



# Entry 1 School Information

Created: 06/21/2016

Last updated: 07/29/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

BROOME STREET ACADEMY CHS (SUNY TRUSTEES) 310200860992

### b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

### c. DISTRICT / CSD OF LOCATION

NYC CSD 2

### d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	121 Avenue of the Americas, New York, NY, 10013	212-453-0295	212-966-7253	

### d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Barbara McKeon
Title	Head of School

Emergency Phone Number (###-###-####)



**e. SCHOOL WEB ADDRESS (URL)**

<http://www.broomestreetacademy.org/>

**f. DATE OF INITIAL CHARTER**

10/2010

**g. DATE FIRST OPENED FOR INSTRUCTION**

08/2011

**i. TOTAL ENROLLMENT ON JUNE 30, 2016**

334

**j. GRADES SERVED IN SCHOOL YEAR 2015-16**

Check all that apply

Grades Served

9, 10, 11, 12

**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

Page 2

**l1. FACILITIES**

Does the school maintain or operate multiple sites?

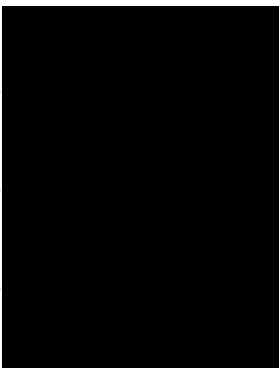
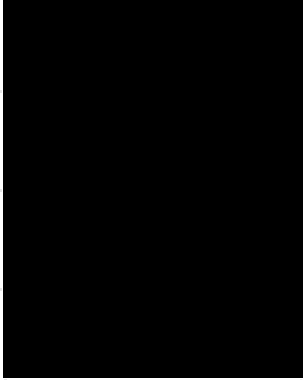
No, just one site.

## I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	121 Avenue of the Americas, New York, NY 10013	212-453-0295	CSD 2	9,10,11,12	Yes	Rent/Lease
Site 2						
Site 3						

### I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Barbara McKeon			
Operational Leader	Sylvie Estrella			
Compliance Contact	Barbara McKeon			
Complaint Contact	M. David Zurndorfer			

## Page 3

**n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.**

Barbara McKeon, Head of School; M. David Zurndorfer, Board Chair; Sylvie Estrella, Director of Operations; Jessica Zulawski, Data and Evaluation Associate

**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

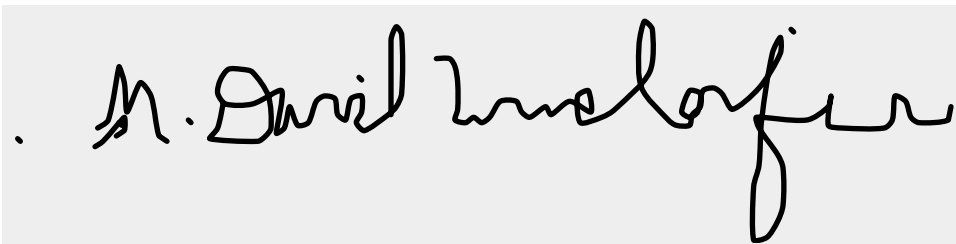
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is stylized, starting with a large loop on the left, followed by several vertical strokes and a long horizontal line extending to the right.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is written in a cursive style, starting with a small dot, followed by the letters 'M. David Zurndorfer' in a flowing script.

**Date**

2016/07/28

**Thank you.**







# Entry 2 Link

Last updated: 06/21/2016

## Page 1

### 1. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000069913&year=2015&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&naep=1&cohort=1&regents=1&secondELA=1&secondMATH=1&unweighted=1&gradrate=1>



# Entry 4 Expenditures per Child

Created: 07/22/2016

Last updated: 07/29/2016

## Page 1

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

#### 1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:  
<http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	6118660
Line 2: Year End FTE student enrollment	324
Line 3: Divide Line 1 by Line 2	18906

#### 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that

must be included in this calculation is defined as follows:

**Administrative Expenditures:** Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	0
Line 2: Management and General Cost (Column)	316082
Line 3: Sum of Line 1 and Line 2	316082
Line 5: Divide Line 3 by the Year End FTE student enrollment	977

***Thank you.***

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2015-16 Budget & Cash Flow Template

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#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

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1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**BROOME STREET ACADEMY CHARTER HIGH SCHOOL**

**PROJECTED BUDGET FOR 2016-2017**

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	4,335,566	1,286,055	-	156,408	797,038	6,575,066	
Total Expenses	4,249,063	1,286,055	-	156,408	797,038	6,488,563	
Net Income	86,503	0	-	-	0	86,503	
Actual Student Enrollment	256	74				-	
Total Paid Student Enrollment	-	-				-	
PROGRAM SERVICES							
SUPPORT SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
<b>REVENUE</b>							
<b>REVENUES FROM STATE SOURCES</b>							
Per Pupil Revenue	CY Per Pupil Rate						
NYC CHANCELLOR'S OFFICE	\$14,027.00	3,924,623	75,724	-	628,564	4,628,910	
School District 2 (Enter Name)		-	-	-	-	-	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		3,924,623	75,724	-	628,564	4,628,910	
Special Education Revenue		-	1,087,645	-	-	1,087,645	
Grants		-	-	-	-	-	
Stimulus		-	-	-	-	-	
Other		188,157	52,348	-	18,782	259,287	
Other State Revenue		-	-	-	-	-	
<b>TOTAL REVENUE FROM STATE SOURCES</b>		<b>4,112,780</b>	<b>1,215,717</b>	<b>-</b>	<b>647,346</b>	<b>5,975,842</b>	
<b>REVENUE FROM FEDERAL FUNDING</b>							
IDEA Special Needs		56,940	16,060	-	-	73,000	
Title I		105,769	29,833	-	-	135,602	
Title Funding - Other		-	7,500	-	-	7,500	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants		-	-	-	-	-	
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>		<b>162,709</b>	<b>53,393</b>	<b>-</b>	<b>-</b>	<b>216,102</b>	
<b>LOCAL and OTHER REVENUE</b>							
Contributions and Donations, Fundraising		24,180	6,820	-	156,408	333,500	
Erate Reimbursement		17,957	5,065	-	-	23,022	
Interest Income, Earnings on Investments,		-	-	-	100	100	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		17,940	5,060	-	-	23,000	
Other Local Revenue		-	-	-	3,500	3,500	
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>		<b>60,077</b>	<b>16,945</b>	<b>-</b>	<b>156,408</b>	<b>383,122</b>	
<b>TOTAL REVENUE</b>		<b>4,335,566</b>	<b>1,286,055</b>	<b>-</b>	<b>156,408</b>	<b>6,575,066</b>	
							List exact titles and staff FTE's ( Full time equivalent)
<b>EXPENSES</b>							
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>							
	No. of Positions						
Executive Management	1.00	82,221	23,190	-	35,137	175,685	
Instructional Management	-	-	-	-	-	-	
Deans, Directors & Coordinators	10.00	474,054	133,708	-	130,083	737,845	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	-	-	-	-	-	-	
Administrative Staff	4.00	15,600	4,400	-	127,250	147,250	
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>15</b>	<b>571,875</b>	<b>161,298</b>	<b>-</b>	<b>35,137</b>	<b>1,060,780</b>	
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	15.00	913,272	-	-	-	913,272	
Teachers - SPED	10.00	-	637,725	-	-	637,725	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	-	-	-	-	-	-	

