# CUSACK & COMPANY

#### Certified Public Accountants LLC

7 Airport Park Boulevard Latham, New York 12110 (518) 786-3550 Fax (518) 786-1538 E-Mail Address: info@Cusackcpa.com www.cusackcpa.com

Joseph D. Battaglia, CPA
Kenneth B. Claflin, CPA
Paul A. Cuda, CPA
James M. Cusack, CPA
John A. Criscone, CPA
Wendy M. Laing, CPA
Jason D. Marra, CPA
John J. Tafilowski, CPA
Terrence P. Gillooley
Lauren M. Ligrec
Kimberly A. Urquhart

CLIFTON PARK/HALFMOON OFFICE (518) 664-7063 Fax (518) 541-3083

Members of:
American Institute of
Certified Public Accountants
and
New York State Society of
Certified Public Accountants

October 27, 2009

JOHN A. CIMINO, CPA, OF COUNSEL

The Board of Trustees Green Tech High Charter School Albany, NY 12210

We have audited the financial statements of Green Tech High Charter School for the eighteen months ended June 30, 2009 and have issued our report thereon dated October 1, 2009. Professional standards require that we provide you with the following information related to our audit.

#### Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement proposal executed September 3, 2009, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

#### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our correspondence about planning matters during September 2009.

#### Significant Audit Findings

*Qualitative Aspects of Accounting Practices* 

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Green Tech High Charter School are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2009. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events

affecting them may differ significantly from those expected. There were no sensitive estimates affecting the financial statements for June 30, 2009.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The following misstatements detected as a result of audit procedures were not corrected by management because they were not deemed to be material:

• Payroll Tax Liability on Accrued Payroll and Compensated Absences

## Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 1, 2009.

## Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. At the conclusion of our audit, we presented management with our concluding comments on areas/issues where potential improvement can be made. There are no current year comments.

This information is intended solely for the use of the Board of Trustees and management of Green Tech High Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Cusack & Company CPA's LLC

Cusade & Company CPA'S LLC

FINANCIAL STATEMENTS

JUNE 30, 2009

TABLE OF CONTENTS
JUNE 30, 2009

	<u>Page</u>
Independent Auditor's Report	1
Financial Statements	
Statement of Financial Position	2
Statement of Activities and Change in Net Assets	3
Statement of Cash Flows	4
Statement of Functional Expenses	5
Notes to Financial Statements	6-8
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed	
in Accordance with Government Auditing Standards	9-10

## Cusack & Company

### Certified Public Accountants LLC

7 Airport Park Boulevard Latham, New York 12110 (518) 786-3550 Fax (518) 786-1538 E-Mail Address: info@Cusackcpa.com www.cusackcpa.com

Joseph D. Baitaglia, CPA Kenneth B. Claflin, CPA Paul A. Cuda, CPA James M. Gusack, CPA John A. Criscone, CPA Wendy M. Laing, CPA Jason D. Marra, CPA John J. Tafilowski, CPA Terrence P. Gillooley Lauren M. LiGreci Kimberly A. Urquhart CLIFTON PARK/HALFMOON OFFICE (518) 664-7063 Fax (518) 541-3083

Members of:
American Institute of
Certified Public Accountants
and
New York State Society of
Certified Public Accountants

IOHN A. CIMINO, CPA, OF COUNSEL

INDEPENDENT AUDITOR'S REPORT

Board of Trustees Green Tech High Charter School

We have audited the accompanying statement of financial position of Green Tech High Charter School as of June 30, 2009 and the related statement of activities and change in net assets, cash flows, and functional expenses for the eighteen months then ended. These financial statements are the responsibility of Green Tech High Charter School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Green Tech High Charter School as of June 30, 2009, and the change in its net assets and cash flows for the eighteen months then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 1, 2009 on our consideration of Green Tech High Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*, and should be read in conjunction with this report in considering the results of our audit.

