



# Entry 1 School Information

Created: 07/18/2016

Last updated: 08/01/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

LEADERSHIP PREPARATORY BROWNSVILLE CS (SUNY TRUSTEES) 332300860942

### b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

### c. DISTRICT / CSD OF LOCATION

NYC CSD 23

### d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	985 Rockaway Avenue, 3rd Floor, Brooklyn, NY 11212	718-669-7461	718-228-6496	

### d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Deborah Walker
Title	Director of Operations

Emergency Phone Number (###-###-####) [REDACTED]

**e. SCHOOL WEB ADDRESS (URL)**

<http://leadershipprepbrownsville.uncommonschoools.org/>

**f. DATE OF INITIAL CHARTER**

08/2009

**g. DATE FIRST OPENED FOR INSTRUCTION**

08/2009

**i. TOTAL ENROLLMENT ON JUNE 30, 2016**

673

**j. GRADES SERVED IN SCHOOL YEAR 2015-16**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7

**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes

**k2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	Uncommon Schools
PHYSICAL STREET ADDRESS	826 Broadway, Floor 9
CITY	New York

STATE	NY
ZIP CODE	10003
EMAIL ADDRESS	(No response)

## Page 2

### I1. FACILITIES

Does the school maintain or operate multiple sites?

Yes, 2 sites
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### I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	985 Rockaway Avenue, 3rd Floor, Brooklyn, NY 11212	718-669-7461	CSD 23	K-4	Yes	DOE space
Site 2	213 Osborn Street, 4th Floor, Brooklyn, NY 11212	347-390-0540	CSD 23	5-8	No	DOE space
Site 3						

#### I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Celestina De La Garza			
Operational Leader	Deborah Walker			
Compliance Contact	Deborah Walker			

Complaint Contact	Deborah Walker	
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**13. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Mark Stulberg			
Operational Leader	Amy Kiyota			
Compliance Contact	Amy Kiyota			
Complaint Contact	Amy Kiyota			

Page 3

**n1. Were there any revisions to the school’s charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.**

Rebecca Carlson, Director of Operations

**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

**Responses Selected:**

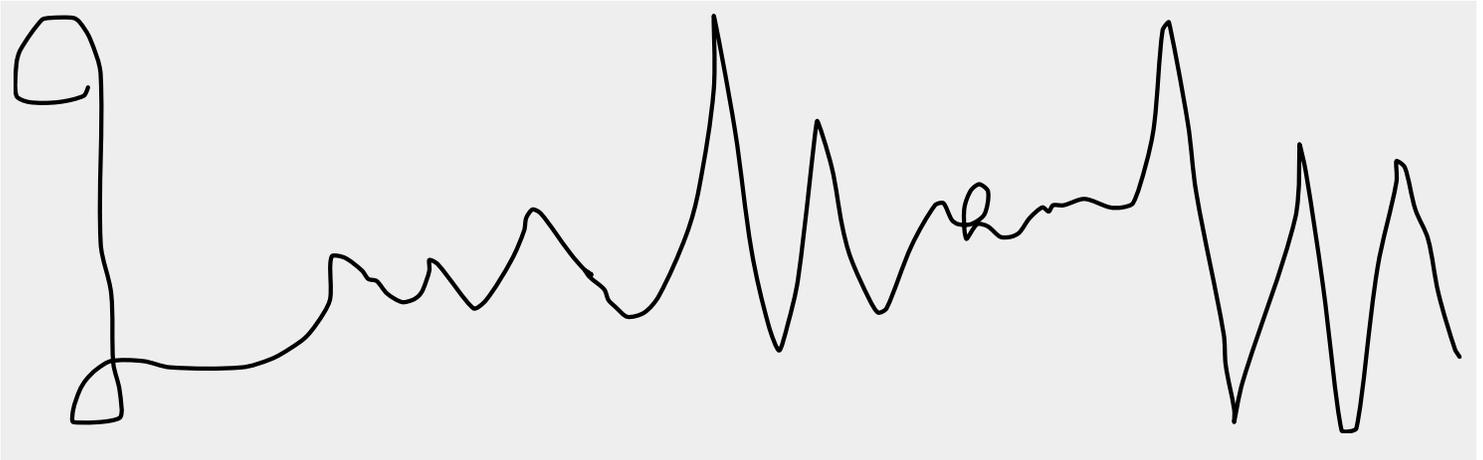
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Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "F. G. Co." followed by a large, looped flourish.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large loop on the left and ending with a sharp, pointed flourish on the right.

**Date**

2016/07/21

**Thank you.**



# Entry 2 Link

Last updated: 07/22/2016

## Page 1

### 1. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000063981&year=2015&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&lep=1&naep=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



# Entry 4 Expenditures per Child

Created: 07/30/2016

Last updated: 07/31/2016

## Page 1

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	9243394
Line 2: Year End FTE student enrollment	674
Line 3: Divide Line 1 by Line 2	13714

### 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that

must be included in this calculation is defined as follows:

**Administrative Expenditures:** Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	1547367
Line 2: Management and General Cost (Column)	747869
Line 3: Sum of Line 1 and Line 2	2295236
Line 5: Divide Line 3 by the Year End FTE student enrollment	3405

***Thank you.***



## GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

### TEMPLATE TABS

**1- GRAY tab contains the Instructions**

<a href="#">Instructions</a>	Provides description of tabs and input requirements.
<a href="#">Funding by District</a>	Charter School Tuition Rates

**2- BLUE tabs require input of information**

<a href="#">1.) Name of School</a>	>Select school name from list. >Enter contact information.
<a href="#">2.) Enrollment</a>	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter
<a href="#">4.) Yearly Budget</a>	Enter Yearly Budget information. Includes: >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
<a href="#">5.) Balance Sheet</a>	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
<a href="#">6.) Quarterly Report</a>	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

### CELL COLORS & GUIDANCE COMMENTS

= Enter information into the light BLUE shaded cells.

= Cells labeled in ORANGE containe guidance regarding the input of information.

= Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

**Charter Funding Alphabetical By NYS School District**  
**\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**

<b>District Code</b>	<b>School District Name</b>	<b>Final 2015-16 Basic Tuition*</b>	<b>Final 2016-17 Basic Tuition*</b>
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## ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

### Leadership Preparatory Brownsville Charter School

#### SCHOOL

<b>Name:</b>	Leadership Preparatory Brownsville Charter School
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#### CONTACT INFORMATION

<b>Contact Name:</b>	Michael Good
<b>Contact Title:</b>	Senior Associate Director of Finance
<b>Contact Email:</b>	[REDACTED]
<b>Contact Phone:</b>	[REDACTED]

#### REPORT PERIOD

<b>Current Academic Year:</b>	2016-17
<b>Prior Academic Year:</b>	Err:508



ARTER SCHOOL

<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
68				

	<b>ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT</b>			
<b>TER 4</b>	<b>QUARTER 1</b>	<b>QUARTER 2</b>	<b>QUARTER 3</b>	<b>QUARTER 4</b>
<i>Revised</i>	Actual	Actual	Actual	Actual
0	0	0	0	0
0	0	0	0	0
<i>Column(s) for the</i>				
	<b>ACTUAL ENROLLMENT BY QUARTER</b>			
<b>TER 4</b>	<b>QUARTER 1</b>	<b>QUARTER 2</b>	<b>QUARTER 3</b>	<b>QUARTER 4</b>
<i>Revised Budgeted Enrollment</i>	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

**STAFFING PLAN - F**

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

**\*NOTE:** If there are NO budget revisions at the time of quarterly submittal leave blank. If budget revisions ARE made, the entire "REVISED" budget columns for the affected

ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR Err:508 ACTUAL	ANNUAL BUDGETED FTE				
		Q1		Q2		Q3
		Original	Revised	Original	Revised	Original
Executive Management						
Instructional Management		2.0		2.0		2.0
Deans, Directors & Coordinators		12.0		12.0		12.0
CFO / Director of Finance						
Operation / Business Manager						
Administrative Staff		5.0				
<b>TOTAL ADMINISTRATIVE STAFF</b>	0.0	19.0	0.0	14.0	0.0	14.0

INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR Err:508 ACTUAL	ANNUAL BUDGETED FTE				
		Q1		Q2		Q3
		Original	Revised	Original	Revised	Original
Teachers - Regular		52.0		52.0		52.0
Teachers - SPED		5.0		5.0		5.0
Substitute Teachers						
Teaching Assistants		3.0		3.0		3.0
Specialty Teachers		5.0		5.0		5.0
Aides						
Therapists & Counselors		2.0		2.0		2.0
Other						
<b>TOTAL INSTRUCTIONAL</b>	0.0	67.0	0.0	67.0	0.0	67.0

NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR Err:508 ACTUAL	ANNUAL BUDGETED FTE				
		Q1		Q2		Q3
		Original	Revised	Original	Revised	Original
Nurse						
Librarian						
Custodian						
Security						
Other						
<b>TOTAL NON-INSTRUCTIONAL</b>	0.0	0.0	0.0	0.0	0.0	0.0

<b>TOTAL PERSONNEL SERVICE FTE</b>	0.0	86.0	0.0	81.0	0.0	81.0
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**RY BROWNSVILLE CHARTER SCHOOL  
2016-17**

**FULL TIME EQUIVALENT ("FTE")**

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

The 'REVISED' Column(s) COMPLETELY BLANK. The quarter(s) must be completed on tabs 2, 3

**\*NOTE:** Each quarter, the actual FTE should be input.

ADMINISTRATIVE PERSONNEL FTE			
	Q3	Q4	
	Revised	Original	Revised
Executive Management			
Instructional Management		2.0	
Deans, Directors & Coordinators		12.0	
CFO / Director of Finance			
Operation / Business Manager			
Administrative Staff			
<b>TOTAL ADMINISTRATIVE STAFF</b>	0.0	14.0	0.0

ACTUAL QUARTERLY FTE			
Q1	Q2	Q3	Q4
Actual	Actual	Actual	Actual
0.0	0.0	0.0	0.0

INSTRUCTIONAL PERSONNEL FTE			
	Q3	Q4	
	Revised	Original	Revised
Teachers - Regular		52.0	
Teachers - SPED		5.0	
Substitute Teachers			
Teaching Assistants		3.0	
Specialty Teachers		5.0	
Aides			
Therapists & Counselors		2.0	
Other			
<b>TOTAL INSTRUCTIONAL</b>	0.0	67.0	0.0

ACTUAL QUARTERLY FTE			
Q1	Q2	Q3	Q4
Actual	Actual	Actual	Actual
0.0	0.0	0.0	0.0

NON-INSTRUCTIONAL PERSONNEL FTE			
	Q3	Q4	
	Revised	Original	Revised
Nurse			
Librarian			
Custodian			
Security			
Other			
<b>TOTAL NON-INSTRUCTIONAL</b>	0.0	0.0	0.0

ACTUAL QUARTERLY FTE			
Q1	Q2	Q3	Q4
Actual	Actual	Actual	Actual
0.0	0.0	0.0	0.0

<b>TOTAL PERSONNEL SERVICE FTE</b>	0.0	81.0	0.0
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0.0	0.0	0.0	0.0
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**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

**\*NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE	Description of Assumptions
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
TOTAL ADMINISTRATIVE STAFF	

INSTRUCTIONAL PERSONNEL FTE	Description of Assumptions
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
TOTAL INSTRUCTIONAL	

NON-INSTRUCTIONAL PERSONNEL FTE	Description of Assumptions
Nurse	
Librarian	
Custodian	
Security	
Other	
TOTAL NON-INSTRUCTIONAL	

TOTAL PERSONNEL SERVICE FTE	
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**LEADERSHIP PREPARATORY BROWNSVILLE CHA**  
**Budget / Operating Plan**  
**2016-17**

Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	2,782,156	#NAME?	#NAME?	2,782,156	#NAME?	#NAME?	2,782,156
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	756	-	-	756	-	-	756

	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	Err:508	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Avg. No. of Positions

Executive Management	-			#NAME?			#NAME?		
Instructional Management	2.00	66,913		#NAME?	66,913		#NAME?	66,913	
Deans, Directors & Coordinators	12.00	234,459		#NAME?	234,459		#NAME?	234,459	
CFO / Director of Finance	-			#NAME?			#NAME?		
Operation / Business Manager	-			#NAME?			#NAME?		
Administrative Staff	1.25	93,050		#NAME?	93,050		#NAME?	93,050	
<b>TOTAL ADMINISTRATIVE STAFF</b>	15.25	-	394,422	-	#NAME?	394,422	-	#NAME?	394,422

