through guidance and school culture.

School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2010-11	48	50	50	50	52	58	44							352
2011-12	72	73	50	51	47	48	70	49						460
2012-13	75	71	74	50	51	52	50	68	47					538
2013-14	68	78	69	71	49	50	53	46	65					549
2014-15	70	74	71	71	71	68	49	47	41					562

ENGLISH LANGUAGE ARTS

Goal 1: English Language Arts

Students will become proficient readers of the English language.

Background

GPCSNY uses the Readers and Writers Workshop model in conjunction with the Common Core State Standards (CCSS) as a foundation for planning and instruction. Each integrated literacy block is approximately 110 minutes long at the elementary school and 90 minutes long at the middle school and includes both reading and writing instruction and practice opportunities. Teachers use a lesson format that follows a predictable structure – Warm-Up, Teach, Release, Independent Practice, Connect – so that students know what to expect and what is expected of them at each part of the lesson.

GPCSNY students gain the benefits of the workshop model by learning to communicate in a positive and collaborative climate, apply knowledge through meaningful communication about what they have read, self-monitor through independent reading goals, and practice and master skills and standards by incorporating teacher and student feedback.

Teachers are trained and expected to monitor literacy growth using Fountas & Pinnell Guided Reading Program and Complete Writing Series and writing diagnostic tied to the units of instruction. Teachers also use regular interim assessments in grades 2-5 to monitor student performance and progress.

Assessment tools like the NWEA MAP assessment and interim assessments are used strategically by the principals, department chairs, reading specialists, and our network-level Director of Data and Assessment to ensure that immediate re-teach and intervention of ELA skills is incorporated into the daily plans, as well as six week intervention plans. Additionally, the ongoing data informs our RTI (response to intervention) process, a network wide model that targets students for enrichment and/or intervention.

While GPCSNY is committed to incorporating the programs that build strong foundations and embed higher order critical thinking, we also ensure rigor and high academic expectations through standardization and structure. For example, we have developed standardized practices for grading and evaluating student work as well as for small group instruction and Response to Intervention process and criteria. We also adopt standard best practices from our sister school Girls Prep Bronx Charter School on an on-going basis.

Goal 1: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State English language arts examination for grades 3-8.

Method

The school administered the New York State Testing Program English language arts assessment to students in 3rd through 8th grade in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that this table includes all students according to grade level, even if they have not enrolled in at least their second year.

**2014-15 State English Language Arts Exam
Number of Students Tested and Not Tested**

Grade	Total Tested	Not Tested ¹			Total Enrolled
		IEP	ELL	Absent	
3	71	0	0	0	71
4	71	0	0	0	71
5	67	0	0	1	68
6	49	0	0	0	49
7	47	0	0	0	47
8	41	0	0	0	41
All	346	0	0	1	347

¹ Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

Results

38.8% of Girls Prep students enrolled in at least their second year were proficient on the NYS English language arts examination.

Performance on 2014-15 State English Language Arts Exam By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent	Number Tested	Percent	Number Tested
3	33.1%	71	35.7%	56
4	47.9%	71	50.0%	58
5	22.4%	67	22.9%	35
6	26.5%	49	36.1%	36
7	31.9%	47	31.9%	47
8	56.1%	41	56.1%	41
All	36.4%	346	38.8%	273

Evaluation

Girls Prep did not meet the accountability measure of 75 percent of students enrolled in at least their second year achieving proficiency. However, as the data in the following sections demonstrates, Girls Prep students made growth since 2012-13, and also outperformed students in their host district. Accordingly, we believe the data indicates that Girls Prep is on a predictive path to meeting the goal of 75 percent proficiency in the future.

Additional Evidence

The below table indicates that the percentage of students in at least their second year achieving proficiency increased by 4.3% from 2012-13 to 2014-15.

English Language Arts Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year Achieving Proficiency							
	2011-12		2012-13		2013-14		2014-15	
	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested
3	56.5%	46	26.2%	42	52.4%	63	35.7%	56
4	75.0%	44	31.3%	48	26.2%	42	50.0%	58
5	69.8%	43	27.9%	43	59.4%	32	22.9%	35
6	67.8%	60	46.7%	45	26.8%	41	36.1%	36
7	60.5%	43	44.6%	56	44.4%	45	31.9%	47
8	N/A	N/A	27.3%	44	37.5%	64	56.1%	41
All	66.0%	236	34.5%	278	41.1%	287	38.8%	273

Goal 1: Absolute Measure Each year, the school's aggregate Performance Level Index (PLI) on the State English language arts exam will meet the Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.

Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards enabling all students to be proficient. As a result, the state sets an AMO each year to determine if schools are making satisfactory progress toward the goal of proficiency in the state's learning standards in English language arts. To achieve this measure, all tested students must have a Performance Level Index (PLI) value that equals or exceeds the 2014-15 English language arts AMO of 89. The PLI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PLI is 200.²

Results

GPCSNY's performance index for English language arts was 116 in the 2014-15 school year. This exceeds the AMO of 89.

English Language Arts 2014-15 Performance Level Index (PLI)

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
346	21%	44%	29%	7%

$$\begin{array}{rclclclclcl}
 \text{PI} & = & 44 & + & 29 & + & 7 & = & 80 \\
 & & & & 29 & + & 7 & = & \underline{36} \\
 & & & & & & \text{PLI} & = & 116
 \end{array}$$

Evaluation

GPCSNY exceeded the Annual Measurable Objective by 27 points in 2014-15.

Goal 1: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the local school district.

Method

A school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.³

² In contrast to SED's Performance Index, the PLI does not account for year-to-year growth toward proficiency.

Results

Students enrolled in at least their second year at Girls Prep outperformed those in their host district, NYC Community District 1.

2015-15 State English Language Arts Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District 1 Students	
	Percent	Number Tested	Percent	Number Tested
3	35.7%	56	37.5%	750
4	50.0%	58	36.3%	771
5	22.9%	35	39.4%	790
6	36.1%	36	37.6%	785
7	31.9%	47	35.6%	736
8	56.1%	41	43.0%	809
All	38.8%	273	38.2%	4,641

Evaluation

Girls Prep did meet the accountability measure requiring that the proportion of all students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam be greater than that of all students in the same tested grades in the local school district.

Additional Evidence

The below table demonstrates that Girls Prep students have outperformed the students of the school's host district, District 1, in each of the last 4 years.

English Language Arts Performance of Charter School and Local District by Grade Level and School Year

Grade	Percent of Students Enrolled in at Least their Second Year Who Are at Proficiency Compared to Local District Students							
	2011-12		2012-13		2013-14		2014-15	
	Girls Prep	District 1	Girls Prep	District 1	Girls Prep	District 1	Girls Prep	District 1
3	56.5%	51.3%	26.2%	34.3%	52.4%	36%	37.5%	37.5%
4	75.0%	54.5%	31.3%	34.5%	26.2%	40%	36.3%	36.3%
5	69.8%	55.3%	27.9%	30.5%	59.4%	34%	39.4%	39.4%
6	67.8%	50.8%	46.7%	33.5%	26.8%	35%	37.6%	37.6%
7	60.5%	50.1%	44.6%	30.7%	44.4%	41%	35.6%	35.6%
8	N/A	N/A	27.3%	33.8%	37.5%	38%	43.0%	43.0%

3 Schools can acquire these data when the New York State Education Department releases its Access database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).

All	66.0%	52.4%	34.5%	32.9%	41.1%	37%	38.2%	39.9%
-----	-------	-------	-------	-------	-------	-----	-------	-------

Goal 1: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for students eligible for economically disadvantaged students among all public schools in New York State.⁴

Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar economically disadvantaged percentage. The difference between the schools' actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a small degree is the requirement for achieving this measure.

Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Comparative Performance Analysis available.

Results

In 2013-14 Girls Prep's aggregate effect size in English language arts was 1.22.

2013-14 English Language Arts Comparative Performance by Grade Level

Grade	% Economically Disadvantaged	Students Tested	Percent of Students at Proficiency		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3	84.2	71	48	21.9	26.1	1.93
4	82.4	49	22	22.9	-0.9	-0.06
5	78.0	50	46	21.0	25.0	1.95
6	75.5	53	29	19.8	9.2	0.62
7	72.3	46	44	21.1	22.9	1.47

⁴ The Institute will continue using **economically disadvantaged** instead of **eligibility for free lunch** as the demographic variable in 2013-14. Schools should report previous year's results using reported free-lunch statistics.

8	83.1	65	37	20.8	16.2	1.18
All	79.8	334	38.2	21.3	16.9	1.22

School's Overall Comparative Performance:
Higher than expected to a large degree

Evaluation

In 2013-14, Girls Prep met this accountability plan goal. Girls Prep's effect size is not yet available for 2014-15, the year relevant to this analysis.

Additional Evidence

GPCSNY has had a strongly positive effect size for each of the last four years.

English Language Arts Comparative Performance by School Year

School Year	Grades	Percent Eligible for Free Lunch	Number Tested	Actual	Predicted	Effect Size
2010-11	K-6	62	222	60.4	46.6	0.85
2011-12	K-7	56.2	262	64.1	49.6	0.95
2012-13	K-8	73.1	318	33.7	22.9	0.79
2013-14	K-8	79.8	334	38.2	21.3	1.22

Goal 1: Growth Measure⁵

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

Method

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2013-14 and also have a state exam score from 2012-13 including students who were retained in the same grade. Students with the same 2012-13 score are ranked by their 2013-14 score and assigned a percentile based on their relative growth in performance (student growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a school to perform above the statewide median, it must have a mean growth percentile greater than 50.

⁵ See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.

Given the timing of the state's release of Growth Model data, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Growth Model data available.⁶

Results

In 2014-15, Girls Prep's mean unadjusted growth percentile was 51. This is higher than the state's unadjusted median growth percentile of 50.0

2014-15 English Language Arts Mean Growth Percentile by Grade Level

Grade	Mean Growth Percentile	
	School	Statewide Median
3	N/A	N/A
4	50	50
5	51	50
6	49	50
7	52	50
8	50	50
All	<u>51</u>	50

Evaluation

In 2014-15, Girls Prep met this accountability plan goal.

Additional Evidence

GPCSNY has met this accountability goal in each of the last four years.

English Language Arts Mean Growth Percentile by Grade Level and School Year

Grade	Mean Growth Percentile				
	2010-11 ⁷	2011-12 ⁷	2012-13	2013-14	2014-15
3			N/A	N/A	N/A
4			66.0	44	50
5			56.0	58.5	51
6			61.5	50.5	49
7			69.0	58.5	52
8			47.5	44	50
All	44.0	58.4	60.6	50	<u>51</u>

⁶ Schools can acquire these data from the NYSED's Business Portal: portal.nysed.gov.

⁷ Grade level results not available.

Summary of the English Language Arts Goal

We are committed to providing the resources needed for our students to become proficient readers of the English language. GPCSNY is committed to a culture of continuous improvement where student achievement and success has no limit.

In 2014-15, GPCSNY achieved 4 out of the 5 possible measures for evaluation. Below we have outlined an action plan to implement in the coming year. This plan includes programs and processes that have proven to be successful and new strategies that address our observable gaps.

Like the overwhelming majority of charter schools in New York City, Girls Prep did not meet the goal of 75 percent proficiency in 2013-14. However, our outstanding growth data gives us confidence that we are on a predictive path to attaining that goal in the future.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	Did Not Achieve
Absolute	Each year, the school's aggregate Performance Level Index (PLI) on the state English language arts exam will meet that year's Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	Achieved
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of students in the same tested grades in the local school district.	Achieved
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2012-13 school district results.)	Achieved
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.	Achieved

Action Plan

Curriculum

In 2012-13, our network-wide data inquiry team established that students' lack of vocabulary and content knowledge impeded their ability to access complex texts. Accordingly, we embarked upon a curriculum upgrade process to improve the rigor and coherence of our ELA curriculum. In 2013-14, we assembled a team of 24 teachers and school leaders from across our network to lead this work. This team audited our existing units, as well as high quality external units from EngageNY and high-performing peer schools. They selected "the best of the best" units and engaged in an upgrade process to match those units to our core values and ensure that they built a coherent set of knowledge and skills.

In 2014-15 we will be implementing this new curriculum in all grades. The work will be led by

network staff in collaboration with school-based staff. Our network team now includes a Chief Academic Officer and two Directors of Literacy Achievement, who are supported by the Principals, Directors of Curriculum and Assessment, and Literacy Coach at each school.

Instruction

The second key lever to drive academic improvement is to continue to refine our coaching and observation processes. This year, Girls Prep's full-time instructional leaders include an ELA coach, two math coaches, two Directors of Curriculum and Assessment, and our principals, who are our primary instructional leaders. All of these individuals will regularly observe teachers and provide instructional feedback. Grade team leaders will also conduct informal observations and peer observations. All observations will utilize the Danielson framework as our model of excellent teaching.