CUSACK & COMPANY, CPA'S LLC

Cusadet Caymy, CRA'S LIC

Latham, New York October 1, 2009

STATEMENT OF FINANCIAL POSITION
JUNE 30, 2009

## **ASSETS**

Current Assets	
Cash Accounts Receivable Grants Receivable Prepaid Expenses  Total Current Assets	\$ 210,842 51,124 41,138 3,687
Property and Equipment - Net	121,605
Total Assets	<u>\$ 428,396</u>
LIABILITIES AND NET ASSETS	
Current Liabilities	
Accounts Payable and Accrued Expenses Accrued Payroll and Payroll Taxes	\$ 31,526 100,799
Total Current Liabilities	132,325
Long-Term Liabilities	
Compensated Absences	5,555
Total Liabilities	137,880
Net Assets	
Unrestricted	290,516
Total Liabilities and Net Assets	\$ 428,396

STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS FOR THE EIGHTEEN MONTHS ENDED JUNE 30, 2009

	Temporarily <u>Unrestricted</u> <u>Restricted</u> <u>Total</u>
Revenue and Other Support:	
Revenue - Student Enrollment	\$ 916,711 \$ - \$ 916,711
Revenue - Students with Disabilities	88,085 - 88,085
State Grants	351,598 - 351,598
Federal Grants	570,003 - 570,003
Foundation Grants	480,213 - 480,213
Contributions	18,000 - 18,000
Interest Income	2,834 - 2,834
Other Income	42,013 - 42,013
Total Revenue and Other Support	<u>2,469,457</u> - <u>2,469,457</u>
Expenses:	
Program Expenses:	
Regular Education	1,305,789 - 1,305,789
Special Education	211,725 - 211,725
Other Programs	130,080 130,080
Total Program Expenses	1,647,594 - 1,647,594
Supporting Services:	
Management and General	531,347 - 531,347
Total Expenses	2,178,941 - 2,178,941
Increase in Net Assets	290,516 - 290,516
Net Assets, Beginning of Period	
Net Assets, End of Period	<u>\$ 290,516</u> <u>\$ - \$ 290,516</u>

3

STATEMENT OF CASH FLOWS FOR THE EIGHTEEN MONTHS ENDED JUNE 30, 2009

Cash Flows Provided by Operating Activities:	
Increase in Net Assets	\$ 290,516
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided by Operating Activities:	
Depreciation	24,678
Changes in Operating Assets and Liabilities	
Decrease (Increase) in Assets Accounts Receivable Grants Receivable Prepaid Expense	(51,124) (41,138) (3,687)
(Decrease) Increase in Liabilities Accounts Payable and Accrued Expenses Accrued Payroll and Payroll Taxes Compensated Absences	31,526 100,799 5,555
Net Cash Provided by Operating Activities	357,125
Cash Flows Used in Investing Activities Purchase of Property and Equipment	(146,283)
Net Increase in Cash and Cash Equivalents	210,842
Cash and Cash Equivalents, Beginning of Period	

Cash and Cash Equivalents, End of Period

\$ 210,842

Statement of Functional Expenses For the Eighteen Months Ended June 30, 2009

	Program Services				-	oporting ervices			
	Regul Educat		Special Education		Other ograms		anagement id General		<u>Total</u>
Salaries	\$ 466	,621 \$	131,746	\$	-	\$	250,269	\$	848,636
Benefits and Payroll Taxes	80	,425	19,703		-		37,342		137,470
Contracted Services	65	,198	-		51,234		23,443		139,875
Educational Materials	81	411	6,379		2,065		7,524		97,379
Extracurricular Activities	1	,772	va.		<u></u>		<u></u>		1,772
Field Trips	5	,885	-		3,198		<u></u>		9,083
Insurance	12	,575	1,371		1,796		2,532		18,274
Maintenance and Repairs	41	533	3,956		5,861		9,362		60,712
Marketing and Recruitment	-		_		_		49,009		49,009
Miscellaneous	1	.095	-		<u></u>		4,926		6,021
Postage and Delivery	-		-		<u></u>		13,186		13,186
Professional Services	-		-		-		6,426		6,426
Rent	401	695	40,169		57,385		83,511		582,760
Sports	10	959	_		-		-		10,959
Staff Development	10	876	544		-		295		11,715
Supplies and Materials	22,	630	615		-		21,190		44,435
Telephone and Internet	10,	295	2,162		-		11,904		24,361
Textbooks	21,	998	w				***		21,998
Transportation (Student)	2,	657	•		•		***		2,657
Travel (General)		299	<del></del>		•		2,146		2,445
Uniforms	13,	171	-		••		232		13,403
Utilities	36,	261	3,626		5,067		6,733		51,687
Depreciation	18.	433	1,454		3,474		1,317		24,678
Total Expenses	<u>\$ 1,305.</u>	789 \$	211,725	\$ 1	30,080	\$	531,347	\$ .	2,178,941

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

#### 1. ORGANIZATION AND PURPOSE

#### Organization

The mission of the Green Tech High Charter School (the "School") is to prepare young men to complete high school with a Regents diploma so they will have the opportunity to attend college or choose an alternative, responsible career path as they enter adulthood. The School will succeed in this mission by providing a complete college preparatory high school curriculum that ensures every student will attain the skills and coursework necessary for a Regents diploma, including the use of computer technology with an added knowledge and understanding of the environment.