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	52.00	886,465		#NAME?	886,465		#NAME?	886,465	
Teachers - SPED	5.00	85,783		#NAME?	85,783		#NAME?	85,783	
Substitute Teachers	-			#NAME?			#NAME?		
Teaching Assistants	3.00	37,900		#NAME?	37,900		#NAME?	37,900	
Specialty Teachers	5.00	81,383		#NAME?	81,383		#NAME?	81,383	
Aides	-			#NAME?			#NAME?		
Therapists & Counselors	2.00	38,987		#NAME?	38,987		#NAME?	38,987	
Other	-	60,275		#NAME?	60,275		#NAME?	60,275	
<b>TOTAL INSTRUCTIONAL</b>	67.00	-	1,190,792	-	#NAME?	1,190,792	-	#NAME?	1,190,792

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-			#NAME?			#NAME?		
Librarian	-			#NAME?			#NAME?		
Custodian	-			#NAME?			#NAME?		
Security	-			#NAME?			#NAME?		
Other	-	16,000		#NAME?	16,000		#NAME?	16,000	
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-	16,000	-	#NAME?	16,000	-	#NAME?	16,000

**SUBTOTAL PERSONNEL SERVICE COSTS**

	82.25	-	1,601,215	-	#NAME?	1,601,215	-	#NAME?	1,601,215
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		124,993		#NAME?	124,993		#NAME?	124,993	
Fringe / Employee Benefits		118,347		#NAME?	118,347		#NAME?	118,347	
Retirement / Pension		47,752		#NAME?	47,752		#NAME?	47,752	
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	-	-	291,091	-	#NAME?	291,091	-	#NAME?	291,091

**TOTAL PERSONNEL SERVICE COSTS**

	82.25	-	1,892,306	-	#NAME?	1,892,306	-	#NAME?	1,892,306
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**CONTRACTED SERVICES**

Accounting / Audit		2,500		#NAME?	2,500		#NAME?	2,500	
Legal		1,250		#NAME?	1,250		#NAME?	1,250	
Management Company Fee		245,346		#NAME?	245,346		#NAME?	245,346	
Nurse Services		250		#NAME?	250		#NAME?	250	
Food Service / School Lunch				#NAME?			#NAME?		
Payroll Services				#NAME?			#NAME?		
Special Ed Services				#NAME?			#NAME?		
Titlement Services (i.e. Title I)				#NAME?			#NAME?		
Other Purchased / Professional / Consulting		116,846		#NAME?	116,846		#NAME?	116,846	
<b>TOTAL CONTRACTED SERVICES</b>	-	-	366,192	-	#NAME?	366,192	-	#NAME?	366,192







		QUARTER SCHOOL				
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		#NAME?	#NAME?	2,782,156	#NAME?	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		-	-	756	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
<b>EXPENSES</b>						
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		Avg. No. of Positions				
Executive Management		-	#NAME?			#NAME?
Instructional Management		2.00	#NAME?	66,913		#NAME?
Deans, Directors & Coordinators		12.00	#NAME?	234,459		#NAME?
CFO / Director of Finance		-	#NAME?			#NAME?
Operation / Business Manager		-	#NAME?			#NAME?
Administrative Staff		1.25	#NAME?	93,050		#NAME?
<b>TOTAL ADMINISTRATIVE STAFF</b>		15.25	-	394,422	-	#NAME?
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular		52.00	#NAME?	886,465		#NAME?
Teachers - SPED		5.00	#NAME?	85,783		#NAME?
Substitute Teachers		-	#NAME?			#NAME?
Teaching Assistants		3.00	#NAME?	37,900		#NAME?
Specialty Teachers		5.00	#NAME?	81,383		#NAME?
Aides		-	#NAME?			#NAME?
Therapists & Counselors		2.00	#NAME?	38,987		#NAME?
Other		-	#NAME?	60,275		#NAME?
<b>TOTAL INSTRUCTIONAL</b>		67.00	-	1,190,792	-	#NAME?
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse		-	#NAME?			#NAME?
Librarian		-	#NAME?			#NAME?
Custodian		-	#NAME?			#NAME?
Security		-	#NAME?			#NAME?
Other		-	#NAME?	16,000		#NAME?
<b>TOTAL NON-INSTRUCTIONAL</b>		-	-	16,000	-	#NAME?
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>		82.25	-	1,601,215	-	#NAME?
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes			#NAME?	124,993		#NAME?
Fringe / Employee Benefits			#NAME?	118,347		#NAME?
Retirement / Pension			#NAME?	47,752		#NAME?
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>			-	291,091	-	#NAME?
<b>TOTAL PERSONNEL SERVICE COSTS</b>		82.25	-	1,892,306	-	#NAME?
<b>CONTRACTED SERVICES</b>						
Accounting / Audit			#NAME?	2,500		#NAME?
Legal			#NAME?	1,250		#NAME?
Management Company Fee			#NAME?	245,346		#NAME?
Nurse Services			#NAME?	250		#NAME?
Food Service / School Lunch			#NAME?			#NAME?
Payroll Services			#NAME?			#NAME?
Special Ed Services			#NAME?			#NAME?
Titlement Services (i.e. Title I)			#NAME?			#NAME?
Other Purchased / Professional / Consulting			#NAME?	116,846		#NAME?
<b>TOTAL CONTRACTED SERVICES</b>			-	366,192	-	#NAME?

		ARTER SCHOOL				
<b>Total Revenue</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
<b>Total Expenses</b>	#NAME?	#NAME?	2,782,156	#NAME?	#NAME?	
<b>Net Income</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
<b>Actual Student Enrollment</b>	-	-	756	-	-	
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	
					<b>Variance</b>	
<b>SCHOOL OPERATIONS</b>						
Board Expenses		#NAME?	226		#NAME?	
Classroom / Teaching Supplies & Materials		#NAME?	55,175		#NAME?	
Special Ed Supplies & Materials		#NAME?	2,500		#NAME?	
Textbooks / Workbooks		#NAME?	4,250		#NAME?	
Supplies & Materials other		#NAME?			#NAME?	
Equipment / Furniture		#NAME?			#NAME?	
Telephone		#NAME?			#NAME?	
Technology		#NAME?	120,348		#NAME?	
Student Testing & Assessment		#NAME?	10,921		#NAME?	
Field Trips		#NAME?	46,800		#NAME?	
Transportation (student)		#NAME?	5,000		#NAME?	
Student Services - other		#NAME?	4,283		#NAME?	
Office Expense		#NAME?			#NAME?	
Staff Development		#NAME?	88,880		#NAME?	
Staff Recruitment		#NAME?	6,375		#NAME?	
Student Recruitment / Marketing		#NAME?	3,552		#NAME?	
School Meals / Lunch		#NAME?	13,966		#NAME?	
Travel (Staff)		#NAME?			#NAME?	
Fundraising		#NAME?			#NAME?	
Other		#NAME?	76,910		#NAME?	
<b>TOTAL SCHOOL OPERATIONS</b>	-	#NAME?	439,185	-	#NAME?	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance		#NAME?			#NAME?	
Janitorial		#NAME?	1,750		#NAME?	
Building and Land Rent / Lease / Facility Finance Interest		#NAME?	60,394.01		#NAME?	
Repairs & Maintenance		#NAME?	10,000		#NAME?	
Equipment / Furniture		#NAME?	12,329		#NAME?	
Security		#NAME?			#NAME?	
Utilities		#NAME?			#NAME?	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	#NAME?	84,473	-	#NAME?	
<b>DEPRECIATION &amp; AMORTIZATION</b>						
		#NAME?			#NAME?	
<b>RESERVES / CONTINGENCY</b>						
		#NAME?			#NAME?	
<b>TOTAL EXPENSES</b>	-	#NAME?	2,782,156	-	#NAME?	
<b>NET INCOME</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	





**LEADERSHIP PREPARATORY BROWN**  
**Budget / Operating Plan**  
**2016-17**

<b>Total Revenue</b>		#NAME?	#NAME?	#NAME?	#NAME?
<b>Total Expenses</b>		11,128,623	#NAME?	#NAME?	(11,128,623)
<b>Net Income</b>		#NAME?	#NAME?	#NAME?	#NAME?
<b>Actual Student Enrollment</b>		#NAME?	#NAME?	#NAME?	#NAME?
		<b>Total Year</b>		<b>VARIANCE</b>	
		<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	
				<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
<b>EXPENSES</b>					
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>	Avg. No. of Positions				
Executive Management	-	-	#NAME?	#NAME?	-
Instructional Management	2.00	267,654	#NAME?	#NAME?	(267,654)
Deans, Directors & Coordinators	12.00	937,837	#NAME?	#NAME?	(937,837)
CFO / Director of Finance	-	-	#NAME?	#NAME?	-
Operation / Business Manager	-	-	#NAME?	#NAME?	-
Administrative Staff	1.25	372,199	#NAME?	#NAME?	(372,199)
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>15.25</b>	<b>1,577,690</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(1,577,690)</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>					
Teachers - Regular	52.00	3,545,861	#NAME?	#NAME?	(3,545,861)
Teachers - SPED	5.00	343,131	#NAME?	#NAME?	(343,131)
Substitute Teachers	-	-	#NAME?	#NAME?	-
Teaching Assistants	3.00	151,600	#NAME?	#NAME?	(151,600)
Specialty Teachers	5.00	325,530	#NAME?	#NAME?	(325,530)
Aides	-	-	#NAME?	#NAME?	-
Therapists & Counselors	2.00	155,950	#NAME?	#NAME?	(155,950)
Other	-	241,098	#NAME?	#NAME?	(241,098)
<b>TOTAL INSTRUCTIONAL</b>	<b>67.00</b>	<b>4,763,170</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(4,763,170)</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>					
Nurse	-	-	#NAME?	#NAME?	-
Librarian	-	-	#NAME?	#NAME?	-
Custodian	-	-	#NAME?	#NAME?	-
Security	-	-	#NAME?	#NAME?	-
Other	-	64,000	#NAME?	#NAME?	(64,000)
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>64,000</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(64,000)</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>82.25</b>	<b>6,404,859</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(6,404,859)</b>
<b>PAYROLL TAXES AND BENEFITS</b>					
Payroll Taxes		499,972	#NAME?	#NAME?	(499,972)
Fringe / Employee Benefits		473,387	#NAME?	#NAME?	(473,387)
Retirement / Pension		191,007	#NAME?	#NAME?	(191,007)
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>1,164,365</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(1,164,365)</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>82.25</b>	<b>7,569,225</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(7,569,225)</b>
<b>CONTRACTED SERVICES</b>					
Accounting / Audit		10,000	#NAME?	#NAME?	(10,000)
Legal		5,000	#NAME?	#NAME?	(5,000)
Management Company Fee		981,386	#NAME?	#NAME?	(981,386)
Nurse Services		1,000	#NAME?	#NAME?	(1,000)
Food Service / School Lunch		-	#NAME?	#NAME?	-
Payroll Services		-	#NAME?	#NAME?	-
Special Ed Services		-	#NAME?	#NAME?	-
Titlement Services (i.e. Title I)		-	#NAME?	#NAME?	-
Other Purchased / Professional / Consulting		467,382	#NAME?	#NAME?	(467,382)
<b>TOTAL CONTRACTED SERVICES</b>		<b>1,464,768</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(1,464,768)</b>

<b>LEADERSHIP PREPARATORY BROWN</b>					
<b>Budget / Operating Plan</b>					
<b>2016-17</b>					
<b>Total Revenue</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>
<b>Total Expenses</b>	<b>11,128,623</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(11,128,623)</b>	<b>#NAME?</b>
<b>Net Income</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>
<b>Actual Student Enrollment</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>
<b>Total Year</b>					
			<b>VARIANCE</b>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
<b>SCHOOL OPERATIONS</b>					
Board Expenses	904	#NAME?	#NAME?	(904)	#NAME?
Classroom / Teaching Supplies & Materials	220,698	#NAME?	#NAME?	(220,698)	#NAME?
Special Ed Supplies & Materials	10,000	#NAME?	#NAME?	(10,000)	#NAME?
Textbooks / Workbooks	17,000	#NAME?	#NAME?	(17,000)	#NAME?
Supplies & Materials other	-	#NAME?	#NAME?	-	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	-	#NAME?
Telephone	-	#NAME?	#NAME?	-	#NAME?
Technology	481,391	#NAME?	#NAME?	(481,391)	#NAME?
Student Testing & Assessment	43,683	#NAME?	#NAME?	(43,683)	#NAME?
Field Trips	187,200	#NAME?	#NAME?	(187,200)	#NAME?
Transportation (student)	20,000	#NAME?	#NAME?	(20,000)	#NAME?
Student Services - other	17,130	#NAME?	#NAME?	(17,130)	#NAME?
Office Expense	-	#NAME?	#NAME?	-	#NAME?
Staff Development	355,518	#NAME?	#NAME?	(355,518)	#NAME?
Staff Recruitment	25,500	#NAME?	#NAME?	(25,500)	#NAME?
Student Recruitment / Marketing	14,208	#NAME?	#NAME?	(14,208)	#NAME?
School Meals / Lunch	55,865	#NAME?	#NAME?	(55,865)	#NAME?
Travel (Staff)	-	#NAME?	#NAME?	-	#NAME?
Fundraising	-	#NAME?	#NAME?	-	#NAME?
Other	307,641	#NAME?	#NAME?	(307,641)	#NAME?
<b>TOTAL SCHOOL OPERATIONS</b>	<b>1,756,738</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(1,756,738)</b>	<b>#NAME?</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	-	#NAME?	#NAME?	-	#NAME?
Janitorial	7,000	#NAME?	#NAME?	(7,000)	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	241,576	#NAME?	#NAME?	(241,576)	#NAME?
Repairs & Maintenance	40,000	#NAME?	#NAME?	(40,000)	#NAME?
Equipment / Furniture	49,316	#NAME?	#NAME?	(49,316)	#NAME?
Security	-	#NAME?	#NAME?	-	#NAME?
Utilities	-	#NAME?	#NAME?	-	#NAME?
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>337,892</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(337,892)</b>	<b>#NAME?</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>-</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>-</b>	<b>#NAME?</b>
<b>RESERVES / CONTINGENCY</b>	<b>-</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>-</b>	<b>#NAME?</b>
<b>TOTAL EXPENSES</b>	<b>11,128,623</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(11,128,623)</b>	<b>#NAME?</b>
<b>NET INCOME</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>