**BROOME STREET ACADEMY CHARTER HIGH SCHOOL**

**PROJECTED BUDGET FOR 2016-2017**

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	4,335,566	1,286,055	-	156,408	797,038	6,575,066	
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Net Income	86,503	0	-	-	0	86,503	
Actual Student Enrollment	256	74				-	
Total Paid Student Enrollment	-	-				-	
PROGRAM SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	15.00	1,007,835	-	-	-	1,007,835	
Aides	-	-	-	-	-	-	
Therapists & Counselors	6.00	291,913	82,334	-	-	374,247	
Other	-	-	-	-	-	-	
<b>TOTAL INSTRUCTIONAL</b>	<b>46</b>	<b>2,213,020</b>	<b>720,058</b>	<b>-</b>	<b>-</b>	<b>2,933,078</b>	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>61</b>	<b>2,784,895</b>	<b>881,357</b>	<b>-</b>	<b>35,137</b>	<b>292,470</b>	<b>3,993,858</b>
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		271,527	66,221	-	3,426	25,516	366,690
Fringe / Employee Benefits		334,188	81,503	-	4,216	35,096	455,003
Retirement / Pension		90,509	22,073	-	1,142	12,505	126,229
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>696,224</b>	<b>169,797</b>	<b>-</b>	<b>8,784</b>	<b>73,117</b>	<b>947,922</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>3,481,119</b>	<b>1,051,154</b>	<b>-</b>	<b>43,921</b>	<b>365,587</b>	<b>4,941,780</b>
CONTRACTED SERVICES							
Accounting / Audit		15,912	4,488	-	-	13,600	34,000
Legal		-	-	-	-	10,000	10,000
Management Company Fee		-	-	-	107,945	263,434	371,379
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		6,240	1,760	-	-	-	8,000
Payroll Services		12,782	4,428	-	792	1,654	19,656
Special Ed Services		-	5,100	-	-	-	5,100
Titement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		45,138	12,732	-	-	21,980	79,850
<b>TOTAL CONTRACTED SERVICES</b>		<b>80,072</b>	<b>28,508</b>	<b>-</b>	<b>108,737</b>	<b>310,668</b>	<b>527,985</b>
SCHOOL OPERATIONS							
Board Expenses		-	-	-	-	-	-
Classroom / Teaching Supplies & Materials		46,800	13,200	-	-	-	60,000
Special Ed Supplies & Materials		-	15,000	-	-	-	15,000
Textbooks / Workbooks		23,010	6,490	-	-	-	29,500
Supplies & Materials other		7,020	1,980	-	-	-	9,000
Equipment / Furniture		63,882	18,018	-	-	-	81,900
Telephone		7,956	2,244	-	-	1,800	12,000
Technology		43,335	12,940	-	-	9,225	65,500
Student Testing & Assessment		-	-	-	-	-	-
Field Trips		58,110	16,390	-	-	-	74,500
Transportation (student)		2,340	660	-	-	-	3,000
Student Services - other		-	-	-	-	-	-
Office Expense		5,460	1,540	-	3,750	14,750	25,500
Staff Development		36,212	10,213	-	-	1,575	48,000
Staff Recruitment		10,741	3,029	-	-	2,430	16,200
Student Recruitment / Marketing		6,365	1,795	-	-	-	8,160
School Meals / Lunch		-	-	-	-	-	-
Travel (Staff)		-	-	-	-	-	-
Fundraising		-	-	-	-	-	-

**BROOME STREET ACADEMY CHARTER HIGH SCHOOL**

**PROJECTED BUDGET FOR 2016-2017**

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Net Income	86,503	0	-	-	0	86,503	
Actual Student Enrollment	256	74				-	
Total Paid Student Enrollment	-	-				-	
PROGRAM SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	18,743	5,286	-	-	4,240	28,269	
<b>TOTAL SCHOOL OPERATIONS</b>	<b>329,974</b>	<b>108,785</b>	<b>-</b>	<b>3,750</b>	<b>34,020</b>	<b>476,529</b>	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance	23,100	6,300	-	-	5,600	35,000	
Janitorial	-	-	-	-	-	-	
Building and Land Rent / Lease	308,398	84,108	-	-	74,763	467,269	
Repairs & Maintenance	26,400	7,200	-	-	6,400	40,000	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>357,898</b>	<b>97,608</b>	<b>-</b>	<b>-</b>	<b>86,763</b>	<b>542,269</b>	
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL EXPENSES</b>	<b>4,249,063</b>	<b>1,286,055</b>	<b>-</b>	<b>156,408</b>	<b>797,038</b>	<b>6,488,563</b>	
<b>NET INCOME</b>	<b>86,503</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>86,503</b>	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>	<b>REGULAR EDUCATION</b>	<b>SPECIAL EDUCATION</b>	<b>TOTAL ENROLLED</b>				
NYC CHANCELLOR'S OFFICE	256	74	330				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
<b>TOTAL ENROLLMENT</b>	<b>256</b>	<b>74</b>	<b>330</b>				
<b>REVENUE PER PUPIL</b>	<b>16,936</b>	<b>17,379</b>	<b>-</b>				
<b>EXPENSES PER PUPIL</b>	<b>16,598</b>	<b>17,379</b>	<b>-</b>				



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Monica de la Torre

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Broome Street Academy

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes ~~\_\_\_~~ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ Yes ~~\_\_\_~~ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

\* Disclosure of potential conflict and recusal from voting on contracts between the two organizations