In addition, we have invested in SWIVL/Torsh technology to facilitate the videotaping and collaborative review of instruction. We have set the expectation that video be used throughout the school's coaching cycles and professional development, both to highlight exemplar practice and to help teachers and leaders reflect on their practice.

Data & Assessment

In the area of data analysis and action planning, we have created an interlocking structure of network-wide data inquiry teams to ensure that all forms of data are being used and triangulated effectively. Similar in nature to professional learning communities, grade-level data inquiry teams will be led by grade-team leaders, who will in turn sit on school-wide data inquiry teams led by the Directors of Curriculum and Assessment, who will in turn sit on a network-wide data inquiry team led by the network's Chief Data and Accountability Officer. All of the network's Directors of Curriculum and Assessment will participate in monthly like-position meetings with the network staff in order to share best practices and engage in professional development.

MATHEMATICS

Goal 2: Mathematics

GPCSNY students will demonstrate steady progress in the understanding and application of mathematical skills and concepts.

Background

GPCSNY has an intensive math curriculum that utilizes the Common Core State Standards as a foundation and folds in rigorous curricula to challenge students and allow teachers to narrow and deepen the scope of math instruction.

GPCSNY's math instruction schedule includes a morning meeting each day, as well as a math lesson each day at the elementary level. There is one additional math period each week that is to be used for review and/or extension. In middle school, scholars have math instruction for one hour and thirty minutes daily.

GPCSNY is continuing to use publisher resources such as EnVision for the elementary and Connected Math at the middle school, but the program is supplemented with additional content and exemplars to provide more process based problem solving and to fill gaps in the curriculum.

GPCSNY's instructional leadership teams focus on abstract math to more readily assure that students will be able to take on a more diverse array of mathematical problems and apply their mathematical understandings to new and varied situations. With this strategy teachers are also able to hone their instructional technique through intensive development of lessons.

In every grade, GPCSNY uses data to differentiate instruction and create guided groups, centers, and lessons. Differentiated instruction is essential in reaching the needs of all students. We also strive to dig deep with our questioning and encourage students to explain and justify their ideas.

Goal 2: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State mathematics examination for grades 3-8.

Method

The school administered the New York State Testing Program mathematics assessment to students in 3rd through 8th grade in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that this table includes all students according to grade level, even if they have not enrolled in at least their second year.

**2014-15 State Mathematics Exam
Number of Students Tested and Not Tested**

Grade	Total Tested	Not Tested			Total Enrolled
		IEP	ELL	Absent	
3	71	0	0	0	71
4	71	0	0	0	71
5	68	0	0	0	68
6	49	0	0	0	49
7	47	0	0	0	47
8	41	0	0	0	41
All	347	0	0	0	347

Results

43.1% of Girls Prep students enrolled in at least their second year were proficient on the NYS mathematics examination.

**Performance on 2014-15 State Mathematics Exam
By All Students and Students Enrolled in At Least Their Second Year**

Grades	All Students		Enrolled in at least their Second Year	
	Percent	Number Tested	Percent	Number Tested
3	53.5%	71	57.1%	56
4	53.5%	71	55.2%	58
5	25.0%	68	25.7%	35
6	28.6%	49	33.3%	36
7	34.0%	47	34.0%	47
8	53.7%	41	53.7%	41

All	41.4%	347	43.1%	273
-----	-------	-----	-------	-----

Evaluation

Girls Prep did not meet the accountability measure of 75 percent of students enrolled in at least their second year achieving proficiency. However, as the data in the following sections demonstrates, Girls Prep students made significantly more than a year of growth, and also outperformed their host district. Accordingly, we believe the data indicates that Girls Prep is on a predictive path to meeting the goal of 75 percent proficiency in the future.

Additional Evidence

The below table indicates that the percentage of students in at least their second year achieving proficiency increased by 4.6% from 2012-13 to 2014-15.

Mathematics Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year Achieving Proficiency							
	2011-12		2012-13		2013-14		2014-15	
	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested
3	75.0%	44	31.0%	42	57.1%	63	57.1%	56
4	86.1%	44	50.0%	48	47.6%	42	55.2%	58
5	44.1%	43	18.6%	43	34.4%	32	25.7%	35
6	74.5%	59	60.0%	45	53.7%	41	33.3%	36
7	86.0%	43	26.8%	56	68.9%	45	34.0%	47
8	N/A	N/A	45.5%	44	19.4%	62	53.7%	41
All	73.3%	233	38.5%	278	46.5%	284	43.1%	273

Goal 2: Absolute Measure

Each year, the school's aggregate Performance Level Index (PLI) on the State mathematics exam will meet the Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.

Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards enabling all students to be proficient. As a result, the state sets an AMO each year to determine if schools are making satisfactory progress toward the goal of proficiency in the state's learning standards in mathematics. To achieve this measure, all tested students must have a Performance Level Index (PLI) value that equals or exceeds the 2013-14 mathematics AMO of 86. The PLI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PLI is 200.⁸

⁸ In contrast to NYSED's Performance Index, the PLI does not account for year-to-year growth toward proficiency.

Results

GPCSNY's performance index for mathematics was 123 in the 2014-15 school year. This exceeds the AMO of 86.

Mathematics 2013-14 Performance Level Index (PLI)

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
	19%	39%	29%	13%

$$\begin{array}{rclclclclcl}
 \text{PI} & = & 39 & + & 29 & + & 13 & = & 81 \\
 & & & & 29 & + & 13 & = & \underline{42} \\
 & & & & & & \text{PLI} & = & 123
 \end{array}$$

Evaluation

GPCSNY exceeded the Annual Measurable Objective by 37 points in 2014-15.

Goal 2: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the local school district.

Method

A school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.⁹

Results

Students enrolled in at least their second year at Girls Prep outperformed those of their host district, NYC Community District 1.

2014-15 State Mathematics Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent	Number Tested	Percent	Number Tested

⁹ Schools can acquire these data when the New York State Education Department releases its Access database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
3	57.1%	56	48.2%	765
4	55.2%	58	45.8%	803
5	25.7%	35	49.7%	782
6	33.3%	36	44.3%	765
7	34.0%	47	34.3%	697
8	53.7%	41	27.3%	652
All	43.1%	273	41.6%	4,464

Evaluation

Girls Prep met the accountability measure requiring that students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam to be greater than that of all students in the same tested grades in the local school district.

Additional Evidence

The below table demonstrates that Girls Prep students have outperformed the students of the school's host district, District 1, in each of the last 4 years.

Mathematics Performance of Charter School and Local District by Grade Level and School Year

Grade	Percent of Students Enrolled in at Least their Second Year Who Are at Proficiency Compared to Local District Students							
	2011-12		2012-13		2013-14		2014-15	
	Girls Prep	District 1	Girls Prep	District 1	Girls Prep	District 1	Girls Prep	District 1
3	75.0%	60.5%	31.0%	42.0%	57.1%	47%	57.1%	48.2%
4	86.1%	69.7%	50.0%	41.3%	47.6%	49%	55.2%	45.8%
5	44.1%	64.9%	18.6%	32.3%	34.4%	41%	25.7%	49.7%
6	74.5%	63.0%	60.0%	37.9%	53.7%	42%	33.3%	44.3%
7	86.0%	64.0%	26.8%	33.2%	68.9%	38%	34.0%	34.3%
8	N/A	N/A	45.5%	35.6%	19.4%	29%	53.7%	27.3%
All	73.3%	64.3%	38.5%	37.1%	46.5%	41%	43.1%	41.6%

Goal 2: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for students eligible for economically disadvantaged students among all public schools in New York State.¹⁰

Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar economically disadvantaged percentage. The difference between the schools' actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a small degree is the requirement for achieving this measure.

Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2013-14 analysis is not yet available. This report contains 2013-14 results, the most recent Comparative Performance Analysis available.

Results

In 2013-14, Girls Prep's aggregate effect size in mathematics was 0.88.

<u>2013-14 Mathematics Comparative Performance by Grade Level</u>						
Grade	% Economically Disadvantaged	Students Tested	Percent of Students at Proficiency		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3	84.2	71	53	30.9	22.1	1.22
4	82.4	49	45	30.8	14.2	0.72
5	78.0	50	28	29.9	-1.9	-0.10
6	75.5	53	49	27.7	21.3	1.03
7	72.3	46	69	23.6	45.4	2.35
8	83.1	63	19	15.3	3.7	0.18
All	79.8	332	43.2	26.3	16.9	0.88

¹⁰ The Institute will continue using **economically disadvantaged** instead of **eligibility for free lunch** as the demographic variable in 2013-14. Schools should report previous year's results using reported free-lunch statistics.

School's Overall Comparative Performance:
Higher than expected to a medium degree

Evaluation

In 2013-14, Girls Prep met this accountability plan goal. Girls Prep's effect size is not yet available for 2014-15, the year relevant to this analysis.

Additional Evidence

GPCSNY has had a strongly positive effect size for each of the last four years.

Mathematics Comparative Performance by School Year

School Year	Grades	Percent Eligible for Free Lunch	Number Tested	Actual	Predicted	Effect Size
2010-11	K-6	62	222	81.1	56.2	1.32
2011-12	K-7	56.2	265	75.8	59.7	0.85
2012-13	K-8	73.1	318	35.5	22.9	0.71
2013-14	K-8	79.8	332	43.2	26.3	0.88

Goal 2: Growth Measure¹¹

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

Method

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2013-14 and also have a state exam score in 2012-13 including students who were retained in the same grade. Students with the same 2012-13 scores are ranked by their 2013-14 scores and assigned a percentile based on their relative growth in performance (mean growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a school to perform above the statewide median, it must have a mean growth percentile greater than 50.

Given the timing of the state's release of Growth Model data, the 2013-14 analysis is not yet available. This report contains 2013-14 results, the most recent Growth Model data available.¹²

¹¹ See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.

¹² Schools can acquire these data from the NYSED's business portal: portal.nysed.gov.

In 2014-15, Girls Prep's mean unadjusted growth percentile was 45. This is lower than the state's unadjusted median growth percentile of 50.0

2014-15 Mathematics Mean Growth Percentile by Grade Level

Grade	Mean Growth Percentile	
	School	Statewide Average
3	N/A	50
4	54	50
5	38	50
6	52	50
7	46	50
8	33	50
All	45	50

Evaluation

In 2014-15, Girls Prep did not meet this accountability plan goal.

Additional Evidence

GPCSNY has met this accountability goal in three of the last five years.

Mathematics Mean Growth Percentile by Grade Level and School Year

Grade	Mean Growth Percentile				
	2010-11 ¹³	2011-12 ¹⁴	2012-13	2013-14	2014-15
3			N/A	N/A	N/A
4			59.0	50	54
5			44.0	38	38
6			74.5	71	52
7			53.0	69	46
8			70.5	49	33

¹³ Grade level results not available.

All	55.5	49.8	59.5	55	45
-----	------	------	------	----	----

Summary of the Mathematics Goal

We are committed to providing the resources needed for our students to become proficient mathematicians. GPCSNY is committed to a culture of continuous improvement where student achievement and success has no limit.

In 2014-15, GPCSNY achieved 3 out of the 5 possible measures for evaluation. Below we have outlined an action plan to implement in the coming year. This plan includes programs and processes that have proven to be successful and new strategies that address our observable gaps.

Like the overwhelming majority of charter schools in New York City, Girls Prep did not meet the goal of 75 percent proficiency in 2014-15. However, our outstanding growth data gives us confidence that we are on a predictive path to attaining that goal in the future.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State mathematics exam for grades 3-8.	Did Not Achieve
Absolute	Each year, the school's aggregate Performance Level Index (PLI) on the state mathematics exam will meet that year's Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	Achieved
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the local school district.	Achieved
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2012-13 school district results.)	Achieved
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.	Did Not Achieve

Action Plan

Increased Instructional Time

In Grades K-4, we have implemented a new 30 minute problem-solving block. Students will spend this time critically engaging with a single rigorous question, developing their own strategies and discussing them with peers and as a whole class. We have contracted with Dr. Stephanie Smith to implement Cognitively Guided Instruction (CGI) "Number Talks" during this problem-solving block. CGI has previously been implemented by other NYC charter schools that have seen substantial growth in math achievement as a result.

Instruction

The second key lever to drive academic improvement is to continue to refine our coaching and observation processes. This year, Girls Prep's full-time instructional leaders include an ELA coach, two math coaches, two Directors of Curriculum and Assessment, and our principals, who are our primary instructional leaders. All of these individuals will regularly observe teachers and provide instructional feedback. Grade team leaders will also conduct informal observations and peer observations. All observations will utilize the Danielson framework as our model of excellent teaching.