**SVILLE CHARTER SCHOOL**

Total Revenue  
 Total Expenses  
 Net Income  
 Actual Student Enrollment

**DESCRIPTION OF ASSUMPTIONS**

**EXPENSES**

<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>	Avg. No. of Positions
Executive Management	-
Instructional Management	2.00
Deans, Directors & Coordinators	12.00
CFO / Director of Finance	-
Operation / Business Manager	-
Administrative Staff	1.25
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>15.25</b>

<b>INSTRUCTIONAL PERSONNEL COSTS</b>	
Teachers - Regular	52.00
Teachers - SPED	5.00
Substitute Teachers	-
Teaching Assistants	3.00
Specialty Teachers	5.00
Aides	-
Therapists & Counselors	2.00
Other	-
<b>TOTAL INSTRUCTIONAL</b>	<b>67.00</b>

<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>	
Nurse	-
Librarian	-
Custodian	-
Security	-
Other	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>

<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>82.25</b>
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<b>PAYROLL TAXES AND BENEFITS</b>	
Payroll Taxes	
Fringe / Employee Benefits	
Retirement / Pension	
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	

<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>82.25</b>
--------------------------------------	--------------

<b>CONTRACTED SERVICES</b>	
Accounting / Audit	
Legal	
Management Company Fee	
Nurse Services	
Food Service / School Lunch	
Payroll Services	
Special Ed Services	
Titlement Services (i.e. Title I)	
Other Purchased / Professional / Consulting	
<b>TOTAL CONTRACTED SERVICES</b>	

**SVILLE CHARTER SCHOOL**

**Total Revenue**  
**Total Expenses**  
**Net Income**  
**Actual Student Enrollment**

**DESCRIPTION OF ASSUMPTIONS**

**SCHOOL OPERATIONS**

Board Expenses  
Classroom / Teaching Supplies & Materials  
Special Ed Supplies & Materials  
Textbooks / Workbooks  
Supplies & Materials other  
Equipment / Furniture  
Telephone  
Technology  
Student Testing & Assessment  
Field Trips  
Transportation (student)  
Student Services - other  
Office Expense  
Staff Development  
Staff Recruitment  
Student Recruitment / Marketing  
School Meals / Lunch  
Travel (Staff)  
Fundraising  
Other

**TOTAL SCHOOL OPERATIONS**

**FACILITY OPERATION & MAINTENANCE**

Insurance  
Janitorial  
Building and Land Rent / Lease / Facility Finance Interest  
Repairs & Maintenance  
Equipment / Furniture  
Security  
Utilities

**TOTAL FACILITY OPERATION & MAINTENANCE**

**DEPRECIATION & AMORTIZATION**

**RESERVES / CONTINGENCY**

**TOTAL EXPENSES**

**NET INCOME**



**LEADERSHIP PREPARATORY BROWNSVILLE CHARTER SCHOOL  
BALANCE SHEET  
2016-17**

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	<u>Err:508</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<b><u>ASSETS</u></b>					
<b>CURRENT ASSETS</b>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-	-
<b>PROPERTY, BUILDING AND EQUIPMENT, net</b>	-	-	-	-	-
<b>OTHER ASSETS</b>	-	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-	-
<b><u>LIABILITIES AND NET ASSETS</u></b>					
<b>CURRENT LIABILITIES</b>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-	-
<b>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</b>	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-	-
<b>NET ASSETS</b>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	-	-	-	-	-



Total Revenue	-	#NAME?	-	-	#NAME?	-	-
Total Expenses	-	#NAME?	-	-	#NAME?	-	-
Net Income	-	#NAME?	-	-	#NAME?	-	-
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

EXPENSES	Quarter 0 No. of Positions	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
		Actual	Current Budget	Variance	Actual	Current Budget	Variance	
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>								
Executive Management	#NAME?		#NAME?	-		#NAME?	-	
Instructional Management	#NAME?		#NAME?	-		#NAME?	-	
Deans, Directors & Coordinators	#NAME?		#NAME?	-		#NAME?	-	
CFO / Director of Finance	#NAME?		#NAME?	-		#NAME?	-	
Operation / Business Manager	#NAME?		#NAME?	-		#NAME?	-	
Administrative Staff	#NAME?		#NAME?	-		#NAME?	-	
<b>TOTAL ADMINISTRATIVE STAFF</b>		-	#NAME?	-	-	#NAME?	-	
<b>INSTRUCTIONAL PERSONNEL COSTS</b>								
Teachers - Regular	#NAME?		#NAME?	-		#NAME?	-	
Teachers - SPED	#NAME?		#NAME?	-		#NAME?	-	
Substitute Teachers	#NAME?		#NAME?	-		#NAME?	-	
Teaching Assistants	#NAME?		#NAME?	-		#NAME?	-	
Specialty Teachers	#NAME?		#NAME?	-		#NAME?	-	
Aides	#NAME?		#NAME?	-		#NAME?	-	
Therapists & Counselors	#NAME?		#NAME?	-		#NAME?	-	
Other	#NAME?		#NAME?	-		#NAME?	-	
<b>TOTAL INSTRUCTIONAL</b>		-	#NAME?	-	-	#NAME?	-	
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>								
Nurse	#NAME?		#NAME?	-		#NAME?	-	
Librarian	#NAME?		#NAME?	-		#NAME?	-	
Custodian	#NAME?		#NAME?	-		#NAME?	-	
Security	#NAME?		#NAME?	-		#NAME?	-	
Other	#NAME?		#NAME?	-		#NAME?	-	
<b>TOTAL NON-INSTRUCTIONAL</b>		-	#NAME?	-	-	#NAME?	-	
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>		-	#NAME?	-	-	#NAME?	-	
<b>PAYROLL TAXES AND BENEFITS</b>								
Payroll Taxes			#NAME?	-		#NAME?	-	
Fringe / Employee Benefits			#NAME?	-		#NAME?	-	
Retirement / Pension			#NAME?	-		#NAME?	-	
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		-	#NAME?	-	-	#NAME?	-	
<b>TOTAL PERSONNEL SERVICE COSTS</b>		-	#NAME?	-	-	#NAME?	-	
<b>CONTRACTED SERVICES</b>								
Accounting / Audit			#NAME?	-		#NAME?	-	
Legal			#NAME?	-		#NAME?	-	
Management Company Fee			#NAME?	-		#NAME?	-	
Nurse Services			#NAME?	-		#NAME?	-	
Food Service / School Lunch			#NAME?	-		#NAME?	-	
Payroll Services			#NAME?	-		#NAME?	-	
Special Ed Services			#NAME?	-		#NAME?	-	
Titlement Services (i.e. Title I)			#NAME?	-		#NAME?	-	
Other Purchased / Professional / Consulting			#NAME?	-		#NAME?	-	
<b>TOTAL CONTRACTED SERVICES</b>		-	#NAME?	-	-	#NAME?	-	

Total Revenue	-	#NAME?	-	-	#NAME?	-	-
Total Expenses	-	#NAME?	-	-	#NAME?	-	-
Net Income	-	#NAME?	-	-	#NAME?	-	-
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
<b>SCHOOL OPERATIONS</b>							
Board Expenses		#NAME?	-		#NAME?	-	
Classroom / Teaching Supplies & Materials		#NAME?	-		#NAME?	-	
Special Ed Supplies & Materials		#NAME?	-		#NAME?	-	
Textbooks / Workbooks		#NAME?	-		#NAME?	-	
Supplies & Materials other		#NAME?	-		#NAME?	-	
Equipment / Furniture		#NAME?	-		#NAME?	-	
Telephone		#NAME?	-		#NAME?	-	
Technology		#NAME?	-		#NAME?	-	
Student Testing & Assessment		#NAME?	-		#NAME?	-	
Field Trips		#NAME?	-		#NAME?	-	
Transportation (student)		#NAME?	-		#NAME?	-	
Student Services - other		#NAME?	-		#NAME?	-	
Office Expense		#NAME?	-		#NAME?	-	
Staff Development		#NAME?	-		#NAME?	-	
Staff Recruitment		#NAME?	-		#NAME?	-	
Student Recruitment / Marketing		#NAME?	-		#NAME?	-	
School Meals / Lunch		#NAME?	-		#NAME?	-	
Travel (Staff)		#NAME?	-		#NAME?	-	
Fundraising		#NAME?	-		#NAME?	-	
Other		#NAME?	-		#NAME?	-	
<b>TOTAL SCHOOL OPERATIONS</b>	-	#NAME?	-	-	#NAME?	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance		#NAME?	-		#NAME?	-	
Janitorial		#NAME?	-		#NAME?	-	
Building and Land Rent / Lease / Facility Finance Interest		#NAME?	-		#NAME?	-	
Repairs & Maintenance		#NAME?	-		#NAME?	-	
Equipment / Furniture		#NAME?	-		#NAME?	-	
Security		#NAME?	-		#NAME?	-	
Utilities		#NAME?	-		#NAME?	-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	#NAME?	-	-	#NAME?	-	-
<b>DEPRECIATION &amp; AMORTIZATION</b>		#NAME?	-		#NAME?	-	
<b>RESERVES / CONTINGENCY</b>		#NAME?	-		#NAME?	-	
<b>TOTAL EXPENSES</b>	-	#NAME?	-	-	#NAME?	-	-
<b>NET INCOME</b>	-	#NAME?	-	-	#NAME?	-	-

2016-17

Total Revenue	-	#NAME?	-	-	#NAME?	-	-
Total Expenses	-	#NAME?	-	-	#NAME?	-	-
Net Income	-	#NAME?	-	-	#NAME?	-	-
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

1st Quarter - 7/1 - 9/30

2nd Quarter - 10/1 - 12/31

3rd Q

	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
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ENROLLMENT - \*School Districts Are Linked To Above Entries\*

NYC CHANCELLOR'S OFFICE	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
ALL OTHER School Districts: ( Count = 0 )	-	#NAME?	-	-	#NAME?	-	-
<b>TOTAL ENROLLMENT</b>	-	#NAME?	-	-	#NAME?	-	-
<b>REVENUE PER PUPIL</b>	-	#NAME?	-	-	#NAME?	-	-
<b>EXPENSES PER PUPIL</b>	-	#NAME?	-	-	#NAME?	-	-



**.E CHARTER SCHOOL  
n**

<b>Total Revenue</b>	<b>#NAME?</b>	-	-	<b>#NAME?</b>	-
<b>Total Expenses</b>	<b>#NAME?</b>	-	-	<b>#NAME?</b>	-
<b>Net Income</b>	<b>#NAME?</b>	-	-	<b>#NAME?</b>	-
<b>Actual Student Enrollment</b>	<b>#NAME?</b>	-	-	<b>#NAME?</b>	-