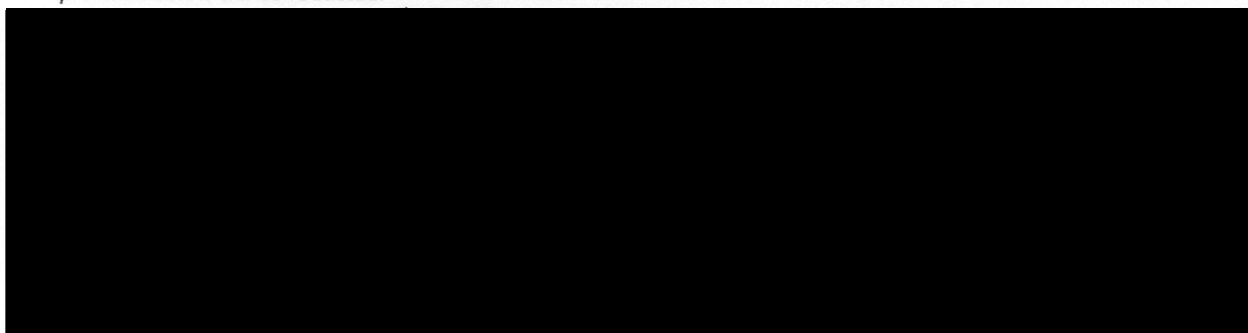
Please write "None" if applicable. Do not leave this space blank.			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
The Door	Lease of space and provision of certain services	\$800,000	Monica de la Torre, Board member at The Door.	* see below

Signature Monica de la Torre Date 7/24/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



\* Disclosure of potential conflict and recusal from voting on contracts between the two organizations

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

Travis M. Johnson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Broomfield Street Academy Charter High School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
     Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

     Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

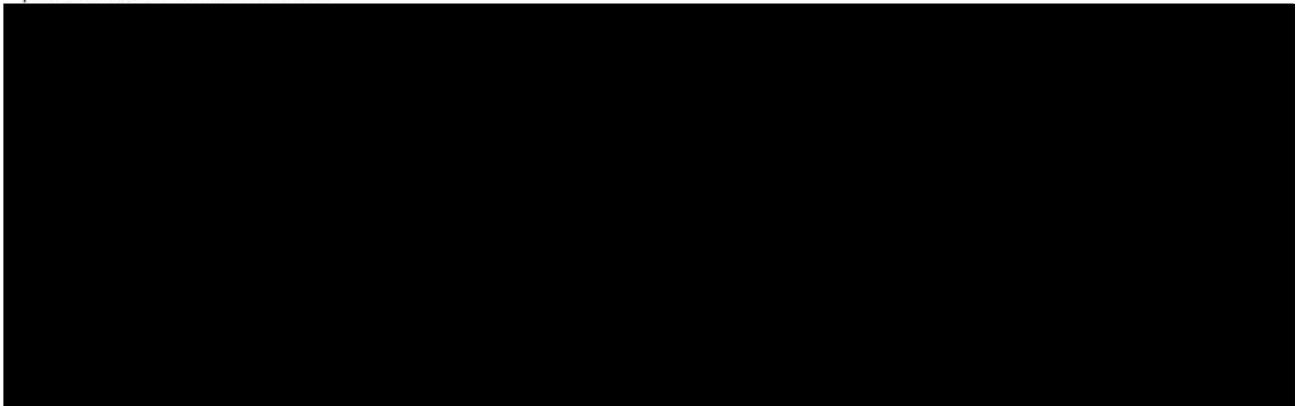
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Signature  Date 7/21/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

JAMES G. KAÖEN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BROOME STREET ACADEMY CHARTER HIGH SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER, FINANCE AND PROGRAM COMMITTEES

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



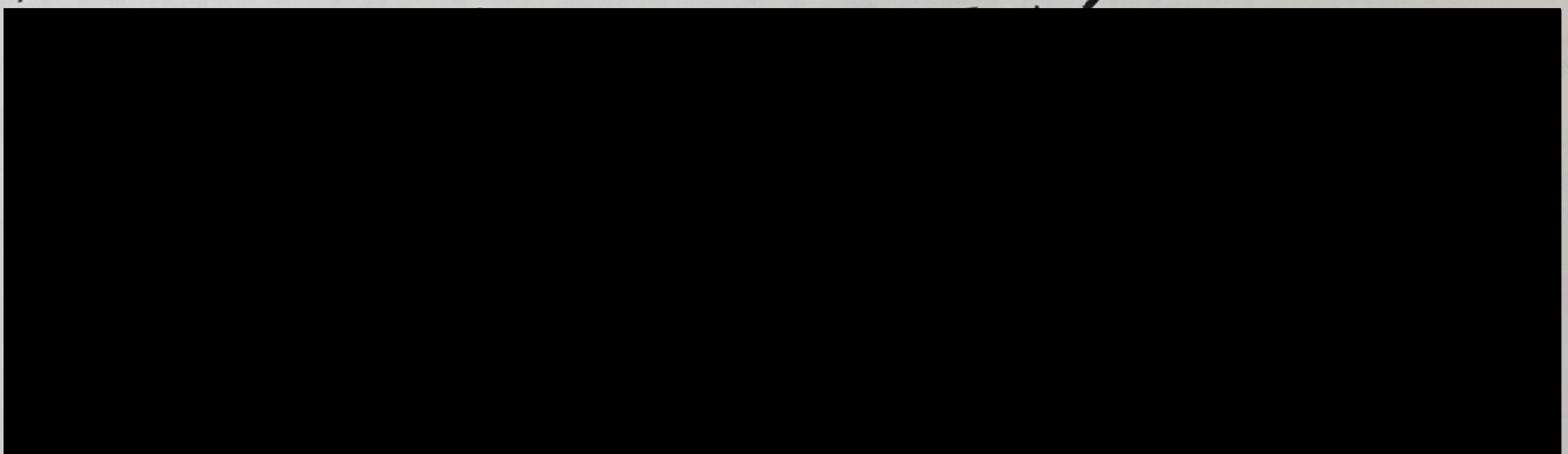
Please write "None" if applicable. Do not leave this space blank.			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

Signature James K. Kaga Date 7/21/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

NOAH LEFF

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BROOME STREET Academy

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee ~~an~~ employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. NONE
---

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE				

Signature [Signature] Date 7/21/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Helen C. Santiago