Data & Assessment

In the area of data analysis and action planning, we have created an interlocking structure of network-wide data inquiry teams to ensure that all forms of data are being used and triangulated effectively. Similar in nature to professional learning communities, grade-level data inquiry teams will be led by grade-team leaders, who will in turn sit on school-wide data inquiry teams led by the Directors of Curriculum and Assessment, who will in turn sit on a network-wide data inquiry team led by the network's Director of Data and Assessment. All of the network's Directors of Curriculum and Assessment will participate in monthly like-position meetings with the network staff in order to share best practices and engage in professional development.

SCIENCE

Goal 3: Science

GPCSNY students will demonstrate proficiency relevant to achievement in science.

Background

Science at Girls Prep allows students to explore the world through a hands-on, inquiry based approach. Throughout their years in school students will study physical, life, and earth science. Science in kindergarten explores the physical properties of matter (solids) and the changes in plants and animals through the seasons. First grade students study animal diversity, properties of matter (solids and liquids), and the changes in weather through the seasons. In second grade, students use the scientific process to learn about the physics of motion, study properties of earth materials, and look at the symbiotic relationship of plants and animals.

As students move on to third grade, they build on their early childhood learning. Third grade students at Girls Prep complete an in-depth study of metric measurement and its role in quantifying observations on properties of matter. They explore energy through the physics of sound, construct simple machines (force and motion), and look at plant and animal adaptations (structures of life).

In every grade, teachers integrate opportunities for students to read and write about the content, skills, and processes developed through their inquiry work. Teachers use Delta Education FOSS science and the state standards as the key resources in planning instruction.

Goal 3: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State science examination.

Method

The school administered the New York State Testing Program science assessment to students in 4th and 8th grade in springs 2014. The school converted each student's raw score to a performance level and a grade-specific scaled score. The criterion for success on this measure requires students enrolled in at least their second year (defined as enrolled by BEDS day of the previous school year) to score at proficiency.

Results

88% of Girls Prep students enrolled in at least their second year were proficient on the NYS science examination.

**Charter School Performance on 2014-15 State Science Exam
By All Students and Students Enrolled in At Least Their Second Year**

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students (2013-14)	
	Percent	Number Tested	Percent	Number Tested
4	87.9%	58	85%	862
8	87.8%	41	51%	591
All	87.9%	99	71.3%	1,453

Evaluation

Girls Prep met this accountability goal.

Additional Evidence

Science Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year at Proficiency							
	2011-12		2012-13		2013-14		2014-15	
	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested
4	95%	43	98%	48	97.6%	42	87.9%	58
8	N/A	N/A	70%	44	56.3%	64	87.7%	41
All	95%	43	85%	92	72.6%	106	87.9%	99

Goal 3: Comparative Measure

Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state science exam will be greater than that of all students in the same tested grades in the local school district.

Method

The school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the local school district.

Results

Students enrolled in at least their second year at Girls Prep performed slightly lower than those in their host district, District 1.

**2014-15 State Science Exam
Charter School and District Performance by Grade Level**

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students (2013-14)	
	Percent	Number Tested	Percent	Number Tested
4	87.9%	58	85%	862
8	87.7%	41	51%	591
All	87.9%	99	71.3%	1,453

Evaluation

GPCSNY met the accountability measure requiring that students who are enrolled in at least their second year and performing at proficiency on the state science exam to be greater than that of all students in the same tested grades in the local school district.

Additional Evidence

Girls Prep met this accountability goal in each year of the accountability period prior to 2013-14.

**Science Performance of Charter School and Local District
by Grade Level and School Year**

Grade	Percent of Charter School Students at Proficiency and Enrolled in At Least their Second Year Compared to Local District Students							
	2011-12		2012-13		2013-14		2014-15	
	Girls Prep	District 1	Girls Prep	Local District	Charter School	Local District	Charter School	Local District
4	95%	86%	98%	87%	97.6%	85%	87.9%	N/A
8	N/A	N/A	70%	54%	56.3%	51%	87.7%	N/A
All	95%	86%	85%	74.3%	72.6%	71.3%	87.9%	N/A

Summary of the Science Goal

GPCSNY met two out of two science goals in 2014-15.

Type	Measure	Outcome
------	---------	---------

Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	Achieved
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the local school district.	Achieved

Action Plan

We will be looking critically at the alignment of our science curriculum to the Grade 4 and 8 NYS science test. Although we are confident that our curriculum covers all of the material necessary to succeed on the Grade 4 NYS science test, certain content areas may not receive appropriate emphasis or be taught in the appropriate sequence. We will seek to uncover and remedy any gaps in 2014-15.

NCLB

Goal 4: NCLB

The school will be in Good Standing each year.

Goal 4: Absolute Measure

Under the state's NCLB accountability system, the school's Accountability Status is in good standing: the state has not identified the school as a Focus School nor determined that it has met the criteria to be identified as a local-assistance-plan school.

Method

Since *all* students are expected to meet the state's learning standards, the federal No Child Left Behind legislation stipulates that various sub-populations and demographic categories of students among all tested students must meet state proficiency standards. New York, like all states, established a system for making these determinations for its public schools. Each year the state issues School Report Cards. The report cards indicate each school's status under the state's No Child Left Behind (NCLB) accountability system.

Results

For the 2013-14 school year Girls Prep was in Good Standing.

Evaluation

GPCSNY met this accountability goal.

NCLB Status by Year	
Year	Status
2007-08	Good Standing
2008-09	Good Standing
2009-10	Good Standing
2010-11	Good Standing
2011-12	Good Standing
2012-13	Good Standing
2013-14	Good Standing

Additional Evidence

GPCSNY has been in good standing for each year of the Accountability Period.

Goal 6: Parent Satisfaction

Goal 6: Absolute Measure

Each year, parents will express satisfaction with the school's program, based on the school's Parent Survey in which at least two-thirds of all parents/guardians provide a positive response to the survey items.

Method

Girls Prep uses the NYC DOE school survey to gauge family satisfaction.

Results

The parent response rate on the 2014-15 survey was 78%

2014-15 Parent Satisfaction on Key Survey Results

Item	% Satisfaction	Citywide Average
Rigorous Instruction	90%	90%
Supportive Environment	85%	87%
Collaborative Teachers	93%	88%
Effective School Leadership	88%	81%
Strong Family-Community Ties	87%	84%
Trust	90%	90%

Evaluation

This outcome measure has been met by Girls Prep. The relationship between home and school is central to each child's success. At Girls Prep, we partner with families to provide maximum support to our students. Every year begins with a home visit by the student's teachers; this initial visit allows families and teachers to establish a relationship before the school year begins. We continue to build a partnership throughout the year and from year-to-year so that every child is supported and sees success.



Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/30/2015

Page 1

Charter School Name:

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	10036564
Line 2: Year End Per Pupil Count	564
Line 3: Divide Line 1 by Line 2	17795

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	463577
Line 2: Management and General Cost (Column)	284620
Line 3: Sum of Line 1 and Line 2	748197
Line 4: Year End Per Pupil Count	564
Line 5: Divide Line 3 by the Year End Per Pupil Count	1326

Thank you.



GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

TEMPLATE TABS




1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
------------------------------	--

2- BLUE tabs require input of information

1.) Name of School	Enter school name, contact information and academic year for the yearly budget and quarterly reports.
2.) Enrollment	Enter enrollment information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >Average Wage, by Position Category, By Quarter
4.) Yearly Budget	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan." >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. >Budget Revisions, as necessary and approved by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter data in light blue cells. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan."
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**

District Code	School District Name	Final 2014-15 Basic Tuition*	Final 2015-16 Basic Tuition*
--------------------------	-----------------------------	---	---



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Girls Prep Lower East Side

Contact Name: Ian Rowe

Contact Title: CEO

Contact Email: [REDACTED]

Contact Phone: [REDACTED]

Current Academic Year: 2015-16

Prior Academic Year: #NAME?

ENROLLMENT BY GRADES								
GRADES	K	1	2	3	4	5	6	7
INITIAL BUDGETED ENROLLMENT	72	72	72	72	72	75	75	47
TOTAL ENROLLMENT = 603								

		PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER						
			QUARTER 1		QUARTER 2		QUARTER 3		QUAR
			Original	Revised	Original	Revised	Original	Revised	Original
NUMBER OF SCHOOL DISTRICTS ENROLLED:		0	1	0	1	0	1	0	1
NUMBER OF STUDENTS ENROLLED:		0	603	0	603	0	603	0	603
			NOTE: IF there are NO Annual Budget revisions leave "Revised Budgeted Enrollment" Column(s) COM BLANK. IF "Revised Budgeted Enrollment" column is utilized, all cells in the <u>entire column</u> should be com						
		PRIOR YEAR #NAME?	ANNUAL BUDGET ENROLLMENT BY QUARTER						
			QUARTER 1		QUARTER 2		QUARTER 3		QUAR
			Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment
		Actual Enrollment	603		603		603		603
PRIMARY/OTHER	DISTRICT NAME(S)								
1 PRIMARY District	NYC CHANCELLOR'S OFFICE								
2 SECONDARY District	(Select from drop-down list)								
Other District 3	(Select from drop-down list)								
Other District 4	(Select from drop-down list)								
Other District 5	(Select from drop-down list)								
Other District 6	(Select from drop-down list)								
Other District 7	(Select from drop-down list)								
Other District 8	(Select from drop-down list)								
Other District 9	(Select from drop-down list)								
Other District 10	(Select from drop-down list)								
Other District 11	(Select from drop-down list)								
Other District 12	(Select from drop-down list)								
Other District 13	(Select from drop-down list)								
Other District 14	(Select from drop-down list)								
Other District 15	(Select from drop-down list)								
Other District 16	(Select from drop-down list)								
Other District 17	(Select from drop-down list)								
Other District 18	(Select from drop-down list)								
Other District 19	(Select from drop-down list)								
Other District 20	(Select from drop-down list)								
Other District 21	(Select from drop-down list)								
Other District 22	(Select from drop-down list)								
Other District 23	(Select from drop-down list)								
Other District 24	(Select from drop-down list)								
Other District 25	(Select from drop-down list)								
Other District 26	(Select from drop-down list)								
Other District 27	(Select from drop-down list)								
Other District 28	(Select from drop-down list)								
Other District 29	(Select from drop-down list)								
Other District 30	(Select from drop-down list)								
Other District 31	(Select from drop-down list)								
Other District 32	(Select from drop-down list)								
Other District 33	(Select from drop-down list)								
Other District 34	(Select from drop-down list)								
Other District 35	(Select from drop-down list)								
Other District 36	(Select from drop-down list)								
Other District 37	(Select from drop-down list)								
Other District 38	(Select from drop-down list)								
Other District 39	(Select from drop-down list)								
Other District 40	(Select from drop-down list)								
Other District 41	(Select from drop-down list)								
Other District 42	(Select from drop-down list)								
Other District 43	(Select from drop-down list)								
Other District 44	(Select from drop-down list)								
Other District 45	(Select from drop-down list)								
Other District 46	(Select from drop-down list)								
Other District 47	(Select from drop-down list)								
Other District 48	(Select from drop-down list)								
Other District 49	(Select from drop-down list)								
Other District 50	(Select from drop-down list)								

:

8	9	10	11	12
46				

	ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT			
	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
	Actual	Actual	Actual	Actual
	0	0	0	0
	0	0	0	0
TER 4	ACTUAL ENROLLMENT BY QUARTER			
	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

**GIRLS PREP LOWER EAST SIDE
2015-16**

STAFFING PLAN - FULL TIME EQUIVALEN

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETE. IF the Revised Budget column IS utilized, the ENTIRE column should be completed for both the FTE and WAGES sections.