<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

<b>EXPENSES</b>	Quarter 0 No. of Positions	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>					
Executive Management	#NAME?	#NAME?	-	#NAME?	-
Instructional Management	#NAME?	#NAME?	-	#NAME?	-
Deans, Directors & Coordinators	#NAME?	#NAME?	-	#NAME?	-
CFO / Director of Finance	#NAME?	#NAME?	-	#NAME?	-
Operation / Business Manager	#NAME?	#NAME?	-	#NAME?	-
Administrative Staff	#NAME?	#NAME?	-	#NAME?	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	#NAME?	#NAME?	-	#NAME?	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>					
Teachers - Regular	#NAME?	#NAME?	-	#NAME?	-
Teachers - SPED	#NAME?	#NAME?	-	#NAME?	-
Substitute Teachers	#NAME?	#NAME?	-	#NAME?	-
Teaching Assistants	#NAME?	#NAME?	-	#NAME?	-
Specialty Teachers	#NAME?	#NAME?	-	#NAME?	-
Aides	#NAME?	#NAME?	-	#NAME?	-
Therapists & Counselors	#NAME?	#NAME?	-	#NAME?	-
Other	#NAME?	#NAME?	-	#NAME?	-
<b>TOTAL INSTRUCTIONAL</b>	#NAME?	#NAME?	-	#NAME?	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>					
Nurse	#NAME?	#NAME?	-	#NAME?	-
Librarian	#NAME?	#NAME?	-	#NAME?	-
Custodian	#NAME?	#NAME?	-	#NAME?	-
Security	#NAME?	#NAME?	-	#NAME?	-
Other	#NAME?	#NAME?	-	#NAME?	-
<b>TOTAL NON-INSTRUCTIONAL</b>	#NAME?	#NAME?	-	#NAME?	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	#NAME?	-	#NAME?	-
<b>PAYROLL TAXES AND BENEFITS</b>					
Payroll Taxes		#NAME?	-	#NAME?	-
Fringe / Employee Benefits		#NAME?	-	#NAME?	-
Retirement / Pension		#NAME?	-	#NAME?	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		#NAME?	-	#NAME?	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	#NAME?	-	#NAME?	-
<b>CONTRACTED SERVICES</b>					
Accounting / Audit		#NAME?	-	#NAME?	-
Legal		#NAME?	-	#NAME?	-
Management Company Fee		#NAME?	-	#NAME?	-
Nurse Services		#NAME?	-	#NAME?	-
Food Service / School Lunch		#NAME?	-	#NAME?	-
Payroll Services		#NAME?	-	#NAME?	-
Special Ed Services		#NAME?	-	#NAME?	-
Titlement Services (i.e. Title I)		#NAME?	-	#NAME?	-
Other Purchased / Professional / Consulting		#NAME?	-	#NAME?	-
<b>TOTAL CONTRACTED SERVICES</b>		#NAME?	-	#NAME?	-

**.E CHARTER SCHOOL**

**n**

<b>Total Revenue</b>	<b>#NAME?</b>	-	-	-	<b>#NAME?</b>	-
<b>Total Expenses</b>	<b>#NAME?</b>	-	-	-	<b>#NAME?</b>	-
<b>Net Income</b>	<b>#NAME?</b>	-	-	-	<b>#NAME?</b>	-
<b>Actual Student Enrollment</b>	<b>#NAME?</b>	-	-	-	<b>#NAME?</b>	-
<p align="center"><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>		<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
		<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>
<b>SCHOOL OPERATIONS</b>						
Board Expenses	#NAME?	-		#NAME?	-	
Classroom / Teaching Supplies & Materials	#NAME?	-		#NAME?	-	
Special Ed Supplies & Materials	#NAME?	-		#NAME?	-	
Textbooks / Workbooks	#NAME?	-		#NAME?	-	
Supplies & Materials other	#NAME?	-		#NAME?	-	
Equipment / Furniture	#NAME?	-		#NAME?	-	
Telephone	#NAME?	-		#NAME?	-	
Technology	#NAME?	-		#NAME?	-	
Student Testing & Assessment	#NAME?	-		#NAME?	-	
Field Trips	#NAME?	-		#NAME?	-	
Transportation (student)	#NAME?	-		#NAME?	-	
Student Services - other	#NAME?	-		#NAME?	-	
Office Expense	#NAME?	-		#NAME?	-	
Staff Development	#NAME?	-		#NAME?	-	
Staff Recruitment	#NAME?	-		#NAME?	-	
Student Recruitment / Marketing	#NAME?	-		#NAME?	-	
School Meals / Lunch	#NAME?	-		#NAME?	-	
Travel (Staff)	#NAME?	-		#NAME?	-	
Fundraising	#NAME?	-		#NAME?	-	
Other	#NAME?	-		#NAME?	-	
<b>TOTAL SCHOOL OPERATIONS</b>	#NAME?	-	-	#NAME?	-	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	#NAME?	-		#NAME?	-	
Janitorial	#NAME?	-		#NAME?	-	
Building and Land Rent / Lease / Facility Finance Interest	#NAME?	-		#NAME?	-	
Repairs & Maintenance	#NAME?	-		#NAME?	-	
Equipment / Furniture	#NAME?	-		#NAME?	-	
Security	#NAME?	-		#NAME?	-	
Utilities	#NAME?	-		#NAME?	-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	#NAME?	-	-	#NAME?	-	
<b>DEPRECIATION &amp; AMORTIZATION</b>	#NAME?	-		#NAME?	-	
<b>RESERVES / CONTINGENCY</b>	#NAME?	-		#NAME?	-	
<b>TOTAL EXPENSES</b>	#NAME?	-	-	#NAME?	-	
<b>NET INCOME</b>	#NAME?	-	-	#NAME?	-	

**.E CHARTER SCHOOL  
n**

Total Revenue	#NAME?	-	-	#NAME?	-
Total Expenses	#NAME?	-	-	#NAME?	-
Net Income	#NAME?	-	-	#NAME?	-
Actual Student Enrollment	#NAME?	-	-	#NAME?	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>					
NYC CHANCELLOR'S OFFICE	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
ALL OTHER School Districts: ( Count = 0 )	#NAME?	-	-	#NAME?	-
<b>TOTAL ENROLLMENT</b>	#NAME?	-	-	#NAME?	-
<b>REVENUE PER PUPIL</b>	#NAME?	-	-	#NAME?	-
<b>EXPENSES PER PUPIL</b>	#NAME?	-	-	#NAME?	-



LEADERSHIP PREPARATORY BROWNSVILLE (

Budget / Operating Plan

2016-17

Total Revenue	-	-	-	#NAME?	#NAME?	-	-
Total Expenses	-	-	-	#NAME?	#NAME?	-	-
Net Income	-	-	-	#NAME?	#NAME?	-	-
Actual Student Enrollment	-	-	-			-	-

TOTALS AND VARIANCE ANALYSIS

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs.		Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget
			Current Budget	Current Budget - TY			
<b>EXPENSES</b>							
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>							
		Quarter 0					
		No. of Positions					
Executive Management	#NAME?	-	-	-	#NAME?	#NAME?	-
Instructional Management	#NAME?	-	-	-	#NAME?	#NAME?	-
Deans, Directors & Coordinators	#NAME?	-	-	-	#NAME?	#NAME?	-
CFO / Director of Finance	#NAME?	-	-	-	#NAME?	#NAME?	-
Operation / Business Manager	#NAME?	-	-	-	#NAME?	#NAME?	-
Administrative Staff	#NAME?	-	-	-	#NAME?	#NAME?	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	#NAME?	-	-	-	#NAME?	#NAME?	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	#NAME?	-	-	-	#NAME?	#NAME?	-
Teachers - SPED	#NAME?	-	-	-	#NAME?	#NAME?	-
Substitute Teachers	#NAME?	-	-	-	#NAME?	#NAME?	-
Teaching Assistants	#NAME?	-	-	-	#NAME?	#NAME?	-
Specialty Teachers	#NAME?	-	-	-	#NAME?	#NAME?	-
Aides	#NAME?	-	-	-	#NAME?	#NAME?	-
Therapists & Counselors	#NAME?	-	-	-	#NAME?	#NAME?	-
Other	#NAME?	-	-	-	#NAME?	#NAME?	-
<b>TOTAL INSTRUCTIONAL</b>	#NAME?	-	-	-	#NAME?	#NAME?	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	#NAME?	-	-	-	#NAME?	#NAME?	-
Librarian	#NAME?	-	-	-	#NAME?	#NAME?	-
Custodian	#NAME?	-	-	-	#NAME?	#NAME?	-
Security	#NAME?	-	-	-	#NAME?	#NAME?	-
Other	#NAME?	-	-	-	#NAME?	#NAME?	-
<b>TOTAL NON-INSTRUCTIONAL</b>	#NAME?	-	-	-	#NAME?	#NAME?	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	-	-	-	#NAME?	#NAME?	-
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes	-	-	-	-	#NAME?	#NAME?	-
Fringe / Employee Benefits	-	-	-	-	#NAME?	#NAME?	-
Retirement / Pension	-	-	-	-	#NAME?	#NAME?	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	-	-	-	-	#NAME?	#NAME?	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	-	-	-	#NAME?	#NAME?	-
<b>CONTRACTED SERVICES</b>							
Accounting / Audit	-	-	-	-	#NAME?	#NAME?	-
Legal	-	-	-	-	#NAME?	#NAME?	-
Management Company Fee	-	-	-	-	#NAME?	#NAME?	-
Nurse Services	-	-	-	-	#NAME?	#NAME?	-
Food Service / School Lunch	-	-	-	-	#NAME?	#NAME?	-
Payroll Services	-	-	-	-	#NAME?	#NAME?	-
Special Ed Services	-	-	-	-	#NAME?	#NAME?	-
Titlement Services (i.e. Title I)	-	-	-	-	#NAME?	#NAME?	-
Other Purchased / Professional / Consulting	-	-	-	-	#NAME?	#NAME?	-
<b>TOTAL CONTRACTED SERVICES</b>	-	-	-	-	#NAME?	#NAME?	-

LEADERSHIP PREPARATORY BROWNSVILLE (

Budget / Operating Plan

2016-17

Total Revenue	-	-	-	#NAME?	#NAME?	-	-
Total Expenses	-	-	-	#NAME?	#NAME?	-	-
Net Income	-	-	-	#NAME?	#NAME?	-	-
Actual Student Enrollment	-	-	-			-	-

TOTALS AND VARIANCE ANALYSIS

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget
<b>SCHOOL OPERATIONS</b>							
Board Expenses	-	-	-	#NAME?	#NAME?	-	-
Classroom / Teaching Supplies & Materials	-	-	-	#NAME?	#NAME?	-	-
Special Ed Supplies & Materials	-	-	-	#NAME?	#NAME?	-	-
Textbooks / Workbooks	-	-	-	#NAME?	#NAME?	-	-
Supplies & Materials other	-	-	-	#NAME?	#NAME?	-	-
Equipment / Furniture	-	-	-	#NAME?	#NAME?	-	-
Telephone	-	-	-	#NAME?	#NAME?	-	-
Technology	-	-	-	#NAME?	#NAME?	-	-
Student Testing & Assessment	-	-	-	#NAME?	#NAME?	-	-
Field Trips	-	-	-	#NAME?	#NAME?	-	-
Transportation (student)	-	-	-	#NAME?	#NAME?	-	-
Student Services - other	-	-	-	#NAME?	#NAME?	-	-
Office Expense	-	-	-	#NAME?	#NAME?	-	-
Staff Development	-	-	-	#NAME?	#NAME?	-	-
Staff Recruitment	-	-	-	#NAME?	#NAME?	-	-
Student Recruitment / Marketing	-	-	-	#NAME?	#NAME?	-	-
School Meals / Lunch	-	-	-	#NAME?	#NAME?	-	-
Travel (Staff)	-	-	-	#NAME?	#NAME?	-	-
Fundraising	-	-	-	#NAME?	#NAME?	-	-
Other	-	-	-	#NAME?	#NAME?	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	-	-	-	#NAME?	#NAME?	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance	-	-	-	#NAME?	#NAME?	-	-
Janitorial	-	-	-	#NAME?	#NAME?	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	#NAME?	#NAME?	-	-
Repairs & Maintenance	-	-	-	#NAME?	#NAME?	-	-
Equipment / Furniture	-	-	-	#NAME?	#NAME?	-	-
Security	-	-	-	#NAME?	#NAME?	-	-
Utilities	-	-	-	#NAME?	#NAME?	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	-	#NAME?	#NAME?	-	-
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	-	-	#NAME?	#NAME?	-	-
<b>RESERVES / CONTINGENCY</b>	-	-	-	#NAME?	#NAME?	-	-
<b>TOTAL EXPENSES</b>	-	-	-	#NAME?	#NAME?	-	-
<b>NET INCOME</b>	-	-	-	#NAME?	#NAME?	-	-

LEADERSHIP PREPARATORY BROWNSVILLE (

Budget / Operating Plan

2016-17

Total Revenue	-	-	-	#NAME?	#NAME?	-	-
Total Expenses	-	-	-	#NAME?	#NAME?	-	-
Net Income	-	-	-	#NAME?	#NAME?	-	-
Actual Student Enrollment	-	-	-			-	-

TOTALS AND VARIANCE ANALYSIS

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>	<b>* Enrollment Data Based on Last Actual Quarter Completed</b>						
NYC CHANCELLOR'S OFFICE	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
-	-	-	-			-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-			-	-
<b>TOTAL ENROLLMENT</b>	-	-	-			-	-
<b>REVENUE PER PUPIL</b>	-	-	-			-	-
<b>EXPENSES PER PUPIL</b>	-	-	-			-	-



**CHARTER SCHOOL**

<b>Total Revenue</b>	#NAME?	#NAME?	-	-
<b>Total Expenses</b>	11,128,623	11,128,623	-	-
<b>Net Income</b>	#NAME?	#NAME?	-	-
<b>Actual Student Enrollment</b>			-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	5			
		Actual vs. Original Budget TY	P Y Actual (P Y TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY

EXPENSES	Quarter 0 No. of Positions	Original Budget - TY	Actual vs. Original Budget TY	P Y Actual (P Y TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>					
Executive Management	#NAME?	-	-	-	-
Instructional Management	#NAME?	267,654	267,654	-	-
Deans, Directors & Coordinators	#NAME?	937,837	937,837	-	-
CFO / Director of Finance	#NAME?	-	-	-	-
Operation / Business Manager	#NAME?	-	-	-	-
Administrative Staff	#NAME?	372,199	372,199	-	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	#NAME?	1,577,690	1,577,690	-	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>					
Teachers - Regular	#NAME?	3,545,861	3,545,861	-	-
Teachers - SPED	#NAME?	343,131	343,131	-	-
Substitute Teachers	#NAME?	-	-	-	-
Teaching Assistants	#NAME?	151,600	151,600	-	-
Specialty Teachers	#NAME?	325,530	325,530	-	-
Aides	#NAME?	-	-	-	-
Therapists & Counselors	#NAME?	155,950	155,950	-	-
Other	#NAME?	241,098	241,098	-	-
<b>TOTAL INSTRUCTIONAL</b>	#NAME?	4,763,170	4,763,170	-	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>					
Nurse	#NAME?	-	-	-	-
Librarian	#NAME?	-	-	-	-
Custodian	#NAME?	-	-	-	-
Security	#NAME?	-	-	-	-
Other	#NAME?	64,000	64,000	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	#NAME?	64,000	64,000	-	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	6,404,859	6,404,859	-	-
<b>PAYROLL TAXES AND BENEFITS</b>					
Payroll Taxes		499,972	499,972	-	-
Fringe / Employee Benefits		473,387	473,387	-	-
Retirement / Pension		191,007	191,007	-	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		1,164,365	1,164,365	-	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	7,569,225	7,569,225	-	-
<b>CONTRACTED SERVICES</b>					
Accounting / Audit		10,000	10,000	-	-
Legal		5,000	5,000	-	-
Management Company Fee		981,386	981,386	-	-
Nurse Services		1,000	1,000	-	-
Food Service / School Lunch		-	-	-	-
Payroll Services		-	-	-	-
Special Ed Services		-	-	-	-
Titlment Services (i.e. Title I)		-	-	-	-
Other Purchased / Professional / Consulting		467,382	467,382	-	-
<b>TOTAL CONTRACTED SERVICES</b>		1,464,768	1,464,768	-	-

**CHARTER SCHOOL**

<b>Total Revenue</b>	#NAME?	#NAME?	-	-
<b>Total Expenses</b>	11,128,623	11,128,623	-	-
<b>Net Income</b>	#NAME?	#NAME?	-	-
<b>Actual Student Enrollment</b>			-	-
5				
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>				
	<b>Original Budget - TY</b>	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY Quarters</b>	<b>Actual CY vs. Actual PY</b>
<b>SCHOOL OPERATIONS</b>				
Board Expenses	904	904	-	-
Classroom / Teaching Supplies & Materials	220,698	220,698	-	-
Special Ed Supplies & Materials	10,000	10,000	-	-
Textbooks / Workbooks	17,000	17,000	-	-
Supplies & Materials other	-	-	-	-
Equipment / Furniture	-	-	-	-
Telephone	-	-	-	-
Technology	481,391	481,391	-	-
Student Testing & Assessment	43,683	43,683	-	-
Field Trips	187,200	187,200	-	-
Transportation (student)	20,000	20,000	-	-
Student Services - other	17,130	17,130	-	-
Office Expense	-	-	-	-
Staff Development	355,518	355,518	-	-
Staff Recruitment	25,500	25,500	-	-
Student Recruitment / Marketing	14,208	14,208	-	-
School Meals / Lunch	55,865	55,865	-	-
Travel (Staff)	-	-	-	-
Fundraising	-	-	-	-
Other	307,641	307,641	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>1,756,738</b>	<b>1,756,738</b>	<b>-</b>	<b>-</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>				
Insurance	-	-	-	-
Janitorial	7,000	7,000	-	-
Building and Land Rent / Lease / Facility Finance Interest	241,576	241,576	-	-
Repairs & Maintenance	40,000	40,000	-	-
Equipment / Furniture	49,316	49,316	-	-
Security	-	-	-	-
Utilities	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>337,892</b>	<b>337,892</b>	<b>-</b>	<b>-</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	-	-	-
<b>RESERVES / CONTINGENCY</b>	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>11,128,623</b>	<b>11,128,623</b>	<b>-</b>	<b>-</b>
<b>NET INCOME</b>	#NAME?	#NAME?	-	-

**CHARTER SCHOOL**

Total Revenue	#NAME?	#NAME?	-	-
Total Expenses	11,128,623	11,128,623	-	-
Net Income	#NAME?	#NAME?	-	-
Actual Student Enrollment			-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		5		
		Original Budget - TY	Actual vs. Original Budget TY	FY Actual (FY TY / No. of COMPLETED Actual CY Quarters

<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>				
NYC CHANCELLOR'S OFFICE			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
ALL OTHER School Districts: ( Count = 0 )			-	-
<b>TOTAL ENROLLMENT</b>			-	-
<b>REVENUE PER PUPIL</b>			-	-
<b>EXPENSES PER PUPIL</b>			-	-



## Annual Report Requirement

*for SUNY Authorized Charter Schools*

**LEADERSHIP PREPARATORY BROWNSVILLE CHARTER SCHOOL**

**2016-17**

Administrative expenditures per pupil:	\$0.00
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Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

    Laura Blankfein    

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

                    Uncommon New York City Charter Schools                    

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). none

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

Caroline Curry

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chair of the Audit Committee
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

John Greenstein

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative). None
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

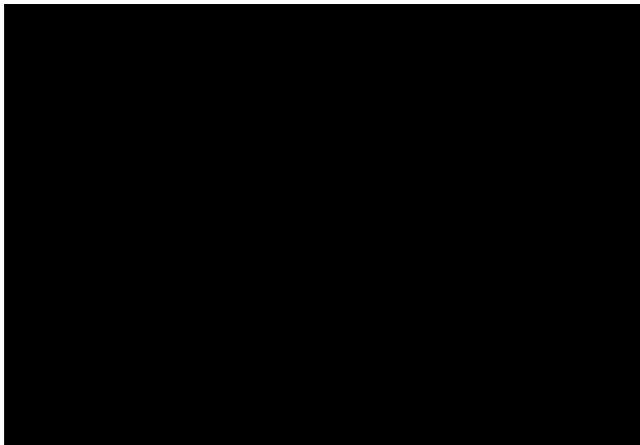
		<i>none</i>	
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
		<i>none</i>		

Uncommon NYC on behalf of John Greenstein \_\_\_\_\_ 7/29/2016 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

Alison Mass

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). None

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

Jeffrey Wetzler

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative). None
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

Chrystal Stokes Williams

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative). None
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

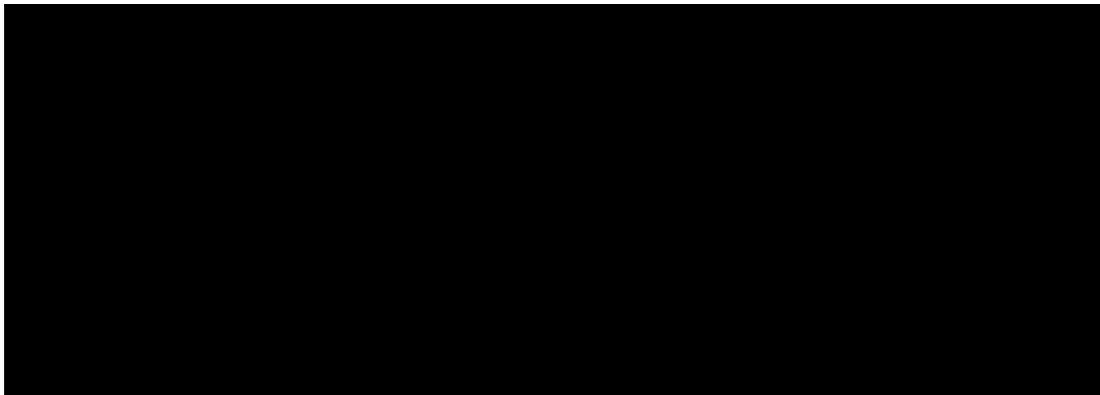
		<i>none</i>	
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
		<i>none</i>		

Uncommon NYC on behalf of Chrystal Stokes Williams 7/29/2016  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name: John Kim

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). TRUSTEE

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

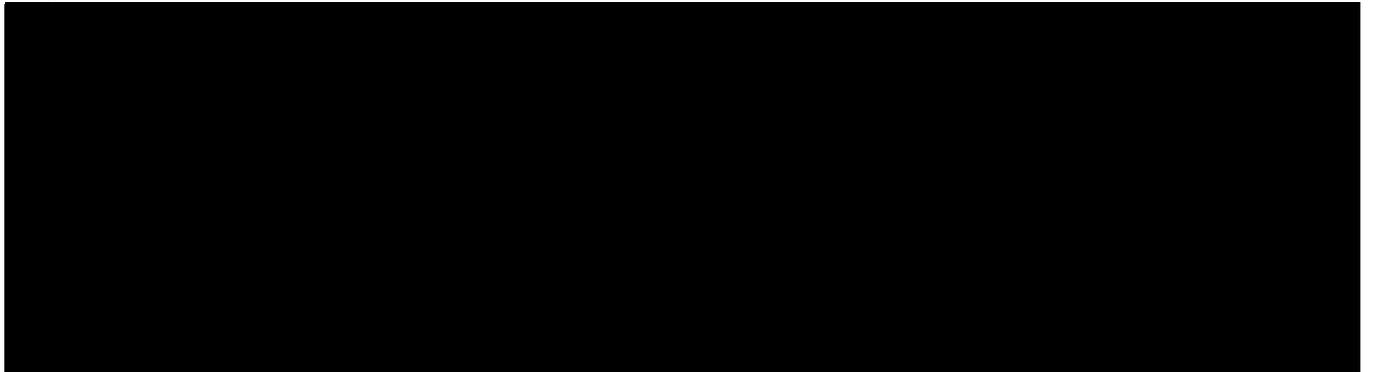
— NONE —

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">— NONE —</p>				

Signature John Stein Date 7/25/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

ARVIND KRISHNAMURTHY

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

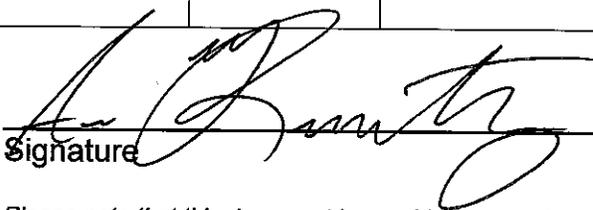
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> <b>NONE</b>			
---	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<b>NONE</b>				


7/26/16  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

Linton Mann III

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Uncommon New York City Charter Schools

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chair
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None			
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				

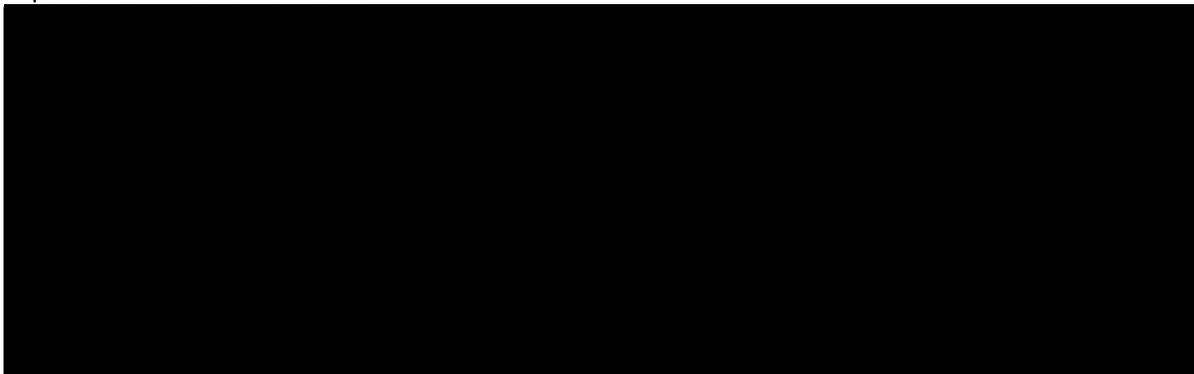


Signature

07/25/2016

Date

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<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**  
**Michael Hall**

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Uncommon New York City Charter Schools**

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Governance committee member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

**Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

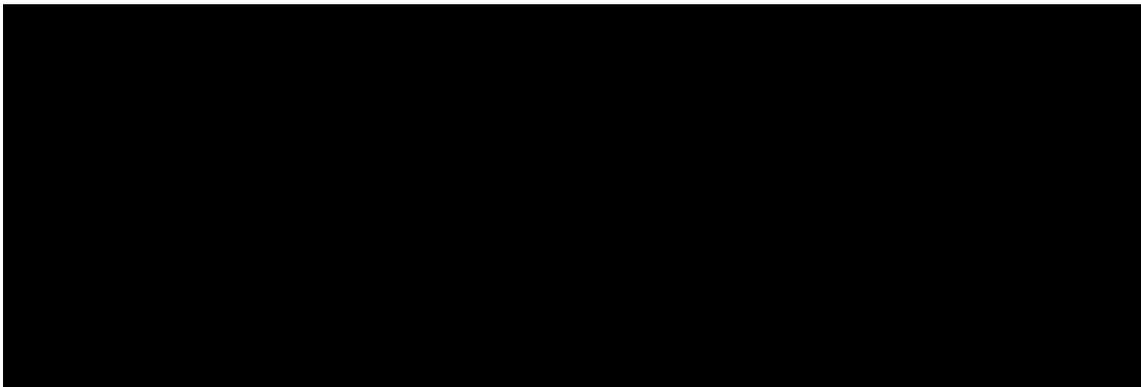
Michael Hall

\_\_\_\_\_  
Signature

7.28.16

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

IAN SACKS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

*None*

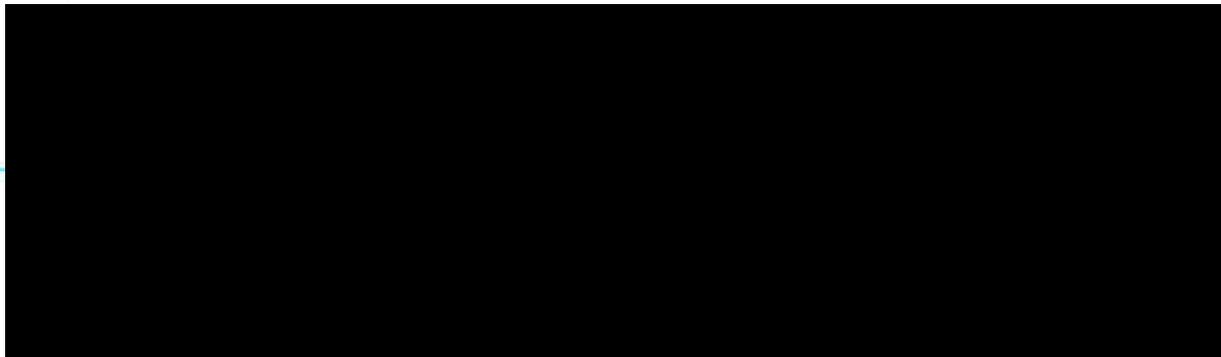
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><i>None</i></p>				

*[Handwritten Signature]*  
 Signature

*7/12/16*  
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name: **St. Claire Gerald**

---

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**Uncommon New York City Charter Schools**

---

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee
- Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None		
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

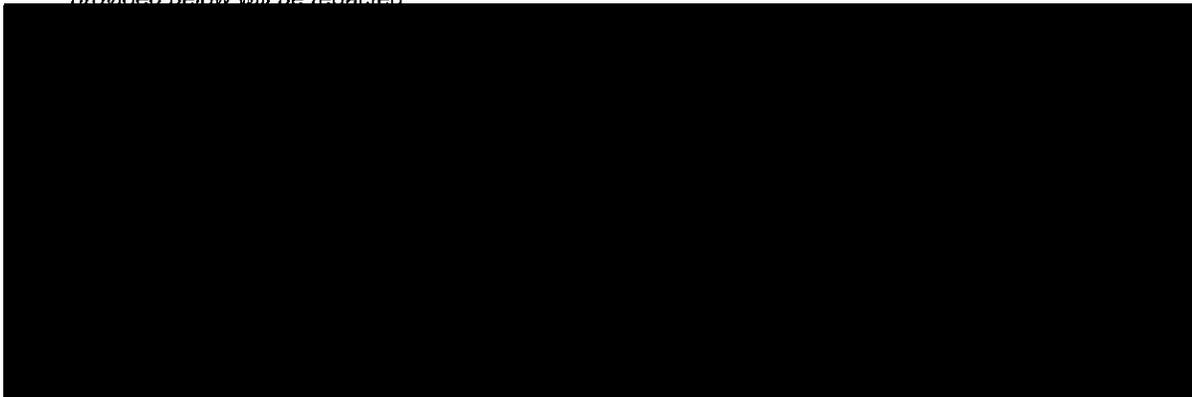
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

St. Claire Gerald  
Signature

7/23/16  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

DAVID SALTZMAN

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Uncommon New York City Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No, BUT I SERVE AS THE EXECUTIVE DIRECTOR OF ROBIN HOOD, AN ORGANIZATION THAT FUNDS UNCOMMON  
 If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

*Please write "None" if applicable. Do not leave this space blank.*

**NONE**

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>ROBIN HOOD</i>	<i>FUNDER</i>			<i>I DO NOT VOTE ON ANY GRANTS, INCLUDING THOSE TO UNCOMMUN</i>

*[Handwritten Signature]*  
 \_\_\_\_\_  
 Signature

*8/20/16*  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Shakima Jones

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Uncommon New York City Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

**Ekwutozia Nwabuzor**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**Uncommon New York City Charter Schools**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **N/A**

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

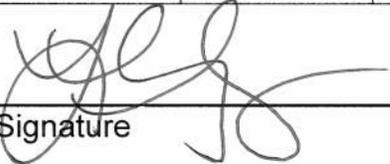
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

*Please write "None" if applicable. Do not leave this space blank.*

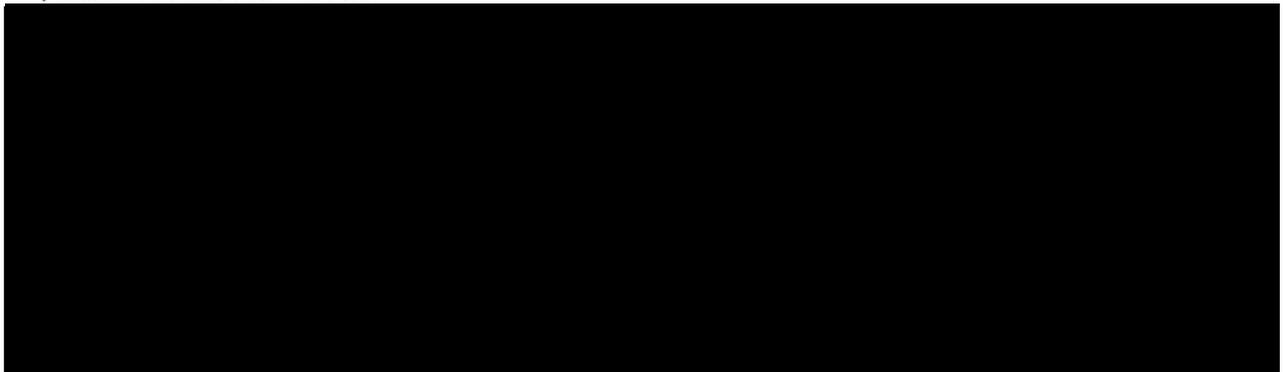
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

  
 \_\_\_\_\_  
 Signature

7/28/16  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name: Joseph Wayland**

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Uncommon New York City Charter Schools**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes \_\_\_  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes \_\_\_  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

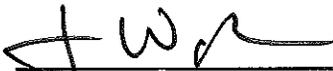
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

	NONE		
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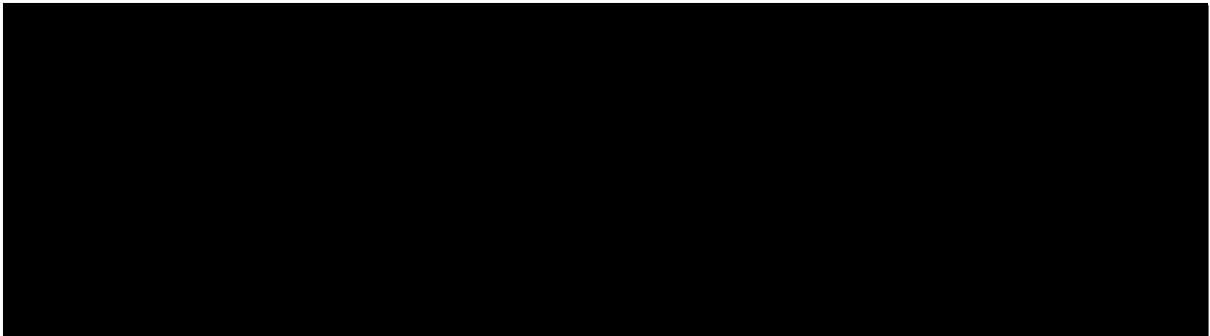
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	NONE			

  
Signature

7/26/16  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

Brett Peiser \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Uncommon New York City Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

**Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. Chief Executive Officer, Uncommon Schools, \$275,000, 7/1/05.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

			<b>yourself</b>
<i>Please write "None" if applicable. Do not leave this space blank.</i>	<b>I am the CEO of Uncommon Schools, the schools' management partner.</b>	<b>I recuse myself from any conversations related to the Board's relationship with Uncommon.</b>	<b>Myself.</b>

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

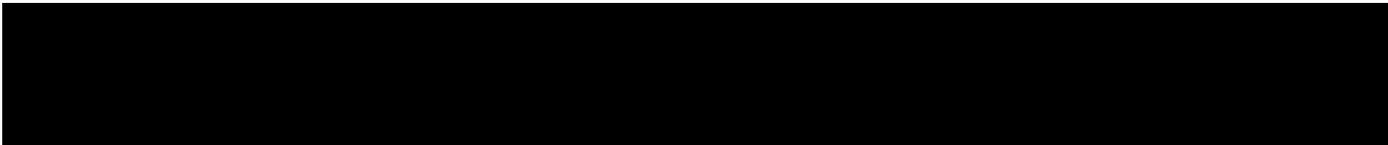
<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
<b>Uncommon Schools.</b>	<b>I am the CEO of Uncommon Schools, the schools' management partner.</b>		<b>Myself.</b>	<b>I recuse myself from any conversations related to the Board's relationship with Uncommon.</b>

*Bruce Rosa*

\_\_\_\_\_  
Signature

July 19, 2016  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

TONY PASQUARIELLO

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Uncommon New York City Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). CO-VICE CHAIR

2. Is the trustee an ~~employee~~ of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of ~~the charter~~ school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<u>NONE</u>		

Please write "None" if applicable. Do not leave this space blank.

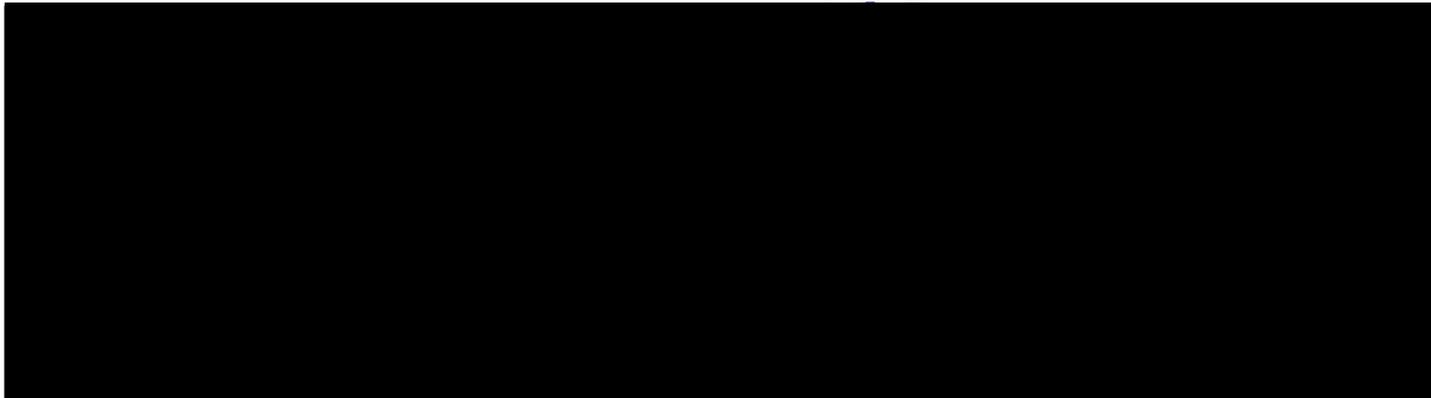
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; color: blue;">None</p>				