The School is exempt from Federal and State income tax under §501(c)(3) of the Internal Revenue Code and comparable New York State Law. The School is designated as a publicly supported organization which is not a private foundation under §509(a) of the Internal Revenue Code.

Management has evaluated subsequent events or transactions occurring through October 27, 2009, the date the financial statements were available to be issued.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting and Presentation

The financial statements of the School have been prepared on the accrual basis of accounting.

Support and Expenses

Grants and pledges received are measured at their fair values and reported as an increase in net assets. The School reports grants and pledges as restricted when a portion of their value is assigned to a long-term future use, long-term meaning in excess of one year for the purpose of these statements.

The School reports gifts of goods and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the School reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2009

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Donated Services and Goods

No amounts have been reflected in the financial statements for donated services. The School pays for services requiring specific expertise.

Accounts and Grants Receivable

The School utilizes the allowance method to determine the allowance for doubtful accounts. At June 30, 2009 management determined no allowance was necessary based upon their review of the specific receivables.

Property, Equipment and Depreciation

Property and equipment are reflected at cost, with depreciation provided on a straight-line basis over an estimated useful life of 7 years for furniture, 5 years for equipment and 3 years for software. The cost of maintenance and repairs is charged to expense as incurred; significant renewals and betterments are capitalized.

Conditional and Unconditional Promises to Give

At June 30, 2009 the School had not received any conditional or unconditional promises to give.

#### Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs benefitted. Salaries are allocated based on estimates of total time spent, while other expenses are allocated based on estimates of the resources used.

#### Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from these estimates.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2009

## 3. PROPERTY AND EQUIPMENT

Property and equipment are reflected at historical cost, net of related depreciation, and are comprised of the following at June 30, 2009, respectively.

Building Improvements	\$ 33,598
Furniture/Fixtures	66,407
Equipment	46,278
Total at Cost	146,283
Less: Accumulated Depreciation	<u>24,678</u>
-	<u>\$ 121,605</u>

Depreciation expense was \$24,678 for the eighteen months ended June 30, 2009.

#### 4. RENTAL OF OFFICE SPACE

The School currently leases their building from the Brighter Choice Foundation. Occupancy costs of the lease for the eighteen months ended June 30, 2009 were \$582,760. Rental expense for the year ending June 30, 2010 is estimated at \$645,000.

## 5. CONCENTRATION OF RISK

The School receives a majority of its funding from the residing school districts of each student.

The School does occasionally maintain deposits in excess of federal insured limits. Statement of Financial Accounting Standards No. 105 identifies this as a possible concentration of credit risk requiring disclosure, regardless of the degree of risk. The risk is further managed by maintaining all deposits in high quality financial institutions.

## Cusack & Company

### Certified Public Accountants LLC

7 Airport Park Boulevard Latham, New York 12110 (518) 786-3550 Fax (518) 786-1538 E-Mail Address: info@Cusackcpa.com www.cusackcpa.com

Joseph D. Battaglia, CPA
Kenneth B. Claplin, CPA
Paul A. Cuda, CPA
James M. Cusack, CPA
John A. Criscone, CPA
Wendy M. Laing, CPA
Jason D. Marra, CPA
John J. Tafilowski, CPA
Terrence P. Gillooley
Lauren M. Ligrec
Kimberly A. Urquhart

CLIFTON PARK/HALFMOON OFFICE (518) 664-7063 Fax (518) 541-3083

Members of:
American Institute of
Certified Public Accountants
and
New York State Society of
Certified Public Accountants

JOHN A. CIMINO, CPA, OF COUNSEL

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees Green Tech High Charter School Albany, New York

We have audited the financial statements of Green Tech High Charter School as of and for the eighteen months ended June 30, 2009, and have issued our report thereon dated October 1, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Green Tech High Charter School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the School's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the School's financial statements that is more than inconsequential will not be prevented or detected by the School's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the School's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Green Tech High Charter School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, others within the School, and the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

CUSACK & COMPANY, CPA'S LLC

Cusadet Caymy, CRA'S LIC

Latham, New York October 1, 2009