ADMINISTRATIVE PERSONNEL FTE		ANNUAL BUDGETED FTE						
*NOTE: Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q4
		Original	Revised	Original	Revised	Original	Revised	Original
Executive Management								
Instructional Management		2.0		2.0		2.0		2.0
Deans, Directors & Coordinators		13.0		13.0		13.0		13.0
CFO / Director of Finance								
Operation / Business Manager		2.0		2.0		2.0		2.0
Administrative Staff		7.0		7.0		7.0		7.0
TOTAL ADMINISTRATIVE STAFF	0.0	24.0	0.0	24.0	0.0	24.0	0.0	24.0
INSTRUCTIONAL PERSONNEL FTE		ANNUAL BUDGETED FTE						
*NOTE: Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q4
		Original	Revised	Original	Revised	Original	Revised	Original
Teachers - Regular		38.0		38.0		38.0		38.0
Teachers - SPED		14.0		14.0		14.0		14.0
Substitute Teachers								
Teaching Assistants		4.0		4.0		4.0		4.0
Specialty Teachers		27.0		27.0		27.0		27.0
Aides		4.0		4.0		4.0		4.0
Therapists & Counselors		2.0		2.0		2.0		2.0
Other		1.0		1.0		1.0		1.0
TOTAL INSTRUCTIONAL	0.0	90.0	0.0	90.0	0.0	90.0	0.0	90.0
NON-INSTRUCTIONAL PERSONNEL FTE		ANNUAL BUDGETED FTE						
*NOTE: Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q4
		Original	Revised	Original	Revised	Original	Revised	Original
Nurse								
Librarian								
Custodian								
Security								
Other								
TOTAL NON-INSTRUCTIONAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL PERSONNEL SERVICE FTE	0.0	114.0	0.0	114.0	0.0	114.0	0.0	114.0

STAFFING PLAN - WAGES

ADMINISTRATIVE PERSONNEL WAGES		ANNUAL BUDGETED WAGES						
*NOTE: Enter the average salary for each category in the "blue" cells.	2014-15	Q1		Q2		Q3		Q
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Executive Management		135276.5		135276.5		135276.5		135276.5
Instructional Management		74206.153		74206.153		74206.153		74206.153
Deans, Directors & Coordinators								
CFO / Director of Finance								
Operation / Business Manager		91677.5		91677.5		91677.5		91677.5
Administrative Staff		46860.285		46860.285		46860.285		46860.285
INSTRUCTIONAL PERSONNEL WAGES		ANNUAL BUDGETED WAGES						
*NOTE: Enter the average salary for each category in the "blue" cells.	2014-15	Q1		Q2		Q3		Q
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Teachers - Regular		65125.894		65125.894		65125.894		65125.894
Teachers - SPED		66232.071		66232.071		66232.071		66232.071
Substitute Teachers								
Teaching Assistants		40750		40750		40750		40750
Specialty Teachers		23429.555		23429.555		23429.555		23429.555
Aides		36882.5		36882.5		36882.5		36882.5
Therapists & Counselors		75505		75505		75505		75505
Other		270075		270075		270075		270075
NON-INSTRUCTIONAL PERSONNEL WAGES		ANNUAL BUDGETED WAGES						
*NOTE: Enter the average salary for each category in the "blue" cells.	2014-15	Q1		Q2		Q3		Q
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Nurse								
Librarian								
Custodian								
Security								
Other								

FTE ("FTE")

TELY BLANK.
ctions.

***NOTE:** State the assumptions that are being made for personnel FTE levels in the section provided below.

ADMINISTRATIVE PERSONNEL FTE	
*NOTE: Enter the number of FTE positions in the "blue" cells.	4
	Revised
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
TOTAL ADMINISTRATIVE STAFF	0.0
INSTRUCTIONAL PERSONNEL FTE	
*NOTE: Enter the number of FTE positions in the "blue" cells.	4
	Revised
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
TOTAL INSTRUCTIONAL	0.0
NON-INSTRUCTIONAL PERSONNEL FTE	
*NOTE: Enter the number of FTE positions in the "blue" cells.	4
	Revised
Nurse	
Librarian	
Custodian	
Security	
Other	
TOTAL NON-INSTRUCTIONAL	0.0
TOTAL PERSONNEL SERVICE FTE	0.0

ACTUAL QUARTERLY FTE			
Q1	Q2	Q3	Q4
Actual	Actual	Actual	Actual
0.0	0.0	0.0	0.0
ACTUAL QUARTERLY FTE			
Q1	Q2	Q3	Q4
Actual	Actual	Actual	Actual
0.0	0.0	0.0	0.0
ACTUAL QUARTERLY FTE			
Q1	Q2	Q3	Q4
Actual	Actual	Actual	Actual
0.0	0.0	0.0	0.0
0.0	0.0	0.0	0.0

[illegible]

ADMINISTRATIVE PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
*NOTE: Enter the average salary for each category in the "blue" cells.	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Executive Management						
Instructional Management						
Deans, Directors & Coordinators						
CFO / Director of Finance						
Operation / Business Manager						
Administrative Staff						
INSTRUCTIONAL PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
*NOTE: Enter the average salary for each category in the "blue" cells.	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular						
Teachers - SPED						
Substitute Teachers						
Teaching Assistants						
Specialty Teachers						
Aides						
Therapists & Counselors						
Other						
NON-INSTRUCTIONAL PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
*NOTE: Enter the average salary for each category in the "blue" cells.	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Nurse						
Librarian						
Custodian						
Security						
Other						

		GIRLS PREP LOWER EAST SIDE Budget / Operating Plan 2015-16						
Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	2,703,483	#NAME?	#NAME?	2,703,483	#NAME?	#NAME?	2,703,483
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	603	-	-	603	-	-	603
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
	#NAME?	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
REVENUE		NOTE* If there are NO budget revisions at the time of quarterly submittal leave 'REVIS' column blank. If Revised Budget column is utilized, the entire column must be revised.						
REVENUES FROM STATE SOURCES		2015-16						
Per Pupil Revenue	Per Pupil Rate	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
NYC CHANCELLOR'S OFFICE	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
-	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
ALL OTHER School Districts: (Weighted Avg)	#N/A	-	#N/A	#NAME?	#N/A	#N/A	#NAME?	#N/A
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		-	360,632	-	#NAME?	360,632	-	#NAME?
Grants		-	-	-	#NAME?	-	-	#NAME?
Stimulus		-	-	-	#NAME?	-	-	#NAME?
DYCD (Department of Youth and Community Development)		-	84,610	-	#NAME?	84,610	-	#NAME?
Other		-	-	-	#NAME?	-	-	#NAME?
Other		-	33,919	-	#NAME?	33,919	-	#NAME?
TOTAL REVENUE FROM STATE SOURCES		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs		-	13,415	-	#NAME?	13,415	-	#NAME?
Title I		-	49,059	-	#NAME?	49,059	-	#NAME?
Title Funding - Other		-	2,199	-	#NAME?	2,199	-	#NAME?
School Food Service (Free Lunch)		-	-	-	#NAME?	-	-	#NAME?
Grants		-	-	-	#NAME?	-	-	#NAME?
Charter School Program (CSP) Planning & Implementation		-	-	-	#NAME?	-	-	#NAME?
Other		-	-	-	#NAME?	-	-	#NAME?
Other		-	-	-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		-	64,673	-	#NAME?	64,673	-	#NAME?
LOCAL and OTHER REVENUE								
Contributions and Donations		-	-	-	#NAME?	-	-	#NAME?
Fundraising		-	-	-	#NAME?	-	-	#NAME?
Erate Reimbursement		-	21,087	-	#NAME?	21,087	-	#NAME?
Earnings on Investments		-	-	-	#NAME?	-	-	#NAME?
Interest Income		-	-	-	#NAME?	-	-	#NAME?
Food Service (Income from meals)		-	-	-	#NAME?	-	-	#NAME?
Text Book		-	11,982	-	#NAME?	11,982	-	#NAME?
OTHER		-	-	-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	33,069	-	#NAME?	33,069	-	#NAME?
TOTAL REVENUE		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

GIRLS PREP LOWER EAST SIDE
Budget / Operating Plan
2015-16

Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	2,703,483	#NAME?	#NAME?	2,703,483	#NAME?	#NAME?	2,703,483
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	603	-	-	603	-	-	603
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
	#NAME?	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
EXPENSES								
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions							
Executive Management	-	-	-	#NAME?	-	-	#NAME?	-
Instructional Management	2.00	67,638	-	#NAME?	67,638	-	#NAME?	67,638
Deans, Directors & Coordinators	13.00	241,170	-	#NAME?	241,170	-	#NAME?	241,170
CFO / Director of Finance	-	-	-	#NAME?	-	-	#NAME?	-
Operation / Business Manager	2.00	45,839	-	#NAME?	45,839	-	#NAME?	45,839
Administrative Staff	7.00	82,005	-	#NAME?	82,005	-	#NAME?	82,005
TOTAL ADMINISTRATIVE STAFF	24.00	436,652	-	#NAME?	436,652	-	#NAME?	436,652
INSTRUCTIONAL PERSONNEL COSTS								
Teachers - Regular	38.00	618,696	-	#NAME?	618,696	-	#NAME?	618,696
Teachers - SPED	14.00	231,812	-	#NAME?	231,812	-	#NAME?	231,812
Substitute Teachers	-	-	-	#NAME?	-	-	#NAME?	-
Teaching Assistants	4.00	40,750	-	#NAME?	40,750	-	#NAME?	40,750
Specialty Teachers	27.00	158,149	-	#NAME?	158,149	-	#NAME?	158,149
Aides	4.00	36,883	-	#NAME?	36,883	-	#NAME?	36,883
Therapists & Counselors	2.00	37,753	-	#NAME?	37,753	-	#NAME?	37,753
Other	1.00	67,519	-	#NAME?	67,519	-	#NAME?	67,519
TOTAL INSTRUCTIONAL	90.00	1,191,561	-	#NAME?	1,191,561	-	#NAME?	1,191,561
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	-	-	-	#NAME?	-	-	#NAME?	-
Librarian	-	-	-	#NAME?	-	-	#NAME?	-
Custodian	-	-	-	#NAME?	-	-	#NAME?	-
Security	-	-	-	#NAME?	-	-	#NAME?	-
Other	-	-	-	#NAME?	-	-	#NAME?	-
TOTAL NON-INSTRUCTIONAL	-	-	-	#NAME?	-	-	#NAME?	-
SUBTOTAL PERSONNEL SERVICE COSTS	114.00	1,628,214	-	#NAME?	1,628,214	-	#NAME?	1,628,214
PAYROLL TAXES AND BENEFITS								
Payroll Taxes	-	146,180	-	#NAME?	146,180	-	#NAME?	146,180
Fringe / Employee Benefits	-	252,282	-	#NAME?	252,282	-	#NAME?	252,282
Retirement / Pension	-	49,740	-	#NAME?	49,740	-	#NAME?	49,740
TOTAL PAYROLL TAXES AND BENEFITS	-	448,202	-	#NAME?	448,202	-	#NAME?	448,202
TOTAL PERSONNEL SERVICE COSTS	114.00	2,076,416	-	#NAME?	2,076,416	-	#NAME?	2,076,416
CONTRACTED SERVICES								
Accounting / Audit	-	5,028	-	#NAME?	5,028	-	#NAME?	5,028
Legal	-	-	-	#NAME?	-	-	#NAME?	-
Management Company Fee	-	251,035	-	#NAME?	251,035	-	#NAME?	251,035
Nurse Services	-	-	-	#NAME?	-	-	#NAME?	-
Food Service / School Lunch	-	-	-	#NAME?	-	-	#NAME?	-
Payroll Services	-	7,515	-	#NAME?	7,515	-	#NAME?	7,515
Special Ed Services	-	3,620	-	#NAME?	3,620	-	#NAME?	3,620
Titelment Services (i.e. Title I)	-	-	-	#NAME?	-	-	#NAME?	-
Other Purchased / Professional / Consulting	-	70,034	-	#NAME?	70,034	-	#NAME?	70,034
TOTAL CONTRACTED SERVICES	-	337,232	-	#NAME?	337,232	-	#NAME?	337,232

GIRLS PREP LOWER EAST SIDE
Budget / Operating Plan
2015-16

Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	2,703,483	#NAME?	#NAME?	2,703,483	#NAME?	#NAME?	2,703,483
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	603	-	-	603	-	-	603
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	#NAME?	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*								
Number of Districts:	-	1	-	-	1	-	-	1
NYC CHANCELLOR'S OFFICE	-	603	-	-	603	-	-	603
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	603	-	-	603	-	-	603
REVENUE PER PUPIL	-	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
EXPENSES PER PUPIL	-	4,483	-	#NAME?	4,483	-	#NAME?	4,483

Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		#NAME?	#NAME?	2,703,483	#NAME?	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		-	-	603	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
REVENUE		SED' Column(s) COMPLETELY BLANK. <i>ST be completed.</i>				
REVENUES FROM STATE SOURCES						
Per Pupil Revenue	2015-16 Per Pupil Rate					
NYC CHANCELLOR'S OFFICE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
-	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
ALL OTHER School Districts: (Weighted Avg)	#N/A	#N/A	#NAME?	#N/A	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		-	#NAME?	360,632	-	#NAME?
Grants						
Stimulus		-	#NAME?	-	-	#NAME?
DYCD (Department of Youth and Community Development)		-	#NAME?	84,610	-	#NAME?
Other		-	#NAME?	-	-	#NAME?
Other		-	#NAME?	33,919	-	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs		-	#NAME?	13,415	-	#NAME?
Title I		-	#NAME?	49,059	-	#NAME?
Title Funding - Other		-	#NAME?	2,199	-	#NAME?
School Food Service (Free Lunch)		-	#NAME?	-	-	#NAME?
Grants						
Charter School Program (CSP) Planning & Implementation		-	#NAME?	-	-	#NAME?
Other		-	#NAME?	-	-	#NAME?
Other		-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		-	#NAME?	64,673	-	#NAME?
LOCAL and OTHER REVENUE						
Contributions and Donations		-	#NAME?	-	-	#NAME?
Fundraising		-	#NAME?	-	-	#NAME?
Erate Reimbursement		-	#NAME?	21,087	-	#NAME?
Earnings on Investments		-	#NAME?	-	-	#NAME?
Interest Income		-	#NAME?	-	-	#NAME?
Food Service (Income from meals)		-	#NAME?	-	-	#NAME?
Text Book		-	#NAME?	11,982	-	#NAME?
OTHER		-	#NAME?	-	-	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	#NAME?	33,069	-	#NAME?
TOTAL REVENUE		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue				#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses				#NAME?	#NAME?	2,703,483	#NAME?	#NAME?
Net Income				#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment				-	-	603	-	-
				Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
				Revised Budget	Variance	Original Budget	Revised Budget	Variance
EXPENSES								
ADMINISTRATIVE STAFF PERSONNEL COSTS			Avg. No. of Positions					
Executive Management		-		-	#NAME?	-	-	#NAME?
Instructional Management		2.00		-	#NAME?	67,638	-	#NAME?
Deans, Directors & Coordinators		13.00		-	#NAME?	241,170	-	#NAME?
CFO / Director of Finance		-		-	#NAME?	-	-	#NAME?
Operation / Business Manager		2.00		-	#NAME?	45,839	-	#NAME?
Administrative Staff		7.00		-	#NAME?	82,005	-	#NAME?
TOTAL ADMINISTRATIVE STAFF		24.00		-	#NAME?	436,652	-	#NAME?
INSTRUCTIONAL PERSONNEL COSTS								
Teachers - Regular		38.00		-	#NAME?	618,696	-	#NAME?
Teachers - SPED		14.00		-	#NAME?	231,812	-	#NAME?
Substitute Teachers		-		-	#NAME?	-	-	#NAME?
Teaching Assistants		4.00		-	#NAME?	40,750	-	#NAME?
Specialty Teachers		27.00		-	#NAME?	158,149	-	#NAME?
Aides		4.00		-	#NAME?	36,883	-	#NAME?
Therapists & Counselors		2.00		-	#NAME?	37,753	-	#NAME?
Other		1.00		-	#NAME?	67,519	-	#NAME?
TOTAL INSTRUCTIONAL		90.00		-	#NAME?	1,191,561	-	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse		-		-	#NAME?	-	-	#NAME?
Librarian		-		-	#NAME?	-	-	#NAME?
Custodian		-		-	#NAME?	-	-	#NAME?
Security		-		-	#NAME?	-	-	#NAME?
Other		-		-	#NAME?	-	-	#NAME?
TOTAL NON-INSTRUCTIONAL		-		-	#NAME?	-	-	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS			114.00	-	#NAME?	1,628,214	-	#NAME?
PAYROLL TAXES AND BENEFITS								
Payroll Taxes		-		-	#NAME?	146,180	-	#NAME?
Fringe / Employee Benefits		-		-	#NAME?	252,282	-	#NAME?
Retirement / Pension		-		-	#NAME?	49,740	-	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		-		-	#NAME?	448,202	-	#NAME?
TOTAL PERSONNEL SERVICE COSTS			114.00	-	#NAME?	2,076,416	-	#NAME?
CONTRACTED SERVICES								
Accounting / Audit		-		-	#NAME?	5,028	-	#NAME?
Legal		-		-	#NAME?	-	-	#NAME?
Management Company Fee		-		-	#NAME?	251,035	-	#NAME?
Nurse Services		-		-	#NAME?	-	-	#NAME?
Food Service / School Lunch		-		-	#NAME?	-	-	#NAME?
Payroll Services		-		-	#NAME?	7,515	-	#NAME?
Special Ed Services		-		-	#NAME?	3,620	-	#NAME?
Titlement Services (i.e. Title I)		-		-	#NAME?	-	-	#NAME?
Other Purchased / Professional / Consulting		-		-	#NAME?	70,034	-	#NAME?
TOTAL CONTRACTED SERVICES		-		-	#NAME?	337,232	-	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	2,703,483	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	-	603	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS					
Board Expenses	-	#NAME?	-	-	#NAME?
Classroom / Teaching Supplies & Materials	-	#NAME?	25,900	-	#NAME?
Special Ed Supplies & Materials	-	#NAME?	1,469	-	#NAME?
Textbooks / Workbooks	-	#NAME?	33,641	-	#NAME?
Supplies & Materials other	-	#NAME?	-	-	#NAME?
Equipment / Furniture	-	#NAME?	27,917	-	#NAME?
Telephone	-	#NAME?	27,583	-	#NAME?
Technology	-	#NAME?	4,975	-	#NAME?
Student Testing & Assessment	-	#NAME?	4,000	-	#NAME?
Field Trips	-	#NAME?	9,500	-	#NAME?
Transportation (student)	-	#NAME?	-	-	#NAME?
Student Services - other	-	#NAME?	32,407	-	#NAME?
Office Expense	-	#NAME?	19,909	-	#NAME?
Staff Development	-	#NAME?	36,776	-	#NAME?
Staff Recruitment	-	#NAME?	2,394	-	#NAME?
Student Recruitment / Marketing	-	#NAME?	-	-	#NAME?
School Meals / Lunch	-	#NAME?	8,956	-	#NAME?
Travel (Staff)	-	#NAME?	1,125	-	#NAME?
Fundraising	-	#NAME?	-	-	#NAME?
Other	-	#NAME?	48	-	#NAME?
TOTAL SCHOOL OPERATIONS	-	#NAME?	236,598	-	#NAME?
FACILITY OPERATION & MAINTENANCE					
Insurance	-	#NAME?	11,706	-	#NAME?
Janitorial	-	#NAME?	-	-	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	-	#NAME?	-	-	#NAME?
Repairs & Maintenance	-	#NAME?	1,000	-	#NAME?
Equipment / Furniture	-	#NAME?	-	-	#NAME?
Security	-	#NAME?	-	-	#NAME?
Utilities	-	#NAME?	-	-	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	-	#NAME?	12,706	-	#NAME?
DEPRECIATION & AMORTIZATION	-	#NAME?	39,581	-	#NAME?
RESERVES / CONTINGENCY	-	#NAME?	950	-	#NAME?
TOTAL EXPENSES	-	#NAME?	2,703,483	-	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	2,703,483	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	-	603	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:	-	-	1	-	-
NYC CHANCELLOR'S OFFICE	-	-	603	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-
TOTAL ENROLLMENT	-	-	603	-	-
REVENUE PER PUPIL	-	#NAME?	#NAME?	-	#NAME?
EXPENSES PER PUPIL	-	#NAME?	4,483	-	#NAME?

		GIRLS PREP LOWER Budget / Operatin 2015-16				
Total Revenue	#NAME?		#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	10,813,931		#NAME?	#NAME?	###	#NAME?
Net Income	#NAME?		#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment						
		Total Year			VARIANCE	
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
REVENUE						
REVENUES FROM STATE SOURCES						
Per Pupil Revenue		2015-16 Per Pupil Rate				
NYC CHANCELLOR'S OFFICE		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
-		#N/A	#NAME?	#NAME?	#N/A	#NAME?
ALL OTHER School Districts: (Weighted Avg)		#N/A	#NAME?	#NAME?	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		1,442,527	#NAME?	#NAME?	1,442,527	#NAME?
Grants		-	#NAME?	#NAME?	-	#NAME?
Stimulus		338,440	#NAME?	#NAME?	338,440	#NAME?
DYCD (Department of Youth and Community Development)		-	#NAME?	#NAME?	-	#NAME?
Other		135,675	#NAME?	#NAME?	135,675	#NAME?
Other		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs		53,661	#NAME?	#NAME?	53,661	#NAME?
Title I		196,234	#NAME?	#NAME?	196,234	#NAME?
Title Funding - Other		8,797	#NAME?	#NAME?	8,797	#NAME?
School Food Service (Free Lunch)		-	#NAME?	#NAME?	-	#NAME?
Grants		-	#NAME?	#NAME?	-	#NAME?
Charter School Program (CSP) Planning & Implementation		-	#NAME?	#NAME?	-	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?
Other		-	#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		258,692	#NAME?	#NAME?	258,692	#NAME?
LOCAL and OTHER REVENUE						
Contributions and Donations		-	#NAME?	#NAME?	-	#NAME?
Fundraising		-	#NAME?	#NAME?	-	#NAME?
Erate Reimbursement		84,347	#NAME?	#NAME?	84,347	#NAME?
Earnings on Investments		-	#NAME?	#NAME?	-	#NAME?
Interest Income		-	#NAME?	#NAME?	-	#NAME?
Food Service (Income from meals)		-	#NAME?	#NAME?	-	#NAME?
Text Book		47,927	#NAME?	#NAME?	47,927	#NAME?
OTHER		-	#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		132,274	#NAME?	#NAME?	132,274	#NAME?
TOTAL REVENUE		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

GIRLS PREP LOWER Budget / Operatin 2015-16				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	10,813,931	#NAME?	#NAME?	###
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment				
		Total Year		VARIANCE
		Original Budget	Revised Budget	Variance
				Original Budget vs. PY Budget
				Revised Budget vs. PY Budget
EXPENSES				
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions		
Executive Management	-	-	#NAME?	#NAME?
Instructional Management	2.00	270,553	#NAME?	#NAME?
Deans, Directors & Coordinators	13.00	964,680	#NAME?	#NAME?
CFO / Director of Finance	-	-	#NAME?	#NAME?
Operation / Business Manager	2.00	183,355	#NAME?	#NAME?
Administrative Staff	7.00	328,022	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	24.00	1,746,610	#NAME?	#NAME?
INSTRUCTIONAL PERSONNEL COSTS				
Teachers - Regular	38.00	2,474,784	#NAME?	#NAME?
Teachers - SPED	14.00	927,249	#NAME?	#NAME?
Substitute Teachers	-	-	#NAME?	#NAME?
Teaching Assistants	4.00	163,000	#NAME?	#NAME?
Specialty Teachers	27.00	632,598	#NAME?	#NAME?
Aides	4.00	147,530	#NAME?	#NAME?
Therapists & Counselors	2.00	151,010	#NAME?	#NAME?
Other	1.00	270,075	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	90.00	4,766,246	#NAME?	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS				
Nurse	-	-	#NAME?	#NAME?
Librarian	-	-	#NAME?	#NAME?
Custodian	-	-	#NAME?	#NAME?
Security	-	-	#NAME?	#NAME?
Other	-	-	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	-	-	#NAME?	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS		114.00	6,512,856	#NAME?
PAYROLL TAXES AND BENEFITS				
Payroll Taxes		584,720	#NAME?	#NAME?
Fringe / Employee Benefits		1,009,128	#NAME?	#NAME?
Retirement / Pension		198,959	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		1,792,807	#NAME?	#NAME?
TOTAL PERSONNEL SERVICE COSTS		114.00	8,305,663	#NAME?
CONTRACTED SERVICES				
Accounting / Audit		20,112	#NAME?	#NAME?
Legal		-	#NAME?	#NAME?
Management Company Fee		1,004,140	#NAME?	#NAME?
Nurse Services		-	#NAME?	#NAME?
Food Service / School Lunch		-	#NAME?	#NAME?
Payroll Services		30,061	#NAME?	#NAME?
Special Ed Services		14,480	#NAME?	#NAME?
Titlment Services (i.e. Title I)		-	#NAME?	#NAME?
Other Purchased / Professional / Consulting		280,134	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		1,348,927	#NAME?	#NAME?