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Broome Street Academy

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<del>Please write "None" if applicable. Do not leave this space blank.</del>	<del>NONE</del>	
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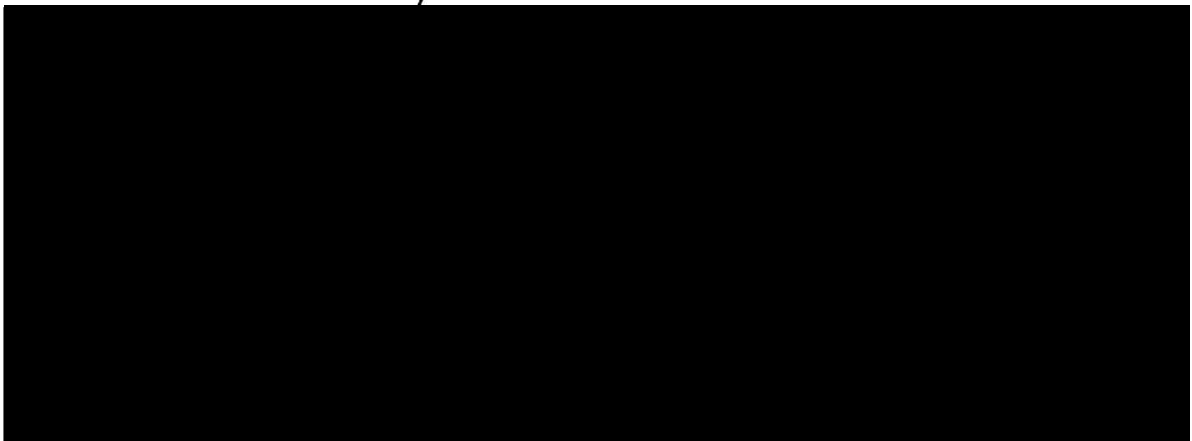
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<del>Please write "None" if applicable. Do not leave this space blank.</del>				
—		NONE		—

Helen C. Santiago  
Signature

7/22/2016  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

ELAINE SCHOTT

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BLOOMER STREET ACADEMY CHARTER HIGH SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


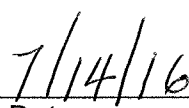
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	NONE
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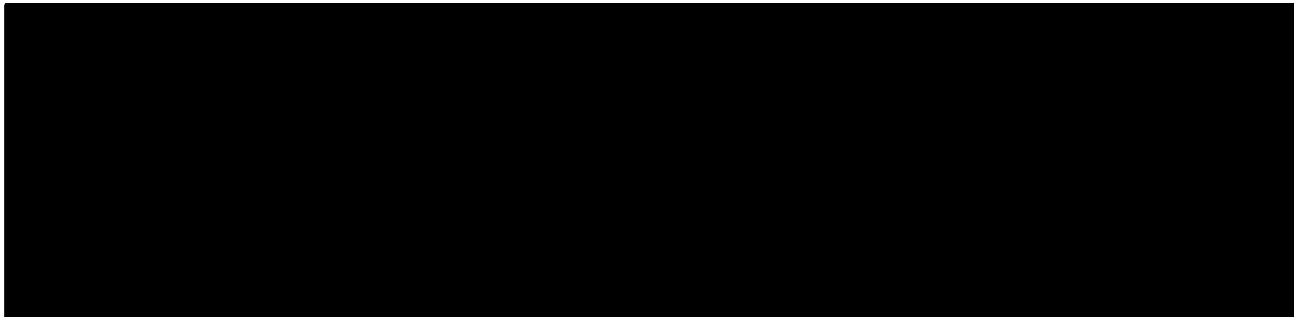
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		NONE		

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name: Julie L. Shapiro

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Broome Street Academy Charter High School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Finance committee member; Audit Committee member

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	NONE
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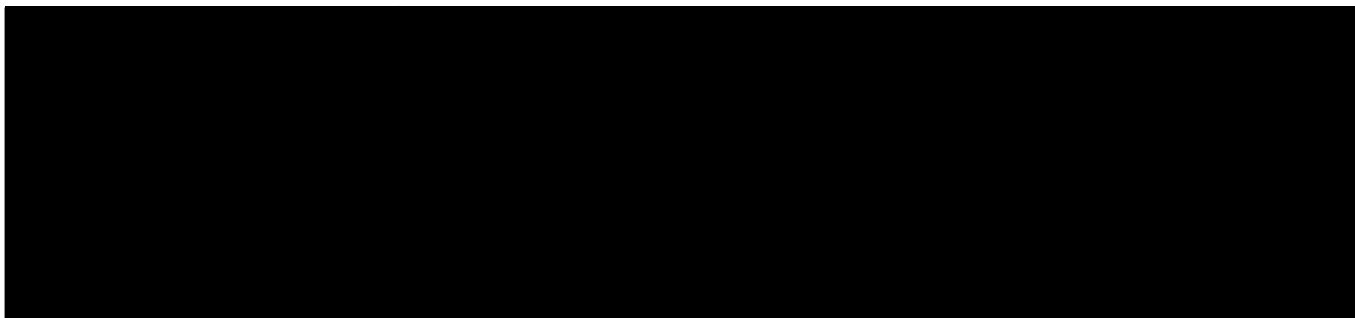
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
The Door	Lease of space + provision of certain services	\$800,000	I am the Executive Director of The Door	*See below

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



\* Disclosure of potential conflict and recusal from voting on contracts between the two organizations.

<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

**Trustee Name:**

M. DAVID ZURNDOFFER

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

BROOME STREET ACADEMY CHARTER High School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

President

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE			

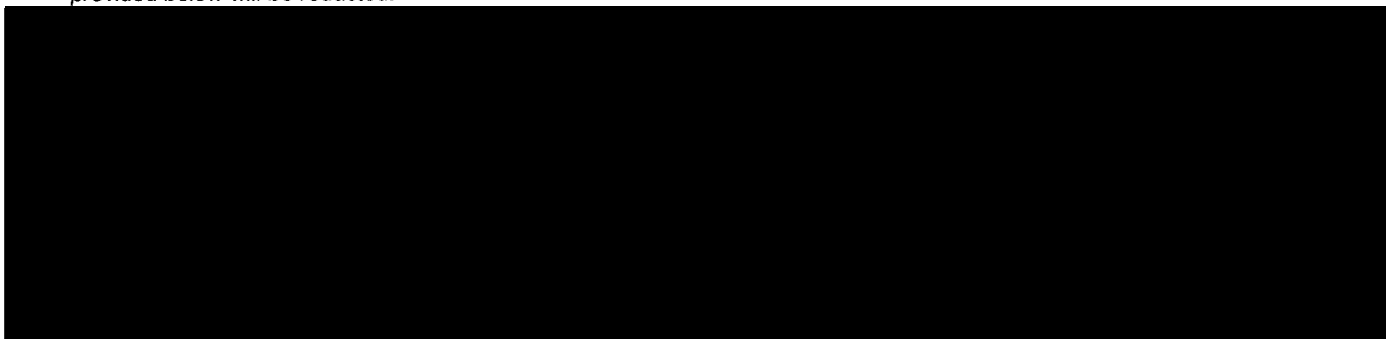
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
The Door	Lease of space and provision of certain services	\$800,000	I am a member of the board of The Door.	* see below

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



\* Disclosure of potential conflict and recusal from voting on contracts between the two organizations.