A. W. [Signature]  
Signature

7/27/16  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





# Entry 9 BOT Table

Created: 07/29/2016

Last updated: 07/31/2016

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Linton Mann III		Chair/Board President	Executive, Academic	Yes	Legal	1 - Elected June 2016, Term Expires June 2019
2	David Saltzman		Trustee/Member		Yes	Program	1 - Elected June 2016, Term Expires June 2019
3	Tony Pasquariello		Vice Chair/Vice President	Executive	Yes	Finance	1 - Elected June 2016, Term Expires June 2019
4	Laura Blankfein		Trustee/Member	Academic, Development	Yes	Program	1 - Elected June 2016, Term Expires June 2019
5	Caroline Curry		Trustee/Member	Audit (Committee Chair)	Yes	Finance	1 - Elected June 2016, Term Expires June 2019

6	St. Claire Gerald	<a href="mailto:stclaire@harambeesolutions.com">stclaire@harambeesolutions.com</a>	Parent Representative	Finance	Yes	Parent Representative, Organization Management	1 - Elected June 2016, Term Expires June 2019
7	John Greenstein		Trustee/Member	Finance	Yes	Finance	1 - Elected June 2016, Term Expires June 2019
8	Michael Hall		Trustee/Member	Development	Yes	Finance	1 - Elected June 2016, Term Expires June 2019
9	Shakima Jones		Parent Representative	Academic	Yes	Parent Representative	1 - Elected June 2016, Term Expires June 2019
10	John Kim		Trustee/Member	Academic	Yes	Finance	1 - Elected June 2016, Term Expires June 2019
11	Arvind Krishnamurthy		Trustee/Member	Academic, Audit	Yes	Finance	1 - Elected June 2016, Term Expires June 2019
12	Alison Mass		Trustee/Member	Finance, Development	Yes	Finance	1 - Elected June 2016, Term Expires June 2019
13	Ekwutozia U. Nwabuzor		Trustee/Member	Finance, Audit	Yes	Legal/Finance	1 - Elected June 2016, Term Expires June 2019
14	Brett Peiser		Trustee/Member		No	Program	1 - Elected June 2016, Term Expires June 2019

15	Ian Sacks		Trustee/Member	Academic, Development	Yes	Finance	1 - Elected June 2016, Term Expires June 2019
16	Joseph F. Wayland		Treasurer	Executive, Finance (Committee Chair)	Yes	Legal	1 - Elected June 2016, Term Expires June 2019
17	Jeffrey Wetzler		Trustee/Member	Academic	Yes	Program	1 - Elected June 2016, Term Expires June 2019
18	Chrystal Stokes Williams		Trustee/Member	Development	Yes	Finance	1 - Elected June 2016, Term Expires June 2019
19							
20							

**2. Total Number of Members on June 30, 2015**

18

**3. Total Number of Members Joining the Board 2015-16 School Year**

0

**4. Total Number of Members Departing the Board during the 2015-16 School Year**

0

**5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes**

Between 5-25 (Actual: 18)

**6. Number of Board Meetings Conducted in the 2015-16 School Year**

5

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**7. Number of Board Meetings Scheduled for the 2016-17 School Year**

5

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**Thank you.**

## Plan for Meeting Enrollment and Retention Targets

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As a public school, Leadership Prep Brownsville Charter School (Leadership Prep Brownsville) is open to children who are eligible under the laws of New York State for admission to a public school. The school follows all applicable state and federal laws in admitting students. Leadership Prep Brownsville does not discriminate on the basis of intellectual ability, measures of achievement or aptitude, athletic ability, disability, race, creed, national origin, religion, or any other grounds that would be unlawful, in accordance with §2854(2) of the Education Law, the Americans With Disabilities Act, and to the extent permitted by Title IX of the Federal Civil Rights Act.

In accordance with the May 2010 amendments of the Education Law subdivision 2851(4), Leadership Prep Brownsville is committed to meeting and exceeding the enrollment targets prescribed by the SUNY Trustees for charter schools for students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program.

Leadership Prep Brownsville is committed to attracting and retaining all students by offering a high- quality educational program, hiring and training highly-qualified teachers, and communicating regularly with families.

### ***I. Outreach to Target Populations***

In accordance with the May 2010 amendments to the Charter Schools Act, Leadership Prep Brownsville aims to meet and exceed the enrollment targets prescribed by the SUNY Trustees for charter schools and through extensive outreach, the school will attract students who reflect the demographics of its CSD, including students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program. In an effort to meet and exceed the SUNY enrollment targets, Leadership Prep Brownsville follows the measures below, among others, to recruit student applicants.

#### IIA. Overview of Recruitment Strategies

In alignment with our school's mission to serve all students from our surrounding communities, Leadership Prep Brownsville, in coordination with other schools within the Uncommon Schools New York City region, will go to great lengths to ensure that our student recruitment outreach efforts target students with disabilities, students who are English language learners and students who are eligible for free or reduced price lunches. Leadership Prep Brownsville and Uncommon Schools NYC will specifically target these high priority student groups, and will also continue to work to ensure that all NYC students have the information and access required to pursue an Uncommon education.

Specifically,

- All Uncommon Schools in New York City that will recruit new students will continue to work together on community outreach efforts. By combining our efforts and sharing information about all of our schools at one time, we will be able to reach far

more students in New York City than if our schools work independently. This has most effectively been achieved through a network-wide Community Day, in which all Uncommon Schools have come together to canvass across Brooklyn, while simultaneously partnering with community organizations to host book fairs in some of our biggest Community School Districts.

- Our schools will continue to use a combined application that will allow a family to apply to multiple Uncommon Schools with just one application. This will make it easier for a family to learn about and access all of our schools and allows our schools to reach a broader population of students.
- One of our largest efforts to reach prospective students will continue to be through multiple mailings that we will send out throughout the student recruitment season. The New York City Department of Education provides lists of students by current grade and zip code to Vanguard Direct, Inc. Uncommon Schools will choose the zip codes near our schools that have the highest number of FRPL and ELL students and then will partner with Vanguard to send a mailing to those families. The final list will include close to 20,000 families of rising Kindergarten or 5th grade students. The mailing will include an application in English and Spanish as well as our brochure and a self-addressed, stamped envelope to limit the barrier to return the completed application.
- Uncommon Schools NYC will continue to run both English and Spanish language ads in the New York City Housing Authority Journal. On their website, the NYCHA Journal says they are “hand-delivered to each of the 178,000 apartments in NYCHA’s 334 public housing developments throughout the five boroughs.” It will also be distributed to more than 10,000 NYCHA employees, and mailed to elected officials and community leaders. It is also available through email subscription.
- Uncommon Schools NYC will continue to run both English and Spanish language ads in the Brooklyn Family Magazine and El Diario – other publications with great readerships.
- Uncommon Schools NYC will continue to run advertisements for enrollment on buses with strategic routes throughout the CSDs we serve in Brooklyn.
- In order to reach a wider range of potential applicants, we have also launched turnstile advertisements at strategic subway stops like Broadway Junction and selected other highly trafficked subway stops for ads as well.

### IIB. Recruitment of Students with Disabilities

In order to meet enrollment targets for students with disabilities, Leadership Prep Brownsville will target its outreach to the families of students with disabilities by focusing on recruiting efforts at organizations serving students with disabilities and creating recruiting materials that more explicitly target students with disabilities.

Specifically,

- Using a list created by NYSED, Leadership Prep Brownsville will continue to identify and target all preschools that are certified to offer services to students with disabilities in our school communities. Head Starts will be included in this search, as they are mandated to serve a student body with at least 10% students with disabilities. We will identify a list of preschools that are high priority for our schools due to their location and student population. These high priority sites will receive calls, visits, and recruitment materials for both elementary and middle school. In particular, Leadership Prep Brownsville will work with early childhood development centers in the Brownsville community, including Head Start centers.
- Uncommon Schools will continue to identify other Head Starts and daycares. While slightly farther away from our schools, each center will still receive a call from our admissions office to introduce Uncommon Schools NYC as well as to offer to have an Uncommon Schools NYC staff member visit the preschool in person to provide more information. These preschools will also receive a mailing that contains brochures, flyers and Kindergarten and 5th grade applications.
- Leadership Prep Brownsville will continue to reach out to schools in our CSD, and talk about the supports we offer students. Leadership Prep Brownsville will ask if they have any referrals for students that would benefit from our programmatic support.
- Leadership Prep Brownsville will continue to build strong connections with our Committee on Special Education and we will also ensure they know we are an option for students, should they wish to recommend students to join us.
- Leadership Prep Brownsville will reach out to related service agencies that we work with/have worked with in the past, and talk about the supports we offer students. We will ask if they have any clients they could recommend to apply.

To increase the likelihood that families of students with disabilities who receive recruiting materials will submit an application and to ensure that families of students with disabilities know that their students are eligible for our schools, we will continue to include language in all our recruiting materials to encourage families of students with disabilities to apply.

Specifically,

- We will ensure that all our outreach and application materials clearly state that all students, including those with disabilities, are eligible to apply. This language will appear on our enrollment websites, Kindergarten and 5th grade lottery applications, waitlist applications for all grades, the brochures that we will distribute to organizations and mail to 20,000 Brooklyn families, as well as in the presentations given at our information sessions.
- Our admissions brochure will continue to explicitly mention our high quality intervention programs that our schools offer of tutoring and small group instruction.
- Our admissions office and school based staff will continue to be trained on this question so that they could answer the concerns of any families of potential applicants with special needs who called in.
- We will create a one-page overview of Special Education Services at Uncommon Schools, providing families with information about our support services.

#### IIC. Recruitment of English Language Learner

In order to meet enrollment targets for students who are English language learners, Leadership Prep Brownsville will continue to put a strong emphasis on recruiting students who are English language learners, and particularly, given the neighborhood in which our school is located, Spanish-speaking populations. Leadership Prep Brownsville will continue to target its outreach efforts at organizations serving students and families who are English language learners and will continue translating all its student recruitment materials.

Specifically,

- To plan our outreach efforts, we will continue to use Census tract data to create maps showing the distributions of the populations of the top five most spoken languages after English. We will use these maps to locate the highest density areas of these non-English speaking populations near our schools.
- Using these maps, we will continue to create two community canvassing walks Leadership Prep Brownsville to take to travel through those neighborhoods. On the walks, school staff will visit local stores, organizations, and apartment buildings and hang flyers and leave brochures and applications in English and in Spanish at each location. In addition, school staff will talk to residents along the way (in English and in Spanish) to spread the word about our schools.
- We will continue to translate all our outreach materials that are distributed by our schools. Materials that will be produced and disseminated in English and Spanish will include our enrollment website and online lottery and waitlist applications, paper lottery applications, full color brochures and flyers, posters, informational packets, and tear away information sheets.
- We will continue to utilize the New York City Charter School Center's Common Application, which is available to families in six different languages.
- We will continue to identify high priority local community organizations to reach out to based on factors including location, age group served and proximity to high non-English speaking populations. Each organization will receive a call from our admissions office by a fluent Spanish speaking staff member and a mailing including brochures, flyers and applications in both English and Spanish.
- We will continue to meet with the Committee for Hispanic Children and Families, a non-profit referral service which helps Hispanic families find daycares, schools and enrichment programs for their students, to ensure that they are aware of our schools for an option for their families and provide them with outreach materials that they could share with the families that they serve.
- A Spanish speaking staff member will continue to be available at our admissions office by phone and email 40 hours a week. Not only will he/she be available to take incoming calls, he/she will also follow up with all Spanish speaking families to encourage them to send in documentation to qualify for all admissions preferences to ensure they had the best possible chance of acceptance into our schools.
  
- We will continue to take advantage of the DOE's Over-the-phone Interpretation Services, which allows our school staff members to communicate with a parent with the assistance of an interpreter on the phone. This service has increased our capacity to connect with families who speak a wider range of languages.

- Uncommon Schools NYC will continue to run Spanish language ads with El Diario – a Spanish publication with the largest readership increase than any other daily newspaper in New York.
- We also know that families of our current ELL students are our best resource to reach new ELL students. All families at our schools will continue to receive applications to distribute to family and friends in English and Spanish. Families of ELL students will continue to receive extra applications in Spanish. In addition, each school will continue to identify families of ELL students and families of non-ELL students where some Spanish is spoken at home who are interested in volunteering to support student admissions efforts. These families will meet with a school staff member to learn about a variety of ways that they can get the word out about our schools and distribute applications to others. These families will also be encouraged to speak at their churches, or other local organizations to spread the word about our schools.
- Uncommon Schools NYC will continue to run Google ads in Spanish so that families searching for information about schools in New York City in Spanish will see ads for our school and be directed to our Spanish webpages and applications.
- Each applicant, whether they are selected in the lottery or placed on the waitlist, will continue to receive a letter in both Spanish and English telling them the results of the lottery and the next steps to enrolling in the school.

#### IID. Recruitment of Students Eligible for Free and Reduced Price Lunch

In order to meet enrollment targets for students who are eligible for free and reduced price lunch, Leadership Prep Brownsville will continue to place a high priority on recruiting students who qualify for free and reduced price lunch. Leadership Prep Brownsville will focus its recruiting efforts at organizations serving students who are eligible for free and reduced price lunch, as well as conducting outreach in New York City Housing Authority housing developments.