GIRLS PREP LOWER Budget / Operatin 2015-16					
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	10,813,931	#NAME?	#NAME?	###	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
SCHOOL OPERATIONS					
Board Expenses	-	#NAME?	#NAME?	-	#NAME?
Classroom / Teaching Supplies & Materials	103,600	#NAME?	#NAME?	(103,600)	#NAME?
Special Ed Supplies & Materials	5,877	#NAME?	#NAME?	(5,877)	#NAME?
Textbooks / Workbooks	134,562	#NAME?	#NAME?	(134,562)	#NAME?
Supplies & Materials other	-	#NAME?	#NAME?	-	#NAME?
Equipment / Furniture	111,667	#NAME?	#NAME?	(111,667)	#NAME?
Telephone	110,333	#NAME?	#NAME?	(110,333)	#NAME?
Technology	19,900	#NAME?	#NAME?	(19,900)	#NAME?
Student Testing & Assessment	15,999	#NAME?	#NAME?	(15,999)	#NAME?
Field Trips	38,000	#NAME?	#NAME?	(38,000)	#NAME?
Transportation (student)	-	#NAME?	#NAME?	-	#NAME?
Student Services - other	129,626	#NAME?	#NAME?	(129,626)	#NAME?
Office Expense	79,637	#NAME?	#NAME?	(79,637)	#NAME?
Staff Development	147,102	#NAME?	#NAME?	(147,102)	#NAME?
Staff Recruitment	9,575	#NAME?	#NAME?	(9,575)	#NAME?
Student Recruitment / Marketing	-	#NAME?	#NAME?	-	#NAME?
School Meals / Lunch	35,825	#NAME?	#NAME?	(35,825)	#NAME?
Travel (Staff)	4,500	#NAME?	#NAME?	(4,500)	#NAME?
Fundraising	-	#NAME?	#NAME?	-	#NAME?
Other	190	#NAME?	#NAME?	(190)	#NAME?
TOTAL SCHOOL OPERATIONS	946,393	#NAME?	#NAME?	(946,393)	#NAME?
FACILITY OPERATION & MAINTENANCE					
Insurance	46,823	#NAME?	#NAME?	(46,823)	#NAME?
Janitorial	-	#NAME?	#NAME?	-	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	-	#NAME?	#NAME?	-	#NAME?
Repairs & Maintenance	4,000	#NAME?	#NAME?	(4,000)	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	-	#NAME?
Security	-	#NAME?	#NAME?	-	#NAME?
Utilities	-	#NAME?	#NAME?	-	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	50,823	#NAME?	#NAME?	(50,823)	#NAME?
DEPRECIATION & AMORTIZATION	158,325	#NAME?	#NAME?	(158,325)	#NAME?
RESERVES / CONTINGENCY	3,800	#NAME?	#NAME?	(3,800)	#NAME?
TOTAL EXPENSES	10,813,931	#NAME?	#NAME?	###	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

		GIRLS PREP LOWER Budget / Operatin 2015-16				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Total Expenses	10,813,931	#NAME?	#NAME?	###	#NAME?	
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Actual Student Enrollment						
		Total Year			VARIANCE	
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*						
Number of Districts:						
NYC CHANCELLOR'S OFFICE						
-						
-						
-						
-						
-						
-						
-						
-						
-						
-						
-						
-						
ALL OTHER School Districts: (Weighted Avg)						
TOTAL ENROLLMENT						
REVENUE PER PUPIL						
EXPENSES PER PUPIL						

Total Revenue
Total Expenses
Net Income
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

REVENUE	
REVENUES FROM STATE SOURCES	
Per Pupil Revenue	2015-16 Per Pupil Rate
NYC CHANCELLOR'S OFFICE	#NAME?
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
-	#N/A
ALL OTHER School Districts: (Weighted Avg)	#N/A
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?
Special Education Revenue	
Grants	
Stimulus	
DYCD (Department of Youth and Community Development)	
Other	
Other	
TOTAL REVENUE FROM STATE SOURCES	
REVENUE FROM FEDERAL FUNDING	
IDEA Special Needs	
Title I	
Title Funding - Other	
School Food Service (Free Lunch)	
Grants	
Charter School Program (CSP) Planning & Implementation	
Other	
Other	
TOTAL REVENUE FROM FEDERAL SOURCES	
LOCAL and OTHER REVENUE	
Contributions and Donations	
Fundraising	
Erate Reimbursement	
Earnings on Investments	
Interest Income	
Food Service (Income from meals)	
Text Book	
OTHER	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	
TOTAL REVENUE	

Total Revenue
Total Expenses
Net Income
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions
Executive Management		-
Instructional Management		2.00
Deans, Directors & Coordinators		13.00
CFO / Director of Finance		-
Operation / Business Manager		2.00
Administrative Staff		7.00
TOTAL ADMINISTRATIVE STAFF		24.00
INSTRUCTIONAL PERSONNEL COSTS		
Teachers - Regular		38.00
Teachers - SPED		14.00
Substitute Teachers		-
Teaching Assistants		4.00
Specialty Teachers		27.00
Aides		4.00
Therapists & Counselors		2.00
Other		1.00
TOTAL INSTRUCTIONAL		90.00
NON-INSTRUCTIONAL PERSONNEL COSTS		
Nurse		-
Librarian		-
Custodian		-
Security		-
Other		-
TOTAL NON-INSTRUCTIONAL		-
SUBTOTAL PERSONNEL SERVICE COSTS		114.00
PAYROLL TAXES AND BENEFITS		
Payroll Taxes		
Fringe / Employee Benefits		
Retirement / Pension		
TOTAL PAYROLL TAXES AND BENEFITS		
TOTAL PERSONNEL SERVICE COSTS		114.00
CONTRACTED SERVICES		
Accounting / Audit		
Legal		
Management Company Fee		
Nurse Services		
Food Service / School Lunch		
Payroll Services		
Special Ed Services		
Titlement Services (i.e. Title I)		
Other Purchased / Professional / Consulting		
TOTAL CONTRACTED SERVICES		

Total Revenue
Total Expenses
Net Income
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

SCHOOL OPERATIONS
Board Expenses
Classroom / Teaching Supplies & Materials
Special Ed Supplies & Materials
Textbooks / Workbooks
Supplies & Materials other
Equipment / Furniture
Telephone
Technology
Student Testing & Assessment
Field Trips
Transportation (student)
Student Services - other
Office Expense
Staff Development
Staff Recruitment
Student Recruitment / Marketing
School Meals / Lunch
Travel (Staff)
Fundraising
Other
TOTAL SCHOOL OPERATIONS

FACILITY OPERATION & MAINTENANCE
Insurance
Janitorial
Building and Land Rent / Lease / Facility Finance Interest
Repairs & Maintenance
Equipment / Furniture
Security
Utilities
TOTAL FACILITY OPERATION & MAINTENANCE

DEPRECIATION & AMORTIZATION
RESERVES / CONTINGENCY

TOTAL EXPENSES

NET INCOME

<div>Total Revenue</div> <div>Total Expenses</div> <div>Net Income</div> <div>Actual Student Enrollment</div>	<div>EAST SIDE</div> <div>g Plan</div> <div>DESCRIPTION OF ASSUMPTIONS</div>
<div>ENROLLMENT - *School Districts Are Linked To Above Entries*</div> <div>Number of Districts:</div> <div>NYC CHANCELLOR'S OFFICE</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>ALL OTHER School Districts: (Weighted Avg)</div> <div>TOTAL ENROLLMENT</div> <div>REVENUE PER PUPIL</div> <div>EXPENSES PER PUPIL</div>	

**GIRLS PREP LOWER EAST SIDE
BALANCE SHEET
2015-16**

	<u>Prior Year</u>	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>
	<u>#NAME?</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	\$-	\$-	\$-	\$-	\$-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	-	-	-	-	-
<u>OTHER ASSETS</u>	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	\$-	\$-	\$-	\$-	\$-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

GIRLS PREP LOWER EAST SIDE

Budget / Operating Plan

2015-16

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS		Quarter 0 No. of Positions					
Executive Management	#NAME?		-	#NAME?	#NAME?	-	-
Instructional Management	#NAME?		-	#NAME?	#NAME?	-	-
Deans, Directors & Coordinators	#NAME?		-	#NAME?	#NAME?	-	-
CFO / Director of Finance	#NAME?		-	#NAME?	#NAME?	-	-
Operation / Business Manager	#NAME?		-	#NAME?	#NAME?	-	-
Administrative Staff	#NAME?		-	#NAME?	#NAME?	-	-
TOTAL ADMINISTRATIVE STAFF	#NAME?		-	#NAME?	#NAME?	-	-
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	#NAME?		-	#NAME?	#NAME?	-	-
Teachers - SPED	#NAME?		-	#NAME?	#NAME?	-	-
Substitute Teachers	#NAME?		-	#NAME?	#NAME?	-	-
Teaching Assistants	#NAME?		-	#NAME?	#NAME?	-	-
Specialty Teachers	#NAME?		-	#NAME?	#NAME?	-	-
Aides	#NAME?		-	#NAME?	#NAME?	-	-
Therapists & Counselors	#NAME?		-	#NAME?	#NAME?	-	-
Other	#NAME?		-	#NAME?	#NAME?	-	-
TOTAL INSTRUCTIONAL	#NAME?		-	#NAME?	#NAME?	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	#NAME?		-	#NAME?	#NAME?	-	-
Librarian	#NAME?		-	#NAME?	#NAME?	-	-
Custodian	#NAME?		-	#NAME?	#NAME?	-	-
Security	#NAME?		-	#NAME?	#NAME?	-	-
Other	#NAME?		-	#NAME?	#NAME?	-	-
TOTAL NON-INSTRUCTIONAL	#NAME?		-	#NAME?	#NAME?	-	-
SUBTOTAL PERSONNEL SERVICE COSTS			-	#NAME?	#NAME?	-	-
PAYROLL TAXES AND BENEFITS							
Payroll Taxes			-	#NAME?	#NAME?	-	-
Fringe / Employee Benefits			-	#NAME?	#NAME?	-	-
Retirement / Pension			-	#NAME?	#NAME?	-	-
TOTAL PAYROLL TAXES AND BENEFITS			-	#NAME?	#NAME?	-	-
TOTAL PERSONNEL SERVICE COSTS		#NAME?	-	#NAME?	#NAME?	-	-
CONTRACTED SERVICES							
Accounting / Audit			-	#NAME?	#NAME?	-	-
Legal			-	#NAME?	#NAME?	-	-
Management Company Fee			-	#NAME?	#NAME?	-	-
Nurse Services			-	#NAME?	#NAME?	-	-
Food Service / School Lunch			-	#NAME?	#NAME?	-	-
Payroll Services			-	#NAME?	#NAME?	-	-
Special Ed Services			-	#NAME?	#NAME?	-	-
Titlement Services (i.e. Title I)			-	#NAME?	#NAME?	-	-
Other Purchased / Professional / Consulting			-	#NAME?	#NAME?	-	-
TOTAL CONTRACTED SERVICES			-	#NAME?	#NAME?	-	-

Budget / Operating Plan

2015-16

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31		3rd Quarter - 1/1 - 3/31
	Actual	Current Budget	Variance	Actual	Current Budget	Variance
SCHOOL OPERATIONS						
Board Expenses	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Special Ed Supplies & Materials	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Textbooks / Workbooks	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Supplies & Materials other	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Telephone	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Technology	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Testing & Assessment	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Field Trips	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Transportation (student)	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Services - other	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Office Expense	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Development	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Recruitment	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Recruitment / Marketing	-	#NAME?	#NAME?	-	#NAME?	#NAME?
School Meals / Lunch	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Travel (Staff)	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Fundraising	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL SCHOOL OPERATIONS	-	#NAME?	#NAME?	-	#NAME?	#NAME?
FACILITY OPERATION & MAINTENANCE						
Insurance	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Janitorial	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Repairs & Maintenance	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Security	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Utilities	-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	-	#NAME?	#NAME?	-	#NAME?	#NAME?
DEPRECIATION & AMORTIZATION	-	#NAME?	#NAME?	-	#NAME?	#NAME?
RESERVES / CONTINGENCY	-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL EXPENSES	-	#NAME?	#NAME?	-	#NAME?	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

GIRLS PREP LOWER EAST SIDE
Budget / Operating Plan
2015-16

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

1st Quarter - 7/1 - 9/30		
Actual	Current Budget	Variance

2nd Quarter - 10/1 - 12/31		
Actual	Current Budget	Variance

3rd C

Actual

NYC CHANCELLOR'S OFFICE

-
-
-
-
-
-
-
-
-
-
-
-
-

ALL OTHER School Districts: (Count = 0)

[illegible]