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

JACALYN LEE

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BROOME STREET ACADEMY CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

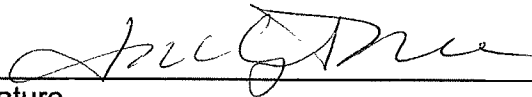

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE			

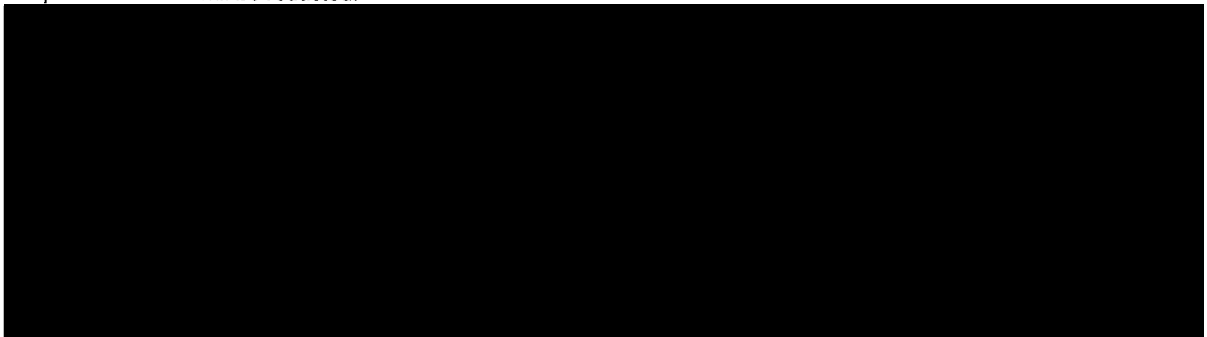
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

CHARLES SIMON

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BROOME STREET ACADEMY

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> <b>NONE</b>			
---	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> <b>NONE</b>				

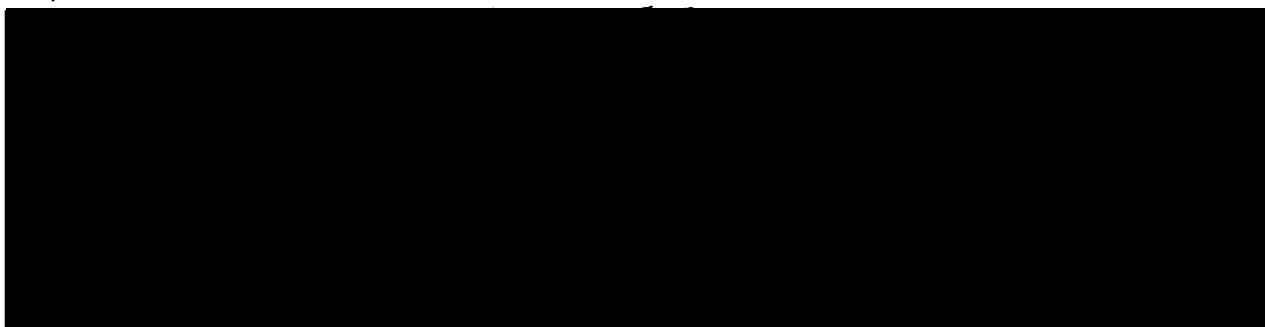
Signature

*[Handwritten Signature]*

Date

*8/20/16*

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Zenja Smalls

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Broome Street Academy Charter High School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
N O N E			

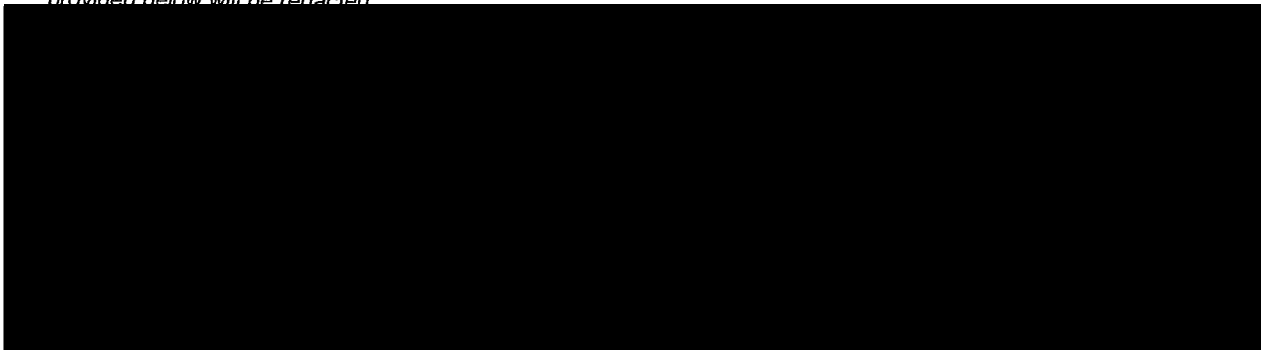
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
N O N E				

Zenja Smalls  
Signature

7/20/16  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

**Trustee Name:**

MARLENE NADEL

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

BROOME STREET ACADEMY CHARTER HIGH SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*Secretary*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes \_\_\_ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ Yes \_\_\_ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	NONE		

Please write "None" if applicable. Do not leave this space blank.			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		NONE		