Specifically,

- Similar to our strategy for reaching new ELL families, we believe that enlisting the help of the families of FRPL students who are currently in our schools, is one of the most effective ways of recruiting new FRPL students. All of our schools will continue to send home Kindergarten and 5th grade lottery applications with all their current students. In addition, schools will continue to ask families who are interested in volunteering further to assist with hanging flyers in their neighborhoods, participating in phone banks to local organizations, or speaking at churches or other organizations that they are involved with.
- Leadership Prep Brownsville will continue to work closely with a number of community organizations, in particular local Head Starts. Head Start programs are designed to serve low-income families, enrolling only families that meet income eligibility requirements.

We also know that many of our FRPL students currently reside in New York City Housing Authority sites. Leadership Prep Brownsville will continue to focus recruiting efforts on NYCHA sites.

Specifically,

- Each of our schools will be assigned at least one and in most cases several New York City Housing Authority sites that are within close proximity to their school. The school will then visit these sites to hang flyers, leave applications and speak with residents to ensure that residents of these locations are aware of our schools and have the necessary information and materials needed to apply.
- In particular, Leadership Prep Brownsville will continue to conduct outreach at neighboring NYCHA sites:

#### IIE. Year-Round Community Outreach

In addition to the many efforts outlined above, we plan to work to identify new organizations that can help us access these target populations. Beyond recruitment specific efforts, Uncommon Schools NYC will expand its community outreach efforts in all its school communities. Uncommon Schools NYC employs two full-time Community Engagement Coordinators. These Community Engagement Coordinators assist in the development and implementation of a comprehensive community outreach strategy in order to improve our reach to targeted populations. Outreach and community development will be a year round priority for our schools, and we plan to hold more events to help inform school communities about the work that we are doing and the opportunities that exist within our schools. This includes partnering with local elected officials and community members and holding larger scale events that are open to the general public as well as the families that we serve directly.

## **II. Admissions**

Leadership Prep Brownsville Elementary Academy provides admissions preference in their Kindergarten lotteries for students who qualify for free or reduced price lunch. Families who qualify receive a preference that increases their chances of acceptance over students who do not qualify for free or reduced price lunches. Families who qualify for SNAP (food stamps) or TANF (public assistance) benefits, or live in New York City Housing Authority housing are given an additional preference that further increases their chances for acceptance.

The Leadership Prep Brownsville Middle Academy's admissions policy gives an absolute admissions preference to students who live within the school's CSD in an effort to enroll a student population that has a similar demographic to that of the CSD in which the school is located. First preference goes to siblings of students previously admitted to the school. Second preference is given to students living in the CSD in which the school is located. If space remains, students who reside outside Leadership Prep Brownsville's CSD are admitted.

Because Leadership Prep Brownsville will take extensive outreach efforts to get the word out to as many families as possible about the school and because the school will enroll predominately students who reside in the school's CSD, the demographics of students at Leadership Prep Brownsville should match that of the school's CSD.

### **III. *Evaluation of Recruitment and Enrollment Efforts***

Leadership Prep Brownsville is committed to serving all students and will actively monitor enrollment with respect to enrollment targets established by the SUNY Trustees. While the Uncommon NYC Regional Team will continue to help coordinate the recruitment process for all its Brooklyn schools and support each school in its efforts, the Directors of Operations at Leadership Prep Brownsville will continue to be responsible for leading the recruitment and enrollment efforts. As a means of evaluating the efficacy of the school's recruitment and enrollment efforts at attracting these sub-populations of students, Leadership Prep Brownsville will closely monitor admissions information during the enrollment period and after students have enrolled in the school.

For example, during the student recruitment season, Leadership Prep Brownsville will track the number of applications received by families who indicate their home language is not English and who complete the Spanish version of the application through our online enrollment database, SchoolMint. These numbers will provide good indicators as to whether or not the school's outreach efforts are reaching students who may be English Language Learners and enables the school to adjust outreach efforts during the recruitment season.

When students enroll in the school, Leadership Prep Brownsville will gather information about whether or not the students qualify for Free or Reduced Price Meals or qualify for Special Education services. The school will then compare these numbers to those of the Community School District and determine whether or not it will need to make modifications to community outreach efforts or admissions policies for the following year. Additionally, by examining the demographics of the entering Kindergarten and 5th grade classes, Leadership Prep Brownsville can determine if it is making progress toward meeting the proposed enrollment targets for the entire school population.

Uncommon Schools and Leadership Prep Brownsville will continue to document all student recruitment activities and is excited to continue tracking its progress and communication with families using our enrollment database system, SchoolMint.

In the fall of 2014, Uncommon NYC Regional Team launched a partnership with SchoolMint, an enrollment data base platform. This platform serves as an application management tool -- allowing parents to create an account and apply for multiple Uncommon schools at one time. It also provides various data reports, tracking systems, online enrollment, and communication platforms which allow the Leadership Prep Brownsville Operations Team to identify applicants, run their lottery, register new students, and follow up as necessary. The Regional Team is also working closely with the Uncommon Schools Product Solutions Team to ensure that our IT infrastructure aligns with SchoolMint requirements and so that the network can determine the partnership's efficacy for future years.

After executing its first lottery and student recruitment and enrollment season with SchoolMint, Uncommon Schools NYC saw a 21% increase in the number of applications received.

In addition, Leadership Prep Brownsville will continue to document its community outreach and admissions efforts each year by completing and submitting the Application and Admissions Summary each year.

If the school fails to meet or make progress toward meeting enrollment targets and outreach efforts do not reverse the trend, the school will consider altering its admissions policy to give enrollment preferences to certain demographic groups.

#### **VI. Persistence**

In accordance with our mission to prepare students for college, we want all of our students, including FRPL, ELL and students with disabilities, to stay with us through high school graduation. We will continue to analyze our data to ensure that we are serving students from these populations as effectively as all other students, and keeping them in our schools in the same numbers.

#### **VII. Evaluation of Retention Efforts**

Leadership Prep Brownsville's leadership team will continue to be responsible for regularly monitoring and overseeing the school's retention efforts and the performance of students in the three populations. Historically, high levels of persistence for these sub-populations are indicators that the school's strategy for retaining students is working. Leadership Prep Brownsville will continue to be committed to attracting and retaining all students by offering a high-quality educational program, hiring and training highly-qualified teachers, and communicating regularly with families. The Directors of Operations at Leadership Prep Brownsville will continue to actively monitor the enrollment and retention of students who are English language learners, students who qualify for free and reduced price lunch, and students with special needs. If the numbers do not reach or exceed the targets established by the SUNY Charter Schools Institute, the school will revisit its enrollment and retention practices.



# Entry 12 Teacher and Administrator Attrition

Created: 07/30/2016

Last updated: 08/01/2016

Report changes in teacher and administrator staffing.

## Page 1

### **Instructions for completing the Teacher and Administrator Attrition Tables**

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

### **2015-16 Teacher Attrition Table**

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 - 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 - 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	61	15	15	6	67

### **2015-16 Administrator Position Attrition Table**

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 - 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 - 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	7	2	2	0	4

**Thank you**

Updated: 5/16

### 2016-17 Uncommon NYC Network Calendar

18 Principals, Fellows (2nd yr), DOOs& DCIs Return

July '16						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
0	School Days					

August '16						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
7	School Days					

1 New Teachers, ILS return (also 1st year fellows)  
 1 DOS return  
 8 Returning Teachers start  
 1-9: 15-19 Regional Staff PD  
 10-12 Cross-Regional Staff PD  
 18-19 HS Freshman Orientation  
 23 Student First Day (for Grades K, 5, & all HS)  
 23 MS optional 12:30pm or 4:00pm dismissal  
 23-26 EA 12:30 pm dismissal  
 24 MS First Day (Grades 6-8), dismissal 4:00pm.  
 25 EA First Day (Grades 1-4), HS First Day (Grades 10-12)\*

2 Sustainability Half Day  
 5 Labor Day (no school)  
 6-7 Terra Nova K-2  
 12-23 STEP K-4  
 23 Ops Institute  
 27 Principal Cross Regional PD

September '16						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
21	School Days					

October '16						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
20	School Days					

4 IL Cross Regional PD  
 7 Sustainability Half Day  
 10 Columbus Day (no school)  
 12-14 MS IA#1  
 12-13 ES IA#1: Math K-4  
 14 ES & MS Collaborative Scoring  
 19 PSAT (8th Grade)  
 21 ES & MS Data Analysis Day  
 25 Principal Cross Regional PD  
 26-28 HS Q1 IA  
 28 ES, MS, HS Last Day of Quarter 1  
 31 -> Step K-4

8 Election Day (no school)  
 ->11 Step K-4  
 10 RCC #1 - MS and HS  
 10 MS and HS Half Day for RCCs  
 11 Sustainability Half Day for HS and MS  
 15 IL Cross Regional PD  
 17 RCC #1 - EA  
 17 ES Half Day for Report Card Conferences  
 18 ES Sustainability Half Day  
 18-19 NYC All Leader Retreat  
 22 4:00pm dismissal  
 23-25 Thanksgiving (no school)  
 22 Principal Cross Regional PD  
 30 -> ES IA #1 ELA 3-4  
 30 -> MS IA #2

November '16						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
19	School Days					

December '16						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
12	School Days					

->1 ES IA #1: ELA 3-4  
 ->2 MS IA #2  
 2 ES & MS Collaborative Scoring  
 7-8 ES IA #2: Math K-4  
 9 ES & MS Data Analysis Day  
 13 IL Cross Regional PD  
 16 MS Last Day of Quarter 2  
 16 Sustainability Half Day  
 19-30 Winter Break (no school)

2 New Year's Day (observed - no school)  
 9-20 Step K-4  
 12 RCC #2 -MS  
 12 MS Half Day for Report Card Conferences  
 13 Sustainability Half Day  
 16 MLK (no school)  
 18-20 HS Q2 IA  
 20 HS Last Day of Quarter 2  
 24 Principal Cross Regional PD  
 30-31 ES IA #3 ELA 3-4

January '17						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
20	School Days					

February '17						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
15	School Days					

->2 MS IA #3  
 1 ES Collaborative Scoring (Wed Half day for students)  
 2 RCC #2 - HS  
 2 HS Half Day for RCC  
 3 ES Data Analysis Day / MS Collaborative Scoring  
 6-7 ES IA #3: Math 3-4  
 8 ES Last Day of Quarter 2  
 10 ES & MS Data Analysis Day  
 14 IL Cross Regional PD  
 16 RCC #2 - EA  
 16 EA Half Day for RCC  
 17 Sustainability Half Day  
 20 President's Day (No School)  
 21-24 Feb Break (No School)

1 MS Last Day of Quarter 3  
 6-7 ES IA #4: ELA 3-4  
 6-17 Step (K-2)  
 8 ES Collaborative Scoring (Half Day for ES)  
 9 RCC #3-MS  
 9 MS Half Day for RCC  
 10 Sustainability Half Day  
 10-11 LDR  
 22 ES Last Day of Quarter 3  
 28-30 NYS ELA State Test  
 28-30 MS Half Days (note ES Full Day)

March '17						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
22	School Days					

April '17						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
19	School Days					

5 NYC Lottery  
 4-5 ES IA #4: Math K-4  
 5 ES Collaborative Scoring (Wed student half day)  
 5-7 HS Q3 IA  
 7 HS Last Day of Quarter 3  
 7 ES Data Analysis Day  
 20 RCC #3 - EA  
 20 EA Half Day for RCC  
 10-17 NYC Spring Break  
 27 RCC #3 - HS  
 27 HS Half Day for RCC

2-4 NYS Math State Test  
 2-4 MS Half Days (Note ES Full Day)  
 10-11 ES IA#2: ELA K-2  
 12 ES K-2 Collaborative Scoring  
 19 ES K-2 Data Analysis Day  
 23 IL Cross Regional PD  
 26 Sustainability Half Day  
 29 Memorial Day  
 30 -> STEP K-4  
 30 -> Terra Nova K-2

May '17						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
22	School Days					

June '17						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
12	School Days					

->1 Terra Nova K-2  
 ->9 STEP K-4  
 5 NYS Science Test- Grade 4  
 6-8 MS IA #4 (EOY test)  
 9-10 USR  
 15 MS Algebra I Regents Exam  
 16 MS Living Environment Regents Exam  
 14-16 HS Q4 IA  
 15-16 Half Days  
 16 ES & MS Last Day  
 14-21 NYS Regents  
 22 HS Last Day

	Cross Regional Aligned Days
#	HS Specific Days
	Cross Regional PD
	Staff PD Days and Retreats
	IA Dates
	Holidays or Early Release Day
	Data or Collaborative Scoring Half-Days
	State Testing Days
	Start / End Dates for Staff, Students or Quarters
	Report Card Conferences