TOTAL ENROLLMENT

REVENUE PER PUPIL

EXPENSES PER PUPIL

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance
REVENUE					
REVENUES FROM STATE SOURCES					
Per Pupil Revenue	CY Per Pupil Rate				
NYC CHANCELLOR'S OFFICE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
ALL OTHER School Districts: (Count = 0)	#N/A	#NAME?	#NAME?	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		#NAME?	-	#NAME?	#NAME?
Grants					
Stimulus		#NAME?	-	#NAME?	#NAME?
DYCD (Department of Youth and Community Development)		#NAME?	-	#NAME?	#NAME?
Other		#NAME?	-	#NAME?	#NAME?
Other		#NAME?	-	#NAME?	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING					
IDEA Special Needs		#NAME?	-	#NAME?	#NAME?
Title I		#NAME?	-	#NAME?	#NAME?
Title Funding - Other		#NAME?	-	#NAME?	#NAME?
School Food Service (Free Lunch)		#NAME?	-	#NAME?	#NAME?
Grants					
Charter School Program (CSP) Planning & Implementation		#NAME?	-	#NAME?	#NAME?
Other		#NAME?	-	#NAME?	#NAME?
Other		#NAME?	-	#NAME?	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		#NAME?	-	#NAME?	#NAME?
LOCAL and OTHER REVENUE					
Contributions and Donations		#NAME?	-	#NAME?	#NAME?
Fundraising		#NAME?	-	#NAME?	#NAME?
Erate Reimbursement		#NAME?	-	#NAME?	#NAME?
Earnings on Investments		#NAME?	-	#NAME?	#NAME?
Interest Income		#NAME?	-	#NAME?	#NAME?
Food Service (Income from meals)		#NAME?	-	#NAME?	#NAME?
Text Book		#NAME?	-	#NAME?	#NAME?
OTHER		#NAME?	-	#NAME?	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		#NAME?	-	#NAME?	#NAME?
TOTAL REVENUE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Actual Student Enrollment	#NAME?	-	-	#NAME?	-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Current Budget	Variance	Actual	Current Budget	Variance
EXPENSES						
ADMINISTRATIVE STAFF PERSONNEL COSTS		Quarter 0				
	No. of Positions					
Executive Management	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Instructional Management	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Deans, Directors & Coordinators	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
CFO / Director of Finance	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Operation / Business Manager	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Administrative Staff	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Teachers - SPED	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Substitute Teachers	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Teaching Assistants	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Specialty Teachers	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Aides	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Therapists & Counselors	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Librarian	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Custodian	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS		#NAME?	#NAME?	-	#NAME?	#NAME?
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		#NAME?	#NAME?	-	#NAME?	#NAME?
Fringe / Employee Benefits		#NAME?	#NAME?	-	#NAME?	#NAME?
Retirement / Pension		#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL PERSONNEL SERVICE COSTS		#NAME?	#NAME?	-	#NAME?	#NAME?
CONTRACTED SERVICES						
Accounting / Audit		#NAME?	#NAME?	-	#NAME?	#NAME?
Legal		#NAME?	#NAME?	-	#NAME?	#NAME?
Management Company Fee		#NAME?	#NAME?	-	#NAME?	#NAME?
Nurse Services		#NAME?	#NAME?	-	#NAME?	#NAME?
Food Service / School Lunch		#NAME?	#NAME?	-	#NAME?	#NAME?
Payroll Services		#NAME?	#NAME?	-	#NAME?	#NAME?
Special Ed Services		#NAME?	#NAME?	-	#NAME?	#NAME?
Titlement Services (i.e. Title I)		#NAME?	#NAME?	-	#NAME?	#NAME?
Other Purchased / Professional / Consulting		#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		#NAME?	#NAME?	-	#NAME?	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget Variance
SCHOOL OPERATIONS					
Board Expenses	#NAME?	#NAME?	-	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	#NAME?	#NAME?	-	#NAME?	#NAME?
Special Ed Supplies & Materials	#NAME?	#NAME?	-	#NAME?	#NAME?
Textbooks / Workbooks	#NAME?	#NAME?	-	#NAME?	#NAME?
Supplies & Materials other	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	#NAME?	#NAME?	-	#NAME?	#NAME?
Telephone	#NAME?	#NAME?	-	#NAME?	#NAME?
Technology	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Testing & Assessment	#NAME?	#NAME?	-	#NAME?	#NAME?
Field Trips	#NAME?	#NAME?	-	#NAME?	#NAME?
Transportation (student)	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Services - other	#NAME?	#NAME?	-	#NAME?	#NAME?
Office Expense	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Development	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Recruitment	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Recruitment / Marketing	#NAME?	#NAME?	-	#NAME?	#NAME?
School Meals / Lunch	#NAME?	#NAME?	-	#NAME?	#NAME?
Travel (Staff)	#NAME?	#NAME?	-	#NAME?	#NAME?
Fundraising	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL SCHOOL OPERATIONS	#NAME?	#NAME?	-	#NAME?	#NAME?
FACILITY OPERATION & MAINTENANCE					
Insurance	#NAME?	#NAME?	-	#NAME?	#NAME?
Janitorial	#NAME?	#NAME?	-	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	#NAME?	#NAME?	-	#NAME?	#NAME?
Repairs & Maintenance	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	#NAME?	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	#NAME?	-	#NAME?	#NAME?
Utilities	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	#NAME?	#NAME?	-	#NAME?	#NAME?
DEPRECIATION & AMORTIZATION					
#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
RESERVES / CONTINGENCY					
#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL EXPENSES	#NAME?	#NAME?	-	#NAME?	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
NYC CHANCELLOR'S OFFICE	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
ALL OTHER School Districts: (Count = 0)	#NAME?	-	-	#NAME?	-
TOTAL ENROLLMENT	#NAME?	-	-	#NAME?	-
REVENUE PER PUPIL	#NAME?	#NAME?	-	#NAME?	#NAME?
EXPENSES PER PUPIL	#NAME?	#NAME?	-	#NAME?	#NAME?

2015-16

ENROLLMENT - *School Districts Are Linked To Above Entries*			* Enrollment Data Based on Last Actual Quarter Completed		
NYC CHANCELLOR'S OFFICE	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-
TOTAL ENROLLMENT	-	-	-	-	-
REVENUE PER PUPIL	-	-	-	-	-
EXPENSES PER PUPIL	-	-	-	-	-

DE				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	10,813,931	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
5				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
REVENUE				
REVENUES FROM STATE SOURCES				
Per Pupil Revenue	CY Per Pupil Rate			
NYC CHANCELLOR'S OFFICE	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?
ALL OTHER School Districts: (Count = 0)	#N/A	#N/A	#NAME?	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		1,442,527	#NAME?	#NAME?
Grants				
Stimulus		-	#NAME?	#NAME?
DYCD (Department of Youth and Community Development)		338,440	#NAME?	#NAME?
Other		-	#NAME?	#NAME?
Other		135,675	#NAME?	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING				
IDEA Special Needs		53,661	#NAME?	#NAME?
Title I		196,234	#NAME?	#NAME?
Title Funding - Other		8,797	#NAME?	#NAME?
School Food Service (Free Lunch)		-	#NAME?	#NAME?
Grants				
Charter School Program (CSP) Planning & Implementation		-	#NAME?	#NAME?
Other		-	#NAME?	#NAME?
Other		-	#NAME?	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		258,692	#NAME?	#NAME?
LOCAL and OTHER REVENUE				
Contributions and Donations		-	#NAME?	#NAME?
Fundraising		-	#NAME?	#NAME?
Erate Reimbursement		84,347	#NAME?	#NAME?
Earnings on Investments		-	#NAME?	#NAME?
Interest Income		-	#NAME?	#NAME?
Food Service (Income from meals)		-	#NAME?	#NAME?
Text Book		47,927	#NAME?	#NAME?
OTHER		-	#NAME?	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		132,274	#NAME?	#NAME?
TOTAL REVENUE		#NAME?	#NAME?	#NAME?

DE				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	10,813,931	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		5		
		Actual vs. Original Budget - TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
EXPENSES				
ADMINISTRATIVE STAFF PERSONNEL COSTS		Quarter 0 No. of Positions		
Executive Management	#NAME?	-	#NAME?	#NAME?
Instructional Management	#NAME?	270,553	#NAME?	#NAME?
Deans, Directors & Coordinators	#NAME?	964,680	#NAME?	#NAME?
CFO / Director of Finance	#NAME?	-	#NAME?	#NAME?
Operation / Business Manager	#NAME?	183,355	#NAME?	#NAME?
Administrative Staff	#NAME?	328,022	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	#NAME?	1,746,610	#NAME?	#NAME?
INSTRUCTIONAL PERSONNEL COSTS				
Teachers - Regular	#NAME?	2,474,784	#NAME?	#NAME?
Teachers - SPED	#NAME?	927,249	#NAME?	#NAME?
Substitute Teachers	#NAME?	-	#NAME?	#NAME?
Teaching Assistants	#NAME?	163,000	#NAME?	#NAME?
Specialty Teachers	#NAME?	632,598	#NAME?	#NAME?
Aides	#NAME?	147,530	#NAME?	#NAME?
Therapists & Counselors	#NAME?	151,010	#NAME?	#NAME?
Other	#NAME?	270,075	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	#NAME?	4,766,246	#NAME?	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS				
Nurse	#NAME?	-	#NAME?	#NAME?
Librarian	#NAME?	-	#NAME?	#NAME?
Custodian	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	-	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	#NAME?	-	#NAME?	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS		#NAME?	6,512,856	#NAME?
PAYROLL TAXES AND BENEFITS				
Payroll Taxes		584,720	#NAME?	#NAME?
Fringe / Employee Benefits		1,009,128	#NAME?	#NAME?
Retirement / Pension		198,959	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		1,792,807	#NAME?	#NAME?
TOTAL PERSONNEL SERVICE COSTS		#NAME?	8,305,663	#NAME?
CONTRACTED SERVICES				
Accounting / Audit		20,112	#NAME?	#NAME?
Legal		-	#NAME?	#NAME?
Management Company Fee		1,004,140	#NAME?	#NAME?
Nurse Services		-	#NAME?	#NAME?
Food Service / School Lunch		-	#NAME?	#NAME?
Payroll Services		30,061	#NAME?	#NAME?
Special Ed Services		14,480	#NAME?	#NAME?
Titlement Services (i.e. Title I)		-	#NAME?	#NAME?
Other Purchased / Professional / Consulting		280,134	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		1,348,927	#NAME?	#NAME?

DE				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	10,813,931	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
5				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				
	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
SCHOOL OPERATIONS				
Board Expenses	-	#NAME?	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	103,600	#NAME?	#NAME?	#NAME?
Special Ed Supplies & Materials	5,877	#NAME?	#NAME?	#NAME?
Textbooks / Workbooks	134,562	#NAME?	#NAME?	#NAME?
Supplies & Materials other	-	#NAME?	#NAME?	#NAME?
Equipment / Furniture	111,667	#NAME?	#NAME?	#NAME?
Telephone	110,333	#NAME?	#NAME?	#NAME?
Technology	19,900	#NAME?	#NAME?	#NAME?
Student Testing & Assessment	15,999	#NAME?	#NAME?	#NAME?
Field Trips	38,000	#NAME?	#NAME?	#NAME?
Transportation (student)	-	#NAME?	#NAME?	#NAME?
Student Services - other	129,626	#NAME?	#NAME?	#NAME?
Office Expense	79,637	#NAME?	#NAME?	#NAME?
Staff Development	147,102	#NAME?	#NAME?	#NAME?
Staff Recruitment	9,575	#NAME?	#NAME?	#NAME?
Student Recruitment / Marketing	-	#NAME?	#NAME?	#NAME?
School Meals / Lunch	35,825	#NAME?	#NAME?	#NAME?
Travel (Staff)	4,500	#NAME?	#NAME?	#NAME?
Fundraising	-	#NAME?	#NAME?	#NAME?
Other	190	#NAME?	#NAME?	#NAME?
TOTAL SCHOOL OPERATIONS	946,393	#NAME?	#NAME?	#NAME?
FACILITY OPERATION & MAINTENANCE				
Insurance	46,823	#NAME?	#NAME?	#NAME?
Janitorial	-	#NAME?	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	-	#NAME?	#NAME?	#NAME?
Repairs & Maintenance	4,000	#NAME?	#NAME?	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	#NAME?
Security	-	#NAME?	#NAME?	#NAME?
Utilities	-	#NAME?	#NAME?	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	50,823	#NAME?	#NAME?	#NAME?
DEPRECIATION & AMORTIZATION	158,325	#NAME?	#NAME?	#NAME?
RESERVES / CONTINGENCY	3,800	#NAME?	#NAME?	#NAME?
TOTAL EXPENSES	10,813,931	#NAME?	#NAME?	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?