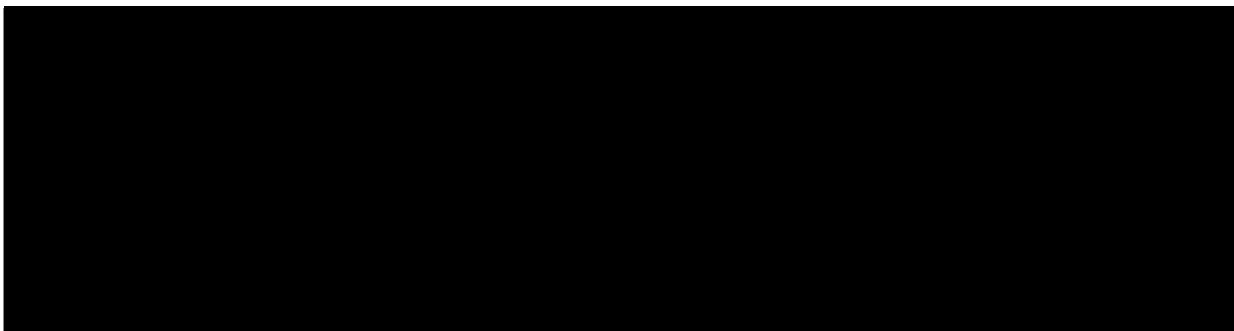
Merline Nadel

Signature

7/20/16

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Herb Elish

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Broome Street Academy Charter High School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> None			
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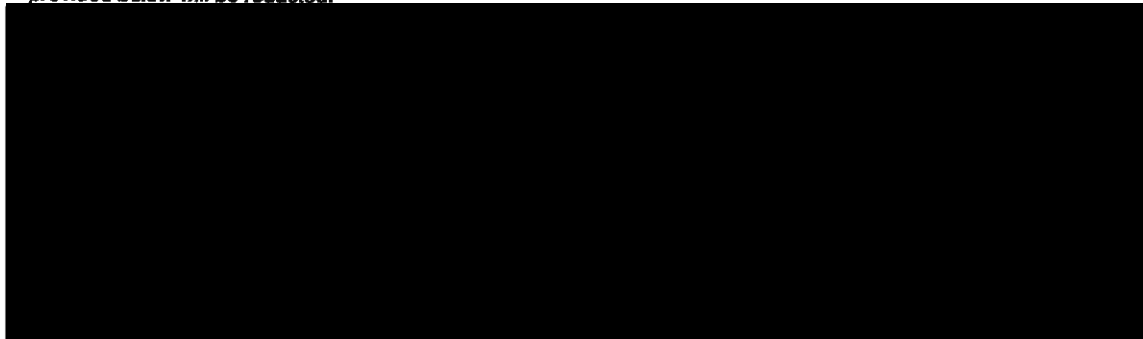
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None				

*[Signature]*  
Signature

8/1/2016  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





# Entry 9 BOT Table

Created: 06/29/2016

Last updated: 07/25/2016

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	M. David Zurndorfer		Chair/Board President	Executive and Audit	Yes	Executive and Audit Committees	Fourth term (9/10-9/17)
2	Monica de la Torre		Vice Chair/Vice President	Executive, Grievance, and Development	Yes	Executive, Grievance, Development	Fourth Term (9/10-9/17)
3	Marlene Nadel		Secretary	Executive and Finance	Yes	Executive and Finance	Fourth term (9/10-9/17)
4	Noah Leff		Treasurer	Finance, Executive, and Audit	Yes	Executive, Finance, and Audit	Fourth term (12/10-9/17)
5	Jim Kagen		Trustee/Member	Finance and Program	Yes	Finance and program	Fourth term (9/10-9/17)
6	Herb Elish		Trustee/Member	Executive and Finance	Yes	Executive and Finance	Second term (6/12-9/16)
7	Helen		Trustee/Member	Program	Yes	Program	Second term (9/13-

	Santiago		mber				9/16)
8	Charles Simon		Trustee/Member	Program and Development	Yes	Program, Development	First term (2/15-9/17)
9	Travis Johnson		Trustee/Member	Grievance	Yes	Grievance	Third term (9/10-9/16)
10	Elaine Schott		Trustee/Member	Program and Development	Yes	Program and Development	Second term (12/12-9/16)
11	Jacalyn D. Lee		Trustee/Member	Development	Yes	Development	First term (1/16-9/18)
12	Julie Shapiro		Trustee/Member	Finance and Audit	Yes	Finance and Audit	First term (1/16-9/18)
13	Zenja Smalls		Parent Representative	Program	Yes	Program, School Caregiver	Second term (7/16-7/17)
14							
15							
16							
17							
18							
19							
20							

## 2. Total Number of Members on June 30, 2015

13

## 3. Total Number of Members Joining the Board 2015-16 School Year

2

**4. Total Number of Members Departing the Board during the 2015-16 School Year**

2

**5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes**

Between 7 and 15

**6. Number of Board Meetings Conducted in the 2015-16 School Year**

12

**7. Number of Board Meetings Scheduled for the 2016-17 School Year**

12

**Thank you.**

Broome Street Academy does not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measure of achievement or aptitude, athletic ability, race, creed gender, national origin, religion, or ancestry. The Academy's focus is to meet the needs of all students throughout New York City, especially those who may be underserved based on their financial, cultural, or educational background. The Academy's lottery provides preference for students who are: homeless or transitionally housed, in foster care, receiving preventative services, or graduating from a low-achieving middle school. Half of the incoming seats for every new class beginning with the 2014-15 school year are reserved for youth who are homeless or transitionally housed, in foster care or receiving preventative services. Seventy-nine percent of our students are eligible for free or reduced price lunches.

Recruitment efforts during the 2015-2016 school year include: Developing relationships with and visiting foster care and social service agencies across NYC; Developing relationships with and visiting middle schools that have high populations of students who meet our highest risk-factors; and attending High School Fairs across the boroughs. We also hosted two Agency Breakfast events at the Academy. The agencies we partnered with and visited this year include: Abraham House, ACS, The Bronx Youth Center, Catholic Guardian Services, Center for Community Alternatives, Children's Aid Society, Citizens' Committee for the Children of NY, The Door, Good Shepherd Services, Esperanza, Exhale Youth, Graham Windham, Jewish Community Center Association, Legal Aid Society, Martin De Porres Group Home, Mercy First, Neighborhood Defender Service, New Alternatives for Children, New York City Housing Authority, NY Foundling, Restart Academies of New York, SCO Family of Services, Sheltering Arms New York and University Settlement. Low-achieving middle schools that we have visited or invited to the Academy include: Beginning With Children Charter School, Bronx Park Middle School, Bronx Writing Academy, Emolior Academy, Fahari Academy, Great Oaks Charter School, P.S./I.S. 188, School for Global Leaders, TEP Charter School and Tomkins Square Middle School.

A new initiative within the Admissions Department has been the establishment of the Student Ambassadors Program. Student Ambassadors attended High School Fairs and agency and school visits. Student Ambassadors also assisted with the Agency Breakfast events, Open Houses and school group visits to the Academy. The Admissions Department will strengthen the Student Ambassador program for the 2016-2017 school year by selecting upperclassmen who are most passionate about the Academy and have them engage in the admissions process from the very beginning of the school year.