DE				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	10,813,931	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		5	P Y Actual (P Y	
			TY / No. of	Actual CY
		Original	Actual	Actual CY
		Budget - TY	vs. Original	vs. Actual PY
			Budget TY	
			COMPLETED	
			Actual CY	
			Quarters	
ENROLLMENT - *School Districts Are Linked To Above Entries*				
NYC CHANCELLOR'S OFFICE			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
ALL OTHER School Districts: (Count = 0)			-	-
TOTAL ENROLLMENT			-	-
REVENUE PER PUPIL			-	-
EXPENSES PER PUPIL			-	-



Annual Report Requirement
for SUNY Authorized Charter Schools
GIRLS PREP LOWER EAST SIDE
2015-16

Administrative
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**



Appendix E: Disclosure of Financial Interest Form

Last updated: 10/13/2015

Page 1

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). [The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.](#)

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/be>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Shirley	Apollon

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Public Prep Charter School Academies (Ed Corp)

Boys Preparatory Charter School of New York

Girls Preparatory Charter School of New York

Girls Preparatory Charter School of the Bronx

8. Select all positions you have held on the Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/d4>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Cary	Davis

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

5. *E-mail Address:

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Public Prep Charter School Academies (Ed Corp)

Boys Preparatory Charter School of New York

Girls Preparatory Charter School of New York

Girls Preparatory Charter School of the Bronx

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

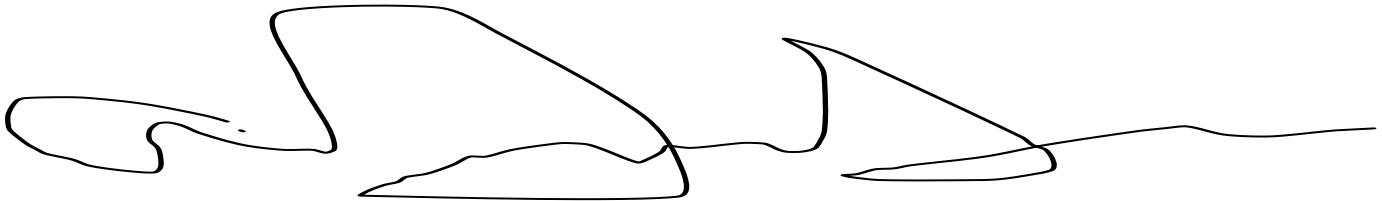
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 13, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/d1>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Lauren	Frank

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Public Prep Charter School Academies (Ed Corp)

Boys Preparatory Charter School of New York

Girls Preparatory Charter School of New York

Girls Preparatory Charter School of the Bronx

8. Select all positions you have held on the Board:

(check all that apply)

-
- Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

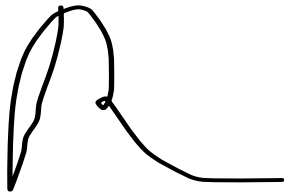
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of a single, fluid, cursive stroke that loops and ends with a small dot.A handwritten signature starting with a large, bold, cursive 'A' followed by a horizontal line.A handwritten signature starting with a large, bold, cursive 'F' followed by a horizontal line.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 27, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/6b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Eric	Grannis

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Public Prep Charter School Academies (Ed Corp)

Boys Preparatory Charter School of New York

Girls Preparatory Charter School of New York

Girls Preparatory Charter School of the Bronx

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

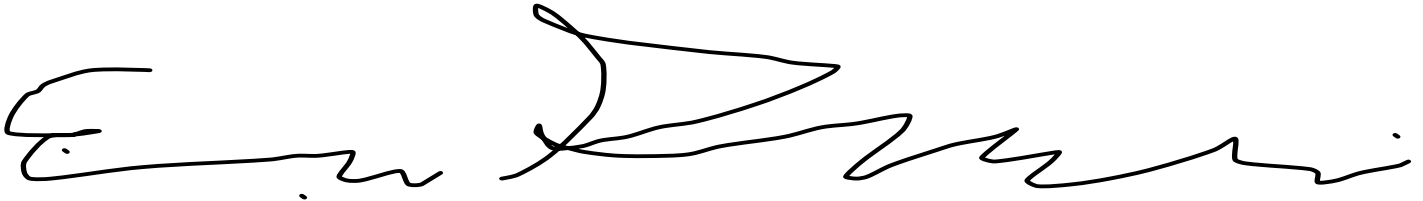
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "E. D. [unclear]", written in a cursive style.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 09, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/b8>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	NICOLE	JULIUS

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

5. *E-mail Address:

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Public Prep Charter School Academies (Ed Corp)

Boys Preparatory Charter School of New York

Girls Preparatory Charter School of New York

Girls Preparatory Charter School of the Bronx

8. Select all positions you have held on the Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/2b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Michael	Karangelen

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Public Prep Charter School Academies (Ed Corp)

Boys Preparatory Charter School of New York

Girls Preparatory Charter School of New York

Girls Preparatory Charter School of the Bronx

8. Select all positions you have held on the Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'M. B. K.' with a stylized flourish at the end.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 27, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/3a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Mary Claire	Ryan

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GIRLS PREPARATORY CS OF NEW YORK (SUNY TRUSTEES) 310100860866

8. Select all positions you have held on the Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

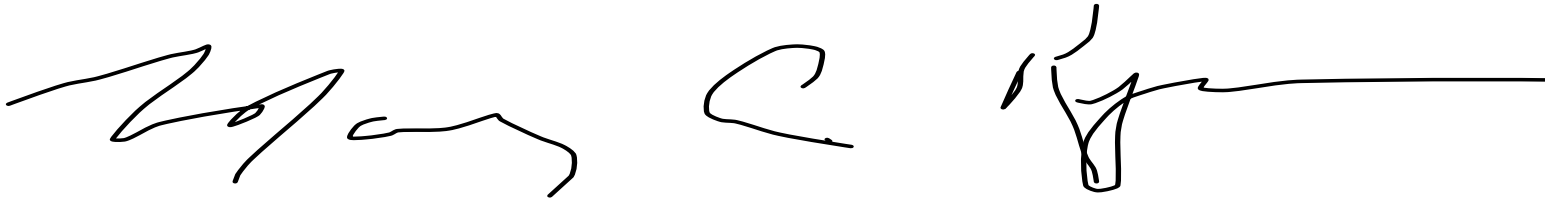
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Three handwritten signatures in black ink. The first signature is a stylized, cursive name. The second signature is a simple, bold, cursive 'C'. The third signature is a more complex, cursive name.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 26, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/3b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Paul	Vermyn

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Public Prep Charter School Academies (Ed Corp)

Boys Preparatory Charter School of New York

Girls Preparatory Charter School of New York

Girls Preparatory Charter School of the Bronx

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Chair, Finance Committee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "A. Perry". The signature is written in a cursive, flowing style.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 27, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/10>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Maria	Zimmermann

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Public Prep Charter School Academies (Ed Corp)

Boys Preparatory Charter School of New York

Girls Preparatory Charter School of New York

Girls Preparatory Charter School of the Bronx

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify....: member
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

(No response)

12a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1				
2				
3				
4				
5				

Signature of Trustee



Thank you.



Appendix F: BOT Membership Table

Created: 07/29/2015

Last updated: 07/31/2015

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Karangelen Michael	[REDACTED]		Yes	Finance	2005-Present
2	Ryan Mary Claire	[REDACTED]		Yes	Academics	2011-Present
3	Julius Nicole	[REDACTED]		Yes		2013-Present
4	Cary Davis	[REDACTED]		Yes		
5	Eric Grannis	[REDACTED]		Yes		
6	Nicole Pullen Ross	[REDACTED]		Yes	Finance	
7	Paul Vermynen	[REDACTED]		Yes	Finance	
8	Edwin Gordon	[REDACTED]		Yes	Academics	
9	Ming Melvin	[REDACTED]		Yes	Academics	
10	Curry Boykin	[REDACTED]		Yes	Executive	
11	Frank Lauren	[REDACTED]		Yes	Development	
12	Laura Weil	[REDACTED]		Yes	Finance	
13	Maria Zimmerman	[REDACTED]		Yes	Academic	
14	Nicole Greene	[REDACTED]		Yes	Development	
15	Philip O. Brandes	[REDACTED]		Yes		
16	Mayer Margery	[REDACTED]		Yes	Academics	

17	Paul Vermeylen	[REDACTED]		Yes	Finance	
18	Dominique Schulte	[REDACTED]		Yes	Deveoplment	
19	Bryan Lawrence	[REDACTED]		Yes	Development	
20	Michal Katz	[REDACTED]		Yes	Governance	

2. Total Number of Members Joining Board during the 2014-15 school year

7

3. Total Number of Members Departing the Board during the 2014-15 school year

3

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

25

5. How many times did the Board meet during the 2014-15 school year?

6

6. How many times will the Board meet during the 2015-16 school year?

6

Thank you.

5. Enrollment and Retention Targets

In the 2014-15 school year, Girls Preparatory Charter School of New York (“GPLES”) continued its commitment to recruit, serve, and retain students with special education needs, students who are English language learners (ELL) and students who are eligible for the free and reduced price lunch (FRPL) program.

At the network level, recruitment of students with special education needs, ELLs, and students eligible for free and reduced price lunch is spearheaded by the Public Prep Student Recruitment Manager with support from the Public Prep Director of Operations. The Student Recruitment Manager leads teams of parent volunteers and community members in visiting targeted neighborhoods to canvass for potential GPLES students. This street team canvases NYC Housing Developments and those students are given a preference in our lottery. The Student Recruitment Manager is also responsible for disseminating information in both English and Spanish about GPLES’ robust services for all types of students.

Students with Special Education Needs

The school’s enrollment for students with special education services not including 504 plans in the 2014-15 school year was 15% across our network. However, our recruitment practices, communications and marketing efforts, and investment in our program demonstrate our commitment to increasing enrollment of and ability to serve special needs students. Specifically:

- As part of the GPLES recruitment strategy for the 2014-15 school year, we delivered lottery applications and informational materials to neighborhood Head Starts that serve the highest need populations, as well as presented to parents at select locations that gave us the opportunity.
- Our marketing materials and presentations explicitly state that we are inclusive and that we provide a continuum of special education programs and related services in order to meet the needs of our students.
- In the 2014-15 school year, GPLES continued to implement systems for early and accurate identification of students with special education needs. Subsequently, the school administered interventions such as Special Education Teacher Support Services (SETSS) and Response-to-Intervention.
- GPLES has invested in the in-house capacity to provide Integrated Co-Teaching Classrooms (ICT) at every grade level (seven total in the 2014-15 school year for grades K-5); a 12:1 student-to-teacher ratio; at least one special education teacher per grade but more where necessary; Two learning specialist coordinators, three learning specialists, three reading specialists, two English language learner specialists, two counselors; and, at the network level (shared services), a Chief Academic Officer.
- GPLES also adds capacity to serve students by partnering with outside providers for Occupational Therapy and Physical Therapy.

English Language Learners

Our ELL enrollment during the 2014-15 school year was 2.9% across the network; however, our recruitment practices, communications and marketing efforts, and investment in program demonstrate our commitment to increasing enrollment and serving English language learners. Specifically:

- As part of the GPLES recruitment strategy for the 2014-15 school year, we delivered applications and informational materials to neighborhood Head Starts that serve the highest need population.

- All marketing materials, advertisements, our website, presentations, and lottery applications, as well as all school communications, are produced in Spanish, English, and Mandarin for the Lower East Side.
- Home visits are conducted for currently enrolled and entering students in English and Spanish. Home language surveys are conducted at these visits.
- All GPLES schools have an ELL Coordinator, bilingual staff members, and multi-lingual communication capacity at all school events.
- Our ELL Coordinator provides support to students using a push-in model so students maintain access to the traditional reader's and writer's workshops with additional scaffolding and support as needed.
- GPLES schools have bi-lingual staff in ICT classrooms as well as ESOL, small group instruction for English language learners.

Students Eligible for Free and Reduced Priced Lunch

Our percent of students eligible for free and reduced priced lunch in 2014-15 school year was 77% across our network, and we continue to ensure that we are attracting, retaining, and serving this high needs population. Specifically:

- We recruit students and advertise our school in areas throughout New York City that have a known high needs population, i.e. NYCHA housing developments, NYCHA head start programs, and neighborhood after-school programs.
- Throughout the recruitment season, we communicate the services and staff we have in place for a high needs population, such as a Director of Student and Family Affairs, an Assistant Director of Student and Family Affairs, a Family Coordinator, free MetroCards, subsidized school uniforms, financial planning workshops throughout the school year, and the opportunity to open a NYS 529 college saving account with a yearly contribution from the school.
- The enrollment process includes early distribution and retrieval of the free and reduced priced lunch applications, with a 100% collection goal. We carefully track the number of families who receive free and reduced priced lunches and families who have not returned meal program applications so that improvements can be made to the school's collection process.
- Families are introduced to the lunch program and application for free and reduced priced lunch as well as other special food programs.

Going forward in 2014-15, GPLES will continue all aforementioned efforts. In addition, we will continue to produce marketing and informational materials in languages other than English and Spanish, in order to improve recruitment and outreach efforts in local neighborhoods that have concentrations of families that speak other languages than English or Spanish. We will also continue to make improvements as necessary to ensure the collection of 100% of students' meal program applications.



Appendix I: Teacher and Administrator Attrition

Created: 07/30/2015

Last updated: 07/31/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	40	12	18

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	9	1	1

Thank you