The paper application for admission to the Academy is available in English and Spanish. We added the services of School Mint, an easy to use web-based enrollment service, beginning in Fall of 2015. School Mint offers the application in English, Spanish and four other languages. School Mint has simplified and streamlined the application process, allowing data to be collected in one, user-friendly database. School Mint has also simplified and streamlined the Lottery process without compromising the integrity of the preference given to the most underserved students, which the Academy targets. The Academy recruits through advertising in the AM New York newspaper and in the Spanish newspaper El Diario. The Academy will also post ads in

Represent Magazine, whose articles are exclusively produced by foster care youth, which will broaden our reach to youth in care.

Nearly a quarter of our current student population has an Individualized Education Plan (IEP), allowing the school to utilize team-teaching practices to meet student needs and hold regularly scheduled meetings with students, caregivers, and social workers to review the content of each IEP for the student's benefit. We also have access to additional mental health services provided by our CBO, the Door through Article 31. The Academy has a comprehensive and robust student support team with four full time social workers, two guidance counselors and one transition counselor available for our students. Broome Street Academy works closely with the Committee on Special Education to ensure our student needs are being met in all aspects of their education. Partnership with The Door also allows Broome Street Academy students to have access to both in-school and after-school counseling services in addition to healthcare, academic support including tutoring, SAT prep and college and transition planning, legal support, and dinner every school night.



# Entry 12 Teacher and Administrator Attrition

Created: 07/11/2016

Last updated: 07/22/2016

Report changes in teacher and administrator staffing.

## Page 1

### Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

#### 2015-16 Teacher Attrition Table

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 - 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 - 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	33	15	14	2	34

#### 2015-16 Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 - 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 - 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	6	2	1	0	5

Thank you



# July 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 <i>Independence Day School Closed</i>	5 <i>Summer Program</i>	6 <i>Summer Program</i>	7 <i>Summer Program</i>	8	9
10	11 <i>Summer Program</i>	12 <i>Summer Program</i>	13 <i>Summer Program</i>	14 <i>Summer Program</i>	15	16
17	18 <u>NWEA TESTING</u> <i>Summer Program</i>	19 <u>NWEA TESTING</u> <i>Summer Program</i>	20 <u>NWEA TESTING</u> <i>Summer Program</i>	21 <i>Summer Program</i>	22	23
24	25 <i>Summer Program</i>	26 <i>Summer Program</i>	27 <i>Summer Program</i>	28 <i>Summer Program</i>	29	30
31						

# August 2016

STAFF 2016-2017  
CALENDAR

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2 Days	1 <i>Summer Program</i>	2 <i>Summer Program</i>	3 <i>Summer Program</i>	4 <i>Summer Program</i>	5	6
7	8 <u>NWEA TESTING</u> <i>Summer Program</i>	9 <u>NWEA TESTING</u> <i>Summer Program</i>	10 <u>NWEA TESTING</u> <i>Summer Program</i>	11 <i>Summer Program</i>	12	13
14	15	16	17	18	19	20
21	22 <i>Classroom set up</i>	23 <i>Classroom Set up</i>	24 <i>Classroom Set Up</i>	25 <i>New Staff PD</i>	26 <i>New Staff PD</i>	27
28	29 <i>All Staff PD</i>	30 <i>Student Orientation 9th Grade Classroom Set-up</i>	31 <i>Student Orientation 9th Grade PICS Classroom Set-up</i>			

# September 2016

**STAFF 2016-2017  
CALENDAR**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
20 Days				1 Student Orientation- PICTURE DAY 10th 11th Grade AM	2 School Closed	3
4	5 Labor Day  School Closed	6 First Day of School Q1 Begins	7	8	9	10
11	12	13	14	15	16 CHAMPION Check-in Calls	17
18	19 1/2 Day Students PD Staff ROB – Heart of Change	20 Curriculum Night 5:30pm	21	22 Progress Reports (Distributed to stu- dents)	23 Champion Day	24
25	26	27	28	29	30	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
16 Days						1
2	3 <b>Rosh Hashanah</b> <b>School Closed</b>	4 <b>Rosh Hashanah</b> <b>School Closed</b>	5	6 College Night / Care-giver Social 5:30-7pm	7	8
9	10 <b>Columbus Day</b> <b>School Closed</b>	11	12 <b>Yom Kippur</b> <b>School Closed</b>	13 <b>Fall Kickoff</b> <i>(tentative date)</i>	14 Caregiver Luncheon	15
16	17 1/2 Day Students ROB PD	18	19 PSAT-NMSQT (9,10 & 11th grades)  Senior Fair	20 OPEN HOUSE 5:00 PM Progress Reports (Distributed to Students)	21 <b>Champion check-in calls</b>	22
23	24	25	26 Multi-Cultural Night	27	28	29 OPEN HOUSE 10:00AM
30	31 STAFF RETREAT  Halloween NO Students					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
19 Days		1 <i>Qtr 1 Exam Wk: Electives in class</i>	2 <i>Q1 Exam Wk: English (in class)</i>	3 <i>Q1 Exam Wk: Social Studies (in class)</i>	4 <i>Q1 Exam Wk: Foreign Languages (in class)</i>	5
6	7 <i>Q1 Exam Wk: Science (in class)</i>	8 <i>Q1 Exam Week Math (in class) Last Day of Q1</i>	9 <i>Q2 Begins 1/2 Day Students PD Staff—DATA Day</i>	10 <i>Q1 Grades Due at Midnight</i>	11 <b>Veterans Day (School Closed)</b>	12
13	14 <i>BSA PRIDE WEEK Champion Check-in Calls</i>	15 <i>BSA PRIDE WEEK</i>	16 <i>BSA PRIDE WEEK Caregiver Night 4:30-7:30pm</i>	17 <i>BSA PRIDE WEEK Student talent show</i>	18 <i>BSA PRIDE WEEK Beautification Day (early dismissal)</i>	19 OPEN HOUSE 10:00 AM
20	21	22	23 <i>1/2 Day Students &amp; Staff</i>	24 <b>Thanksgiving School Closed</b>	25 <b>Thanksgiving School Closed</b>	26
27	28	29	30			

# December 2016

**STAFF 2016-2017  
CALENDAR**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
12 Days				1 Progress Reports (Distributed to Students)	2	3
4	5	6	7	8 OPEN HOUSE 5:00 PM	9 CHAMPION DAY	10
11	12	13	14	15 CHAMPION Check-in Calls	16 Half Day Students STAFF HOLIDAY LUNCH	17
18	19 Winter Break School Closed	20 Winter Break School Closed	21 Winter Break School Closed	22 Winter Break School Closed	23 Winter Break School Closed	24
25	26 Winter Break School Closed	27 Winter Break School Closed	28 Winter Break School Closed	29 Winter Break School Closed	30 Winter Break School Closed	31

# January 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <b>Winter Break</b> <b>School Closed</b>	3 <i>School Reopens</i>	4	5	6	7
8	9 <i>1/2 day students</i> <i>ROB PD</i>	10	11 <i>WINTER</i> <i>WONDERLAND</i> <i>5:00 PM</i>	12 <i>CHAMPION</i> <i>Check-in</i>	13 <i>Midterm: Electives (in class)</i>	14
15	16 <b>Martin Luther King</b> <b>School Closed</b>	17 <i>Midterm: Foreign Languages (in class)</i>	18 <i>Midterm Special Schedule: English</i>	19 <i>Special Schedule: History</i>	20 <i>Special Schedule: Science</i>	21
22	23 <i>Midterm Special Schedule: Math</i>  <i>Last day of Q2</i>	24 <i>Global History &amp; Geography (AM)</i> <i>Physics (AM)</i> <i>ELA (CC) (PM)</i>	25 <i>Living Environment (AM)</i> <i>Chemistry (AM)</i> <i>Algebra II (2005) (PM)</i> <i>Q2 Grades Due by Midnight</i>	26 <i>US History (AM)</i> <i>Earth Science (AM)</i> <i>Geometry (CC) (AM)</i> <i>Algebra I (CC) (PM)</i>	27 <i>Algebra II (CC) (AM)</i>  <i>Q2 Grades Due by Midnight</i>	28
29	30 <i>Q3 Begins</i>	31				20 Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
15 Days			1	2	3	4
5	6 <i>Champion Check-in Calls</i>	7 <i>E-Day (Math)</i>	8	9 <i>FAFSA Night Caregiver Conferences (Q2) (Evening)</i>	10 <i>1/2 Day Students PD Staff</i>	11
12	13	14	15 <i>Progress Report Cards (Distributed to Students)</i>	16	17	18
19	20 <i>Presidents Day School Closed</i>	21 <i>Mid Winter Break School Closed</i>	22 <i>Mid Winter Break School Closed</i>	23 <i>Mid Winter Break School Closed</i>	24 <i>Mid Winter Break School Closed</i>	25
26	27	28				



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>DOE NYC SURVEY MONTH</b>  <i>23 Days</i>			<i>1 CHAMPION Check-in Calls</i>	<i>2</i>	<i>3</i>	<i>4</i>
<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9 Career Fair</i>	<i>10 BSA DANCE</i>	<i>11</i>
<i>12</i>	<i>13</i>	<i>14 Pi-Day (Math)</i>	<i>15</i>	<i>16 Teacher Recruit- ment Night</i>	<i>17</i>	<i>18 OPEN HOUSE 10:00 AM</i>
<i>19</i>	<i>20 Spirit Week 1/2 Students PD DAY STAFF ROB</i>	<i>21 Spirit Week-March to College</i>	<i>22 Spirit Week</i>	<i>23 Spirit Week</i>	<i>24 Spirit Week CHAMPION DAY</i>	<i>25</i>
<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i>	<i>30 Math Olympics OPEN HOUSE 5:00 PM</i>	<i>31 Interims</i>	

# April 2017

**STAFF 2016-2017  
CALENDAR**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
15 Days						1
2	3 <i>Interims</i>	4 <i>Interims</i>	5 <i>SAT Day</i> <i>10, 11th graders</i> <i>9, 12 Field Trip day</i>	6 <i>Interims</i>	7 <i>Interims</i>  <i>Last Day of Q3</i>	8 <b><i>BSA Lottery</i></b> <b><i>10am</i></b>
9	10 <b><i>Passover</i></b> <b><i>School Closed</i></b>	11 <b><i>Spring Break</i></b> <b><i>School Closed</i></b>	12 <b><i>Spring Break</i></b> <b><i>School Closed</i></b>	13 <b><i>Spring Break</i></b> <b><i>School Closed</i></b>	14 <b><i>Good Friday</i></b> <b><i>School Closed</i></b>	15
16 <i>Easter Sunday</i>	17 <i>1st Day Q4</i>	18	19 <i>Grades Due Midnight</i> <i>Q4</i>	20 <i>Poetry Slam</i>	21 <i>DATA Day</i> <i>1/2 Day Students</i> <i>CHAMPION Check-</i> <i>in Calls</i>	22
23	24	25	26  <i>ART SHOW 2017</i>	27	28	29
30						

# May 2017

**STAFF 2016-2017  
CALENDAR**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
22 Days	1 STAFF APPRECIATION WEEK	2 _____	3 _____	4 _____	5 _____	6 SAT Day
7	8	9	10 Senior Night	11	12	13
14	15 <i>1/2 Day Students PD Staff ROB</i>	16	17 Rising Junior Night	18	19 CHAMPION Check-in Calls	20
21	22	23	24 NWEA 9th Grade	25 Math Presentations	26 Champion Field Day	27
28	29 <b>Memorial Day School Closed</b>	30 NWEA 10th Grade TBD	31 NWEA 11th Grade TBD			

# June 2017

**STAFF 2016-2017  
CALENDAR**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
20 Days				1 Summer School Let- ters Mailed Home	2 Finals Art	3 SAT Day
4	5 Finals	6 Finals	7 Finals	8 NEW FAMILY NIGHT Finals	9 Finals	10
11	12	13 Last Day of Q4 Last Day for Seniors	14 US History (AM) Earth Science (PM)	15 Global History (AM) Algebra I (CC) (PM) <b>PROM</b>	16 Living Environment (AM) ELA (CC) (PM) Senior Grds Due midnight	17
18	19 LOTE Exam (AM)	20 Algebra II (CC) (AM) Geometry (CC) (PM)	21 Chemistry (AM) Physics (PM)	22 Q4 Grades Due by Midnight	23 Rating Day 54 Report	24
25	26 Yearbook by grades <b>BUILD</b>	27 Report Cards by grades & Locker	28 Last Day of School <b>BUILD</b>	29 <b>Graduation</b> <b>Tribeca Performing</b> Arts	30 <b>SCHOOL CLOSED</b>	